

City of Oak Ridge, Tennessee
Fiscal Year 2001 Annual Budget

CITY COUNCIL

A. J. Kuhaida, Jr.
Mayor

Leonard A. Abbatiello
David R. Bradshaw
Ray N. Evans, Jr.

Teresa R. Harvey
Wilbert D. Minter
Patricia P. Rush

Paul C. Boyer, Jr.
City Manager

Janice E. McGinnis
Finance Administrator

Steven W. Jenkins
Asst. City Manager of
Administrative Services



City of Oak Ridge, Tennessee

MISSION STATEMENT

To provide the finest in municipal services with efficiency, effectiveness, and fairness to all.

To investigate, innovate, and demonstrate newer and better methods and processes to improve service delivery in fulfillment of our stated trust.

To assume leadership roles in administrative relations and staff assignments to bring credit and distinction to the community in which we serve.

To appreciate the specialness of all citizens and to afford each the proper care, respect, and interest given to all our neighbors and friends.

To remember that a complaint or a problem is an opportunity from which to address issues and concerns of our community.

To contribute professional and personal support in times of need and to celebrate and share in our successes as a community and team.

To recognize that our only purpose is to service those who have empowered us to do so -- our citizens.

Office of the City Manager
December, 1990

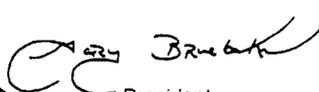


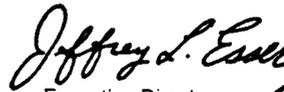
GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO
City of Oak Ridge,
Tennessee

For the Fiscal Year Beginning
July 1, 1999


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Oak Ridge for its annual budget for the fiscal year beginning July 1, 1999.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium. The award is valid for a period of one year only.

We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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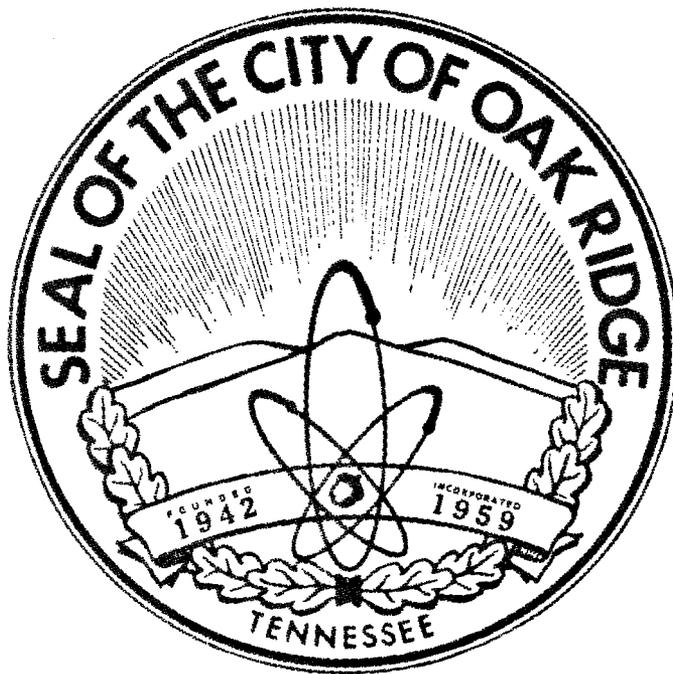
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BUDGET MESSAGE

This section, beginning on page I-2, contains the City Manager's proposed budget message to City Council. The budget message outlines the parameters used by staff to prepare the fiscal 2001 budget. City Council instructed the City Manager to present a fiscal 2001 proposed budget that maintained current service levels. The budget message presents an overview of the budgeted revenues, expenditures and operating transfers of the General Fund and details the primary changes in those budgeted amounts from the prior fiscal year. Budget deliberations primarily focus on the General Fund since the operations and transfers of that Fund are supported by the property tax rate, which is adopted at final reading of the budget. The appropriation ordinance adopted a property tax rate of \$2.57 per \$100 of assessed value for fiscal 2001, a 26-cent increase over the prior year's tax rate. In the budget message, the City Manager discusses the impact of local economic conditions, which have been affected by federal downsizing, on the property tax rate. The City Manager also lists some of the planned technological advancements, which are necessary for Oak Ridge to perform current service levels in a more effective and efficient manner.

Only minor modifications to the proposed budget were approved by City Council during budget deliberations. The adopted appropriation ordinance, including a listing of the modifications approved by City Council, is presented in the Appendix of this document on page X-1. These modifications are also outlined in the Budget Summaries section of this document beginning on page III-2.



OAK RIDGE

TENNESSEE

CITY OF OAK RIDGE
MUNICIPAL BUILDING
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March 6, 2000

Honorable Mayor and
Members of City Council
City of Oak Ridge
Oak Ridge, Tennessee

Dear Mayor and Members of Council:

By way of this letter, city staff is forwarding the proposed operating and capital budget for fiscal year 2001 beginning July 1, 2000, through June 30, 2001, for your review and consideration. This budget has been developed in accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

We are pleased to submit a budget that combines our exceptionally high quality and distinctive service levels with public affordability. Additionally, other worthwhile service levels and issues will be offered for consideration. We believe that City Council and the public will appreciate the investment value offered.

The development of the budget is guided by the broad operating parameters established by City Council, including:

- Foundations of Excellence Spending Plan - Where a budget is presented which supports current operational levels and references the Foundations of Excellence Spending Plan.
- Multiyear Budget Management Plan -- Where a systematic drawdown of the General Fund fund balance is planned with targeted tax rate and fund balances designed to match current revenues with current obligations by the year 2006, with an ending unreserved fund balance of a minimum \$5,000,000 when combined with the Schools fund balance;
- Compensation Philosophy and Policy -- Where the Pay Plan will be adjusted in an amount that does not exceed the current rate of inflation;
- Operational Budget Policies on Personnel Actions -- Where the city will attempt to avoid layoffs and will schedule, whenever possible, to achieve reductions-in-force through attrition; and

- Comprehensive Plan -- Where the policies and goals established in the Comprehensive Plan, coupled with the Goals and Objectives Program, Utility, Park Development, and Traffic/Transportation Plans of the city will serve as the framework for the future direction of the city.

The Proposed Fiscal Year 2001 General Fund Budget of \$30,828,465 has been developed within the established operating parameters and reflects a sound work plan that continues the tradition of high-quality municipal services to the community. The budget is comprised of \$13,804,216 for municipal operations and \$17,024,249 in operating transfers.

Revenues

General Fund revenues, other than property taxes, are budgeted to increase \$1,457,579, which equates to a 27-cent reduction in the property tax rate. About half of this increase, \$694,395, is from increased in-lieu-of tax payments from DOE and the city's Electric and Waterworks Funds. Anderson County sales tax collections are budgeted to increase \$275,000 based on the opening of Home Depot and the potential expansion of Wal-Mart. Roane County actual sales tax collections to date this fiscal year have been significantly below fiscal 1999 collections and are not anticipated to meet the fiscal 2000 budget level. The fiscal 2001 Roane County sales tax collections are budgeted at the FY 2000 level. Revenues from CATV franchise fees are budgeted to increase \$66,000 based on terms in the current contract. The budgets for income tax and interest income were increased by \$287,000 based on historical collection patterns and increasing interest rates. The remaining budgeted revenue increase of \$135,184 is based on state-shared taxes and grants that are not reflective of the performance of the local economy.

For General Fund revenues, the short-term outlook is not strong. Nearly every source of revenue is projected to be flat or declining in FY 2001. In particular, sales tax revenues, the second largest revenue source for the General Fund, have been declining and are projected to remain flat in FY 2001. A flat or declining revenue base places enormous pressure on the property tax rate. It is important to note that revenue enhancement is critical to the long-term future of the city and the primary way to enhance revenues is through economic diversification--realizing that City Council has already made the decision to move toward a balanced 50/50 public/market economy.

There are some bright spots in the local economy. Housing starts are beginning to increase. Appropriation of construction funds for the Spallation Neutron Source (SNS) as well as support for the modernization of Y12 provides cautious optimism for the future. Continued expansions of existing businesses such as IPIX, as well as the location of new businesses such as Client Logic, are positive indicators of improvement in the local economy. Additional retail development as described above is also a positive indicator. Unfortunately, at least in the short term, these positive announcements have not provided any boost to the city's revenues.

There is one significant item that is yet to be resolved. The city received \$940,500 as a one-time sales tax settlement in FY 1998. This amount will be added to the city's revenues assuming the levy stands. At last review, the case was in court and has not been completed. If this levy stands, the proposed tax rate could be reduced by 4 cents.

Property Tax Rate

To support the proposed General Fund budget of \$30,828,465 (includes expenditures and transfers), a tax rate of \$2.57 per one hundred dollars of assessed valuation is proposed. This is a 26-cent increase over the \$2.31 fiscal 2000 tax rate.

Fund Balance

The proposed tax rate will maintain a fund balance of over \$7,000,000, just under the original projection in the "SCORE" plan for FY 2001. This is in addition to funding by the end of FY 2001 of over \$40,000,000 in capital assets that were not envisioned by the original "SCORE" plan. This capital investment is equivalent to nearly 80 cents on the tax rate at the projected assessment rate.

Expenditures

Major General Fund expenditure drivers include:

Description	General Fund Amount	Tax Rate Equivalent
Schools	723,703	13.2
Capital Maintenance Fund	410,000	7.5
Additional Debt Service - Schools (\$356,158) & Municipal (\$7,300)	363,458	6.6
Municipal Employees Merit Pay	119,525	2.2
Municipal Pay Scale Adjustment (1.73%)	118,132	2.1
Street Resurfacing	105,000	1.9
Traffic Signals & Street Lights	79,876	1.5
Retirement Rate Increase	72,524	1.3
Repair & Maintenance of Computers & Buildings	67,487	1.2
Senior Center Rent	63,254	1.2
Police & Fire Vehicle Charges	52,662	1.0
Utilities for Municipal Operations	39,195	0.7
Economic Diversification (Chamber of Commerce and Convention & Visitors Bureau)	38,947	0.7
Total	2,253,763	41.1

As explained in the revenue section above, with minimal increases in non-property tax revenue growth and a transfer of a portion of the fund balance, the recommended property tax increase is 26 cents.

The funding of capital projects continues to be the largest single contributor to the increase in General Fund expenditures. For FY 2001, \$410,000 is proposed to begin funding a capital maintenance fund and \$363,458 in additional debt service payments are required. These two capital funding mechanisms are contributing the equivalent of 14.1 cents to the proposed property tax increase of 26 cents. The city continues the struggle to catch up from decades of deferred maintenance to the community's assets and infrastructure systems. The challenges that still lie ahead will require a substantial commitment of time, effort and resources, and are fundamental to the future viability of the community.

Service Enhancement through Technological Advancement

Staff efforts will also be directed to projects and activities that improve the quality of community life and serve as building blocks for the successful economic diversification and environmental improvement so necessary for future viability. These projects are outlined in the Fiscal Years 2001-2006 Capital Improvements Program and the FY 2001 Goals adopted at the February 21, 2000, City Council meeting.

Key among the goals for FY 2001 are the proposed technological advancements. While major advances were made in the city's Y2K compliance program, considerable technological improvement is still necessary. Through improved technology, human and financial resources should be released from routine report preparation and file management resulting in more effective public services. Three major technological initiatives are proposed for FY 2001.

First is the continued implementation of the "Visions" software package. As you may recall, this package provides enhanced public safety dispatching, report preparation, and file management. Key to this improvement is the implementation of the mobile data terminals-microcomputers in vehicles. Scheduled first is the installation of the terminals in police vehicles to permit report preparation and filing electronically from police cruisers. This methodology allows police officers to remain visible in the community while preparing and forwarding reports electronically. Increased police visibility serves as a deterrent to traffic violations and more serious crime in the community. After successful implementation in the Police Department, it is planned to extend the technology to other field oriented departments beginning with the Fire Department.

Second, it is recommended that the city join with the property assessors of Anderson and Roane counties, as well as other entities within the counties, in the joint implementation of a Geographic Information System (GIS). Such system will provide the opportunity to combine spatial information (maps) with electronic databases to more effectively manage and evaluate various planning, development, and maintenance projects. Creation of the mapping system can be combined with the dispatching module of the "Visions" package thereby allowing dispatchers to give emergency responders more accurate information concerning the location of various incidents. Implementation of the system is viewed as critical to enhancing the staff's ability to manage and evaluate spatially related data.

Finally, it is recommended that the much-discussed electronic Records Management System be initiated. Now that this municipal corporation is over 40 years old, a significant number of paper records have been accumulated and must be maintained as permanent records. Maintenance of paper records has become increasingly expensive in terms of climate controlled storage space and management. It is also increasingly difficult to research in these records in terms of their volume alone, not to mention the fact that they are stored in various facilities throughout the city. In order to preserve these legally required records, as well as ease their search, an electronic Records Management System is necessary.

Funding (\$450,000) for these projects has been included in the proposed Equipment Fund budget for FY 2001. While these projects have no impact on the General Fund in FY 2001, use charges of \$50,000 will be necessary in FY 2002.

In order to proceed with service enhancement, it is vitally necessary that the city improve its technological ability to manage and use the data and records it acquires. While reduced expenditures are not a direct result of this effort, new expenditure avoidance in the future can be expected.

Economic Development Agencies

Funding has been proposed in the FY 2001 Budget for several agencies that provide economic development and tourism-related services to the city. The Oak Ridge Convention and Visitors Bureau, Chamber of Commerce, Tennessee Resource Valley, East Tennessee Industrial Development Association (ETIDA), and Melton Hill Regional Industrial Development Association (MHRIDA).

For the Oak Ridge Convention and Visitors Bureau (ORCVB), \$171,719 is proposed for operation in FY 2001. This is an increase of \$21,719 over the FY 2000 funding level and meets the ORCVB's request to maintain the current service level. It does not provide funding for enhanced services, but merely recognizes that operational costs are increasing and that state funding used during FY 2000 is no longer available.

For the Chamber of Commerce, \$215,415 in funding is included in FY 2001. This amount represents a 10 percent increase over FY 2000 funding, plus an increase of 1.73 percent, which is equivalent to last fiscal year's increase in the Consumer Price Index. The programmatic emphasis of the Chamber continues to be directed toward marketing and economic development opportunities that will create a diversified local economy. Such funding will cover ongoing administrative expenses for the programs and activities undertaken on our behalf. The \$215,415 budget is in line with contractual commitments adopted by City Council.

For the Tennessee Resource Valley (TRV), a \$25,000 contribution is recommended and budgeted for FY 2001. Significant progress in the development of this regional marketing program has been recorded during the past several years, with the City of Oak Ridge remaining a key component of such marketing efforts. The recommended \$25,000 contribution is unchanged from last year.

The East Tennessee Industrial Development Association (ETIDA) is included in an estimated amount of \$23,500. The Tennessee Valley Authority (TVA) reimburses the city for a matching portion of this grant.

For the Melton Hill Regional Industrial Development Association, \$15,000 is recommended in support of its activities. This is the same funding level as last year.

Staffing

A total of 358.36 staff years is included in the Personnel Schedule for this year. This is an increase of 2 staff years over the revised FY 2000 total. An Assistant City Manager for Public Affairs has been added to the schedule that will return the contracted Special Assistant's position to the staff. Costs related to this position are shown net of the \$44,000 contract under which a portion of these services is currently provided. The position of half-time Senior Staff Attorney has been upgraded to a full-time Corporation Counsel and a GIS Coordinator has been included for half a year.

Salaries and Benefits

A 1.73 percent cost-of-living pay adjustment (COLA) has been included in this budget. Using the guidelines in the Personnel Ordinance, an adjustment of 1.73 percent, which is the average rate of inflation for Fiscal Year 1999, is recommended. The impact on the tax rate is 2.1 cents. The rate of inflation began increasing late in Fiscal Year 1999 with the rate for January 2000 at 2.7 percent.

Funding for the continuation of the pay-for-performance or merit component of the Compensation Plan has been included again this year, which permits "100" Series employees to be eligible for up to a five percent merit increase, while "200" Series employees will be eligible for a performance-based increase only. During FY 2001, staff will be studying enhancing the pay for performance portion of the "100" pay scale with goal of placing all city employees on a strict pay for performance system while maintaining a market competitive salary schedule allowing the attraction of new, top-quality employees.

Salary changes for "200" Series employees, which is comprised of senior managers and technical staff, are entirely performance based to encourage the highest levels of performance in those key positions. The total impact on the property tax rate is 2.2 cents.

Other Agencies and Boards

Funding for the Social Service programs provided by Aid to Distressed Families of Anderson County (ADFAC) is proposed at \$150,000 for FY 2000. The recommended contribution is unchanged from last year. In addition, the proposed budget includes \$3,000 for the Sexual Assault Crisis Center, and is unchanged from last year.

For the Arts Council and Youth Advisory Board \$9,500 and \$9,000, respectively, are proposed in the FY 2001 budget. This is same funding level as the previous year.

Major Budgetary Recommendations Report

Significant program considerations and changes for FY 2001 are addressed in the Major Budgetary Recommendations Report, which will be presented to City Council under separate cover. Additional information contained in the report includes:

- Geographic Information System;
- Records Management System;
- Property Demolition Funding;
- Fire Department Overtime;
- Retirement System Changes;
- Taxi Coupon Program

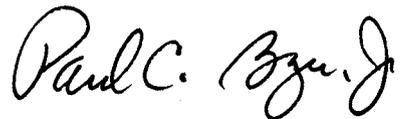
Recognition and Thanks

The development of the budget is a significant project undertaken each year by staff, requiring the support and effort of many city staff in all departments. Coordinating this process is the Finance Department, which is assigned programmatic responsibility for this task and is responsible for the quality of the management information presented herewith.

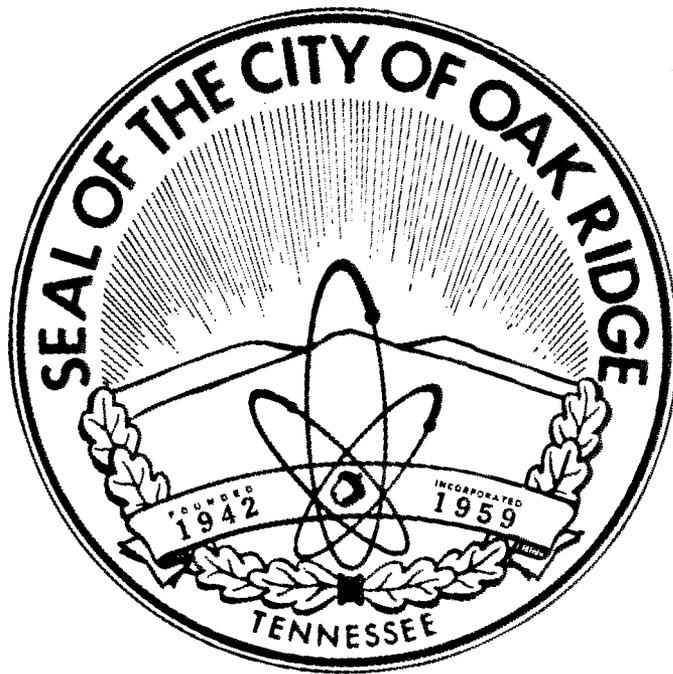
Many City employees play crucial roles in the research, preparation, and completion of the various budget related documents for which thanks are made. Without their assistance this document would not be possible.

It is my honor to present the FY 2001 Proposed Budget for your consideration. All city staff stand ready to assist you in the careful deliberation of this work plan to meet the long-term goals and objectives of the city.

Respectfully submitted,



Paul C. Boyer, Jr.
City Manager





oak
ridge



Budget Overview

CITY OF OAK RIDGE GENERAL INFORMATION

LOCATION

The City of Oak Ridge is located in the eastern part of the State, approximately 22 miles northwest of Knoxville. The City occupies a southern portion of Anderson County and an eastern portion of Roane County. Nearly ninety percent of the City's taxable parcels are located in Anderson County, while only about ten percent of the parcels are in Roane County. Oak Ridge is approximately ninety-two (92) square miles in area and includes the plant and facilities of the U.S. Department of Energy. Residential, commercial and municipal owned portions of the City make up nearly thirty (30) square miles. The remaining area of the City is owned by the Department of Energy. The population of Oak Ridge according to the 1990 census was 27,310.

Oak Ridge borders the Clinch River's navigable waterway for 42 miles along the shores of Watts Bar and Melton Hill Lakes. Two state highways, Route 95 and Route 62, intersect in the middle of the City. Access to Interstates 75 and 40 is within 9 miles.

HISTORY

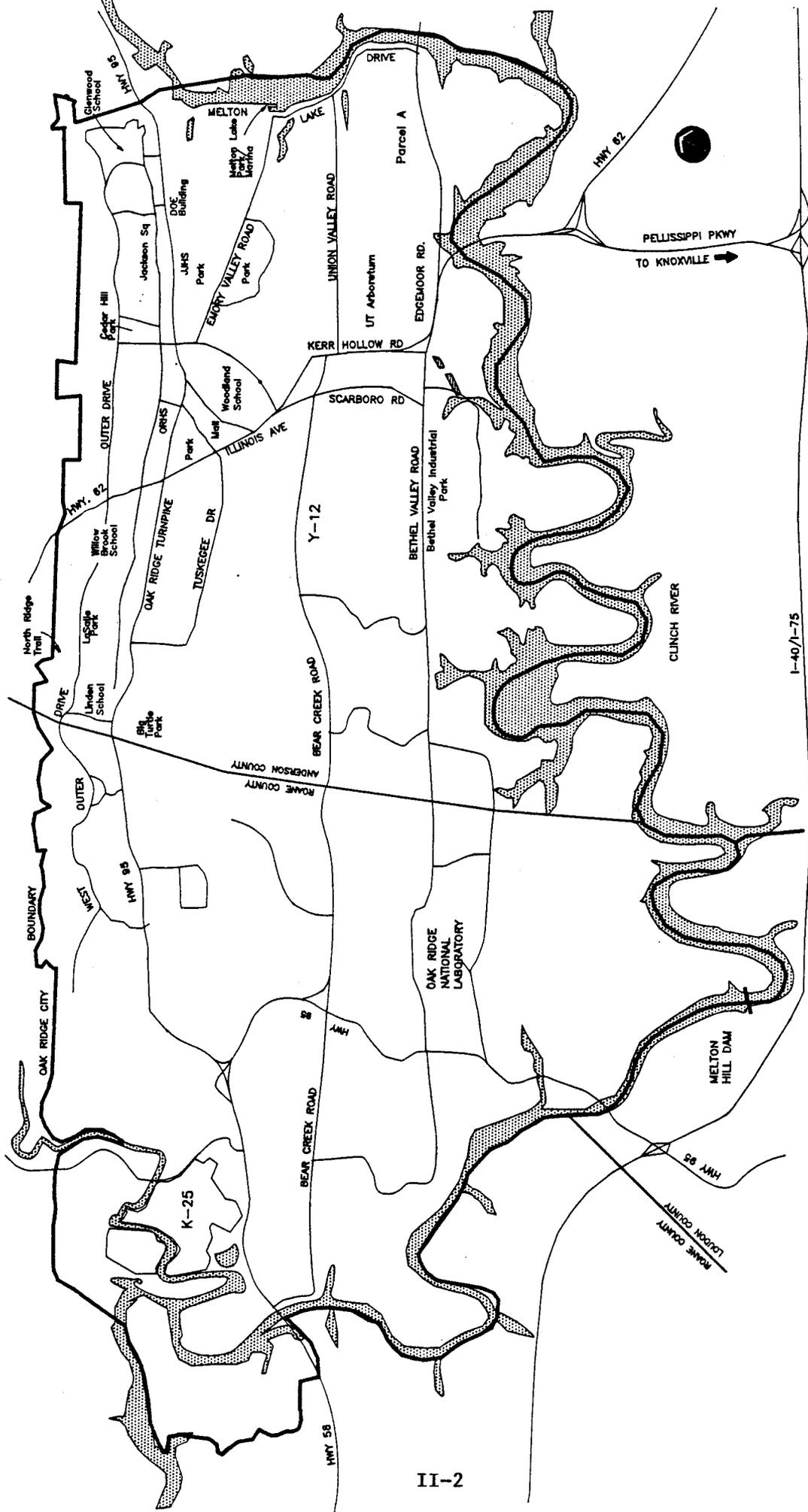
The City of Oak Ridge has a unique history. This area was selected by the United States government in 1942 as the location for its production plants for uranium 235, a component of the first atomic bomb. Constructed by the U.S. Corps of Engineers as part of the secret World War II "Manhattan Project", the early task of the plant was the separation of fissionable uranium-235 from the more stable uranium-238 by an electro-magnetic process. Some 80,000 workers were hired for emergency construction of the laboratories and offices in the then 56,000-acre site.

The original townsite was built during World War II to house and furnish necessary facilities for the employees of the uranium plants. This project was transferred to the Atomic Energy Commission in 1947, and the community was operated by contractors under the control of the Atomic Energy Commission.

In 1955 Congress passed Public Law 221, which allowed the Atomic Energy Commission to sell the homes and land to the residents, and to give the City all municipal facilities if it voted to incorporate. By 1959, all housing had been sold, and residents voted overwhelmingly in favor of incorporation under a modified city manager-council form of government.

GOVERNMENTAL STRUCTURE

The City is governed by a modified City Manager-Council form of government. The governing body of the City is a seven member City Council. Approximately, half of the City Council is elected on a non-partisan basis every two years for a four-year term of office. Following each regular City election, the City Council elects one of its members as Mayor to serve for a two-year period as ceremonial head of the City and presiding officer of the City Council. The City Council appoints the City Manager, who is the chief administrative officer of the City. As chief executive officer, the City Manager appoints all other City employees except the City Attorney who is appointed by City Council.



NOT TO SCALE

CITY OF OAK RIDGE

The City School System is governed by a five member Board of Education elected at large to four-year terms of office. The Board of Education appoints the Director of Schools who serves as the chief administrative officer of the school system.

The City provides a wide range of services characteristic of similar jurisdictions in the State including public safety (police and fire protection), education, refuse collection, culture-recreational programs, street maintenance, public improvements, planning and zoning, economic development and general administrative services. The City also provides electric and water and sewer collection and treatment services.

FINANCIAL OPERATIONS

As required by the City Charter and generally accepted accounting principles (GAAP), all City funds and account groups are organized according to standards established by the Government Accounting Standards Board (GASB). The City's financial reporting system is designed to provide timely, accurate feedback on the City's overall financial position and includes, at a minimum, quarterly reports to the City Council. All City financial statements are audited annually by independent certified public accountants.

The City has received annually the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its annual operating budget since the inception of the award by GFOA. The award recognizes that the annual operating budget meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

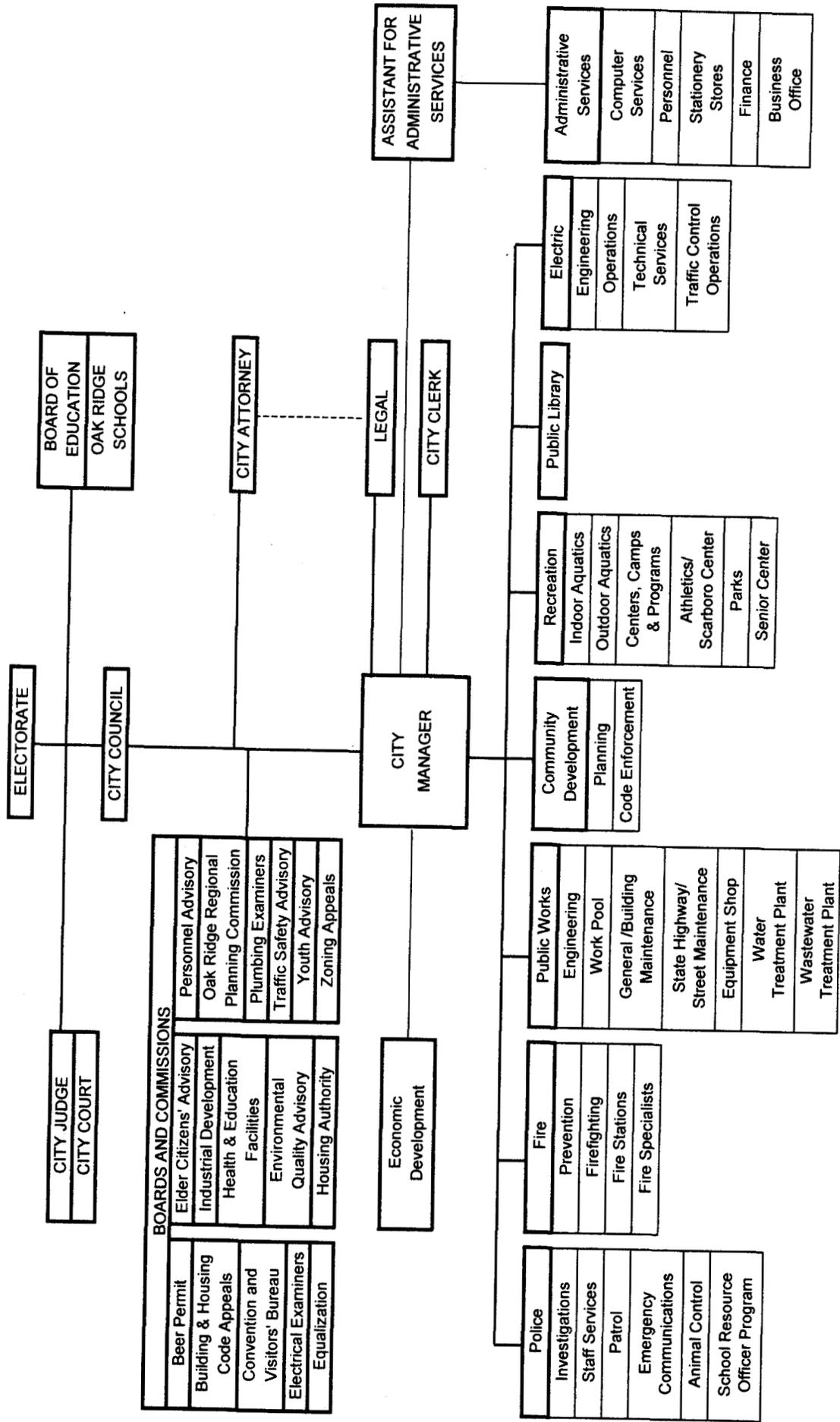
The City has received annually the GFOA Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report since the City was incorporated. The Certificate of Achievement recognizes that the City's financial statements meet the strict standards of GASB.

The City operates under several broad multi-year budgetary policies. The most notable of these policies is the Multi-Year Budget Management Plan which was initiated in 1986 and includes a long-range fiscal planning tool for the General Fund referred to as the multi-year model. This annually updated financial tool is the successor to the Score Plan, the name given to the blueprint adopted by the City to assure prudent use of nearly \$22.3 million in one-time in-lieu-of-tax proceeds received from the Department of Energy in 1986.

On an annual basis, the City's financial plans are set forth in the annual operating budget and the capital improvement program as required by applicable provisions of the City Charter. City Council's guidance to the City Manager regarding preparation of the fiscal 2001 General Fund budget was to present a proposed budget which supported current service levels. Amendments which revise the total expenditures of any fund may occur at any time during the fiscal year after a public hearing before the City Council; however, the City Manager may, on his own authority, transfer budgeted amounts between departments within any fund. Normal budgeted control is maintained at the activity level by reviewing estimated purchase amounts prior to the release of purchase orders to vendors. Outstanding encumbrances are reported as reservations of fund balance at the end of the fiscal year in the General, Special Revenue and Capital Projects Funds.

ORGANIZATION CHART

City of Oak Ridge, Tennessee



MANAGEMENT AND DEPARTMENT ORGANIZATION

All departments of the City are under the supervision and control of the City Manager who is appointed by City Council. A Director or Assistant City Manager appointed by the City Manager heads each department listed below.

Administrative Services
Community Development
Economic Development
Electric
Fire

Legal
Library
Police
Public Works
Recreation & Parks

Each department consists of separate entities referred to as activities, which have specific functions and purposes unique to that activity.

EDUCATION

The City school system operates schools covering grades kindergarten through 12, with an approximate enrollment of 4,800 students and a professional teaching staff of 400. The primary and secondary schools are among the finest in Tennessee and the nation. In addition to the City system, a parochial school also exists within the city limits covering grades one through eight.

In the fall of 1999, a new approximately 100,000 square foot branch campus for Roane State Community College opened which offers courses in radiation physics, radioactive waste management and a two-year certification program for health physics technicians. Enrollment has consistently exceeded projections

Oak Ridge Associated Universities (ORAU), a consortium of six Tennessee and 49 other colleges and universities and a management and operating contractor for the U.S. Department of Energy is also located in the City. A pioneer in technology transfer, with historic contributions in nuclear medicine and health physics, ORAU today conducts specialized training in nuclear related areas of energy, health and the environment. In particular, ORAU has been able to provide technical assistance to government, the academic community and industry in radiological site assessment, environmental monitoring and provision of radiopharmaceutical internal dose information.

INDUSTRY AND MANUFACTURING

Since the 1940's, the nuclear industry has been the largest employer for the City and County. Today, the U.S. Department of Energy ("DOE"), working through its primary subcontractor, Lockheed Martin Energy Systems, occupies approximately 36,000 acres within the City limits, within 250 buildings and approximately 9,800 employees in engineering, skilled and semi-skilled crafts, technicians and administrative support. Since 1984, DOE has contracted with Lockheed Martin Energy Systems, Inc., formally known as Martin-Marietta, to operate the production facilities of the Y-12 weapons plant and the Oak Ridge National Laboratory. Lockheed Martin Energy Systems is the second largest employer in the State of Tennessee.

The ongoing functions of the Y-12 plant are to support DOE's weapons designs labs, recover U-235 from spent nuclear weapons, and provide support to other government agencies. The mission of the Oak Ridge National Laboratory is to develop safe, economical and environmentally acceptable technologies for energy production and use. The Laboratory has greatly expanded its mission within recent years to include major developments in the following diverse fields: advanced ceramic materials, robotics, information management and environmental sciences.

DOE and Lockheed Martin Energy Systems, Inc. (LMES) is continuing to research and develop solutions to local and national problems related to radioactive and hazardous wastes. Using their own facilities in the City, DOE and LMES have begun a significant program to implement environmental remedial action in and around the Oak Ridge Reservation.

A dedicated effort by the DOE to transfer technology to the private sector that was heretofore held as proprietary to the U.S. Government alone has led to an unparalleled growth in new business development in the City. Licenses have been granted to existing firms as well as start-up firms to manufacture for commercial use products using state-of-the-art technology in robotics, ceramics and nuclear medicine.

The City has been actively seeking to diversify its economic base from as early as the mid 1960's. Recent successes in this area have resulted in over \$162,000,000 of private sector, commercial and industrial investment in the City since 1988. In addition, the commercial and industrial portion of the tax base has risen from 35% in 1987 to 41% in 2000.

Currently, there are four industrial parks in the City that were developed by the municipality and two parks that were developed by private firms. A new industrial park, Horizon Center, is currently under construction on 1,000 acres of undeveloped federal land.

The Spallation Neutron Source (SNS) accelerator project is in the initial stages with construction of the facility projected to cost \$1.36 billion, employ 2,300 workers during construction, with several hundred permanent employees at completion in 2006.

OPERATING BUDGET POLICIES

1. The City will consider as its highest priority the maintenance of basic public services and facilities necessary to meet the needs of its residential, institutional, commercial and industrial "citizens." A basic public service or action is one that would not be provided without public action, and one that is either:
 - Essential to the health and safety of the city's residents; or
 - Necessary in order to avoid irreparable damage to City resources; or
 - A service the absence of which the City would be generally unacceptable to its residents.
2. After one or more work sessions, Council will provide policy guidance to the City Manager and staff for preparation of the proposed budget for the next fiscal year. Council guidance will define the appropriate service levels for municipal programs and overall personnel policies.
3. The City Manager will prepare an operating budget that supports current service levels. The City Manager will not be precluded from proposing program expansions based on Council guidance or staff initiatives.
4. The City Manager and others involved in the operating budget preparation process will also use the priorities expressed in the Comprehensive Plan as the framework for review and formulation of the proposed City budget. The City staff will review programs and projects on at least an annual basis to ensure their conformance with the Comprehensive Plan.

5. The Council may meet once or more annually with the Board of Education to discuss the services offered by the Schools and factors affecting budget preparation for next fiscal year. This work session will be held between July 1 and October 31 of each year. Any Council guidance to the Board of Education will be communicated formally no later than November 15 of each year.
6. Responsive, quality service will characterize the City of Oak Ridge. All departments of the City will continue periodically to examine and effect changes in program delivery responsibilities or management that would improve productivity, lower costs, enhance service and further communication with the public.
7. The City will continue actions to ensure that all City staff members are sensitive to the special needs of the community and its residents.
8. The City will take steps to continue to increase citizen involvement in the ongoing planning, programming and budgeting process.
9. The City will continue to fund progressive career development programs for all employees and improve the leadership, motivational and communication skills of all supervisory personnel.
10. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations. In particular, the City will continue the scheduled level of maintenance and replacement for its infrastructure and fleet.
11. The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation, subject to a minimum increase of \$2,000.
12. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
13. The City will integrate performance measurement and productivity indicators within the budget.
14. In all actions to balance the budget, the City will attempt to avoid layoffs. If possible, any personnel reduction will be scheduled to come permanently from attrition.

REVENUE POLICIES

1. The City will attempt to develop a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source. Specifically, the City will do the following:
 - a. Continually monitor and assess the local taxing effort of Oak Ridge as compared to other Tennessee cities.
 - b. Aggressively pursue equitable, in-lieu-of-tax payments from the Department of Energy and the United States Congress for existing and new projects located on nontaxable federal property in order to reinforce and enhance a climate of economic competitiveness and vitality in the community.

- c. Move toward a local revenue structure for financing public services which de-emphasizes the property tax and encourages the use and development of alternative revenue sources such as greater reliance on the local option sales tax.
2. The City will follow an aggressive policy of collecting revenues.
3. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
4. All charges for services, fees and licenses will be reviewed annually and, whenever possible, recommendations for adjustment will be made at one time.
5. The City will consider the establishment of new user fees as an alternative to property tax funding. Before implementation of new user fees, the City will first determine the cost of administering and collecting the fee, what other jurisdictions are charging for similar fees, the purpose of the fee and if it can be accomplished.
6. The City will aggressively seek Federal and State grants. These revenues will be targeted as much as possible to capital improvements.
7. The City will ensure that Oak Ridge receives a fair proportion of all State and County shared taxes and revenue.
8. Whenever possible, revenue sources will be designed or modified to include provisions to automatically allow the collections to grow at a rate that keeps pace with the cost of providing the service.

DEBT MANAGEMENT GUIDELINES

1. Long-term borrowing will only be utilized for capital improvements or capital projects that cannot be financed with current revenues.
2. Bonds will be repaid over a period less than or equal to the project's useful life.
3. The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of total appraised valuation of all real estate lying within the city limits. (Home Rule Charter Article IV, Section 12)
4. Debt instruments will be structured to allow future flexibility and market interest by including the Optional Redemption Features and Optional Bidding on Bond Insurance.
5. The City will maintain good communications with bond rating agencies regarding the City's financial condition.
6. The City will fully disclose information on every financial report and bond prospectus.

BUDGET FORMAT

The budget document for the City of Oak Ridge provides historical, present, and future comparisons of revenues and expenditures; allocations of resources -- both fiscal and personnel; and descriptions of the anticipated annual accomplishments of City programs.

BUDGET ORGANIZATION

The budget document is organized to provide a summary of the total budget within the Schedule pages, with revenues and expenditures for each fund. The major portion of the budget consists of detail pages containing a description of the funds and activities along with an expenditure summary for that function. Ordinance and Legal Requirements, the Personnel Schedule, Statistical Information, Glossary and Index conclude the document.

FINANCIAL STRUCTURE

The City accounts are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund

The General Fund is the principal fund of the City and is used to account for all activities of the City not included in other specified funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.).

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City of Oak Ridge utilizes the following Special Revenue Funds - General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Solid Waste Fund, and Grants Fund.

Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on long-term general obligation debt not serviced by an Enterprise Fund. The General Fund primarily provides funding for this debt service obligation.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition or construction of major capital facilities other than those financed by enterprise operations. The primary funding source for the Capital Projects Fund is from proceeds from general obligation bond and note issuances.

Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges; or (b) for which the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City utilizes four Enterprise Funds for municipal operations which includes the Electric Fund, Waterworks Fund, Emergency Communication District Fund and Golf Course Fund.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department of the City on a cost-reimbursement basis. Established Internal Service Funds include the Insurance Fund and Equipment Replacement Rental Fund.

BASIS FOR BUDGETING

Budgets for all Governmental Funds (General, Special Revenue, Debt Service and Capital Projects Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to purchase is made. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted or as amended by City Council.

Budgets for all Governmental Funds are approved by City Council and adopted as legal appropriation levels for those funds for that fiscal year. The appropriation ordinance for fiscal year 2001 is presented in the Appendix of this document on page X-1. A lump sum expenditure amount for each Governmental Fund, exclusive of operating transfers, is approved by City Council as the legal appropriation for that fund. Operating transfer amounts for Governmental Funds and projected expenses for Proprietary Funds (Enterprise and Internal Service Funds) are presented in the appropriation ordinance for informational purposes only.

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

Formal budgetary integration is employed as an ongoing management control device for Governmental Funds. Budgetary control is also achieved for the Debt Service Fund through general obligation bond indenture provisions. All appropriations which are not expended or encumbered lapse at year end.

BASIS OF ACCOUNTING

All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are considered measurable at the point of sale and are recognized as revenue at that

time. Revenues from excise, gasoline and motor fuel taxes are recognized as revenues when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. The reserve method is used to estimate the allowance for doubtful accounts for electric, water and wastewater service receivables.

To facilitate the cost accounting process, the City distributes the cost of a number of common use, "overhead" expenses to each General Fund budget activity on the basis of a predetermined cost distribution. Indices such as square footage, number of telephones, and number of clerical personnel are used to assign the cost of utilities, telephones, and other costs on a pro-rata basis. To further identify the actual cost of each General Fund budget activity, all or a major portion of the work performed by certain service centers is transferred to the benefiting activities under the caption "Reduction of Costs." Examples of service (or cost distribution) centers include 935 Engineering and 845 Computer Services.

In each case, these activities provide the supervision, engineering, labor, materials, or equipment for construction, maintenance, and repair of the City's buildings, water and sewer systems, streets, equipment, and other items of physical plant or administrative services necessary for the operation of these Funds. The costs involved are transferred in whole or in part to the benefiting Fund or activity. The purpose of cost distribution is to assign all costs, to the extent practicable, to the budget activity incurring or requiring the expenditure.

ADOPTED EXPENDITURES COMPARED TO RATE OF INFLATION

City Council has adopted an operating budget policy which states, "The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation (1.73 percent increase for budget FY 2001), subject to a minimum increase of \$2,000." In accordance with this policy, the monetary change and the percentage difference are identified for each object code. An explanation of the most significant expenditure increases is provided in the Significant Expenditure Changes section of each activity summary sheet except for Personal Services, outlined below.

PERSONAL SERVICES CALCULATIONS

In the FY 2001 Budget, the expenditure category Personal Services, (Object Codes 5110 through 5175), includes regular, temporary and overtime salaries, and related benefits, for employees of the City of Oak Ridge, such as employer contributions for Social Security and retirement and a life and health insurance program.

The salary for each regular employee is allocated to a department activity and budgeted under Object Code 5111. Salary calculations are computed for each employee on the basis of 26 biweekly pay periods using the current pay plan rate adjusted by a 1.73% cost-of-living (COLA)

increase for all 100 series (excludes upper management) employees. 200 series employees (upper management) are not eligible for COLA's under the current pay plan. Merit pay includes the projected performance increase in salaries during the fiscal year. The actual expenditure will depend on employee performance as measured by appraisals at the employee's annual performance review. Step increases and top of pay scale (TOPS) are budgeted in this account. The cumulative budgetary impact of the merit and COLA, is an increase in base regular salaries and overtime averaging 1.8%. Since Personal Service calculations are projected by individual position, the impact of salary adjustments for each departmental activity will vary depending on employee turnover since the last budget cycle. For FY2001, the 1.8% salary increase is usually low due to the retirement of several long-term employees during the past year. Overtime is projected in Object Code 5130. Overtime expenditures are impacted by the Fair Labor Standards Act (FLSA) which requires either payment in cash or compensatory time at time and one-half for all hours worked in excess of normal duty hours.

The calculation of the City's contribution for Social Security, (Object Code 5141), and the Tennessee Consolidated Retirement System (TCRS) Benefits, (Object Code 5150), are mandated based on a percentage of each employee's salary, with the Social Security contribution currently 7.65% and the Retirement contribution 6.80% for both regular civilian employees and regular Public Safety employees. The Retirement contribution percentage is adjusted biennially by the TCRS. The Retirement percentage increased from 5.79% for fiscal 2000 to 6.80% for fiscal 2001. In Object Code 5160, the City also provides individual health insurance coverage, which includes medical insurance, dental reimbursement, long-term disability insurance and life insurance coverage.

BUDGET PROCEDURE

The Charter for the City of Oak Ridge provides that no later than April 1 prior to the beginning of the fiscal year on July 1, the City Manager shall submit to the City Council a Proposed Budget for the next fiscal year, which presents a complete financial plan for the ensuing year. In accordance with the City Charter the following information must be provided: (a) detailed estimates of all proposed expenditures for each department, board, officer or other agency of the City, showing, in addition, the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern; (b) statements of bonded and other indebtedness of the City; (c) detailed estimates of all anticipated revenues of the City from all sources with a comparative statement of the amounts received by the City from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year; (d) and any other supporting schedules as requested by City Council.

To ensure compliance with this Charter requirement, a budget schedule is prepared each year to facilitate the decision-making process by providing overall direction to City departments. The budget preparation process begins in late summer when City departments begin preparation of six-year Capital Improvements Program requests for submission to the Community Development Department by late September. By early October, Community Development staff prepares a recommended draft Capital Improvements Plan that is submitted to the City Manager for review and approval. By late October, the consolidated draft document is submitted to the Oak Ridge Regional Planning Commission for review. The program identifies anticipated projects, establishes priorities, and identifies the anticipated source of funding. The program, as modified and approved by the Planning Commission, is submitted for Council's consideration by December 1.

In early November, City departments begin assessing new resource needs for the coming year relative to capital equipment, including fleet; extraordinary maintenance requirements; automation services; and proposed new or expanded work programs. Budget requests and supporting documentation are prepared and submitted in early December for Finance Department and the City Manager's review.

A self-evaluation of the departments' objectives and measures of performance for the current year is initiated in November and used in the preparation and development of objectives and performance measurements for the upcoming year. This information is formally submitted to the Finance Department by mid-December to provide adequate review time before department budget review sessions occur in January. The budget documentation submitted includes a statement of departmental goals and objectives, proposed performance measures, an estimate on the status of performance measures at the end of the current year, traditional object code line item expenditure requests, justification for maintaining current and expanded expenditure requests, and initial financial estimates on the department's expenditure status by the end of the current fiscal year.

During December, Finance Department staff audits budget submissions and prepares information for the departments' budget review sessions with the City Manager. Departmental objectives, measures of performance and operating budgets are refined for consolidation in the Proposed Budget document during the month of February. Expenditure and revenue projections for the current fiscal year and estimates for the proposed fiscal year and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

A Proposed Budget for the upcoming fiscal year is presented to the City Council at its first scheduled meeting in March. The Board of Education also presents the General Purpose School Fund budget at this meeting, including a request for appropriation of City funds to meet program obligations. The City's Proposed Budget document is supplemented with a separate document titled "Major Budgetary Recommendations Report and Proposed Program Modifications" (MBR). This document provides Council detailed information on critical issues and program changes proposed for the coming year. Budget Work Sessions are held with City Council during March and April to provide detailed review of the proposed operating and capital improvements budgets, and proposed program modifications in the MBR. These sessions provide the opportunity for City Council to analyze the City Manager's Proposed Budget and to request additional information as needed.

At the second City Council meeting in March, a formal public hearing is held on the Proposed Budget. This meeting provides citizen input to Council on decisions and issues related to the budget. The first reading of the Appropriations Ordinance is also approved as amended by Council during this meeting. City Council adopts the Appropriations Ordinance, as amended, at second reading of the Ordinance, which occurs at the last Council meeting in April. Council approval of the Ordinance adopts the Budget for the fiscal year beginning July 1 and sets the tax rate for the upcoming year.

FY 2001 BUDGET CALENDAR

<u>Date</u>		<u>Event</u>	<u>Responsibility</u>
<u>Start</u>	<u>Completion</u>		
8/16/99	9/3/99	Preparation of six-year Capital Improvements Program requests (FY 2001 – FY 2006)	Responsible Departments
9/6/99	12/31/99	Preparation of Budget Estimations	Finance Department
9/27/99	10/8/99	Submission of Proposed Capital Improvements Program to Senior Management for preliminary review & approval	Community Development
10/4/99	12/3/99	Preparation and submission of all Budget Updates and Department Goals and Objectives for FY 2001	All Departments
10/18/99	10/25/99	*Complete and Print Proposed Capital Improvements Program	Community Development
	10/25/99	Submission of Proposed Capital Improvements Program	Planning Commission
10/25/99	11/18/99	Review of Proposed Capital Improvements Program by Planning Commission	Responsible Department Community Development
	11/18/99	Approval of six-year Capital Improvements Program	Planning Commission
11/19/99	11/26/99	*Complete and Print Final Capital Improvements Program	Planning Commission
	11/26/99	Notice of Public Hearing Community Development Block Grant Proposals to <u>The Oak Ridger</u>	Economic Development
	12/20/99	Provide policy input on City Budget	City Council
	12/20/99	Joint Meeting between City Council and Planning Commission to review FY 2001 – 2006 Capital Improvements Program	City Council, City Manager, Planning Commission, Responsible Departments
12/8/99	12/16/99	Administrative Public Hearing-Proposed Statement of Community Development Objectives and Projected Use of CDBG Funds	Economic Development
	1/28/00	Completion of Fund budgets, narratives and schedules	Finance Department
	2/25/00	Final Draft Reports for Major Budgetary Recommendations to Finance Administrator	Responsible Departments
2/21/00	3/3/00	*Complete and Print 2001 Proposed Budget	Finance Department
	3/6/00	Presentation of FY 2001 City, Schools, CIP Proposed Budgets, and Major Budgetary Recommendations Report to City Council	City Council, City Manager

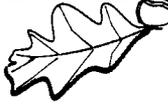
FY 2001 BUDGET CALENDAR (Cont'd)

<u>Date</u>		<u>Event</u>	<u>Responsibility</u>
<u>Start</u>	<u>Completion</u>		
	3/7/00	Proposed Budget to City Clerk and Public Library for Public Inspection	Finance Department
	3/17/00	Notice of Public Hearing on FY 2001 Budget	City Clerk
	3/18/00	Budget Work Session	City Council, City Manager
3/20/00	3/24/00	Budget Work Session follow-up information prepared	Finance Department
	3/27/00	Public Hearing on FY 2001 Budget	City Council
	3/27/00	Council Meeting for first reading and adoption of FY 2001 Budget	City Council
4/3/00	4/5/00	Public Hearing on FY 2001 Community Development Block Grant Proposals	City Council
	4/24/00	Council meeting for final reading and adoption of FY 2001 Budget and 2000 tax rate	City Council
	5/08/00	Final statement and projected use of CDBG funds report prepared and submitted to Council	Economic Development
4/25/00	7/21/00	*Complete and Print FY 2001 Budget	Finance Department





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Goals Program

City Of Oak Ridge, Tennessee

Fiscal 2001 Goals

Citywide goals are adopted by City Council at the beginning of the budget process. The preparation of citywide goals is a requirement of the City Manager's Employment Agreement, with obtainment of adopted goals as one of the criteria used for evaluation of the City Manager's performance. A City Council work session outlining the goals was held on February 14, 2000, with Council adopting the goals at their February 21, 2000 meeting.

The goals framework was developed with the results of the 1998 Visioning Process in mind and in support of the vision: *OAK RIDGE – An exceptional place to live, work and visit for all.* City management concluded that three major focuses were necessary to support this vision and that subcategories were necessary to better communicate what the efforts would be.

Focus No. 1 – Maintain Quality of Life

- A. Legal Mandates
- B. Maintain Base Service Levels
- C. Revenue Enhancement
- D. Technological Improvement
- E. Operational Effectiveness Improvement

Focus No. 2 – Community Building

- A. Enhancing External Communication
- B. Implementation of the 1998 Visioning Plan
- C. Economic Development
- D. Improving Quality of Life

Focus No. 3 – Organizational Development

- A. Enhance Internal Communication
- B. Staff Development
- C. Team Building
- D. Enhance Operational Effectiveness

FOCUS NO. 1. MAINTAIN QUALITY OF LIFE

Responsible Department	Fund and Cost	Goal Statement
A. Legal Mandates		
Legal	<i>Currently budgeted staff time</i>	Continue review and revision of City Code in order to be in compliance with state law, with particular focus on revising Chapter 4, "Alcoholic Beverages."
Administrative Services	<i>Currently budgeted staff time</i>	Implement change in tax year. Prepare revised Workforce Diversity Plan. Revise travel policy.
Public Works	\$8,750,000 <i>CIP VI-38</i>	Inflow/Infiltration Abatement: 1. Complete construction of liquid and solids phases of Wastewater Plant improvements by mid-FY 2001.
	\$1,800,000 <i>CIP VI-48</i>	2. Complete design and construction on 2-3 major Sewer System Rehabilitation contracts each year.
	\$ 350,000 <i>CIP VI-52</i>	3. Complete replacement of Radisson Cove, Emory Heights, and Rivers Run Wastewater Lift Stations and commutator at Emory Valley, and initiate replacement of Graceland and Gum Hollow stations and upgrade Whipoorwill station.
B. Maintaining Basic Service Levels		
City Manager's Office	<i>Currently budgeted staff time</i>	Participate in development of DOE's Stewardship Plan for the Oak Ridge Reservation to ID records management, other needs. Evaluate the structure, cost and delivery of the City's legal services.

Focus No. 1. Maintain Quality of Life

Electric	<p>Evaluate phase loading and cable failure rates to design and establish a limited program of proactive underground cable replacement; complete initial surveys by December 30, 2000.</p> <p>Make timing adjustments and add or remove signal phases in accordance with recommendations from ongoing Oak Ridge Turnpike signal progression study within 120 days of study completion.</p>	<p><i>Currently budgeted staff time</i></p> <p><i>Currently budgeted</i></p>	<p>Evaluate phase loading and cable failure rates to design and establish a limited program of proactive underground cable replacement; complete initial surveys by December 30, 2000.</p> <p>Make timing adjustments and add or remove signal phases in accordance with recommendations from ongoing Oak Ridge Turnpike signal progression study within 120 days of study completion.</p>
Fire	<p>Revise and update emergency management plan and conduct city drill.</p>	<p><i>Currently budgeted</i></p>	<p>Revise and update emergency management plan and conduct city drill.</p>
Public Works	<p>Complete roof replacement on office/children's wing at the Library.</p>	<p>\$ 75,000 <i>CIP III-14</i></p>	<p>Complete roof replacement on office/children's wing at the Library.</p>
	<p>Replace HVAC components, pending final disposition of the 301/303 Broadway building.</p>	<p>\$ 45,000 <i>CIP III-16</i></p>	<p>Replace HVAC components, pending final disposition of the 301/303 Broadway building.</p>
	<p>Complete all major upgrades at Pennsylvania, Orchard, Delaware, Louisiana, and Wisconsin Water Booster Stations by late FY 2001.</p>	<p>\$250,000 <i>CIP VI-54</i></p>	<p>Complete all major upgrades at Pennsylvania, Orchard, Delaware, Louisiana, and Wisconsin Water Booster Stations by late FY 2001.</p>
	<p>Install 43 handicap ramps and replace 4,500 lineal feet of old asphalt sidewalk and 50 lineal feet of concrete sidewalk.</p>	<p>\$ 60,000 <i>CIP V-6</i></p>	<p>Install 43 handicap ramps and replace 4,500 lineal feet of old asphalt sidewalk and 50 lineal feet of concrete sidewalk.</p>
	<p>Resurface (conventional and micro-thin) and rejuvenate 18 miles of city streets.</p>	<p>\$560,000 <i>CIP V-18</i></p>	<p>Resurface (conventional and micro-thin) and rejuvenate 18 miles of city streets.</p>
	<p>Develop a comprehensive needs assessment of all Municipal Building activities and evaluate available space utilization. Needed improvements to be identified for FY 2002 CIP Development.</p>	<p><i>Currently budgeted staff time</i></p>	<p>Develop a comprehensive needs assessment of all Municipal Building activities and evaluate available space utilization. Needed improvements to be identified for FY 2002 CIP Development.</p>
Recreation and Parks	<p>Maintain the designation by the National Arbor Day Foundation as Tree City USA, including sponsorship of the annual Arbor Day Ceremony and educational programs for the elementary schools.</p>	<p><i>Currently budgeted</i></p>	<p>Maintain the designation by the National Arbor Day Foundation as Tree City USA, including sponsorship of the annual Arbor Day Ceremony and educational programs for the elementary schools.</p>
	<p>Continue to modify City-owned playground equipment and park areas to ensure compliance with the Americans with Disabilities Act.</p>	<p>\$20,000 <i>CIP IV-46</i></p>	<p>Continue to modify City-owned playground equipment and park areas to ensure compliance with the Americans with Disabilities Act.</p>

Focus No. 1. Maintain Quality of Life

C. Revenue Enhancement		
City Manager's Office	<i>Currently budgeted staff time</i>	Draft legislative language to amend the Atomic Energy Communities Act to provide additional assistance payments to City of Oak Ridge and Roane and Anderson Counties
Economic Development	<i>Currently budgeted staff</i>	Evaluate surplus city-owned property and buildings and make disposition recommendations.
Electric	\$40,000 <i>CIP VI-42</i>	Design and begin implementation of a program to examine meter bases, verify meter constant, check voltage, check for tampering or power diversion, replace electric seals on all meters, and replace obsolete meters. Complete 50 percent of work by June 30, 2001.
D. Technological Improvement		
Administrative Services	<i>Current budget</i> \$300,000 <i>Equip. Fund</i> <i>Current budget</i>	Complete citywide network. Mobile Data Communications.
Police		Replacement and upgrade of software—utilities, payroll, taxes, licenses, etc. Initiate full use of mobile data terminals. Install video cameras in 13 police vehicles.
Public Works	\$100,000 <i>Equip. Fund</i> \$130,000 <i>CIP VI-26</i>	SCADA—begin design and equipment installation to connect WWTP and WTP

Focus No. 1. Maintain Quality of Life

<p>E. Operational Effectiveness Improvement</p>		
<p>Administrative Services</p>	<p><i>Currently budgeted staff time</i></p>	<p>Develop Purchasing Policy and Manual, including credit card policy.</p>
<p>Public Works</p>	<p>\$ 66,000 <i>CIP III-6</i></p>	<p>Design and construct addition at Animal Shelter for Canine Unit.</p>

FOCUS NO. 2. COMMUNITY BUILDING

Responsible Department	Fund and Cost	Goal Statement
A. Enhance External Communication		
City Manager's Office	<i>Currently budgeted staff time</i>	Develop, communicate, promote a State and Federal Policy Agenda. Quarterly newspaper columns. Town hall meetings. Support Council in outreach efforts. Begin preliminary work on Energy Communities Alliance Fall 2001 Conference.
Electric	<i>Currently budgeted staff time</i>	Complete an Electric Development Handbook, with detailed requirements for residential and commercial developers and contractors, by October 30, 2000. Develop standards for traffic signal installation for citywide use by December 30, 2000.
Fire	<i>Currently budgeted</i>	Public education initiatives to reach 6,000 persons.
Library	<i>Currently budgeted</i>	Participate in the Sister Libraries program with appropriate programming.
Police	<i>Currently budgeted</i>	Complete initial citizens police academy.
Recreation and Parks	<i>Currently budgeted staff time</i>	Develop a year-round calendar of events that outlines and coordinates tournaments, leagues, special events, and other activities of citywide importance by December 31, 2000.
	<i>Currently budgeted staff time</i>	Develop and implement a follow-up survey to gauge customer satisfaction with department programs and services by June 30, 2001.

Focus No. 2. Community Building

<p>B. Implementation of the 1998 Visioning Plan</p>		
<p>Economic Development Recreation and Parks</p>	<p>\$180,000 <i>CROET & ED</i></p> <p>\$500,000 <i>CIP IV-22</i></p>	<p>Develop and implement an action plan for revitalization of the Center City of Oak Ridge.</p> <p>Identify a site, begin design phase and initial construction of a new Senior Enrichment Center by June 30, 2001.</p>
<p>C. Economic Development</p>		
<p>City Manager's Office</p>	<p><i>Currently budgeted staff time</i></p>	<p>Review and comment on ED-3 Environmental Assessment.</p>
<p>Economic Development</p>	<p>\$45,000 <i>Golf Course Fund</i></p>	<p>Initiate and implement marketing plan for Parcel A.</p> <p>Support the development of 5 large tracts of industrial lands (Partners for Progress).</p>
<p>Electric</p>	<p><i>CIP VI-16</i></p> <p><i>CIP VI-2</i></p> <p><i>CIP III-12</i></p> <p><i>CIP V-10</i></p>	<p>Begin design for capacity expansion at Substations 400 and 500 by December 1, 2000. Improvements to be staged to match funding available through CIP and anticipated power demands.</p> <p>Complete design and construction of Substation 900 at Blair Road, contingent on successful transfer of electrical equipment from the DOE to the City for the substation.</p> <p>Energize new station by December 30, 2000.</p> <p>Complete the design and construction for relocation of 69kV lines along Tuskegee Drive by November 1, 2000.</p> <p>Design and construct State Route 62 improvements, including relocation of power lines and replacement of roadway lighting. The schedule of this project is controlled by roadway construction.</p>
<p>Public Works</p>	<p>\$ 860,000</p> <p><i>CIP III-12</i></p> <p><i>CIP V-10</i></p>	<p>Southwest Quadrant--Oversee TDOT construction of Phase I, Tuskegee Drive beginning in the spring of FY 2000, with completion in FY 2001.</p>
		<p>SR-62, Illinois Avenue Improvements--Continue to monitor TDOT progress.</p>

Focus No. 2. Community Building

	<i>CIP V-12</i>	SR-95/58 Improvements—Monitor TDOT progress through design and construction.
	\$1,600,000	West End Development-Sewer—Complete design and construction of new force main from Horizon Center to Turtle Park pump station. Begin design work on new pump station and force main at Heritage Center.
	\$ 700,000	Water Plant—Complete acquisition of the plant and associated facilities and continue efforts to acquire the 24-inch main serving Y-12 and X-10. Begin systematic capital improvements as identified in the engineering study once the plant belongs to the City.
Recreation and Parks	\$60,000 <i>CIP IV-18</i>	Support the Rowing Association in its efforts to upgrade the rowing course and support facilities.
	<i>Currently budgeted</i>	Encourage and sponsor athletic tournaments/events to attract out-of-town visitors to the city by June 30, 2001.
D. Improving Quality of Life		
Community Development	<i>Currently budgeted</i>	Housing 2000: Expand opportunities for new and renovated competitive housing.
Electric	<i>CIP VI-40</i>	Locate, design, and implement a contracted appearance program for steel street light poles. Existing metal poles will either be painted or replaced to match the area in which they are installed. Complete program by June 30, 2001.
Fire	<i>Currently budgeted staff time</i>	Complete and close out Mona Lane Mitigation Project. Coordinate the use of Project Impact funds to identify geologically endangered structures and develop strategies to save these structures without diminishing their marketability.
Library	<i>Currently budgeted</i>	Make available to the public the Gates Library Initiative Grant computers and software

Focus No. 2. Community Building

Police	<i>Currently budgeted staff time</i>	Expand community policing to one additional neighborhood identified through crime statistics using surveys, meetings and personalized citizen contacts. Continue drug enforcement activities designed to identify and prosecute major players in the drug trade. Offer Project Alert classes to all middle school students.
Public Works	CIP V-6	Edgemoor Road/Melton Lake Drive Intersection Improvements—Continue to monitor TDOT's progress in reaching a decision on possible intersection improvements.
	\$360,000 CIP VI-28	Mitchell Road Drainage Improvements—Complete construction of Mitchell Road Drainage Improvements and begin engineering analysis of Midway Road/Woodland areas.
	\$750,000 CIP VI-20	Emory Valley Storm-water Management—Complete construction on South Columbia Drive Floodway Improvements and begin construction of Boeing Detention Basin.
	\$250,000 CIP VI-6	EPA Storm-water Mandate—Begin engineering work associated with compliance with new EPA storm-water mandate. Work to be completed in FY 2002.
Recreation and Parks	<i>Currently budgeted</i>	Plan and implement a volunteer training program to assist with the maintenance of greenway trails.
	\$100,000 CIP IV-8	Construct the Emory Valley Greenway using grant and local funds by June 30, 2001.
	\$100,000 CIP IV-8	Construct the Melton Lake Greenway Phase III using grant and local funds by June 30, 2001.
	\$650,000	With substantial input from the community, expand the existing Scarboro Community Center to include a gym, offices, additional meeting rooms, and restrooms.
	CIP IV-20	
	\$ 25,000 CIP IV-24	Support the efforts of the soccer community to construct a soccer complex on a portion of Haw Ridge Park.

FOCUS NO. 3. ORGANIZATIONAL DEVELOPMENT

Responsible Department	Fund and Cost	Goal Statement
A. Enhance Internal Communication		
City Manager's Office	<i>Currently budgeted</i>	Conduct quarterly employee brown-bag lunches beginning with FY 2001 budget presentation.
Administrative Services	\$150,000	Geographic Information System implementation.
	\$75,000 Equip. Fund	Records Management System implementation.
	<i>Currently budgeted</i>	Adopt new and revised Personnel Ordinance.
B. Staff Development		
Administrative Services	<i>Currently budgeted</i>	Develop staff user groups and conduct computer training.
Police	<i>Currently budgeted</i>	Continue customer service training with dispatchers.
C. Team Building		
City Manager's Office	\$10,000 <i>Currently budgeted</i>	Begin High Performance Government Organization training using the model developed by the University of Virginia.
		<ol style="list-style-type: none"> 1. Complete introductory training of Directors and Assistant Directors in HPO organizations by December 30, 2000 using University of Virginia LEAD program or similar.

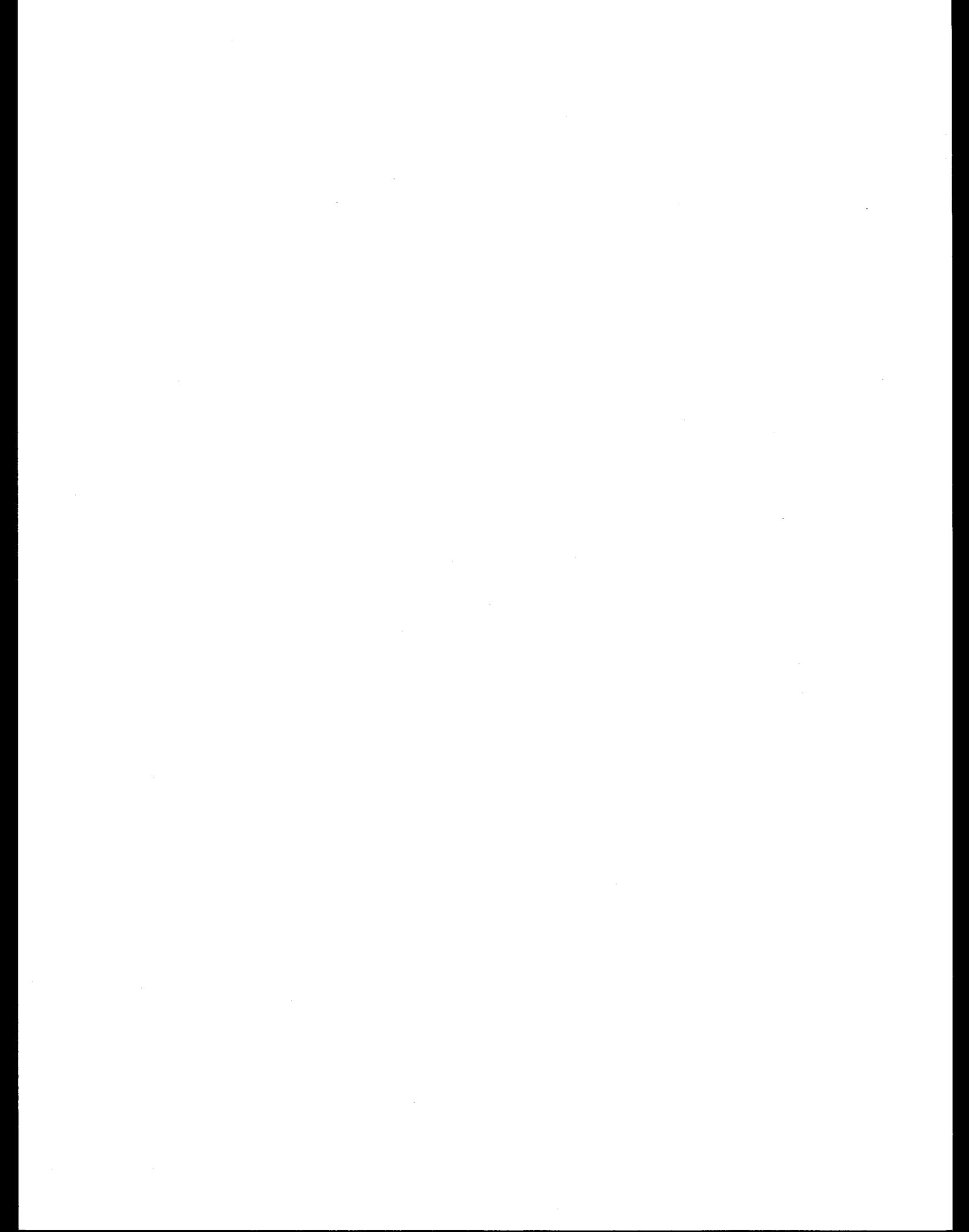
Focus No. 3. Organizational Development

		<ol style="list-style-type: none"> 2. Conduct three-day off-site HPO refresher training and strategizing session for Directors by December 30, 2000. 3. Establish routine quarterly one-day HPO orientation and training for senior staff (level 200 employees). 4. Develop and provide HPO orientation to Council members, highlighting costs, benefits, expected outcomes, and anticipated problems by January 2001. 5. Choose two target areas for pilot process analysis/improvement. Select process improvement teams for areas and begin work by March 2001. Through intensive interviews with staff, public, and elected officials, determine desired outputs from target areas, define barriers to optimum performance in target area and define strategies for removing barriers.
<p>C. Enhance Operational Effectiveness</p> <p>City Manager's Office</p>	<p>\$ 2,500</p> <p><i>Currently budgeted staff time</i></p>	<p>Enhance strategic planning process through a City Council retreat designed to establish the mission and values of the organization based on the vision: "An exceptional place for all to live, work and visit."</p> <p>Evaluate the steps necessary to implement a market-driven, performance-based pay system including performance appraisal system and pay scale modifications.</p>



CITY OF OAK RIDGE, TENNESSE
FISCAL 2001 BUDGET SUMMARIES
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SUMMARY OF SIGNIFICANT CHANGES BY FUNDS

BUDGET OVERVIEW – ALL FUNDS

Governmental accounting standards require the City to organize its accounts into Funds, each of which is considered a separate accounting entity. The City's resources are allocated to and accounted for in individual Funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the City are categorized into two broad Fund categories, Governmental and Proprietary.

Governmental Funds are grouped into four generic Fund types: General, Debt Service, Special Revenue and Capital Projects Funds. The budgeted expenditures, exclusive of operating transfers to other Funds, for each Governmental Fund is approved by City Council as the legal appropriation for that Fund. Expenditures cannot exceed the legally adopted appropriation at the Fund level. The City Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total expenditures of any Governmental Fund must be approved by City Council. Outlined below are the City's Governmental Funds:

General Fund

Debt Service Fund

Special Revenue Funds:

General Purpose School Fund

Drug Enforcement Program Fund

State Street Aid Fund

Streets and Public Transportation Fund

Capital Projects Fund

Economic Diversification Fund

Grant Fund

Solid Waste Fund

Proprietary Funds are grouped into two generic Fund types: Enterprise and Internal Service Funds. Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursed basis. Outlined below are the City's Proprietary Funds:

Enterprise Funds:

Electric Fund

Waterworks Fund (Water and Wastewater Treatment Operations)

Emergency Communications District Fund

Golf Course Fund

Internal Service Funds:

Equipment Replacement Rental Fund

Insurance Fund

Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Proprietary Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, quantity of insurance claims, etc. effect the level of expenses of these Funds. The budgeted expenses for the City's Proprietary Funds are therefore not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City.

Fiscal 2001 Appropriation Ordinance

A summary of the revenues and expenditures for all City Funds is presented on page III-3. Other schedules contained in this section provide comparisons between the fiscal 2000 and 2001 budgeted expenditures/expenses, as well as actual 1999 and projected 2000 expenditures/expenses for each Fund. The fiscal 2000 General Fund budgeted appropriation was amended by \$148,470 to include \$44,650 in rental expenditures that occurred due to the unplanned relocation of the Senior Center due to building structural issues and \$103,820 for a one-time lump sum payment of \$550 per employee. Employees also received an unbudgeted 2% cost-of-living increase in mid-fiscal 2000. The fiscal 2000 budget is presented as amended in this document.

City Council has directed the City Manager to present a proposed budget that supports current service levels. Any additional programs or enhancements recommended by the City Manager are presented separately in the Major Budgetary Recommendations Report and Proposed Program Modifications (MBR) that is distributed to City Council during budget deliberations. City Council adopted the proposed property tax rate of \$2.57 per \$100 of assessed valuation to finance operations and services supported by the General Fund. During budget deliberations, City Council reviewed the City Manager's recommendations and authorized various amendments to the proposed budget as outlined in the appropriation ordinance on page X-1 of this document. Council amendments reduced the overall City appropriations by \$25,000. Council eliminated \$80,000 in funding for a vacant Assistance City Manager of Operations position. This reduction was offset by increases in funding for housing demolition due to city code violations (\$25,000), Convention and Visitors' Bureau operations (\$25,000) and the establishment of funding for a housing incentive program to encourage City employees to purchase a home located within Oak Ridge (\$5,000).

Outlined below is a summary of the final budgeted expenditures/expenses for the City from the fiscal 2001 budget appropriation ordinance, as compared to the amended fiscal 2000 appropriation.

<u>Fund</u>	<u>FY 2000</u>	<u>FY 2001</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
General Fund Municipal Operations	\$ 13,435,150	\$ 13,787,866	\$ 352,716	2.6
Debt Service Fund	5,335,214	5,651,656	316,442	5.9
General Purpose School Fund	35,146,462	37,423,610	2,277,148	6.5
Drug Enforcement Program Fund	100,000	100,000	0	0.0
State Street Aid Fund	1,294,400	1,392,020	97,620	7.5
Street & Public Transportation Fund	161,000	188,000	27,000	16.8
Economic Diversification Fund	2,053,760	2,333,613	279,853	13.6
Grant Fund	2,339,400	5,721,976	3,382,576	144.6
Solid Waste Fund	1,633,420	1,666,150	32,730	2.0
Capital Projects Fund	6,512,880	7,611,377	1,098,497	16.9
Electric Fund	33,237,333	33,040,324	(197,009)	(.6)
Waterworks Fund	9,252,431	11,797,099	2,544,668	27.5
Emergency Communications District Fund	230,915	239,915	9,000	3.9
Golf Course Fund	<u>2,017,218</u>	<u>1,971,560</u>	<u>(45,658)</u>	<u>(2.2)</u>
TOTAL ALL FUNDS	<u>\$112,749,583</u>	<u>\$122,925,166</u>	<u>\$10,175,583</u>	<u>9.0</u>

**COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
FISCAL YEAR 2001 - ALL FUNDS**

	General	Debt Service	General Purpose School	Drug Enforcement Program	State Street Aid	Streets & Transportation	Economic Diversification	Grant	Solid Waste	Capital Projects	Electric	Waterworks	Emergency Communications	Golf Course	Total All Funds
REVENUES:															
Taxes	16,994,407	0	8,861,577	0	0	0	0	0	0	0	0	0	0	0	25,855,984
Licenses & Permits	181,500	0	0	0	0	0	0	0	0	0	0	0	0	0	181,500
Intergovernmental	9,763,329	0	16,551,365	0	775,000	144,800	1,000,000	5,551,976	0	804,240	0	0	0	0	34,590,710
Charges for Services	1,397,756	0	1,434,725	0	0	0	0	0	681,600	0	33,489,500	11,885,400	190,000	0	49,078,981
Fines & Forfeitures	400,000	0	0	50,000	0	0	0	0	0	0	0	0	0	0	450,000
Other	813,500	185	270,425	11,000	10,000	13,000	3,092	0	0	175,000	510,000	110,648	10,000	1,406,983	3,333,833
Total Revenues	29,550,492	185	27,118,092	61,000	785,000	157,800	1,003,092	5,551,976	681,600	979,240	33,999,500	11,996,048	200,000	1,406,983	113,491,008
EXPENDITURES:															
Administration	0	0	0	0	222,020	0	0	30,000	0	0	0	0	0	0	252,020
General Government	683,855	0	0	0	0	0	0	0	0	0	0	0	0	0	683,855
Administrative Services	686,782	0	0	0	0	0	0	0	0	0	0	0	0	0	686,782
Police	4,072,458	0	100,000	0	0	0	0	0	0	0	0	0	0	0	4,172,458
Fire	3,089,455	0	0	0	0	0	0	0	0	0	0	0	0	0	3,089,455
Public Works	1,747,095	0	0	6,000	600,000	0	0	0	0	0	0	0	0	0	2,353,095
Community Development	473,281	0	0	0	0	0	0	0	0	0	0	0	0	0	473,281
Recreation & Parks	2,054,667	0	0	0	0	0	0	0	0	0	0	0	0	0	2,054,667
Library	980,273	0	0	0	0	0	0	0	0	0	0	0	0	0	980,273
Economic Development	0	0	0	0	182,000	0	2,180,613	5,691,976	1,666,150	0	0	0	0	0	2,362,613
Other Activities	0	0	0	0	0	0	153,000	0	0	0	0	0	239,915	0	7,751,041
Education	0	0	37,423,610	0	0	0	0	0	0	0	0	0	0	0	37,423,610
Capital Outlay	0	0	0	0	570,000	0	0	0	0	7,611,377	0	0	0	0	8,181,377
Debt Service	0	5,651,656	0	0	0	0	0	0	0	0	1,043,000	969,853	0	357,000	8,021,509
Golf Operations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,614,560
Utility Operation	0	0	0	0	0	0	0	0	0	0	31,997,324	10,827,246	0	0	42,824,570
Total Expenditures	13,787,866	5,651,656	37,423,610	100,000	1,392,020	188,000	2,333,613	5,721,976	1,666,150	7,611,377	33,040,324	11,797,999	239,915	1,971,560	122,925,166
Excess (Deficiency) of Revenues over Expenditures	15,762,626	(5,651,471)	(10,305,518)	(39,000)	(607,020)	(30,200)	(1,330,521)	(170,000)	(984,550)	(6,632,137)	959,176	198,949	(39,915)	(564,577)	(9,434,158)
OTHER FINANCING SOURCES (USES):															
Debt Proceeds	0	17,984	0	0	180,000	0	0	0	0	0	0	0	0	0	197,984
Contingency	0	500,000	0	0	0	0	0	0	0	1,000,000	0	0	0	0	1,500,000
Transfers In	0	5,133,672	9,553,768	0	500,000	0	1,255,613	170,000	984,550	417,883	0	0	0	0	18,015,486
Transfers Out	(17,042,499)	0	(94,250)	0	(90,000)	0	0	0	0	(465,000)	(176,652)	(147,085)	0	0	(18,015,486)
Total Other Financing Sources (Uses)	(17,042,499)	5,651,656	9,459,518	0	590,000	0	1,255,613	170,000	984,550	952,883	(176,652)	(147,085)	0	0	1,697,984
Add: Depreciation on Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	440,004	0	0	440,004
Excess (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(1,279,873)	185	(846,000)	(39,000)	(17,020)	(30,200)	(74,908)	0	0	(5,679,254)	782,524	491,868	(39,915)	(564,577)	(7,296,170)
ESTIMATED FUND BAL 7/1/00	8,902,052	10,588	2,742,064	46,169	82,447	277,536	74,908	106	0	8,798,709	16,306,905	6,550,751	364,940	(1,791,456)	42,365,719
ADVANCE - GOLF COURSE	(500,000)	0	0	0	0	0	0	0	0	0	0	0	0	0	(500,000)
ESTIMATED FUND BAL 6/30/01	7,122,179	10,773	1,896,064	7,169	65,427	247,336	0	106	0	3,119,455	17,089,429	7,042,619	325,025	(2,356,033)	34,569,549

Fund Balances/Retained Earnings

In Governmental Funds, only current assets and current liabilities are generally included on the balance sheet. The reported unreserved fund balance for Governmental Funds is considered a measure of "available spendable resources" and is the amount available for appropriation. The balance sheets of Proprietary Funds contain current and noncurrent assets and liabilities. Proprietary Funds report retained earnings, rather than a fund balance, which is an accumulation of the net income (loss) generated by the Fund since the inception of the Fund. Due to the accounting differences in these two Fund categories, particularly regarding fixed assets, Retained Earnings is not a measure of "available spendable resources". Outlined below is a comparison of the projected fund balances and retained earnings of the City Funds at the end of fiscal 2000 and 2001.

	<u>FY 2000</u>	<u>FY 2001</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
<u>FUND BALANCE:</u>				
General Fund	\$ 8,902,052	\$ 7,122,179	\$(1,779,873)	(20.0)
Debt Service Fund	10,588	10,773	185	1.7
General Purpose School Fund	2,742,064	1,896,064	(846,000)	(30.9)
Drug Enforcement Program Fund	46,169	7,169	(39,000)	(84.5)
State Street Aid Fund	82,447	65,427	(17,020)	(20.6)
Streets & Public Transportation Fund	277,536	247,336	(30,200)	(10.9)
Economic Diversification Fund	74,908	0	(74,908)	(100.0)
Grant Fund	106	106	0	0.0
Solid Waste Fund	0	0	0	0.0
Capital Projects Fund	<u>8,798,709</u>	<u>3,119,455</u>	<u>(5,679,254)</u>	<u>(64.5)</u>
TOTAL FUND BALANCES	<u>\$20,934,579</u>	<u>\$12,468,509</u>	<u>\$(8,466,070)</u>	<u>(40.4)</u>
<u>RETAINED EARNINGS:</u>				
Electric Fund	\$16,306,905	\$17,089,429	\$ 782,524	4.8
Waterworks Fund	6,550,751	7,042,619	491,868	7.5
Emergency Communications District Fund	364,940	325,025	(39,915)	(10.9)
Golf Course Fund	<u>(1,791,456)</u>	<u>(2,356,033)</u>	<u>(564,577)</u>	<u>(31.5)</u>
TOTAL RETAINED EARNINGS	<u>\$21,431,140</u>	<u>\$22,101,040</u>	<u>\$ 669,900</u>	<u>3.1</u>

The fund balance of the General Fund is projected to decrease \$1,779,873 in fiscal 2001, of which \$1,279,873 will be used to finance General Fund operations and \$500,000 for a long-term advance to the Golf Course Fund to provide funding for debt service on Bonds issued to finance construction of the golf course. Funding of the annual principal and interest payments on the Bonds was to be provided from the proceeds of the sale of land surrounding the golf course. Due to the downsizing of the federal sector in Oak Ridge, land sale proceeds are currently not generating enough revenue to support the annual debt service payments. The \$500,000 loan will not impact the General Fund's fiscal 2001 property tax rate due to the utilization of existing fund balance to provide the loan. The tax

impact has been delayed until 2003 to allow City staff time to analyzing alternative solutions to accelerate land sales. If however, an adequate funding stream cannot be established by fiscal 2003, then property tax revenues will have to be utilized to fund the Golf Course Fund's annual debt service payment resulting in an increase to the property tax rate.

In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of property tax payments. Over the last fourteen fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. For fiscal 2001, it would take approximately 23 additional cents on the property tax rate to replace the budgeted \$1.2 million fund balance draw. The City has established a targeted combined fund balance of the General Fund and General Purpose School Fund at \$5 million. At the end of fiscal 2001, the fund balance of the General Fund is projected at \$7,122,179 and the General Purpose School Fund is projected at \$1,896,064 for a combined total of \$9,018,243.

Under Tennessee State law, the fund balance of the General Purpose School Fund can only be expended in the event of a revenue shortfall or unforeseen expenditure until the fund balance exceeds three percent of operating expenditures. The accumulated Fund Balance in excess of three percent of budgeted annual operating expenditures may be budgeted and expended for nonrecurring purposes, but shall not be used to satisfy appropriation requirements for recurring annual operating expenditures. In fiscal 2001, the General Purpose School Fund has a budgeted fund balance draw of \$846,000, which will be utilized for capital and other nonrecurring expenditures. Under Tennessee State law, the remaining projected fund balance of the General Purpose School Fund at the end of fiscal 2001 would be a legally restricted reserve for unforeseen emergencies. Since the purpose of a target fund balance is to maintain a reserve for unforeseen emergencies, the fund balance of the General Fund and General Purpose School Fund have been combined to incorporate the \$5 million targeted City fund balance reserve. The utilization of fund balance draws in the General Fund to equate revenues and expenditures is expected to continue through fiscal 2006 when the combined \$5 million fund balance target is projected to be reached.

Due to the type of revenues in these funds, the Debt Service, Economic Diversification, Grant and Solid Waste Funds are generally budgeted so that revenues and expenditures are approximately equal and result in only nominal fund balance fluctuations between fiscal years. Operating transfers from other City Funds equate revenues and expenditures of the Debt Service, Economic Diversification and Solid Waste Funds. Revenues for the Grant Fund are comprised primarily from state and federal grants.

The Drug Enforcement Program Fund has a limited revenue stream on which to draw for drug enforcement and education programs and therefore maintains a nominal fund balance. The fund balance of the State Street Aid Fund is maintained by utilizing \$180,000 in long-term debt proceeds and a \$500,000 operating transfer from the General Fund for fiscal 2001. Revenues for the Streets and Public Transportation Fund are provided from state-shared taxes and state grants, with the \$30,200 reduction in fund balance for fiscal 2001 to support enhancements in the taxi coupon program effective on July 1, 2000.

The fund balance of the Capital Projects Fund, projected to decrease \$5,679,254 in fiscal 2001, can vary greatly from year-to-year depending on the timing of long-term debt issuances and the related capital project expenditures. \$10,000,000 in bonds was issued in fiscal 2000 to fund City and School general capital projects through fiscal 2001.

The Retained Earnings of the City's Enterprise Funds are projected to increase by \$669,900. This is not reflective of the accumulation of cash reserves in these Funds, rather, it is reflective of the earning of an aggregate net income for the year by these Funds. The City is in the process of a major capital upgrade and expansion of the City's utility systems. In Enterprise Funds, capital expenditures are expended through depreciation charges, which are amortized using the straight-line method over the life of the project. For example, a capital item that cost \$100,000 with a ten year life would be expended (i.e. reduce Retained Earnings) by \$10,000 each year over the next ten fiscal years. Therefore, the cash for the capital item would be expended in one fiscal year with the related expense being fully reflected in Retained Earnings after ten fiscal years.

Salaries and Personnel

A total of 357.36 staff years is budgeted for fiscal 2001, an increase of 1 staff year over fiscal 2000 levels. Funding for the vacant Assistant City Manager of Operations position was eliminated during budget deliberations. Reinstated in the budget is the position of Assistant City Manager (ACM) for Public Affairs whose duties will include functions currently provided under independent contract at an annual cost of \$44,000. The position of half-time Senior Staff Attorney has been upgraded to a full-time Corporation Counsel position based on current workloads and resulting demand for an experienced full-time attorney on staff. Funding for a new GIS Coordinator position has been included for only a half a year. Filling of the new position is not expected to occur until sometime in mid-fiscal year. The GIS position will be fully funded in fiscal 2002. There is a more in-depth discussion of the new GIS program in the MBR document.

The proposed budget contains funding for merit pay and a 1.73% cost-of-living adjustment (COLA). In accordance with past practice, the percentage for the COLA is based on the average monthly increase in the Consumer-Price-Index (CPI) occurring in the preceding fiscal year, in this case fiscal 1999. Current Council policies do not allow the City Manager to present a proposed budget with a COLA greater than the rate of inflation.

Employees of the City are members of the benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS), which provides retirement benefits as well as death and disability benefits. The plan is fully funded by the City based on rates actuarially determined by TCRS on a biennial basis. The rate for the City's plan is increasing from 5.79% of covered wages to 6.80% in July of 2000. Budgeted funding for the City's medical benefit package and workers' compensation remains at the fiscal 2000 level. Budgeted variances in the medical insurance line item are based on LTD insurance, which is .56% of wages, and positional changes.

Fiscal 2001 Agency Funding

The City provides funding to various agencies that either promote economic development and/or tourism-related services for the City, or render services to the citizens of Oak Ridge. Agencies budgeted for funding for economic development and/or tourism services included the Convention & Visitors Bureau (CVB) (\$196,719), Chamber of Commerce (\$215,415), Tennessee Resource Valley (\$25,000) and Melton Hill Regional Industrial Development Association (\$15,000). Agencies budgeted for social service program funding include the Youth Advisory Board (\$9,000), Arts Council of Oak Ridge (\$9,500), Aid to Distressed Families of Appalachian Counties (\$150,000) and the Sexual Assault Crisis Center (\$3,000).

Funding for the CVB increased \$46,719 over fiscal 2000 levels based on the CVB's funding request to the City. The increased funding is primarily to maintain the CVB's current advertising level, which is financed in part through a \$16,000 state grant which the CVB does not anticipate to continue receiving, and for employee medical benefits. Funding to the Oak Ridge Chamber of Commerce increased \$22,915 over the prior year. Of this, \$19,250 is for a 10% bonus award allowed under the current contract and \$3,665 for a 1.73% increase based on changes in the Consumer-Price-Index. City funding to all other agencies remains at the fiscal 2000 level.

General Fund

The General Fund is the principal Fund of the City and is used to account for all activities of the City not included in other specified Funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, library, etc.) and is referred to in this document as municipal expenditures. General Fund revenues also support the activities of other City and School Funds through operating transfers (i.e. School operations, debt service, street resurfacing, residential solid waste collection, etc.).

Revenue generated through property tax collections is utilized to fund municipal expenditures and operating transfers of the General Fund. Property tax revenues are only used to support the functions or operations of other City Funds that are specifically identified as being financed through an operating transfer from the General Fund. For fiscal 2001, this is the General Purpose School, Debt Service, Solid Waste, Economic Diversification, State Street Aid and Capital Projects Funds.

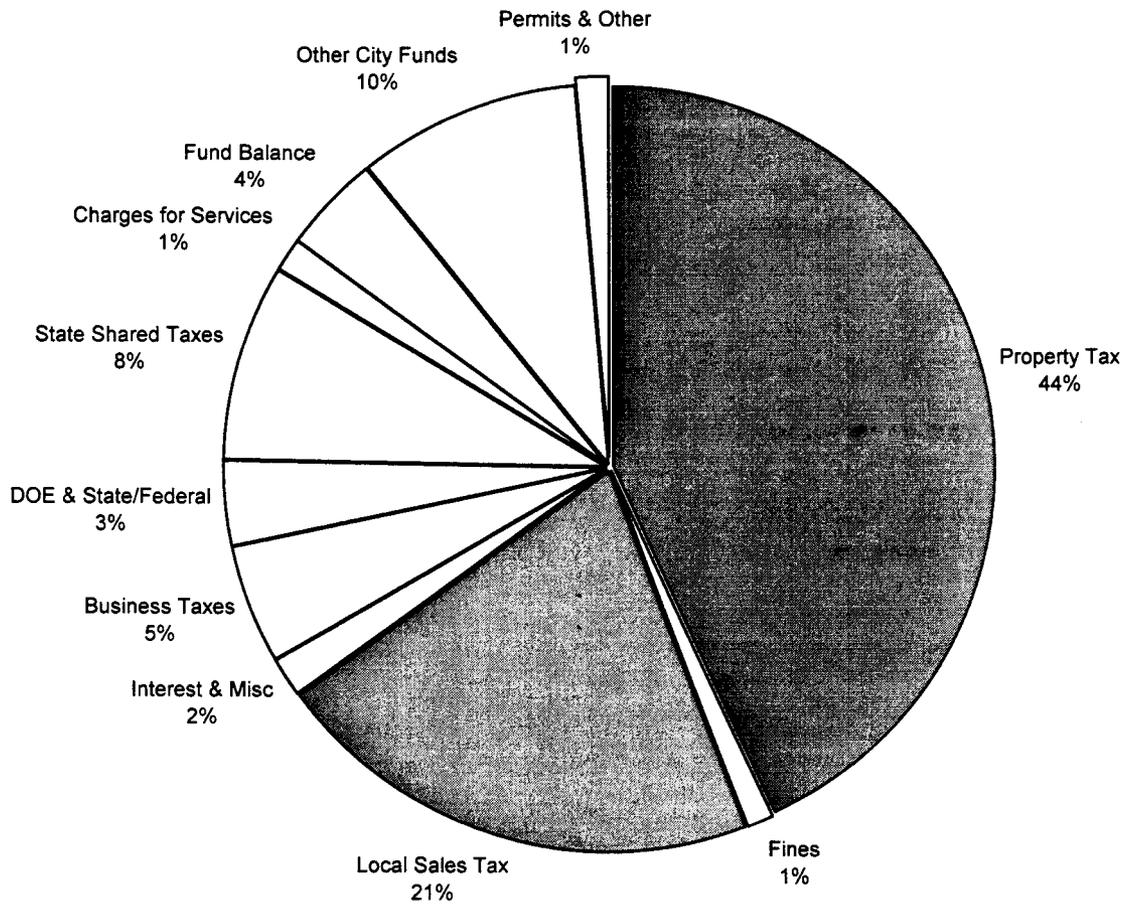
A budget summary of the General Fund is presented on page III-30, which outlines revenue, municipal expenditures and operating transfers of the General Fund. Detail schedules of revenues and expenditures of the General Fund are on pages III-31 through III-35.

Municipal expenditures and operating transfers for the General Fund are projected at \$30,830,365, up \$2,242,364 or 7.8 percent from fiscal 2000 levels. Municipal expenditures are budgeted at \$13,787,866, up \$352,716 or 2.6 percent. Operating transfers are budgeted at \$17,042,499, up \$1,889,648 or 12.5 percent. Included in operating transfers is the City's contribution toward operation of the Oak Ridge Schools set at \$9,553,768, up \$723,703 or 8.2 percent over the prior fiscal year. The budget summary on page III-8 details the changes in General Fund revenues, expenditures and operating transfers between fiscal 2000 and 2001 and the related impact on the property tax rate.

GENERAL FUND FISCAL 2000 VS 2001 BUDGET VARIANCE SUMMARY

	BUDGET		BUDGET		01 VS 00 %	DESCRIPTION OF PRIMARY CHANGE BASIS
	2000	2001	2001 % Of Total	BUDGET 01 vs 00		
REVENUES:						
Property Taxes	\$11,790,862	\$13,250,862	44.84%	\$1,460,000	12.38%	1% Assessment Growth; 11.25% Property Tax Rate Increase (\$2.31 To \$2.57)
Local Sales Taxes	6,075,000	6,350,000	21.49%	275,000	4.53%	Slight Growth in Anderson County; Home Depot Scheduled for Opening in Fall of 2000
Other City Funds (In-lieu of Taxes & Rents)	2,407,664	2,933,730	9.93%	526,066	21.85%	Electric & Waterworks Fund In-Lieu of Taxes (Water Plant Acquired from DOE May 2000)
State Shared Taxes (Sales, Income, TVA, Excise, etc)	2,294,500	2,619,000	8.86%	324,500	14.14%	Income & State Sales Tax Growth Based on Past Two Years Actual Collection Patterns
Business Taxes (Business, Hotel & Alcohol Wholesale)	1,535,500	1,538,500	5.21%	3,000	0.20%	Flat Local Business Tax Collections
State/Federal (DOE In-Lieu, TVA, Grants)	886,000	1,069,329	3.62%	183,329	20.69%	DOE In-Lieu of Tax Based on Property Tax Rate Increase
Interest & Misc.	527,500	577,500	1.95%	50,000	9.48%	Adjust Budget for Interest Income to Actually Occurring Levels & Higher Interest Rates
Licenses and Permits - (Construction Permits, Beer/Liquor Sale, Animal Registration, ROW, Cable)	351,500	417,500	1.41%	66,000	18.78%	Cable franchise fee increased based on contractual revisions that occurred in FY00
Fines and Forfeitures - (Traffic Violations, City Court, Library Fines)	400,000	403,000	1.36%	3,000	0.75%	
Charges for Services - (Recreation Usage Fees, Building & Facility Rentals, Animal Shelter Fees)	386,387	391,071	1.32%	4,684	1.21%	
TOTAL REVENUES	\$26,654,913	\$29,550,492	100.00%	\$2,895,579	10.86%	
EXPENDITURES AND OPERATING TRANSFERS:						
Oak Ridge Schools Operations	\$ 8,830,065	\$ 9,553,768	30.99%	\$ 723,703	8.20%	Based on School Request To City
Debt Service (Principal & Interest Payments)	4,383,847	4,747,305	15.40%	363,458	8.29%	\$10,000,000 Debt Issuance in FY00
Police	3,920,435	4,072,458	13.21%	152,023	3.88%	Salaries/Benefits; New Computer & Vehicle Maintenance & Replacement Charges
Fire	3,026,001	3,089,455	10.02%	63,454	2.10%	Retirement; New Computer & Vehicle Maintenance & Replacement; Station Supplies
Recreation and Parks	1,977,513	2,054,667	6.66%	77,154	3.90%	Salaries/Benefits; Senior Center Rental; Custodial Contract; Utilities
Residential Garbage Pickup & Convenience Center	938,420	984,550	3.19%	46,130	4.92%	Contractual Increases Bases on Inflation
Library	984,094	980,273	3.18%	(3,821)	-0.39%	Expenditures Flat Due to Employee Turnover/Retirements
Public Works (Building & Street Maintenance)	820,563	896,995	2.91%	76,432	9.31%	Utility Costs (Rate Increases); Routine Building Maintenance; Custodial Contract
Traffic & Street Lighting	770,224	850,100	2.76%	79,876	10.37%	Utility Costs (Rate Increases); Traffic & Street Lights Added in FY99 & FY00
Economic Development	790,911	846,876	2.75%	55,965	7.08%	Increased Funding for Contracted Economic Development Services
Administrative Services (Finance, Personnel, Computer Services & Utilities Business Office)	642,003	686,782	2.23%	44,779	6.97%	Salaries/Benefits; Microcomputer Specialist Added FY00; Software Maintenance
General Government (City Council, City Clerk, City Manager, City Court & Legal)	659,941	683,855	2.22%	23,914	3.62%	Salaries and Benefits For Positional Changes
Street Resurfacing	395,000	500,000	1.62%	105,000	26.58%	Planned Gradual Increase to Funding Goal of Approx. \$700,000 Annually
Community Development	448,984	473,281	1.54%	24,297	5.41%	Housing Demolition
Capital Projects Funding	0	410,000	1.33%	410,000	100.00%	To Provide Funding Stream for Major Maintenance Capital Projects
TOTAL EXPENDITURES & OPERATING TRANSFERS	\$28,588,001	\$30,830,365	100.00%	\$2,242,364	7.84%	
Deficiency of Revenues Over Expenditures and Operating Transfers (Fund Balance Draw)	\$(1,933,088)	\$(1,279,873)		\$(653,215)	-33.79	

**General Fund Revenues
Fiscal 2001**



**GENERAL FUND
ANALYSIS OF PROPERTY TAX REVENUES**

	ACTUAL FY 1999 <u>1998 LEVY</u>	BUDGET FY 2000 <u>1999 LEVY</u>	PROJECTED FY 2000 <u>1999 LEVY</u>	BUDGET FY 2001 <u>2000 LEVY</u>	BUDGET 01 vs 00	% CHANGE
ASSESSED VALUATION:						
Real Property	439,574,710	444,244,085	443,294,000	448,613,528	4,369,443	1.0
Personal Property	46,459,688	46,526,118	46,526,118	46,991,379	465,261	1.0
Public Utilities	<u>15,617,983</u>	<u>15,921,362</u>	<u>15,549,682</u>	<u>15,549,682</u>	<u>(371,680)</u>	<u>-2.3</u>
Total Assessed Valuation	<u>501,652,381</u>	<u>506,691,565</u>	<u>505,369,800</u>	<u>511,154,589</u>	<u>4,463,024</u>	<u>0.9</u>
TAX RATE PER \$100 VALUATION	2.09	2.31	2.31	2.57	0.26	11.3
PROPERTY TAX REVENUES:						
Real Property Taxes	9,161,555	10,262,000	10,240,000	11,530,000	1,268,000	12.4
Personal Property Taxes	963,055	1,062,000	1,062,000	1,198,000	136,001	12.8
Public Utility Taxes	321,973	365,000	359,000	399,000	33,999	9.3
Interest and Penalties	<u>78,741</u>	<u>53,000</u>	<u>81,000</u>	<u>75,000</u>	<u>22,000</u>	<u>41.5</u>
Total Property Tax Revenues	<u>10,525,324</u>	<u>11,742,000</u>	<u>11,742,000</u>	<u>13,202,000</u>	<u>1,460,000</u>	<u>12.4</u>

** Increases in Assessed Value are primarily the result of a tax re-appraisal.

NOTE: Estimated assessments are based on the following constitutionally established ratios: (a) Residential Real, 25 percent; (b) Commercial and Industrial Real, 40 percent, Personal 30 percent; (c) Public Utilities, 55 percent and 40 percent.

**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
LAST TEN TAX YEARS**

TAX YEAR	ANDERSON COUNTY, TENNESSEE			ROANE COUNTY, TENNESSEE		
	CITY	COUNTY	TOTAL	CITY	COUNTY	TOTAL
1991	1.85	2.88	4.73	1.85	3.04	4.89
1992	2.08	2.95	5.03	2.08	3.24	5.32
1993	1.51	2.72	4.23	1.51	3.12	4.63
1994	1.73	2.72	4.45	1.73	3.045	4.775
1995	1.90	2.84	4.74	1.90	2.365	4.265
1996	1.98	2.84	4.82	1.98	2.365	4.345
1997	2.19	3.00	5.19	2.19	2.465	4.66
1998	2.34	3.00	5.34	2.34	2.465	4.81
1999	2.09	2.59	4.68	2.09	2.12	4.21
2000	2.31	2.97	5.28	2.31	2.32	4.63
2001 Proposed	2.57	Not Available		2.57	Not Available	

The City of Oak Ridge is located in two Tennessee counties: Anderson and Roane. Only ten percent of the taxable real parcels are located in the Roane County section of Oak Ridge. All properties in Anderson County and Roane County sections of Oak Ridge were re-appraised in 1992 and 1999.

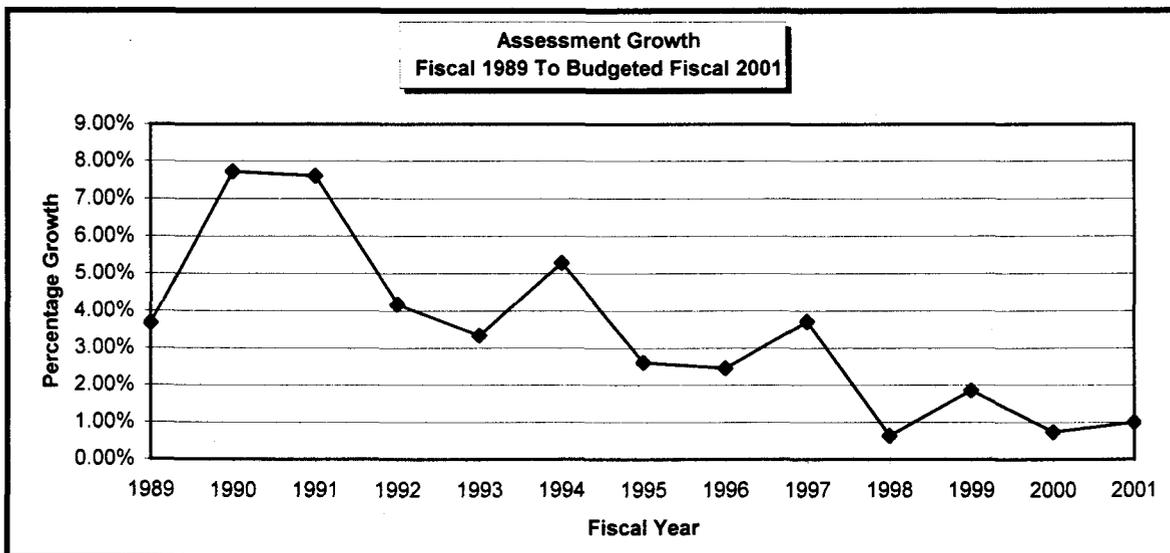
General Fund Revenues

General Fund revenues for fiscal 2001 are projected at \$29,550,492, up 10.9 percent or \$2,895,579 from the previous year. The graph on page III-9 outlines General Fund revenues as a percentage by type. The General Fund's primary revenue sources are from property taxes 44%, local sales taxes 21%, other City Funds 10%, and state-shared taxes 8%. The revenue outlined presented below is grouped by type of revenue. The budget summaries and detail on pages III-30 to III-32 present revenues by source. This is the historical manner in which revenues have been presented and they remain in that order on those schedules for historical continuity and comparison purposes.

Property Taxes - The property tax rate is established by City Council each year to finance municipal expenditures and operating transfers of the General Fund. Property taxes are the General Fund's largest revenue source providing 44% of total General Fund revenues. The table on page III-10 provides an analysis of property tax revenues.

Council adopted a property tax rate of \$2.57 per \$100 of assessed valuation for fiscal 2001, a 26-cent 11.3% increase over the prior \$2.31 rate. The assessed valuations for real and personal property are projected to increase 1% from the prior fiscal year. The valuation for public utilities is projected to decline 2.3 percent from last year's budget based on the actual 2000 tax roll and assessments currently being contested. The \$2.57 property tax rate is projected to generate \$13,127,000 in tax revenues from real, personal and public utilities assessments in fiscal 2001. An additional \$75,000 is budgeted from interest and penalties on late tax payments and \$48,862 from in-lieu of tax payments based on rates established under separate contract with the City (i.e. reduced property taxes to locate business in Oak Ridge) or entities taxed under specific statutes (such as the Oak Ridge Housing Authority). Located on page III-12 is a chart indicating the allocation of an average households (\$100,000 appraised value) monthly tax contribution for fiscal 2001.

The table below shows assessment growth, actual 1989 through 1999 and projected 2000 and 2001. As the table indicates, assessment growth has declined dramatically from levels in the early 1990's. For fiscal 2001, 1% in assessment growth equates to 2.4-cents on the property tax rate. In other words, for every 1% in assessment growth the property tax rate could be decreased by 2.4-cents while still generating the same amount of tax revenue. The recent decline in assessment growth due to local federal downsizing has resultantly had a negative impact on the property tax rate. Historical property tax and assessment information is located on pages X-23 and X-24 of this document.



**FISCAL 2001 AVERAGE HOUSEHOLD
CONTRIBUTION PER MONTH**

(Based on \$100,000 Appraisal at a \$2.57 Tax Rate)

	<u>FY 2001 MONTHLY CONTRIBUTION</u>
Property Tax Supported Operations:	
School Operations	\$ 16.59
Debt Service / Capital Projects	8.96
Police	7.07
Solid Waste (includes monthly \$5 fee)	6.71
Fire	5.36
Parks & Recreation	3.57
City Building & Street Maintenance (Public Works)	2.43
Economic & Community Development	2.29
Library	1.70
Traffic and Street Lighting	1.48
General Government	1.19
Administrative Services	<u>1.19</u>
MONTHLY TAX TOTAL	<u>\$ 58.54</u>
Average Monthly Residential Utility Costs:	
Electricity	\$ 72.00
Water	19.00
Wastewater	<u>20.00</u>
MONTHLY UTILITY TOTAL	<u>\$ 111.00</u>

Local Sales Taxes - Local sales tax revenues are the General Fund's second largest revenue source at 21% of total General Fund revenues. Local sales tax revenues are budgeted at \$6,350,000 for fiscal 2001, up 4.5 percent or \$275,000 from the previous year. The local sales tax rate in the Anderson County section of Oak Ridge is 2.25%. When combined with the State sales tax rate of 6%, the total is 8.25%. The sales tax rate in the Oak Ridge portion of Roane County is 8.75% which consists of a 2.50% rate imposed by Roane County and shared with the City, a .25% City of Oak Ridge rate and the 6% State rate. 8.75% is the maximum sales tax rate allowed under current State law. Outlined below is a detail of local sales taxes.

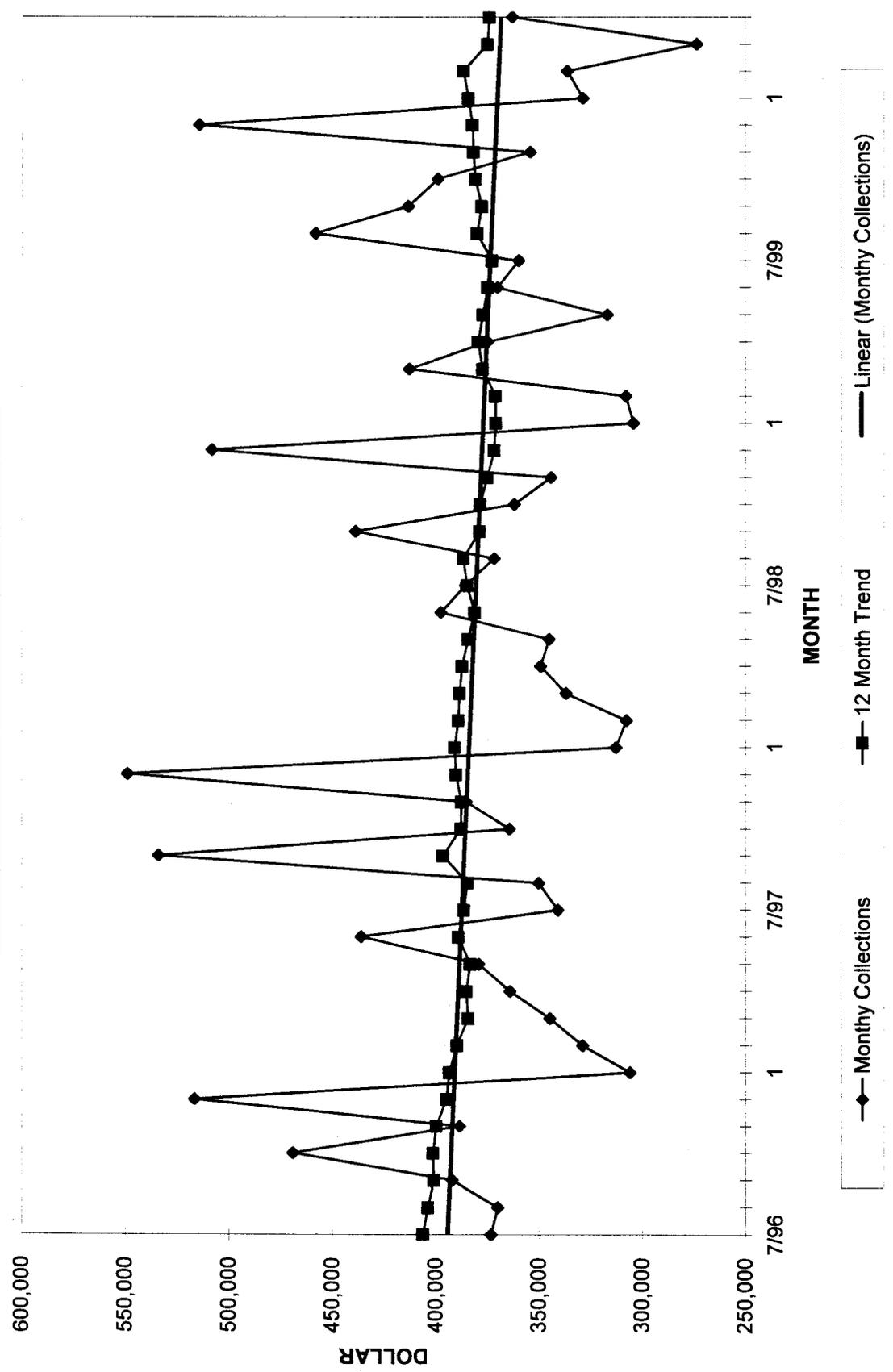
	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Local Sales Taxes:						
Anderson County	\$ 4,496,459	\$ 4,450,000	\$ 4,525,000	\$ 4,725,000	\$275,000	6.2
Roane County	1,716,110	1,350,000	1,100,000	1,350,000	0	0.0
City Sales Tax—Roane Co.	346,689	275,000	225,000	275,000	0	0.0
Sales Tax Refunds	<u>(874,833)</u>	<u>0</u>	<u>(143,000)</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
Total Local Sales Taxes	<u>\$ 5,684,425</u>	<u>\$ 6,075,000</u>	<u>\$ 5,707,000</u>	<u>\$ 6,350,000</u>	<u>\$275,000</u>	<u>4.5</u>

Sales tax collections in the Anderson County portion of Oak Ridge, budgeted at \$4,725,000, are projected to increase \$275,000 or 6.2 percent based on the opening of Home Depot in the fall of 2000 and the anticipated expansion of Wal-Mart to a super center in the spring of 2001.

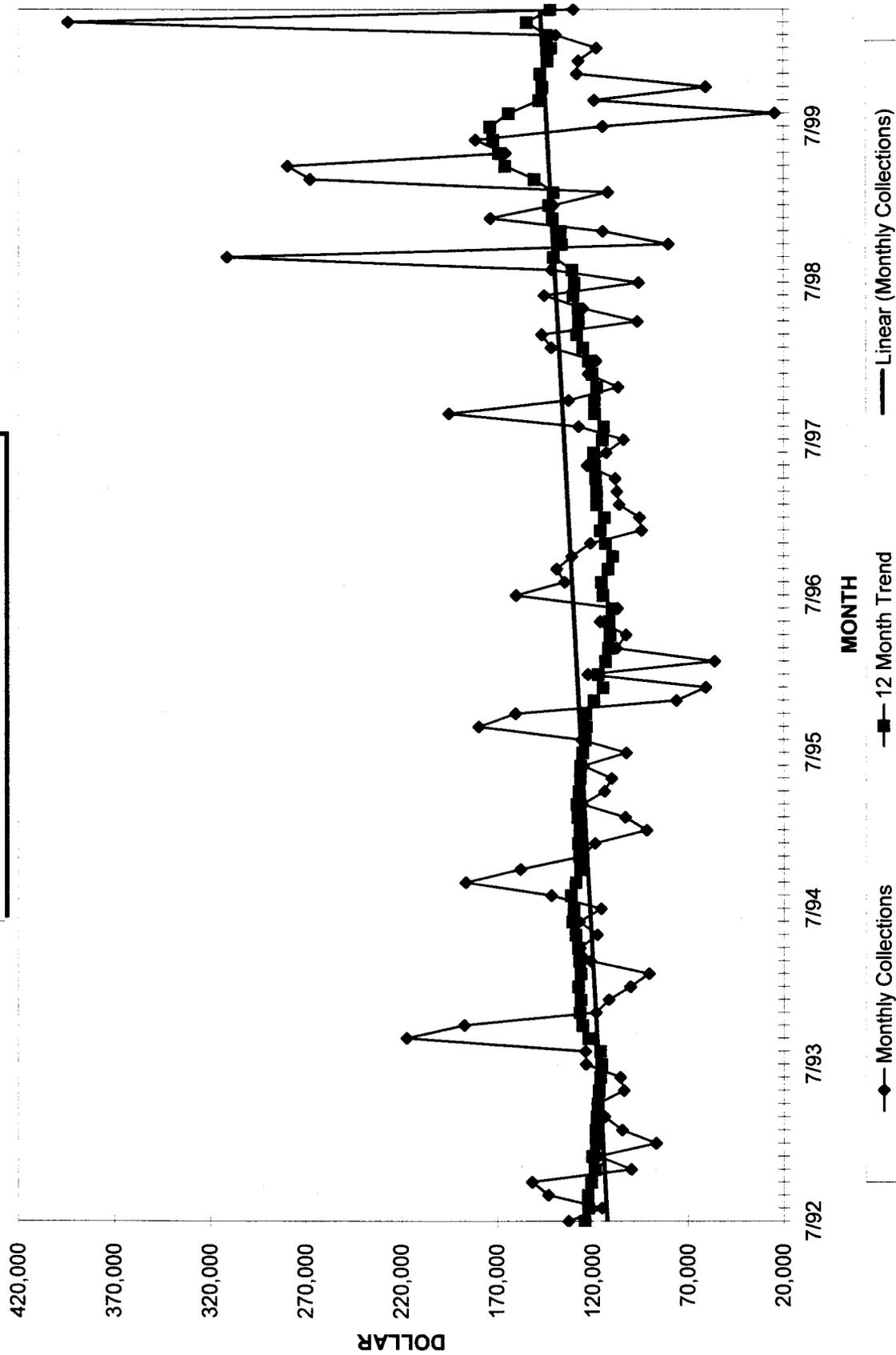
Monthly Anderson County sales tax collection have been sporadic for the past several years, but in general have been declining since August of 1996. During fiscal 2000, this downward trend appears to have flatten and collections more stabilized. Refer to the graph on page III-14. The overall decline has been attributed to stagnation of the local economy due to the ongoing federal downsizing in Oak Ridge and the resulting impact on local consumers. There were some know anomalies that increased tax collections in the Oak Ridge portion of Anderson County in fiscals 1995 and 1996. These are related to the \$874,833 in taxes that the City was required to refund in fiscal 1999. Therefore, the Anderson County trend presented begins with July 1996 collections.

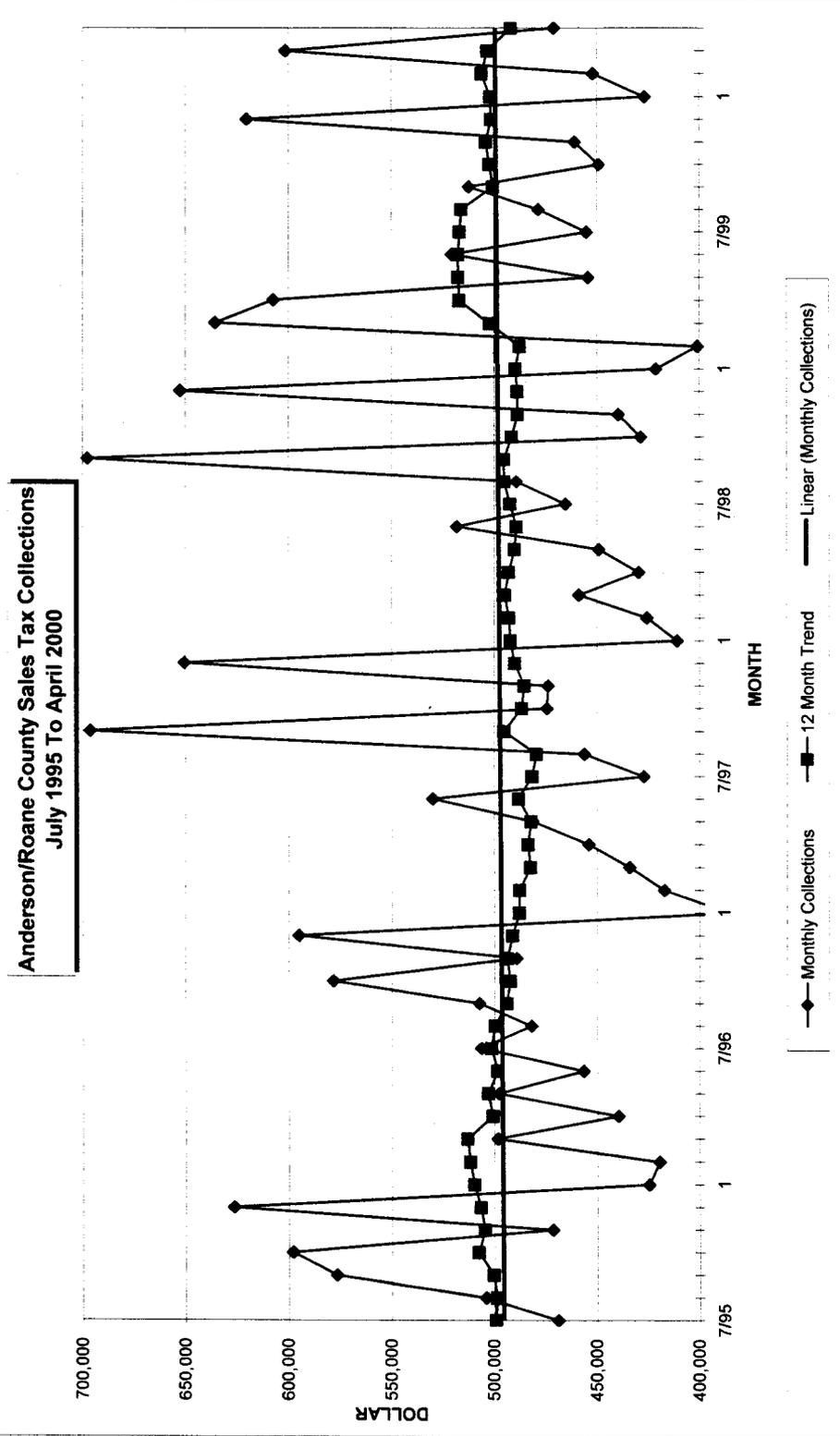
Sales tax collections in the Roane County portion of Oak Ridge are primarily provided from use tax collected from federal contractors. Fiscal 1999 Roane County sales tax collections were abnormally high and fiscal 2000 collections in some months abnormally low. The graph on page III-15 shows the collection trend from July 1992 through April of 2000, which overall shows only a slight increase during that time frame. In fiscal 1999, the City had to refund \$874,833 in tax collected from federal contractors in 1995-1996 and another \$143,000 in fiscal 2000. Also during this time frame, tax-reporting errors to the state occurred making revenue projections extremely difficult to predict. Fiscal 1998 Roane County sales tax collections, on which the fiscal 2000 budget was based, appears to be a more typically collection year. Therefore, fiscal 2001 Roane County local and county-shared sales tax revenues are projected flat with the fiscal 2000 budget. The Department of Energy, which has oversight responsibility for the federal contractors in Oak Ridge, has indicated that they anticipate spending patterns to remain at historically consistent levels.

ANDERSON COUNTY SALES TAX REVENUE
July 1996 To April 2000



**ROANE COUNTY SALES TAX REVENUE
July 1992 To April 2000**





Other City Funds – Revenues provided from Other City Funds, budgeted at \$2,933,730, comprise 10% of total General Fund revenues. This revenue is primarily collected from the City's Electric and Waterworks Funds for tax equivalent (in-lieu of property tax) payments and rental charges based on square footage occupied at the City's Central Service Center Complex (CSCC) and radio system usage as outlined below:

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
From Other City Funds:						
Tax Equiv.-Electric Fund	\$ 773,717	\$ 821,000	\$ 871,650	\$ 930,000	\$109,000	13.3
Tax Equiv.-Waterworks Fund	227,140	582,979	722,371	1,000,045	417,066	71.5
Central Service Center Rent	884,980	884,980	884,980	884,980	0	0.0
City Owned Radio Rental	<u>118,925</u>	<u>118,705</u>	<u>118,705</u>	<u>118,705</u>	<u>0</u>	<u>0.0</u>
Total From Other City Funds	<u>\$ 2,004,762</u>	<u>\$ 2,407,664</u>	<u>\$ 2,597,706</u>	<u>\$ 2,933,730</u>	<u>\$526,066</u>	<u>21.8</u>

State law outlines the calculation for in-lieu of tax payments from Electric distributors, which are based on operating revenues and the net book value of fixed assets. The fiscal 2001 in-lieu of tax payment from the City's Electric Fund is budgeted to increase \$109,000 based on fiscal 2000 capital expenditure levels. The Waterworks Fund in-lieu of tax payment is based on the net fixed asset value of the water and wastewater systems and the General Fund's initial cash investment in those systems. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2001 is budgeted at \$1,000,045, a \$417,066 increase. About half of the increase is related to the City's acquisition of a water treatment plant from the Department of Energy on May 1, 2000. The net book value of the water plant is \$12.5 million. The wastewater system is undergoing a major capital improvements program for collection system rehabilitation and treatment plant expansion that has dramatically increased the tax equivalent payment over the past two years.

General long-term debt was issued to construct the CSCC and purchase an 800 MHz radio system. The General Fund provides for the principal and interest payments on this debt through operating transfers to the Debt Service Fund. The non-General Fund users of the CSCC and radio system pay rent to the General Fund based on their usage of the two facilities.

State-Shared Taxes - Revenues provided from state-shared taxes, budgeted at \$2,619,000, comprise 8% of total General Fund revenues. State-shared taxes are collected by the state with a portion distributed back to local governments based on either population or actual collections within that government's jurisdiction. The largest of these is sales taxes, budgeted at \$1,745,000, and income tax, budgeted at \$550,000 as outlined below.

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
State-Shared Taxes:						
Sales Tax	\$ 1,631,094	\$ 1,650,000	\$ 1,685,000	\$ 1,745,000	\$ 95,000	5.8
Income Tax	551,646	335,000	550,000	550,000	215,000	64.2
TVA Replacement Tax	197,717	170,000	185,265	185,000	15,000	8.8
Mixed Drink Tax	74,969	78,000	72,000	75,000	(3,000)	-3.8
Excise Tax	51,915	48,000	50,000	50,000	2,000	4.2
Beer Barrelage	<u>13,723</u>	<u>13,500</u>	<u>14,000</u>	<u>14,000</u>	<u>500</u>	<u>3.7</u>
Total State-Shared Taxes	<u>\$ 2,521,064</u>	<u>\$ 2,294,500</u>	<u>\$ 2,556,265</u>	<u>\$ 2,619,000</u>	<u>\$324,500</u>	<u>14.1</u>

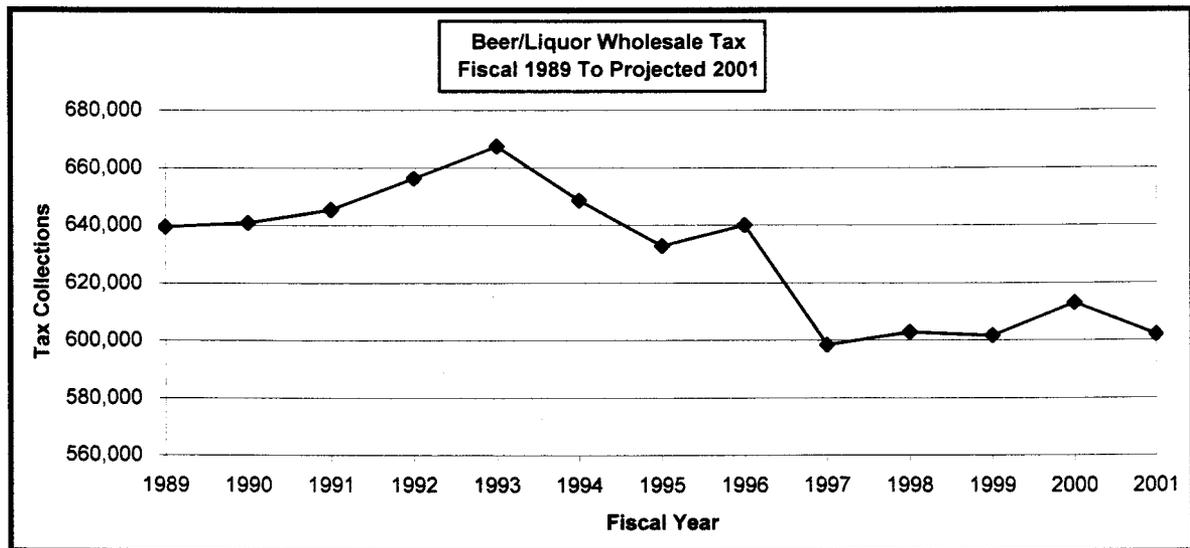
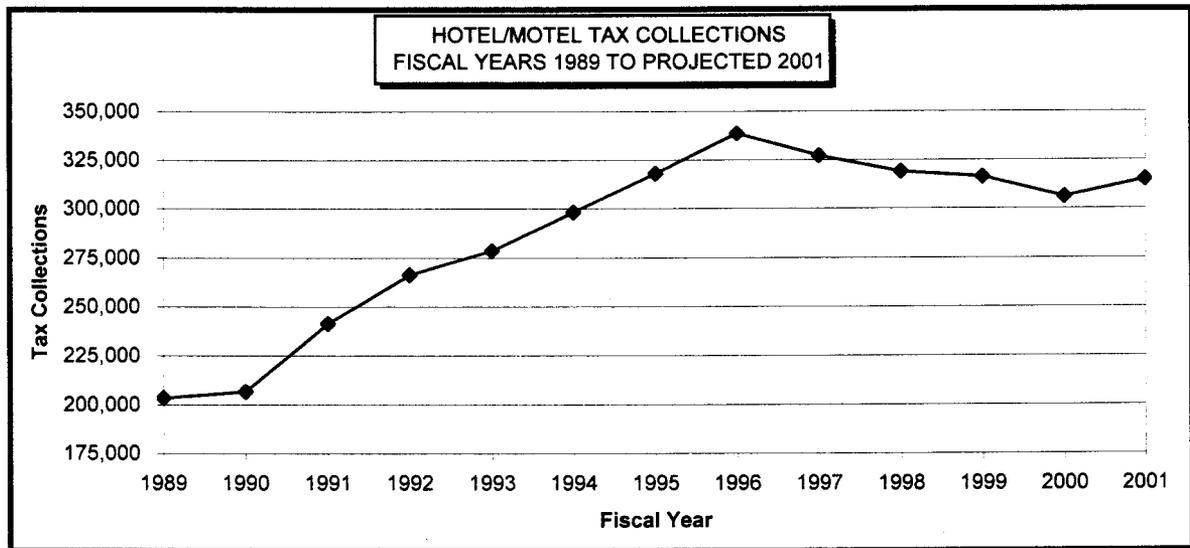
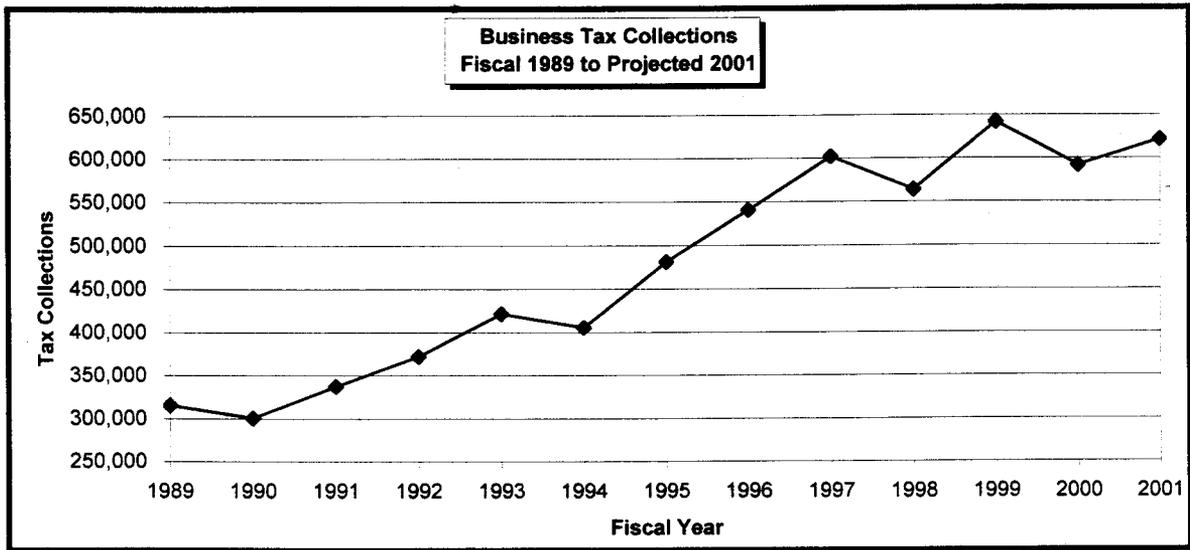
The State allocates a portion of state sales tax collections to Tennessee governments based on population. Revenues from the City's share of state sales tax collections are projected to increase \$95,000 or 5.8 percent. Actual collections have increased by 4% or more annually over the past few years. Income tax collections are budgeted at \$550,000, up \$215,000 based on actual collections during the past three years. Due to State revenue shortfalls, the allocation of state-shared taxes to local governments has recently been under scrutiny by the State. Discussions have included the elimination of local funding from these revenue sources, particularly sales and income tax. The elimination of these state-shared taxes would have a 48-cent impact on the property tax rate, with state-shared sales taxes equating to 32-cents and income tax 10-cents on the property tax rate, respectively. After much deliberation, the state's fiscal 2001 budget was finally approved without compromising state-shared taxes, however, the state is expected to face similar tough budget issues in fiscal 2002.

Local Business Taxes - Revenues provided from local business taxes, budgeted at \$1,538,500, comprise 5% of total General Fund revenues as outlined below:

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Local Business Taxes:						
Business Tax	\$ 642,441	\$ 621,500	\$ 591,830	\$ 621,500	\$ 0	0.0
Room Occupancy Tax	316,283	315,000	306,000	315,000	0	0.0
Beer Wholesale Tax	438,510	435,000	442,000	438,000	3,000	0.7
Liquor Wholesale Tax	163,162	164,000	171,000	164,000	0	0.0
Total Business Taxes	<u>\$ 1,560,396</u>	<u>\$ 1,535,500</u>	<u>\$ 1,510,830</u>	<u>\$ 1,538,500</u>	<u>\$ 3,000</u>	<u>0.2</u>

The graphs of page III-19 show the ten-year trend for these taxes. Revenues are budgeted basically flat, a reflection of the performance of the local economy. During fiscal 1998, Business Tax collections declined after several years of steady growth. Fiscal 1999 actual Business Tax collections appeared to have returned to a level more consistent with historical patterns, however, fiscal 2000 collections to date are well below 1999 levels. Hotel/Motel Tax collections have declined for the past three years due to a reduction in room rentals to business travelers and per diem reductions for government renters. The decline in beer and liquor wholesale tax collections resulted from law changes in communities surrounding Oak Ridge, which now allow the sale of these products in those jurisdictions. The impact of this decline equated to an additional cent on the property tax rate.

DOE & State/Federal – Revenues from the US Department of Energy (DOE) in-lieu of tax and state and federal grants budgeted at \$1,069,329, comprise 3% of General Fund revenues. DOE's annual in-lieu of tax payment to the City is based on the number of acres on the federal reserve (currently 33,908 acres) at a per acre appraisal approved by DOE (currently \$4,610) at the City's current property tax rate (\$2.57). In accordance with the Atomic Energy Commission Act, the land value is assessed based on the original usage of the property, which was residential farmland when DOE purchased the land for the WWII effort, rather than the current use of the property. The residential property tax assessment rate of 25% is therefore used, rather than the 40% rate that would normally apply to commercial/industrial properties. DOE's remittance is also contingent on the annual federal appropriation of this payment. The fiscal 2001 calculated remittance is \$1,004,329, up \$168,329 based on the 26-cent increase in the City's property tax rate from the prior year.



A one-time COPS grant was award by the US Department of Justice (DOJ) that provided initial funding over a three-year period for the City to add four additional police officer positions for community policing. Fiscal 2000 was the final year of funding for the COPS grant. In fiscal 2001, \$30,000 is budgeted from a DOJ block grant and \$35,000 from state grants to operate the Senior Center (\$25,000) and for domestic violence prevention programs through the Police Department (\$10,000).

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
DOE State/Federal:						
DOE In-Lieu of Tax	\$ 789,395	\$ 836,000	\$ 902,644	\$ 1,004,329	\$168,329	20.1
State Grants in Aid	35,196	25,000	35,000	35,000	10,000	40.0
US Dept of Justice Grants	<u>128,486</u>	<u>25,000</u>	<u>80,000</u>	<u>30,000</u>	<u>5,000</u>	<u>20.0</u>
Total DOE State/Federal	<u>\$ 953,077</u>	<u>\$ 886,000</u>	<u>\$ 1,017,644</u>	<u>\$ 1,069,329</u>	<u>\$183,329</u>	<u>20.7</u>

Licenses and Permits - Revenues provided from licenses and permits, budgeted at \$417,500, comprise 1% of total General Fund revenues as outlined below:

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Licenses and Permits:						
CATV Franchise	\$ 108,903	\$ 109,000	\$ 134,248	\$ 175,000	\$ 66,000	60.6
Building Permits	74,845	107,000	120,000	110,000	3,000	2.8
ORUD Right-Of-Way	60,000	61,000	60,000	61,000	0	0.0
Alcohol Sale Permits	18,520	20,000	18,970	20,000	0	0.0
Electrical Permits	18,060	16,000	18,500	18,000	2,000	12.5
Plumbing Permits	11,833	12,500	16,000	12,500	0	0.0
Animal Regist. Permits	13,144	13,500	13,350	13,500	0	0.0
Other Permits & Fees	3,193	10,000	3,000	5,000	(5,000)	-50.0
Grading Permits	<u>2,022</u>	<u>2,500</u>	<u>2,250</u>	<u>2,500</u>	<u>0</u>	<u>0.0</u>
Total Licenses & Permits	<u>\$ 310,520</u>	<u>\$ 351,500</u>	<u>\$ 386,318</u>	<u>\$ 417,500</u>	<u>\$ 66,000</u>	<u>18.8</u>

The \$66,000 budgeted increase in the franchise fee paid by the City's cable television provider is based on rates approved under a new contractual agreement during fiscal 2000. Collections for building permits are up from recent years based on fee increases for commercial building permits effective in fiscal 2000 and ongoing large projects. The fees are now more consistent with those charged by comparable Tennessee Cities. Revenues from Building, Electric, Plumbing and Grading Permits are directly impacted by local economic conditions. The population of Oak Ridge has remained flat since the 1960's, excluding fee increases revenues from the other license and permit categories have been fairly flat from year-to-year.

Fines and Forfeitures - Revenues provided from fines, budgeted at \$403,000, comprise 1% of total General Fund revenues as outlined below:

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Fines, Penalties & Forfeitures						
City Court Revenues	\$ 347,066	\$ 325,000	\$ 274,325	\$ 342,000	\$ 17,000	5.2
Library Fines	<u>65,619</u>	<u>78,000</u>	<u>60,000</u>	<u>61,000</u>	<u>(17,000)</u>	<u>-21.8</u>
Total Fines, Penalties & Forfeitures	<u>\$ 412,685</u>	<u>\$ 403,000</u>	<u>\$ 334,325</u>	<u>\$ 403,000</u>	<u>\$ 0</u>	<u>0.0</u>

Revenues from City court are budgeted in-line with fiscal 1999 actual levels. The projected court revenues for fiscal 2000 are down due to a decline in the number of traffic tickets being issued. Fiscal 2001 budgeted revenues generated from the Public Library are projected to decline \$17,000 based on actual collection patterns and the loss of \$10,000 in annual revenue from Roane State Community College (RSCC) for City Library usage by RSCC students. The newly constructed RSCC campus has library facilities.

Charges for Services - Revenues provided from licenses and permits, budgeted at \$391,071, comprise 1% of total General Fund revenues as outlined below:

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Charges For Services:						
Rental Of Buildings	\$ 202,463	\$ 147,787	\$ 100,333	\$ 103,521	\$ (44,266)	-30.0
Rental Of Lands	48,400	36,000	84,008	92,950	56,950	158.2
Outdoor Pool Fees	69,862	75,000	70,000	70,000	(5,000)	-6.7
Indoor Pool Fees	47,053	45,000	45,000	45,000	0	0.0
Animal Shelter Fees	40,951	40,000	38,000	40,000	0	0.0
General & Admin. Costs	17,329	17,500	16,200	17,500	0	0.0
Reproduction of Documents	10,074	15,500	11,500	15,500	0	0.0
Misc. Recreation Usage Fees	<u>7,893</u>	<u>6,600</u>	<u>9,325</u>	<u>6,600</u>	<u>0</u>	<u>0.0</u>
Total Charges For Services	<u>\$ 444,025</u>	<u>\$ 383,387</u>	<u>\$ 374,366</u>	<u>\$ 391,071</u>	<u>\$ 7,684</u>	<u>2.0</u>

Rental revenues for buildings declined \$44,266 reflecting vacancies in the 301 Broadway Building and the building that was occupied by Roane State Community College. The new RSCC campus opened in the fall of 1999. City staff is currently reviewing the status of City-owned buildings leased to private entities to determine if sale of these facilities is more economically viable over the long-term. This decline is offset by a projected increase in revenues generated from land rentals. The increase is primarily the result of revisions in lease agreements for land occupied by private telecommunication tower sites, which provided the City with revenues for subleases of the towers.

Collections for other charges for services continue to remain fairly flat. Actual admission collections to the outdoor pool will be somewhat impacted by summer weather conditions. General and Administration Fees are charged to offset overhead costs to process miscellaneous billings (e.g. damage to City property as the result of a traffic accident).

Interest and Miscellaneous - Revenues provided from interest and other revenues, budgeted at \$577,500 comprise 2% of total General Fund revenues as outlined below. The \$50,000 budgeted increase in interest earnings is based on higher interest rates and actual revenue patterns.

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
Other Revenues:						
Interest on Investments	\$ 618,967	\$ 525,000	\$ 600,000	\$ 575,000	\$ 50,000	9.5
Miscellaneous	27,576	1,500	1,500	1,500	0	0.0
Salvage Sale Proceeds	2,665	1,000	1,000	1,000	0	0.0
Land Sale Proceeds	<u>18,800</u>	<u>0</u>	<u>443,810</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
Total Other Revenues	<u>\$ 668,008</u>	<u>\$ 527,500</u>	<u>\$ 1,046,310</u>	<u>\$ 577,500</u>	<u>\$ 50,000</u>	<u>9.5</u>

There are only a few lots remaining in the industrial parks that are available for sale by the City, therefore no revenue from land sales is budgeted in fiscal 2001. The fiscal 2000 revenue from land sales is primarily from the sale of the 16-acre site that contained the City's old Central Service Center complex.

Fund Balance Appropriation - In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of tax payments. Over the last fourteen fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. Budgeted revenues, expenditures and operating transfers are balanced in the General Fund through the Fund Balance draw. The fund balance draw for fiscal 2001 is budgeted at \$1,279,873, which is \$653,215 less than was budgeted for fiscal 2000. The draw should gradually decrease each year until a balanced budget (i.e. revenues equal expenditures and transfers) is reached in about 2006. The actual fund balance draw for fiscal 2000 is projected at \$592,840, which is \$1,340,248 less than budgeted. The large variance is caused by a delay in issuing long-term debt to finance capital projects which resulted in lower debt service payments in 2000 and unbudgeted revenues from the sale of land at the old Service Center site.

General Fund Expenditures

City staff's major focus during the budget process is the expenditures in the General Fund. Since revenue shortfalls must generally be offset by property taxes, the goal of staff is to maintain expenditures at the lowest possible level while continuing to provide quality services to the community. Gross expenditures before Cost Recoveries from other Funds, (refer to Schedule IV and Schedule V), are budgeted at \$16,971,358 for fiscal 2001, up \$501,176 or 3.0% from fiscal 2000.

Personal Service expenditures budgeted at \$11,676,462 account for 68.8% of total General Fund municipal expenditures. Personal Services are budgeted to increase \$297,152 or 2.6% over the prior fiscal year. This percentage increase is unusually low due to long-term employee retirements since the last budget was prepared. Salaries are budgeted to increase \$148,244 for merit and a 1.73% cost-of-living adjustment (COLA). Funding for employee retirement increased \$106,071 due to the biennial rate adjustment by TCRS from 5.79% to 6.80% of covered gross wages. Health insurance, which includes medical insurance, life insurance, long-term disability (LTD) insurance and dental reimbursement, is up \$25,284 or 3.0% primarily due to positional changes and LTD which is calculated as a percent of gross wages.

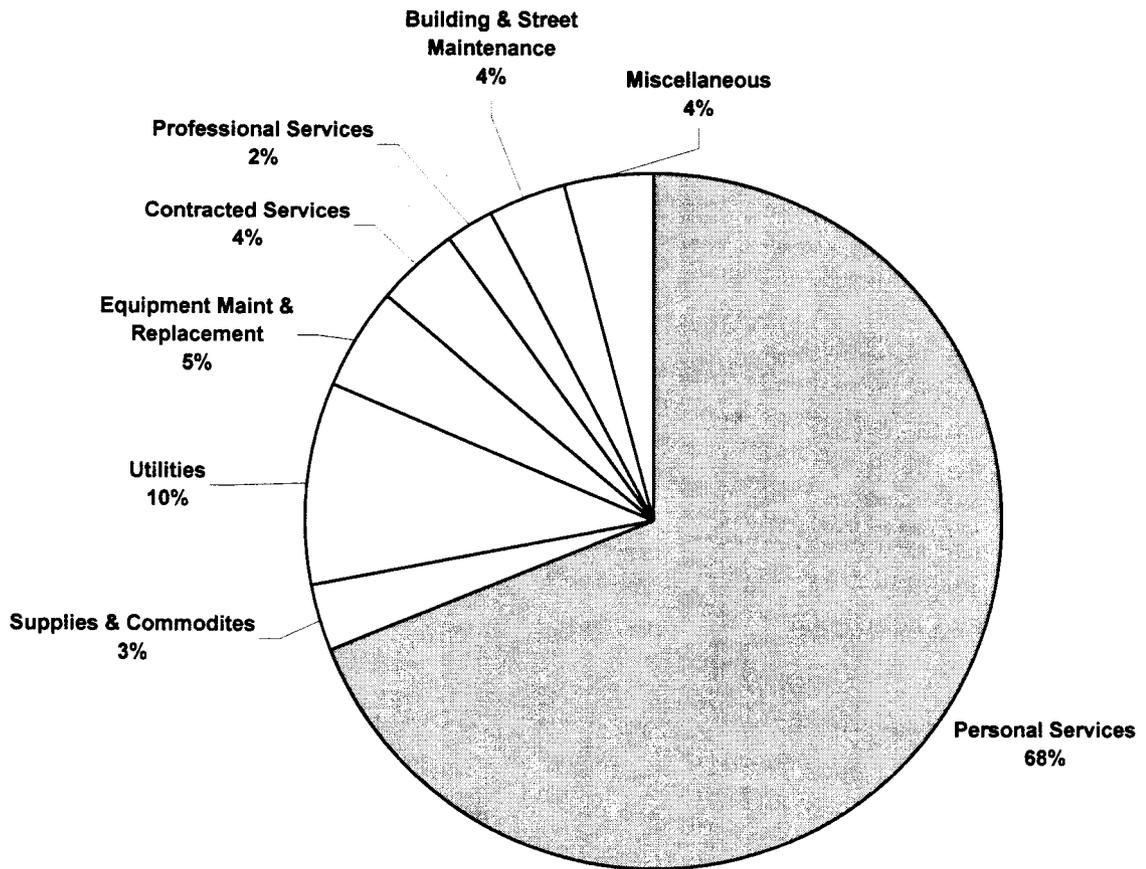
General Fund staffing levels increased by one-half of a staff year in comparison to the prior fiscal year. The position of Assistant City Manager (ACM) for Public Affairs was reinstated, the position of half-time Senior Staff Attorney was upgraded to a full-time Corporation Counsel and a half-year GIS Coordinator position was added. The vacant position of Assistant City Manager of Operations was eliminated and one half-time employee was transferred out of the General Fund to the Economic Diversification Fund. Variances in salaries in the Recreation & Parks Department in activities 974 and 975 were due to the transfer of employees between those activities.

Contractual Services total \$4,580,646 and comprise 27% of total General Fund municipal expenditures. Budgeted funding for Contractual Services increased \$345,708, up 8.2%.

Utility services, including street and traffic lighting, budgeted at \$1,621,528 comprise 35 percent of contractual service expenditures. \$818,500 is budgeted to maintain traffic and street lighting throughout the City, up \$76,776 related to the Electric Fund investment charge and a 5% electric rate increase effective May 1, 2000. The Electric Fund pays the cost of initial installation and routine maintenance of traffic and street lighting. Each year the General Fund pays to the Electric Fund an investment charge that is 13% of the net asset value of traffic and street lighting recorded in the Electric Fund. Recent street lighting upgrades have occurred along state streets and high traffic areas located within Oak Ridge thereby increasing the asset value of street lights and the resulting investment charge paid by the General Fund. The General Fund pays the actual electric usage charges to operate traffic and street lights. The remaining \$803,028 budgeted for utility charges includes electric, water, wastewater and gas usage and refuse collection at City owned buildings and telephone and other communication charges. This budget increased \$52,375 due to rate increases for electric and wastewater service effect May 1, 2000.

\$647,371 is budgeted for custodial services at City buildings (\$209,280), for mowing and litter pickup (\$348,710) along right-of-ways, at City recreational facilities and at other City-owned sites and for street sweeping (\$89,381). These services are provided under multiyear contracts that increase annually based on changes in the consumer price index. In fiscal 2001, the budget for these services increased \$32,811 from the prior fiscal year. A new custodial contract was approved in May 1999 resulting in an overall contractual increase of \$36,570. Due to changes in the rate structure of the

**General Fund Municipal Expenditures
By Expenditure Type
Fiscal 2001 Budget**



contract, charges for specific functions varied from the prior contract resulting in a decline in the amount budgeted for custodial services in some departments.

Vehicle Equipment Usage Charges are budgeted at \$615,811, up \$50,073 primarily for police and fire vehicles. Increases resulted from the purchase of three fire pumper trucks, an aerial fire ladder truck and additions to the police fleet during fiscals 1998 and 1999. This charge provides funding for future vehicle replacement in the form of rent and actual maintenance costs. The vehicle rent is paid to the Equipment Replacement Rental Fund to accumulate cash for replacement of City vehicles. Rental charges cease shortly after full depreciation of the asset. Vehicles are replaced on an as need basis rather than immediately after full depreciation.

\$605,624 is budget for repair and maintenance costs for City buildings, parks, sporting fields and other City facilities. This includes annual maintenance contracts for services such as security systems, sprinkler systems and pest control. The fiscal 2001 budget for these items increased \$75,392, primarily for City owned buildings based on actually occurring expenditure patterns. Funding for the Central Service Center Complex (CSCC) increased \$29,871, municipal building up \$12,842 and \$15,000 was added for the now vacant 102 Robertsville Road building. The CSCC is now approaching five years old and is requiring additional routine maintenance such as painting.

\$390,441 is budgeted in fiscal 2001 for professional services, a \$4,364 increase over the prior year. Expenditures budgeted here include \$135,000 for communication resources, \$50,200 for personnel costs such as drug screening and medical and psychological exams for police and fire applicants, \$31,000 for housing demolition, \$21,235 for computer training and support services, \$20,000 for the annual independent audit and \$12,230 for outside legal assistance. The remaining \$120,776 budgeted for professional services is spread throughout the General Fund for a variety of services such as engineering, surveys, appraisals, library book binding and instructors for recreational sponsored classes.

\$204,587 is budgeted for travel to schools and conferences by City employees. This includes \$71,094 for police and fire employees, \$45,500 for City Council, \$27,500 for the City Manager and Legal offices and \$24,675 for administrative service. Travel increased \$7,964, primarily for training of the new GIS position.

Funding for the replacement and maintenance of non-vehicle equipment, primarily computers and other small equipment is budgeted at \$186,182. Increased funding of \$27,241 or 17.1% in fiscal 2001 is related to computer hardware and software. This includes contractual maintenance on year 2000 compliant software and hardware purchased during fiscal 1999, consisting of the Public Safety Vision system, a financial software upgrade, the library's MARC computer system and related PC acquisitions. The Public Safety Vision system will include mobile data units when fully operational.

Rents are budgeted at \$116,206 for fiscal 2001, a \$18,362 increase primarily for leased space occupied by the Senior Center. The Senior Center relocated to a leased facility during fiscal 2000 due to building structural problems at the City owned site. The City entered into a three-year lease for this facility with the fiscal 2001 rental set at \$56,400. The City is currently reviewing options for a permanent site for the Senior Center, including construction of a new facility. The rental budget also includes leases for copiers and other equipment and for portable toilets at recreational facilities.

\$85,000 is budgeted for mailing costs, which includes monthly utility and annual property tax bills. All central mailing costs are budgeted in one activity, 854 Stationary Stores, and then the costs for the utility billings are allocated back to the Electric and Waterworks Funds through cost recoveries.

\$59,171 is budgeted for dues, memberships and subscriptions, including library subscription services, \$33,030 for advertising and legal notice publication and \$15,695 for printing costs including the budget document and annual financial report.

Commodities total \$530,319 and comprise 3% of total General Fund municipal expenditures. Budgeted funding for commodities increased \$12,541, up 2.4%.

Supplies are budgeted at \$249,641, an increase of \$11,286 for fire station supplies based on actual usage patterns for the past few years. Supplies include not only printer and copier paper, ribbons, toner cartridges, batteries and cleaning supplies but items such as veterinary supplies for the animal shelter, landscaping materials for City parks and sporting fields, chemicals for the indoor and outdoor pool, sanitary gloves for first responder firefighters and ammunition for police.

\$110,342 is budgeted for Library materials including book, CD, cassette and video purchases. \$57,240 is budgeted for uniforms, \$42,714 for small tool purchases, \$37,754 for non-Library books and educational materials and \$32,628 for other commodities, such as computer software. The budget for these items increased \$1,255 from the prior fiscal year primarily related to the uniform contract.

Other Charges total \$183,931 and comprise 1% of total General Fund municipal expenditures. Budgeted funding for Other Charges decreased \$154,225 related to the transfer of budgeted expenditures previously accounted for in General Fund activity 980, Community Services, to the Economic Diversification (ED) Fund. The grants planner position, funding for the City's social services function administered by ADFAC (\$150,000) and funding for the Sexual Assault Crisis Center (\$3,000) are budgeted in the ED Fund in fiscal 2001.

\$118,721 is budgeted for property and liability insurance. The City maintains insurance coverage for property and other liabilities through commercial insurance carriers with per incident deductibles ranging from \$2,500 to \$10,000 for common occurrences and a \$50,000 per incident deductible for damage caused by floods or earthquakes.

\$48,260 is budgeted for grants and subsidies including \$9,500 to the Oak Ridge Arts Council, \$9,000 for Youth Advisory Board activities, \$5,000 for KORRnet, \$6,000 for sister city exchanges, \$4,260 for college scholarships for children of City employees, \$3,500 for Mayfest and \$11,000 in contingencies.

\$16,000 is budgeted for biennial elections or for contingencies in the off election year and \$950 in miscellaneous legal costs.

No capital expenditures are budgeted for fiscal 2001. All major general capital projects are funded through the issuance of long-term debt and accounted for in the Capital Projects Fund.

Reduction of Costs includes two components, Recovered from Users and Recovered from Funds. Costs that are recovered from specific users include billings for a police officer to be present at a non-City sponsored event that recover the officer's overtime and fees for special classes or programs that the City sponsors for which the costs for the class or program will fully or almost fully be recovered by fees. This has allowed the City to sponsor one-time or new classes without impacting the legal appropriation.

Recovered from Funds includes the transfer of expenditures to other City Funds based on the percentage of work performed by that activity for another City Fund. For Example, Activity 862, Finance performs the accounting, purchasing and warehousing etc, functions to support the operations of all City Funds. Finance transfers 34% of its gross expenditures to the Electric Fund, 28% to the Waterworks Fund, and 4% to the State Street Aid Fund with a net of 34% remaining in the General Fund. The transfer percentage is based on the level of work provided by that activity for each Fund. The costs that are transferred to the other Funds are included as expenditures/expenses in those Funds and funded by the revenue source for that Fund (i.e. Electric Fund from user electric fees).

Reduction of Costs totaled \$3,183,492 for fiscal 2001, up \$148,460 or 4.9% from the prior fiscal year. Approximately 19% of the General Fund's gross expenditures are transferred to other City Funds or Recovered from Users. Schedule V outlines the costs that are transferred to each Fund by activity.

Schedule III contains General Fund expenditures, net of Reduction of Costs, by activity and totaled by department. Municipal Expenditures, net of Reduction of Costs, increased \$352,716 or 2.6%, for an appropriated budget amount of \$13,787,866.

General Fund Operating Transfers

Operating Transfers are transfers of General Fund revenues to other City Funds to help finance that Fund's operating expenditures. Operating Transfers are budgeted at \$17,042,499, up 12.5% or \$1,889,648 in fiscal 2001.

The largest single use of General Fund revenues is the operating transfer to the Oak Ridge Schools, which is 32 percent of total General Fund expenditures and Operating Transfers. The transfer to the Schools is budgeted at \$9,553,768, an increase of \$723,703 or 8.2% over the preceding fiscal year. This transfer will finance approximately 25.5% of the General Purpose School Fund's budgeted expenditures for fiscal 2001.

\$4,747,305 is budgeted for transfer to the Debt Service Fund for the annual principal and interest payment on outstanding long-term debt issued to finance City and School Capital Projects. This is a \$363,458 increase over the prior year due to the issuance of \$10,000,000 in new debt during fiscal 2000 for City and School capital projects. The City does not anticipate issuing any new general obligation debt in fiscal 2001. The City Charter does not allow the Schools to issue long-term debt. \$2,321,531 of this transfer amount is to fund debt service on long-term debt issued by the City for School capital projects.

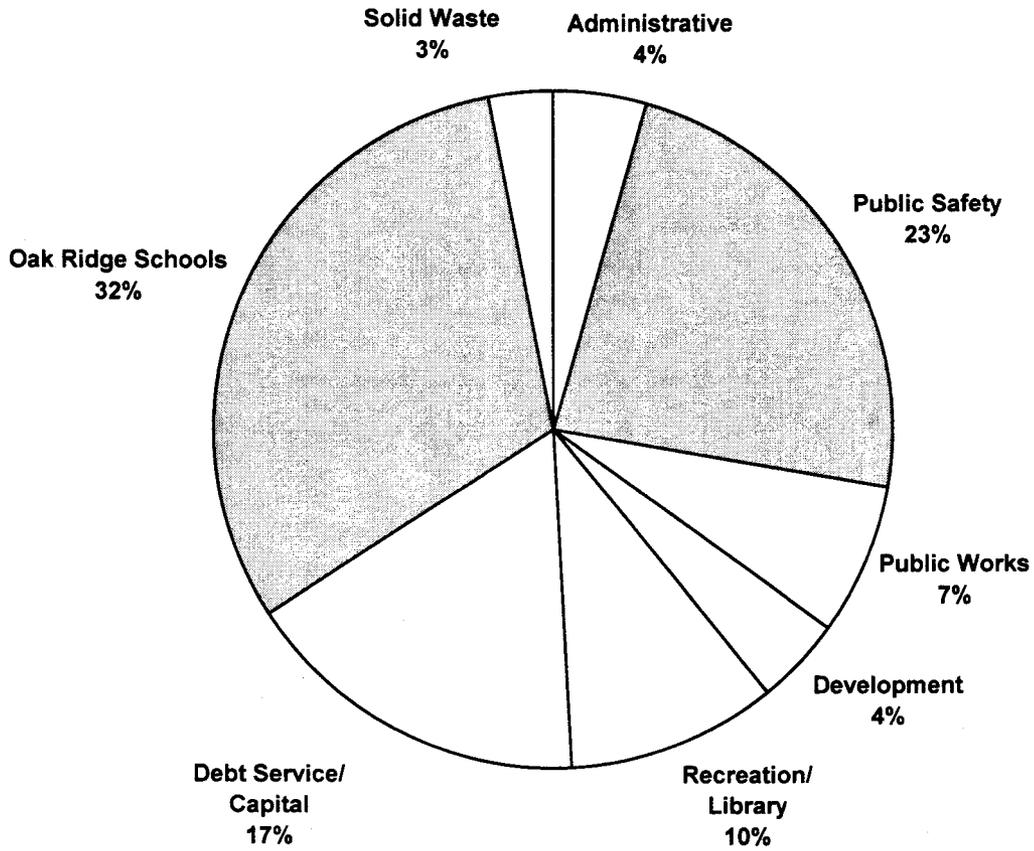
\$984,550 is budgeted for transfer to the Solid Waste Fund in fiscal 2001, a \$46,130 increase. This funds a portion of the costs for residential refuse collection and the operations of a convenience center. These services are provided under a long-term contract with Browning-Ferris Industries (BFI) which contains an annual contract price escalator based on the consumer price index. Residential users also pay a \$5 per month fee for residential refuse collection that is direct revenue to the Solid Waste Fund.

In fiscal 2000, the Economic Diversification (ED) Fund was established to centralize economic development and social service activities funded by the City. The primary revenue stream for the ED Fund is operating transfers from the General, Electric and Waterworks Funds. The General Fund is budgeted to transfer \$846,876 to the ED Fund in fiscal 2001, an increase of \$241,357. A major portion of this increase is related to the transfer of expenditures previously accounted for in General Fund activity 980, Community Services, to the Economic Diversification (ED) Fund in fiscal 2001. The budget for activity 980 was \$185,392 in fiscal 2000.

In fiscal 1995, the City began a major Pavement Management Program with long-term goals of the program to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. The revenues of the State Street Aid Fund were insufficient to fund the level of annual street paving that was necessary to achieve this program. Funding for this program is to be provided through operating transfers from the General Fund budgeted at \$500,000 in fiscal 2001.

As the City's physical facilities continue to age, it has become more apparent that the City cannot continue to borrow the funds necessary for the maintenance and replacement of these facilities at the current pace. Over the past 10 years, the City has committed over \$50 million in tax-supported debt to pay for capital improvements, maintenance and replacement of facilities. Capital maintenance and facility replacement will continue to be a major drain on the City's resources in the future. Currently, there are no reserves being set aside for this purpose. Without this reserve, the full cost of maintaining and replacing major assets must be paid through the use of borrowed funds. With annual General Fund debt service payments approaching \$5 million, equal to about \$1.00 on the property tax rate, City staff has expressed the concern that it will be difficult for the City to continue borrowing at this pace. In fiscal 2001, \$410,000 is budgeted for transfer to the Capital Projects Fund to establish this reserve to finance future capital maintenance. The intent is for this to be an annual transfer that gradually increases in amount to approximately \$1.5 million per year.

**Net General Fund Expenditures and Transfers
By Function
Fiscal 2001 Budget**



SCHEDULE I
GENERAL FUND BUDGET SUMMARY

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	%
						CHANGE
<u>REVENUES:</u>						
Taxes	13,480,574	15,005,341	15,120,371	16,994,407	1,989,066	13.3
Licenses and Permits	141,617	181,500	192,070	181,500	0	0.0
Intergovernmental Revenues	8,811,877	8,980,500	9,055,909	9,763,329	782,829	8.7
Charges for Services	1,450,254	1,390,072	1,380,051	1,397,756	7,684	0.6
Fines and Forfeitures	410,361	400,000	332,325	400,000	0	0.0
Other Revenues	836,911	697,500	1,240,558	813,500	116,000	16.6
Total Revenues	25,131,594	26,654,913	27,321,284	29,550,492	2,895,579	10.9
<u>EXPENDITURES:</u>						
General Government	599,055	659,941	672,813	683,855	23,914	3.6
Administrative Services	596,527	642,003	642,498	686,782	44,779	7.0
Police	3,756,263	3,920,435	3,869,925	4,072,458	152,023	3.9
Fire	2,837,649	3,026,001	2,977,133	3,089,455	63,454	2.1
Public Works	1,459,625	1,590,787	1,604,849	1,747,095	156,308	9.8
Community Development	407,998	448,984	429,840	473,281	24,297	5.4
Recreation and Parks	1,801,154	1,977,513	1,898,557	2,054,667	77,154	3.9
Library	892,927	984,094	956,608	980,273	(3,821)	-0.4
Community Services	448,323	185,392	184,800	0	(185,392)	-100.0
Total Municipal Expenditures	12,799,521	13,435,150	13,237,023	13,787,866	352,716	2.6
Excess of Revenues Over Municipal Expenditures	12,332,073	13,219,763	14,084,261	15,762,626	2,542,863	19.2
<u>OTHER FINANCING USES:</u>						
Operating Transfers Out:						
State Street Aid Fund	(310,000)	(395,000)	(395,000)	(500,000)	105,000	26.6
Capital Projects Fund	0	0	0	(410,000)	410,000	100.0
Economic Diversification Fund	0	(605,519)	(605,519)	(846,876)	241,357	39.9
General Fund Debt Service	(3,243,261)	(4,383,847)	(3,908,367)	(4,747,305)	363,458	8.3
Solid Waste Fund	(904,369)	(938,420)	(938,150)	(984,550)	46,130	4.9
Oak Ridge Schools	(8,605,065)	(8,830,065)	(8,830,065)	(9,553,768)	723,703	8.2
Total Other Financing Uses	(13,062,695)	(15,152,851)	(14,677,101)	(17,042,499)	1,889,648	12.5
Excess (Deficiency) of Revenues Over Expenditures & Other Financing Uses	(730,622)	(1,933,088)	(592,840)	(1,279,873)	(653,215)	-33.8
<u>UNRESERVED FUND BALANCE - 7/1</u>	10,225,514	9,936,671	9,494,892	8,902,052	(1,034,619)	-10.4
ADVANCE TO GOLF COURSE FUND	0	0	0	(500,000)	500,000	100
<u>UNRESERVED FUND BALANCE - 6/30</u>	9,494,892	8,003,583	8,902,052	7,122,179	(881,404)	-11.0

**SCHEDULE II
GENERAL FUND
SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
TAXES:						
Property Taxes:						
4101 General Property Taxes:						
4110 Real Property Taxes	9,161,555	10,262,000	10,240,000	11,530,000	1,268,000	12.4
4225 Personal Property	963,055	1,062,000	1,062,000	1,198,000	136,000	12.8
4120 Public Utilities	321,973	365,000	359,000	399,000	34,000	9.3
4125 Interest and Penalties	78,741	53,000	81,000	75,000	22,000	41.5
Total Property Taxes	<u>10,525,324</u>	<u>11,742,000</u>	<u>11,742,000</u>	<u>13,202,000</u>	<u>1,460,000</u>	<u>12.4</u>
Other Property Taxes:						
4130 Other than Assessed	47,308	48,862	48,520	48,862	0	0.0
4135 Tax Equiv. - Elec. Fund	773,717	821,000	871,650	930,000	109,000	13.3
4140 Tax Equiv. - Waterworks Fund	227,140	582,979	722,371	1,000,045	417,066	71.5
Total Other Property Taxes	<u>1,048,165</u>	<u>1,452,841</u>	<u>1,642,541</u>	<u>1,978,907</u>	<u>526,066</u>	<u>36.2</u>
Other Taxes:						
4151 Gross Receipts Bus. Taxes:						
4155 Beer Wholesale Tax	438,510	435,000	442,000	438,000	3,000	0.7
4160 Liquor Wholesale Tax	163,162	164,000	171,000	164,000	0	0.0
4165 Room Occupancy Tax - 5%	316,283	315,000	306,000	315,000	0	0.0
4170 Minimum & Gross Receipts Business	616,709	600,000	571,000	600,000	0	0.0
4175 Recording Fees on Bus.	8,385	8,500	8,330	8,500	0	0.0
4180 Penalty & Interest on Business	17,347	13,000	12,500	13,000	0	0.0
4187 City Sales Tax - Roane Co.	346,689	275,000	225,000	275,000	0	0.0
Total Other Taxes	<u>1,907,085</u>	<u>1,810,500</u>	<u>1,735,830</u>	<u>1,813,500</u>	<u>3,000</u>	<u>0.2</u>
TOTAL TAXES	<u>13,480,574</u>	<u>15,005,341</u>	<u>15,120,371</u>	<u>16,994,407</u>	<u>1,989,066</u>	<u>13.3</u>
LICENSES AND PERMITS:						
4205 Retail Beer Permits	8,350	10,000	8,800	10,000	0	0.0
4215 Liquor License & Permits	10,170	10,000	10,170	10,000	0	0.0
4225 Building Permits	74,845	107,000	120,000	110,000	3,000	2.8
4230 Electrical Permits	18,060	16,000	18,500	18,000	2,000	12.5
4235 Plumbing Permits	11,833	12,500	16,000	12,500	0	0.0
4241 Grading Permits	2,022	2,500	2,250	2,500	0	0.0
4250 Animal Registration Permits	13,144	13,500	13,350	13,500	0	0.0
4260 Other Permits and Fees	3,193	10,000	3,000	5,000	(5,000)	-50.0
TOTAL LICENSES & PERMITS	<u>141,617</u>	<u>181,500</u>	<u>192,070</u>	<u>181,500</u>	<u>0</u>	<u>0.0</u>
INTERGOVERNMENTAL:						
4310 TVA Replacement Tax	197,717	170,000	185,265	185,000	15,000	8.8
4311 D.O.E. In-Lieu of Tax	789,395	836,000	902,644	1,004,329	168,329	20.1
4312 COPS Grants	128,486	25,000	80,000	30,000	5,000	20.0
Shared State Taxes:						
4320 Sales Tax	1,631,094	1,650,000	1,685,000	1,745,000	95,000	5.8
4325 Income Tax	551,646	335,000	550,000	550,000	215,000	64.2
4340 Excise Tax	51,915	48,000	50,000	50,000	2,000	4.2
4345 Beer Barrelage	13,723	13,500	14,000	14,000	500	3.7
4350 Mixed Drink Tax	74,969	78,000	72,000	75,000	(3,000)	-3.8
4355 State Grants in Aid	35,196	25,000	35,000	35,000	10,000	40.0
County Shared Sales Taxes:						
4366 Anderson County	4,496,459	4,450,000	4,525,000	4,725,000	275,000	6.2
4367 Sales Tax Refund	(874,833)	0	(143,000)	0	0	0.0
4370 Roane County	1,716,110	1,350,000	1,100,000	1,350,000	0	0.0
TOTAL INTERGOVERNMENTAL	<u>8,811,877</u>	<u>8,980,500</u>	<u>9,055,909</u>	<u>9,763,329</u>	<u>782,829</u>	<u>8.7</u>

SCHEDULE II (Continued)
GENERAL FUND
SUMMARY OF REVENUES BY SOURCE

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	%
						CHANGE
<u>CHARGES FOR SERVICES:</u>						
Charges for Current Services:						
4405 Reproduction of						
Maps & Documents	1,431	1,500	1,500	1,500	0	0.0
4415 Police & Fire Reports	8,643	14,000	10,000	14,000	0	0.0
4417 General & Admin. Costs	17,329	17,500	16,200	17,500	0	0.0
4425 Library - Lost Books	2,324	3,000	2,000	3,000	0	0.0
4430 Animal Shelter Fees	40,951	40,000	38,000	40,000	0	0.0
Total Charges for Current Services	<u>70,678</u>	<u>76,000</u>	<u>67,700</u>	<u>76,000</u>	<u>0</u>	<u>0.0</u>
Use of Property Services:						
4440 Youth Activities	2,323	2,600	5,325	2,600	0	0.0
4445 Adult Activities	5,570	4,000	4,000	4,000	0	0.0
4450 Outdoor Pool	69,862	75,000	70,000	70,000	(5,000)	-6.7
4455 Indoor Pool	47,053	45,000	45,000	45,000	0	0.0
4460 Rental of Lands	41,900	30,000	78,008	86,950	56,950	189.8
4465 Rental of Buildings	147,910	70,000	37,546	24,840	(45,160)	-64.5
4466 Central Service Center	884,980	884,980	884,980	884,980	0	0.0
4475 Marina Rental	6,500	6,000	6,000	6,000	0	0.0
4480 Restaurant Rental	29,056	29,787	29,787	30,681	894	3.0
4482 City Owned Radios	118,925	118,705	118,705	118,705	0	0.0
4485 Community Center Building	25,497	48,000	33,000	48,000	0	0.0
Total Use of Property Services	<u>1,379,576</u>	<u>1,314,072</u>	<u>1,312,351</u>	<u>1,321,756</u>	<u>7,684</u>	<u>0.6</u>
TOTAL CHARGES FOR SERVICES	<u>1,450,254</u>	<u>1,390,072</u>	<u>1,380,051</u>	<u>1,397,756</u>	<u>7,684</u>	<u>0.6</u>
<u>FINES, PENALTIES</u>						
<u>AND FORFEITURES:</u>						
4505 City Court - Fines	76,051	65,000	70,000	75,000	10,000	15.4
4510 City Court - Costs	49,015	35,000	40,000	47,000	12,000	34.3
4515 Bail Forfeitures	218,993	220,000	160,000	215,000	(5,000)	-2.3
4519 Misc. Court Revenues	3,007	5,000	4,325	5,000	0	0.0
4520 Library - Fines	63,295	75,000	58,000	58,000	(17,000)	-22.7
TOTAL FINES, PENALTIES,						
 & FORFEITURES	<u>410,361</u>	<u>400,000</u>	<u>332,325</u>	<u>400,000</u>	<u>0</u>	<u>0.0</u>
<u>OTHER REVENUES:</u>						
4610 Interest on Investments	618,967	525,000	600,000	575,000	50,000	9.5
4710 CATV Franchise	108,903	109,000	134,248	175,000	66,000	60.6
4720 Proceeds from						
Salvage Sale	2,665	1,000	1,000	1,000	0	0.0
4730 Land Sale Proceeds	18,800	0	443,810	0	0	0.0
4750 Right-of-Way	60,000	61,000	60,000	61,000	0	0.0
4790 Miscellaneous	27,576	1,500	1,500	1,500	0	0.0
TOTAL OTHER REVENUES	<u>836,911</u>	<u>697,500</u>	<u>1,240,558</u>	<u>813,500</u>	<u>116,000</u>	<u>16.6</u>
TOTAL CURRENT MUNICIPAL REVENUES	<u>25,131,594</u>	<u>26,654,913</u>	<u>27,321,284</u>	<u>29,550,492</u>	<u>2,895,579</u>	<u>10.9</u>
FUND BALANCE APPROPRIATION	730,622	1,933,088	592,840	1,279,873	(653,215)	-33.8
TOTAL REVENUES	<u>25,862,216</u>	<u>28,588,001</u>	<u>27,914,124</u>	<u>30,830,365</u>	<u>2,242,364</u>	<u>7.8</u>

SCHEDULE III

GENERAL FUND

**SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES**

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>GENERAL GOVERNMENT:</u>						
810 City Council	92,841	105,810	107,227	106,162	352	0.3
816 City Clerk	81,268	92,145	91,992	95,029	2,884	3.1
820 City Manager	175,264	236,288	245,374	223,147	(13,141)	-5.6
832 City Court	85,201	87,586	95,028	94,498	6,912	7.9
843 Legal	164,481	138,112	133,192	165,019	26,907	19.5
TOTAL GENERAL GOVERNMENT	599,055	659,941	672,813	683,855	23,914	3.6
<u>ADMINISTRATIVE SERVICES:</u>						
845 Computer Services	145,801	152,131	154,106	172,727	20,596	13.5
846 Personnel	166,628	181,634	183,193	194,163	12,529	6.9
854 Stationery Stores	68,519	73,952	73,453	74,691	739	1.0
862 Finance	172,544	188,596	186,076	198,511	9,915	5.3
864 Business Office	43,035	45,690	45,670	46,690	1,000	2.2
TOTAL ADMINISTRATIVE SERVICES	596,527	642,003	642,498	686,782	44,779	7.0
<u>OPERATIONS:</u>						
<u>Police Department:</u>						
910 Supervision	135,675	141,564	147,306	147,174	5,610	4.0
911 Investigations	442,225	420,125	407,453	447,285	27,160	6.5
912 Staff Services	281,405	289,091	295,764	305,668	16,577	5.7
913 Patrol	2,359,511	2,481,465	2,433,049	2,553,389	71,924	2.9
915 Emergency Communications	235,007	261,453	261,606	269,385	7,932	3.0
916 Animal Control	180,170	198,870	193,866	206,596	7,726	3.9
917 School Resource Officer Prog.	122,270	127,867	130,881	142,961	15,094	11.8
Total Police Department	3,756,263	3,920,435	3,869,925	4,072,458	152,023	3.9
<u>Fire Department:</u>						
921 Supervision	137,874	139,522	138,713	146,509	6,987	5.0
922 Fire Prevention	86,054	87,237	87,070	89,298	2,061	2.4
923 Fire Fighting	2,392,848	2,563,939	2,530,171	2,600,575	36,636	1.4
924 Fire Stations	78,613	67,424	66,489	80,770	13,346	19.8
925 Fire Specialists	142,260	167,879	154,690	172,303	4,424	2.6
Total Fire Department	2,837,649	3,026,001	2,977,133	3,089,455	63,454	2.1
<u>Public Works Department:</u>						
930 Supervision	78,683	86,210	82,434	85,171	(1,039)	-1.2
935 Engineering	128,064	131,445	133,144	139,819	8,374	6.4
942 State Highway Maintenance	53,870	59,950	47,200	56,933	(3,017)	-5.0
943 General Maintenance	294,283	302,048	303,540	313,035	10,987	3.6
946 Central Service Center	74,201	77,098	91,768	92,182	15,084	19.6

SCHEDULE III (Continued)

GENERAL FUND

**SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES**

	<u>ACTUAL</u> <u>1999</u>	<u>BUDGET</u> <u>2000</u>	<u>PROJECTED</u> <u>2000</u>	<u>BUDGET</u> <u>2001</u>	<u>BUDGET</u> <u>01 vs 00</u>	<u>%</u> <u>CHANGE</u>
<u>Public Works Department: Cont'd</u>						
947 301 Broadway Building	16,044	23,940	25,583	26,350	2,410	10.1
948 Municipal Building	108,860	116,115	119,700	128,380	12,265	10.6
949 Roane State Building	11,040	23,757	26,380	33,785	10,028	42.2
950 102 Robertsville Road	0	0	0	21,340	21,340	100.0
953 Traffic Control and Lights	694,580	770,224	775,100	850,100	79,876	10.4
Total Public Works Department	<u>1,459,625</u>	<u>1,590,787</u>	<u>1,604,849</u>	<u>1,747,095</u>	<u>156,308</u>	<u>9.8</u>
<u>Community Development</u>						
960 Supervision	92,349	105,276	96,775	99,853	(5,423)	-5.2
962 Planning	84,758	98,654	94,424	98,496	(158)	-0.2
966 Code Enforcement	230,891	245,054	238,641	274,932	29,878	12.2
Total Community Development	<u>407,998</u>	<u>448,984</u>	<u>429,840</u>	<u>473,281</u>	<u>24,297</u>	<u>5.4</u>
<u>Recreation and Parks Department:</u>						
970 Supervision	213,048	220,626	218,656	232,875	12,249	5.6
972 Indoor Aquatics	153,188	189,703	188,937	190,608	905	0.5
973 Outdoor Aquatics	158,652	174,388	148,645	181,484	7,096	4.1
974 Centers, Camps & Programs	483,368	526,706	485,182	597,427	70,721	13.4
975 Athletics	110,082	134,023	97,089	53,946	(80,077)	-59.7
976 Parks	532,894	531,864	528,602	568,662	36,798	6.9
978 Senior Center	149,922	200,203	231,446	229,665	29,462	14.7
Total Recreation and Parks Department	<u>1,801,154</u>	<u>1,977,513</u>	<u>1,898,557</u>	<u>2,054,667</u>	<u>77,154</u>	<u>3.9</u>
979 Public Library	<u>892,927</u>	<u>984,094</u>	<u>956,608</u>	<u>980,273</u>	<u>(3,821)</u>	<u>-0.4</u>
TOTAL OPERATIONS	<u>11,155,616</u>	<u>11,947,814</u>	<u>11,736,912</u>	<u>12,417,229</u>	<u>469,415</u>	<u>3.9</u>
<u>COMMUNITY SERVICES:</u>						
980 Community Services	<u>448,323</u>	<u>185,392</u>	<u>184,800</u>	<u>0</u>	<u>(185,392)</u>	<u>-100.0</u>
TOTAL MUNICIPAL EXPENDITURES	<u>12,799,521</u>	<u>13,435,150</u>	<u>13,237,023</u>	<u>13,787,866</u>	<u>352,716</u>	<u>2.6</u>
<u>OPERATING TRANSFERS:</u>						
991 State Street Aid Fund	310,000	395,000	395,000	500,000	105,000	26.6
992 Capital Projects Fund	0	0	0	410,000	410,000	100.0
996 Economic Diversification Fund	0	605,519	605,519	846,876	241,357	39.9
997 Debt Service	3,243,261	4,383,847	3,908,367	4,747,305	363,458	8.3
998 Solid Waste	904,369	938,420	938,150	984,550	46,130	4.9
999 Oak Ridge Schools	8,605,065	8,830,065	8,830,065	9,553,768	723,703	8.2
TOTAL OPERATING TRANSFERS	<u>13,062,695</u>	<u>15,152,851</u>	<u>14,677,101</u>	<u>17,042,499</u>	<u>1,889,648</u>	<u>12.5</u>
TOTAL EXPENDITURES AND OPERATING TRANSFERS	<u>25,862,216</u>	<u>28,588,001</u>	<u>27,914,124</u>	<u>30,830,365</u>	<u>2,242,364</u>	<u>7.8</u>

**SCHEDULE IV
GENERAL FUND**

SUMMARY OF GROSS EXPENDITURES AND TRANSFERS BY OBJECT CODE CLASSIFICATION

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
PERSONAL SERVICES:						
5111 Salaries-Regular Employees	8,000,147	8,307,861	8,082,497	8,459,076	151,215	1.8
5120 Salaries-Temporary Employees	248,481	268,830	241,624	265,859	(2,971)	-1.1
5131 Regular Overtime Pay	580,907	605,280	621,406	610,427	5,147	0.9
5141 Social Security	661,085	688,728	669,071	701,200	12,472	1.8
5150 Retirement	488,495	503,085	503,260	609,156	106,071	21.1
5160 Health Insurance	783,568	853,696	853,696	878,980	25,284	3.0
5175 Workers' Compensation	138,267	151,830	151,830	151,764	(66)	0.0
Total Personal Services	<u>10,900,950</u>	<u>11,379,310</u>	<u>11,123,384</u>	<u>11,676,462</u>	<u>297,152</u>	<u>2.6</u>
CONTRACTUAL SERVICES:						
5201 Rents	41,689	97,844	109,851	116,206	18,362	18.8
5205 Printing & Duplicating Charges	10,632	15,695	15,695	15,695	0	0.0
5206 Mailing & Delivery	74,439	85,000	85,000	85,000	0	0.0
5207 Dues, Memberships and Subscript.	58,821	59,421	59,421	59,171	(250)	-0.4
5210 Professional and Contractual Services	227,819	386,077	392,157	390,441	4,364	1.1
5210 Custodial Contract	160,328	172,710	203,965	209,280	36,570	21.2
5210 Mowing Contract	260,087	292,140	279,978	294,020	1,880	0.6
5210 Litter Contract	50,928	53,300	52,464	54,690	1,390	2.6
5210 Street Sweeping Contract	93,853	96,410	86,716	89,381	(7,029)	-7.3
5211 Advertising and Publicity	32,076	32,430	32,430	33,030	600	1.9
5212 Utility Services	668,569	750,653	764,588	803,028	52,375	7.0
5212 Street & Traffic Lights	673,741	741,724	742,100	818,500	76,776	10.4
5220 Travel, Schools and Conferences	127,386	196,623	196,623	204,587	7,964	4.1
5235 Repair & Maintenance	576,477	530,232	577,523	605,624	75,392	14.2
5236 Other Equipment Maintenance	66,564	158,941	158,281	186,182	27,241	17.1
5289 Vehicle/Equipment Use Charges	491,751	565,738	565,297	615,811	50,073	8.9
Total Contractual Services	<u>3,615,160</u>	<u>4,234,938</u>	<u>4,322,089</u>	<u>4,580,646</u>	<u>345,708</u>	<u>8.2</u>
COMMODITIES:						
5310 Supplies	263,970	238,355	238,277	249,641	11,286	4.7
5320 Books/Education Materials	24,968	37,714	37,714	37,754	40	0.1
5320 Library Materials	119,855	110,342	110,342	110,342	0	0.0
5325 Uniforms/Clothing	56,155	56,025	56,025	57,240	1,215	2.2
5330 Small Tools/Equipment	58,357	42,714	42,714	42,714	0	0.0
5399 Other Commodities	36,618	32,628	32,628	32,628	0	0.0
Total Commodities	<u>559,923</u>	<u>517,778</u>	<u>517,700</u>	<u>530,319</u>	<u>12,541</u>	<u>2.4</u>
OTHER CHARGES:						
5410 Insurance	117,274	118,446	118,446	118,721	275	0.2
5420 Litigation/Judicial Cost	72	950	950	950	0	0.0
5430 Grants/Subsidies/Contributions	540,110	202,760	202,760	48,260	(154,500)	-76.2
5499 Elections/Contingency	16,941	16,000	16,000	16,000	0	0.0
Total Other Charges	<u>674,397</u>	<u>338,156</u>	<u>338,156</u>	<u>183,931</u>	<u>(154,225)</u>	<u>-45.6</u>
CAPITAL EXPENDITURES:	<u>33,374</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
TOTAL GROSS EXPENDITURES	<u>15,783,804</u>	<u>16,470,182</u>	<u>16,301,329</u>	<u>16,971,358</u>	<u>501,176</u>	<u>3.0</u>
REDUCTION OF COSTS:						
5610 Recovered from Users	(166,140)	(234,649)	(237,566)	(259,587)	(24,938)	10.6
5670 Recovered from Funds	(2,818,143)	(2,800,383)	(2,826,740)	(2,923,905)	(123,522)	4.4
Total Reduction of Costs	<u>(2,984,283)</u>	<u>(3,035,032)</u>	<u>(3,064,306)</u>	<u>(3,183,492)</u>	<u>(148,460)</u>	<u>4.9</u>
TOTAL MUNICIPAL EXPENDITURES	<u>12,799,521</u>	<u>13,435,150</u>	<u>13,237,023</u>	<u>13,787,866</u>	<u>352,716</u>	<u>2.6</u>
OPERATING TRANSFERS:						
5710 Operating Transfers	<u>13,062,695</u>	<u>15,152,851</u>	<u>14,677,101</u>	<u>17,042,499</u>	<u>1,889,648</u>	<u>12.5</u>
TOTAL NET EXPENDITURES	<u>25,862,216</u>	<u>28,588,001</u>	<u>27,914,124</u>	<u>30,830,365</u>	<u>2,242,364</u>	<u>7.8</u>

SCHEDULE V

FY 2001 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED

	GROSS BUDGET	ELECTRIC FUND	WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND		
			WATER	WASTEWATER					
GENERAL GOVERNMENT:									
810 City Council	149,524	16%	7%	10,467	6%	8,971	0	71%	106,162
816 City Clerk	133,843	16%	7%	9,369	6%	8,031	0	71%	95,029
820 City Manager's Office	446,292	25%	12%	53,555	12%	53,555	1%	50%	223,147
832 City Court	94,498	0	0	0	0	0	0	100%	94,498
843 Legal	232,420	16%	7%	16,269	6%	13,945	0	71%	165,019
TOTAL GENERAL GOVERNMENT	1,056,577	18%	8%	89,660	8%	84,502	0%	65%	683,855
ADMINISTRATIVE SERVICES:									
845 Computer Services	523,417	31%	20%	104,683	16%	83,747	0	33%	172,727
846 Personnel	308,195	15%	8%	24,656	10%	30,820	12,328	63%	194,163
854 Stationary Stores	177,840	24%	17%	30,233	17%	30,233	0	42%	74,691
862 Finance	583,853	34%	16%	93,416	12%	70,062	4%	34%	198,511
864 Business Office	667,002	43%	27%	180,091	23%	153,410	0	7%	46,690
TOTAL ADMINISTRATIVE SERVICES	2,260,307	33%	19%	433,079	16%	368,272	2%	30%	686,782
POLICE DEPARTMENT:									
910 Supervision	147,174	0	0	0	0	0	0	100%	147,174
911 Investigations	447,285	0	0	0	0	0	0	100%	447,285
912 Staff Services	305,668	0	0	0	0	0	0	100%	305,668
913 Patrol	2,571,889	0	0	0	0	0	0	99%	2,553,389
915 Emergency Communications	396,732	12%	6%	20,204	2%	6,735	0	80%	289,385
916 Animal Control	231,596	0	0	0	0	0	0	88%	206,596
917 School Resource Officer	142,961	0	0	0	0	0	0	100%	142,961
TOTAL POLICE DEPARTMENT	4,183,305	1%	0%	20,204	0%	6,735	0	98%	4,072,458
FIRE DEPARTMENT:									
921 Supervision	146,509	0	0	0	0	0	0	100%	146,509
922 Fire Prevention	89,298	0	0	0	0	0	0	100%	89,298
923 Fire Fighting	2,600,575	0	0	0	0	0	0	100%	2,600,575
924 Fire Stations	80,770	0	0	0	0	0	0	100%	80,770
925 Fire Specialists	172,303	0	0	0	0	0	0	100%	172,303
TOTAL FIRE DEPARTMENT	3,089,455	0	0	0	0	0	0	100%	3,089,455

SCHEDULE V (Continued)

FY 2001 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED

	GROSS BUDGET	ELECTRIC FUND	WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND					
			WATER	WASTEWATER								
<u>PUBLIC WORKS DEPARTMENT:</u>												
930 Supervision	315,445	0	27%	85,170	31%	97,787	15%	47,317	0	27%	85,171	
935 Engineering	279,639	27,964	10%	27,964	15%	41,945	15%	41,947	0	50%	139,819	
942 State Highway Maintenance	158,520	0		0		0		0	64%	101,587	56,933	
943 General Maintenance	313,035	0		0		0		0		100%	313,035	
946 Central Services Complex	384,094	161,320	42%	69,137	10%	38,409	6%	23,046	0	24%	92,182	
947 301 Broadway Building	26,350	0		0		0		0		100%	26,350	
948 Municipal Building	188,792	28,318	15%	16,991	8%	15,103		0		68%	128,380	
949 Roane State Building	33,785	0		0		0		0		100%	33,785	
950 172 Robertsville Road	21,340	0		0		0		0		100%	21,340	
953 Traffic Control & Lighting	850,100	0		0		0		0		100%	850,100	
TOTAL PUBLIC WORKS	2,571,100	217,602	8%	199,262	8%	193,244	4%	112,310	4%	101,587	68%	1,747,095
<u>COMMUNITY DEVELOPMENT DEPARTMENT:</u>												
960 Supervision	172,162	22,381	13%	22,381	16%	27,547		0		58%	99,853	
962 Planning	151,533	19,699	13%	16,669	11%	16,669		0		65%	98,496	
966 Code Enforcement	347,479	0		31,274	9%	31,273		0	3%	10,000	274,932	
TOTAL COMMUNITY DEVELOPMENT	671,174	42,080	6%	70,324	11%	75,489		0	1%	10,000	473,281	
<u>RECREATION & PARKS DEPARTMENT:</u>												
970 Supervision	232,875	0		0		0		0		100%	232,875	
972 Indoor Aquatics	211,608	0		0		0		0	10%	21,000	190,608	
973 Outdoor Aquatics	183,484	0		0		0		0	1%	2,000	181,484	
974 Centers, Camps & Programs	659,927	0		0		0		0	9%	62,500	597,427	
975 Athletics	53,946	0		0		0		0		100%	53,946	
976 Parks	587,662	0		0		0		0	3%	19,000	568,662	
978 Senior Center	229,665	0		0		0		0		100%	229,665	
TOTAL RECREATION & PARKS DEPARTMENT	2,159,167	0		0		0		0	4%	104,500	2,054,667	
<u>PUBLIC LIBRARY:</u>												
979 Public Library	980,273	0		0		0		0		100%	980,273	
GRAND TOTAL	16,971,358	1,230,679	7%	812,529	4%	728,242	1%	152,455	2%	259,587	81%	13,787,866

Debt Service Fund

The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on general obligation long-term debt backed by the full faith and credit of the City. This includes the debt service on Schools projects. City Charter prohibits the Schools from issuing long-term debt. The City issues the debt for school capital projects and provides funding for the annual debt service payments on those issuances. In fiscal 2001, \$2,626,890 is budgeted for debt service related to School capital projects. Long-term debt for the City's Enterprise Funds is accounted for in those Funds rather than the Debt Service Fund.

Funding for the Debt Service Fund is derived from operating transfers from other Funds; primarily the General Fund budgeted at \$4,747,305 for fiscal 2001. \$210,000 will be transferred from the Capital Projects Fund from the proceeds of a 1992 Anderson County Bond Issuance. \$86,367 will be transferred from the General Purpose School Fund for the debt service on a loan issued through the Tennessee Department of Economic and Community Development for the renovation of school buildings to provide energy efficiency. The State Street Aid Fund will transfer \$90,000 to fund debt service on proceeds borrowed to perform street resurfacing.

Debt Service Obligations for fiscal 2001 totaled \$5,651,656, which includes a \$500,000 contingency for fluctuations in variable rate debt or acceleration of planned future debt issuances. Debt Service obligations increased \$316,442, up 5.9 percent from the prior fiscal year. The increase is primarily related to the issuance of \$10,000,000 in bonds in January of 2000 to finance miscellaneous city and school capital projects. The total bond proceeds were split with \$5,000,000 allocated to city projects and \$5,000,000 to school projects. The bond proceeds are accounted for in the Capital Projects Fund and the capital projects scheduled for fiscal 2001 from those proceeds are outlined in that Fund's expenditure listing.

There are no new debt issuances planned for fiscal 2001. Schedules of outstanding debt as of June 30, 1999 are located on pages X-25 through X-28 of this document.

**SCHEDULE VI
DEBT SERVICE FUND
BUDGET SUMMARY**

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
REVENUES:						
4610 Interest	31,706	185	7,025	185	0	0.0
EXPENDITURES:						
Debt Issuances for City Capital Projects:						
12150 TML 1988 Variable Rate Loan	103,531	92,632	96,481	0	(92,632)	-100.0
12170 Public Improvements, Series 1991	125	0	0	0	0	0.0
12165 General Obligation Bond Refunding 1992	116,878	186,284	186,284	278,433	92,149	49.5
12167 General Obligation Bond Refunding 1993	167,887	167,888	167,888	282,888	115,000	68.5
12168 General Obligation Bond Refunding 1994	300,494	176,877	176,876	57,635	(119,242)	-67.4
12151 TMBF 1994 Variable Rate Loan	65,744	90,286	70,811	90,532	246	0.3
12141 Public Improvements, Series 1996	808,704	1,343,662	1,343,632	1,341,230	(2,432)	-0.2
12152 TN-Loan 1997 Variable Rate Loan	96,072	146,845	100,000	146,845	0	0.0
12171 Public Improvements, Series 1998	0	304,000	0	327,203	23,203	7.6
Total City Projects	1,659,435	2,508,474	2,142,002	2,524,766	16,292	0.6
Debt Issuances for School Capital Projects:						
12155 TML 1988 Variable Rate Loan	207,093	185,290	192,990	0	(185,290)	-100.0
12166 General Obligation Bond Refunding 1992	482,497	769,011	769,011	1,149,422	380,411	49.5
12169 General Obligation Bond Refunding 1994	513,366	302,723	302,724	98,765	(203,958)	-67.4
12131 Renovation of High School & Jr. Highs, 1995	760,050	761,678	761,678	889,530	127,852	16.8
12132 School Energy Loan, 1995	86,367	86,367	86,367	86,367	0	0.0
12142 Public Improvements, Series 1996	22,726	37,768	37,768	37,700	(68)	-0.2
12153 TN-Loan 1997 Variable Rate Loan	24,798	37,903	25,812	37,903	0	0.0
12172 Public Improvements, Series 1998	0	146,000	0	327,203	181,203	124.1
Total School Projects	2,096,897	2,326,740	2,176,350	2,626,890	300,150	12.9
12999 Contingency	0	500,000	0	500,000	0	0.0
Total Expenditures	3,756,332	5,335,214	4,318,352	5,651,656	316,442	5.9
Excess (Deficiency) of Revenues over Expenditures	(3,724,626)	(5,335,029)	(4,311,327)	(5,651,471)	(316,442)	5.9
OTHER FINANCING SOURCES						
Operating Transfers In:						
City General Fund						
City Improvements	1,593,390	2,418,474	2,094,656	2,425,774	7,300	0.3
School Improvements	1,649,871	1,965,373	1,813,711	2,321,531	356,158	18.1
Total City General Fund	3,243,261	4,383,847	3,908,367	4,747,305	363,458	8.3
School General Fund	86,367	86,367	86,367	86,367	0	0.0
State Street Aid Fund	24,751	90,000	42,420	90,000	0	0.0
Capital Projects Fund	350,000	275,000	275,000	210,000	(65,000)	-23.6
Accrued Intererst 2000 Issue	0	0	0	17,984	17,984	100.0
Contingency	0	500,000	0	500,000	0	0.0
Total Other Financing Sources	3,704,379	5,335,214	4,312,154	5,651,656	316,442	5.9
Excess (Deficiency) of Revenues and Other Sources over Expenditures	(20,247)	185	827	185	0	0.0
FUND BALANCE - 7/1	30,008	3,838	9,761	10,588	6,750	175.9
FUND BALANCE - 6/30	9,761	4,023	10,588	10,773	6,750	167.8

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City currently maintains seven Special Revenue Funds described as follows:

General Purpose School Fund

School operations are funded by transfers from the City's General Fund, set at \$9,553,768 for fiscal 2001, and from revenues from the State of Tennessee and Anderson and Roane Counties. An elected five member School Board has oversight responsibility for the Oak Ridge Schools. The School Board reviews the budget prepared by School staff and then submits a funding request to the City to finance School operations. The General Fund provides funding for approximately 25% of the Schools total budgeted expenditures. City Council approves the total legal expenditure appropriation for the General Purpose School Fund; however, City Council cannot alter any budget line item within the School's budget. The School Board reviews and may alter detail line items within the School's operating budget. The legal appropriation for the School Fund for fiscal 2001 is \$37,423,610, a 6.5 percent increase or \$2,277,148 over fiscal 2000. The School's prepare a separate budget document, which details the revenues and expenditures of the General Purpose School Fund.

**SCHEDULE VII
GENERAL PURPOSE SCHOOL FUND
BUDGET SUMMARY**

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
REVENUES:						
Local Funds:						
Local Taxes-Anderson/Roane Co.	8,076,356	8,366,154	8,738,685	8,861,577	495,423	5.9
Charges for Services	1,381,420	1,453,675	1,545,218	1,434,725	(18,950)	-1.3
Other Local Revenues	303,712	182,500	265,625	250,425	67,925	37.2
State Funds:						
State Education Funds	13,869,242	13,521,108	13,772,108	13,821,922	300,814	2.2
Other State Revenues	33,300	33,300	33,334	33,300	0	0.0
Federal Funds:						
Federal Funds Received Thru State	545,660	546,000	546,000	499,000	(47,000)	-8.6
Direct Federal Funds	76,252	94,100	94,100	130,000	35,900	38.2
Federal Revenues	1,663,468	1,936,243	1,936,243	2,067,143	130,900	6.8
Other Sources	52,199	20,000	20,000	20,000	0	0.0
Total Revenues	26,001,609	26,153,080	26,951,313	27,118,092	965,012	3.7
EXPENDITURES:						
Instruction:						
Regular Education Program	16,461,980	16,320,769	16,240,769	17,275,723	954,954	5.9
Special Education Program	3,030,807	2,936,999	2,936,999	2,995,292	58,293	2.0
Technology Career Program	773,845	775,070	775,070	762,933	(12,137)	-1.6
Adult Education Program	0	0	0	0	0	0.0
Other - Instruction Services	0	100,000	100,000	100,000	0	0.0
Support Services:						
Attendance Services	77,711	72,019	72,019	45,142	(26,877)	-37.3
Health Services	86,039	92,465	95,465	106,129	13,664	14.8
Other Student Support	1,139,778	1,279,347	1,279,347	1,358,860	79,513	6.2
Regular Instructional Support	1,133,225	1,212,431	1,212,431	1,252,530	40,099	3.3
Special Instructional Support	272,712	316,687	316,687	352,916	36,229	11.4
Technology - Career Support	157,133	135,130	135,130	134,312	(818)	-0.6
Board of Education Support	463,626	470,259	370,259	537,654	67,395	14.3
Office of Superintendent	197,921	174,717	174,717	219,099	44,382	25.4
Office of Principal	1,839,828	1,924,029	1,942,029	2,065,243	141,214	7.3
Fiscal Services	435,480	438,800	438,800	444,684	5,884	1.3
Operation of Plant	2,553,383	2,578,582	2,578,582	2,689,827	111,245	4.3
Maintenance of Plant	926,631	906,546	906,546	982,431	75,885	8.4
Transportation	784,351	834,874	834,874	852,649	17,775	2.1
Central Services	428,357	470,955	470,955	639,747	168,792	35.8
Non-Instructional Services:						
Food Service	1,269,643	1,294,906	1,294,906	1,339,919	45,013	3.5
Community Services	382,296	437,938	437,938	376,684	(61,254)	-14.0
Capital Outlay	94,448	123,000	123,000	277,000	154,000	125.2
Federal Projects	1,663,468	1,936,243	1,936,243	2,067,143	130,900	6.8
Other	147,693	314,696	314,696	547,693	232,997	74.0
Total Expenditures	34,320,355	35,146,462	34,987,462	37,423,610	2,277,148	6.5
Excess (Deficiency) of Revenues Over Expenditures	(8,318,746)	(8,993,382)	(8,036,149)	(10,305,518)	(1,312,136)	14.6
Other Financing Sources (Uses)						
Operating Transfers In	8,605,065	8,830,065	8,830,065	9,553,768	723,703	8.2
Operating Transfers Out	(94,250)	(94,250)	(94,250)	(94,250)	0	0.0
Total Other Financing Sources (Uses)	8,510,815	8,735,815	8,735,815	9,459,518	723,703	8.3
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	192,069	(257,567)	699,666	(846,000)	(588,433)	228.5
Reserves and Fund Balance 7/1	1,850,329	1,437,320	2,042,398	2,742,064	1,304,744	90.8
Reserves and Fund Balance 6/30	2,042,398	1,179,753	2,742,064	1,896,064	716,311	60.7

Drug Enforcement Program Fund

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of items confiscated during drug curtailment activities. Tennessee state law requires those revenues to be accounted for in a separate Fund and that disbursements from those revenues be legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. Revenues and expenditures for this Fund will vary from year-to-year based on the level of available cash for drug enforcement activities. Revenues for the Drug Enforcement Program Fund are budgeted at \$61,000 and expenditures at \$100,000 for fiscal 2001.

SCHEDULE VIII
DRUG ENFORCEMENT PROGRAM FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>REVENUES:</u>						
4035 Drug Fines	19,539	10,000	20,000	10,000	0	0.0
4036 Drugs Confiscated	14,599	40,000	30,000	40,000	0	0.0
4610 Interest on Investments	2,198	2,500	2,000	2,500	0	0.0
4790 Proceeds from Salvage Sale	<u>3,754</u>	<u>8,500</u>	<u>4,000</u>	<u>8,500</u>	<u>0</u>	<u>0.0</u>
Total Revenues	<u>40,090</u>	<u>61,000</u>	<u>56,000</u>	<u>61,000</u>	<u>0</u>	<u>0.0</u>
<u>EXPENDITURES:</u>						
14375 Drug Enforcement	<u>31,940</u>	<u>100,000</u>	<u>68,630</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	8,150	(39,000)	(12,630)	(39,000)	0	0.0
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>50,649</u>	<u>46,774</u>	<u>58,799</u>	<u>46,169</u>	<u>(605)</u>	<u>-1.3</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>58,799</u>	<u>7,774</u>	<u>46,169</u>	<u>7,169</u>	<u>(605)</u>	<u>-7.8</u>

State Street Aid Fund

The State Street Aid Fund provides for the maintenance of all City streets that are not designated State highways. Revenues in this Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax and may be used for street construction and maintenance related activities. The State restricts municipalities as to what type of expenditures are eligible for disbursement from these tax proceeds.

In fiscal 1995, the City began a major Pavement Management Program. Long-term goals of the program are to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Expenditures for this program should approximate between \$500,000 to \$600,000 annually. The revenue generated from fuel taxes is insufficient to fund the level of expenditures required to support this program. Initial funding was provided from the proceeds of a \$1,137,849 long-term debt issuance. Funding hereafter is to be provided by long-term debt proceeds and/or the transfer of property tax revenues from the General Fund. The fiscal 2001 budget includes \$180,000 in long-term debt proceeds and a \$500,000 transfer from the General Fund. Operating transfers from the General Fund are scheduled to increase by just over one-cent on the property tax rate, or approximately \$65,000, each subsequent fiscal year until adequate funding levels are achieved.

In fiscal 2001, Revenues and Other Financing Sources are projected at \$1,465,000. Expenditures, budgeted at \$1,392,020, a 7.5 percent increase over fiscal 2000. The \$97,620 budgeted increase in expenditures is related to street maintenance and resurfacing efforts. Also budgeted is a \$90,000 operating transfer to the Debt Service Fund to pay the fiscal 2001 principal and interest payments on long-term debt issued for the Pavement Management Program.

Major projects for FY 2001 include:

- Street Maintenance (\$310,000) and related activities, including sidewalk maintenance (\$30,000), leaf pickup (\$115,000), storm drains and spoil dumps (\$105,000) and snow and ice removal (\$70,000) totaling \$630,000.
- Resurfacing of City streets at \$540,000, and
- Other Costs budgeted at \$222,020 is the allocation of charges from the General Fund for engineering and other services rendered and rental for space occupied at the Central Services Complex.

**SCHEDULE IX
STATE STREET AID FUND
BUDGET SUMMARY**

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
REVENUES:						
4610 Interest on Investments	17,518	2,500	15,000	10,000	7,500	300.0
4810 Motor Fuel Tax	159,607	160,000	160,000	160,000	0	0.0
4811 State Shared Gasoline Tax	615,989	615,000	615,000	615,000	0	0.0
Total Revenues	<u>793,114</u>	<u>777,500</u>	<u>790,000</u>	<u>785,000</u>	<u>7,500</u>	<u>1.0</u>
EXPENDITURES:						
15100 Street Maintenance	341,959	285,000	284,500	310,000	25,000	8.8
15200 Sidewalk Maintenance	29,871	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	102,657	115,000	110,000	115,000	0	0.0
15400 Storm Drains	55,952	80,000	80,000	80,000	0	0.0
15500 Snow & Ice Removal	49,162	70,000	80,000	70,000	0	0.0
15600 Spoil Dumps	24,729	20,000	20,000	25,000	5,000	25.0
15700 Other Costs	204,127	214,400	209,900	222,020	7,620	3.6
15800 Street Resurfacing	389,894	480,000	480,000	540,000	60,000	12.5
Total Expenditures	<u>1,198,351</u>	<u>1,294,400</u>	<u>1,294,400</u>	<u>1,392,020</u>	<u>97,620</u>	<u>7.5</u>
Excess (Deficiency) of Revenues over Expenditures	(405,237)	(516,900)	(504,400)	(607,020)	(90,120)	17.4
OTHER FINANCING SOURCES (USES)						
Proceeds from Long-term Debt	170,593	180,000	140,000	180,000	0	0.0
Operating Transfers In	310,000	395,000	395,000	500,000	105,000	26.6
Operating Transfers Out	(24,751)	(90,000)	(42,420)	(90,000)	0	0.0
Total Other Financing Sources (Uses)	<u>455,842</u>	<u>485,000</u>	<u>492,580</u>	<u>590,000</u>	<u>105,000</u>	<u>0.2</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	50,605	(31,900)	(11,820)	(17,020)	14,880	-46.6
UNRESERVED FUND BALANCE - 7/1	<u>43,662</u>	<u>107,162</u>	<u>94,267</u>	<u>82,447</u>	<u>(24,715)</u>	<u>-23.1</u>
UNRESERVED FUND BALANCE - 6/30	<u>94,267</u>	<u>75,262</u>	<u>82,447</u>	<u>65,427</u>	<u>(9,835)</u>	<u>-13.1</u>

Streets and Public Transportation Fund

The primary source of revenue for this Fund is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The inspection fee is distributed on a per-capita basis to assist municipalities with street construction, maintenance and repair and public transportation. The TDOT operating assistance grant reimburses the City for 40% of the expenditures for the taxicab coupon program and the public transit program, up to a total grant award that is adjusted annually. The maximum grant award for fiscal 2000 was \$206,236, which is well above the 40% state match for these expenditures.

The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. The value of each taxi coupon will increase from \$2 to \$3 effective July 1, 2000. The participants share of the coupon will go from 50 cents to 75 cents for the rider, from 20 cents to 30 cents for the cab company and from \$1.35 to 1.95 for the City. The value of the coupons had not been increased since 1981. \$82,000 is budgeted for this program for FY 2001, a \$27,000 increase from the prior fiscal year due to the higher coupon values.

The Public Transit Program provides for the operation of two fourteen passenger modified minibuses and a fifteen passenger wheelchair lift equipped van. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:30 p.m. for a fare of \$1.50 per one way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. \$100,000 is budgeted for this program in FY 2001.

SCHEDULE X
STREET AND PUBLIC TRANSPORTATION FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>REVENUES:</u>						
4610 Interest on Investments	12,440	13,000	12,000	13,000	0	0.0
4820 State Shared Gasoline Tax Inspection Fees	67,086	72,000	65,770	72,000	0	0.0
4830 Tennessee Department of Transportation	<u>49,149</u>	<u>62,000</u>	<u>50,000</u>	<u>72,800</u>	<u>10,800</u>	<u>17.4</u>
Total Revenues	<u>128,675</u>	<u>147,000</u>	<u>127,770</u>	<u>157,800</u>	<u>10,800</u>	<u>7.3</u>
<u>EXPENDITURES:</u>						
16100 Maintenance of Streets	1,323	6,000	2,000	6,000	0	0.0
16200 Taxi Coupon Program	45,469	55,000	45,000	82,000	27,000	49.1
16205 Public Transit Program	<u>77,386</u>	<u>100,000</u>	<u>80,000</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>124,178</u>	<u>161,000</u>	<u>127,000</u>	<u>188,000</u>	<u>27,000</u>	<u>16.8</u>
Excess (Deficiency) of Revenues over Expenditures	4,497	(14,000)	770	(30,200)	(16,200)	115.7
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>272,269</u>	<u>267,769</u>	<u>276,766</u>	<u>277,536</u>	<u>9,767</u>	<u>3.6</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>276,766</u>	<u>253,769</u>	<u>277,536</u>	<u>247,336</u>	<u>(6,433)</u>	<u>-2.5</u>

Economic Diversification (ED) Fund

A primary objective of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this objective, the Economic Diversification (ED) Fund was established in fiscal 2000 with revenues primarily provided from operating transfers from the General, Electric and Waterworks Funds. Operating transfers are budgeted at \$1,255,613 in fiscal 2001, a \$201,853 increase over fiscal 2000 levels. The increase is primarily related to the transfer of expenditures accounted for in the General Fund (activity 980 Community Services) in fiscal 2000 to this Fund. The fiscal 2000 budget for these expenditures was \$185,392, which includes the City's social services programs budgeted at \$153,000.

Expenditures for the ED Fund are budgeted at \$2,333,613 for fiscal 2001. This includes a \$1,000,000 contingency. Budgeting for a contingency allows the City the flexibility of obtaining state or federal grant funding without the requirement of reappropriating the budget for expenditures related to the grant award. \$452,134 is budgeted for contracts with outside agencies for economic development services including the Oak Ridge Chamber of Commerce (\$215,415), Oak Ridge Convention and Visitors Bureau (\$196,719), Tennessee Resource Valley (\$25,000) and MHRIDA (\$15,000). \$150,000 is budgeted for the City's social service program administered under a contract with Aid to Distressed Families of Appalachian Counties and a \$3,000 contribution to the Sexual Assault Crisis Center for services provided to Oak Ridgers. The City's social service program provides housing assistance (rent, mortgage and /or utility payments), medical assistance for prescription drugs (excluding controlled substances), transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance (such as food and clothing banks) to eligible citizens.

In fiscal 2001, \$180,000 is budgeted in the ED Fund to conduct a City Center Master Plan. In late fiscal 2000, the City contracted with Lose & Associates to provide professional consulting services for the development of a City Center Master Plan, assist in community visioning and consensus building and providing of professional recommendations of concepts for later use. Included under this contract, is a retail and housing market research analysis with the retail portion to include a cost-revenue study and a retail market study of the City Center, with particular attention to the mall, and to recommend market niches with potential that are untapped or undertapped. \$95,000 of the Lose contract will be funded from the remaining proceeds of a CROET grant received by the City in fiscal 1998 and \$85,000 from bond proceeds transferred from the Capital Projects Fund.

\$283,000 is budgeted for capital investments or initiatives, which will be more clearly defined once the Center City study has been completed. Approximately \$300,000 is slated for allocation each year for economic development capital/incentive efforts. Initiatives funded in fiscal 2000 included \$163,400 for City marketing, \$86,400 for infrastructure to accommodate a new Home Depot store and \$100,000 to the New Century Alliance for business relocation/expansion incentives.

SCHEDULE XI
ECONOMIC DIVERSIFICATION FUND
BUDGET SUMMARY

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
REVENUES:						
4305 Future Grants	0	1,000,000	0	1,000,000	0	0.0
4610 Interest on Investments	0	0	2,800	3,092	3,092	100.0
Total Revenues	0	1,000,000	2,800	1,003,092	3,092	0.3%
EXPENDITURES:						
5111 Salaries & Fringe Benefits	0	168,365	162,082	208,959	40,594	24.1
5200 Contractual Services	0	46,570	28,770	49,420	2,850	6.1
5300 Commodities	0	6,250	3,500	7,000	750	12.0
5400 Other Charges	0	75	0	100	25	33.3
5430 Social Services Programs	0	0	0	153,000	153,000	100.0
5430 Convention & Visitors Bureau	0	150,000	150,000	196,719	46,719	31.1
5430 Oak Ridge Chamber of Commerce	0	192,500	192,500	215,415	22,915	11.9
5430 Tennessee Resource Valley	0	25,000	25,000	25,000	0	0.0
5430 MHRIDA	0	15,000	15,000	15,000	0	0.0
5480 City Center Plan	0	150,000	0	180,000	30,000	20.0
5480 Capital Investment/Initiative Grant Funded	0	1,000,000	0	1,000,000	0	0.0
5480 Capital Investment/Initiative City Funded	0	300,000	0	283,000	(17,000)	-5.7
The Write Stuff	0	0	34,900	0	0	0.0
Chamber Of Commerce Marketing Plan	0	0	128,500	0	0	0.0
Home Depot	0	0	86,400	0	0	0.0
New Century Alliance	0	0	100,000	0	0	0.0
Total Expenditures	0	2,053,760	926,652	2,333,613	279,853	13.6
Excess (Deficiency) of Revenues over Expenditures	0	(1,053,760)	(923,852)	(1,330,521)	(276,761)	26.3
OTHER FINANCING SOURCES:						
Transfers From Other Funds						
Capital Projects Fund	0	150,000	0	85,000	(65,000)	-43.3
General Fund	0	605,519	605,519	846,876	241,357	39.9
Electric Fund	0	162,677	162,677	176,652	13,975	8.6
Waterworks Fund	0	135,564	135,564	147,085	11,521	8.5
Total Other Financing Sources	0	1,053,760	903,760	1,255,613	201,853	19.2
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	0	0	(20,092)	(74,908)	(74,908)	-100.0
UNRESERVED FUND BALANCE - 7/1	0	0	0	74,908	74,908	100.0
Residual Equity Transfer	0	0	95,000	0	0	0.0
UNRESERVED FUND BALANCE - 6/30	0	0	74,908	0	0	0.0

Grant Fund

The Grant Fund accounts for the receipt of various state and federal grant revenues including those that benefit low-income persons in the community. In fiscal 2001, \$5,721,976 is budgeted for expenditures in the Grant Fund.

With the passage of the Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual community block grant entitlement (CDBG) through the US Department of Housing and Urban Development (HUD). The entitlement has been used for projects that benefit low and very low-income persons; eliminate or prevent slums; or eliminate conditions detrimental to the health, safety and public welfare. The City also receives a matching state grant for housing rehabilitation each year through the Tennessee Housing Development Authority (THDA). In fiscal 2001, the City is projecting to receive grant awards of \$298,000 from HUD and \$28,749 from THDA. The HUD amount includes a \$16,000 carryover from prior grant year awards. Also budgeted is \$35,000 from an Emergency Shelter program grant through the Tennessee Department of Human Services to provide funds for emergency assistance to low and very-low income persons threatened with displacement. For fiscal 2001, the \$326,749 in HUD and THDA grant proceeds are allocated as follows:

- \$78,549 to Aid to Distressed Families of Appalachian Counties (ADFAC) for Housing Rehabilitation. This is the thirteenth year of this program funded by CDBG and THDA funds,
- \$46,000 to Housing Development Corporation of the Clinch Valley (HDCCV) for transitional housing (\$16,000), housing counseling services (\$15,000), and employer assisted housing programs (\$15,000),
- \$18,000 to Ridgeview Psychiatric Hospital for transitional housing programs for mentally ill adults,
- \$30,750 to the Oak Ridge Housing Authority (ORAH) to fund case management activities that move public housing and Section 8 residents from public assistance to self-sufficiency,
- \$71,001 to ORHTC for job training (\$45,001) and a microloan program (\$26,000),
- \$52,000 to the City of Oak Ridge for expansion of the Scarborough Community Center, including a gym. This funds architectural and engineering costs and the annual debt service on an approximately \$650,000 loan the City expects to receive to finance the expansion. The City is grandfathered as a CDBG entitlement recipient and intends to utilize future CDBG grant awards to fund the annual debt service payments on this loan,
- \$30,449 in administrative costs for a grants coordinator,

\$1,811,317 in expenditures is budgeted to mitigate natural hazards that exist in Oak Ridge on Mona Lane. The mitigation will primarily be funded from grants from TEMA and FEMA. The \$399,261 in local grant match will be split equally between Anderson County and the City Of Oak Ridge. \$170,000 in bond proceeds will be transferred from the Capital Projects Fund in fiscal 2001 to provide the City's match for these grants. In fiscal 2001, \$47,060 from a prior year federal grant award from DOE is budgeted to complete remediation of Parcel 412. The remaining \$95,000 proceeds from a CROET grant is scheduled for transfer to the Economic Diversification Fund in fiscal 2000 to fund a portion of the Center City study.

The City has also applied for a \$480,000 grant from TDOT to construct sidewalks. The fiscal 2001 appropriation for the Grant Fund also contains a \$2,371,850 contingency so that the City can aggressively pursue other federal and state grants.

**SCHEDULE XII
GRANT FUND
BUDGET SUMMARY**

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
REVENUES:						
4610 Interest on Investments	6,427	0	3,433	0	0	0.0
4833 FEMA Grants	0	0	0	1,132,426	1,132,426	100.0
4835 TEMA Grants	0	0	0	339,261	339,261	100.0
4886 Anderson County	0	0	0	169,630	169,630	100.0
4839 DOE Grants	49,297	33,260	14,850	47,060	13,800	41.5
4876 THDA Matching Funds	46,270	66,000	66,000	28,749	(37,251)	-56.4
4878 Emergency Shelter Grant	35,317	24,339	24,339	35,000	10,661	43.8
4879 Community Development Block Grant Entitlement	249,029	305,401	305,401	298,000	(7,401)	-2.4
4879 CDBG Loan	0	0	0	650,000	0	100.0
4880 Future and Other Grants	0	1,819,400	0	2,851,850	1,032,450	56.7
Total Revenues	<u>386,340</u>	<u>2,248,400</u>	<u>414,023</u>	<u>5,551,976</u>	<u>2,653,576</u>	<u>118.0</u>
EXPENDITURES:						
27200 City Facility Improvements	0	82,000	82,000	702,000	620,000	756.1
27300 Pedestrian Improvements	10,000	0	0	480,000	480,000	100.0
27400 Miscellaneous/Other Projects	26,219	30,000	30,000	30,449	449	1.5
27500 Housing Rehabilitation/Shelter	294,398	283,740	283,740	279,300	(4,440)	-1.6
27600 Economic Development Grants	214,248	124,260	14,850	47,060	(77,200)	-62.1
27900 Other and Future Grants	0	1,819,400	0	4,183,167	2,363,767	129.9
Total Expenditures	<u>544,865</u>	<u>2,339,400</u>	<u>410,590</u>	<u>5,721,976</u>	<u>3,382,576</u>	<u>144.6</u>
Excess (Deficiency) of Revenues over Expenditures	(158,525)	(91,000)	3,433	(170,000)	(79,000)	-86.8
OTHER FINANCING SOURCES:						
Transfer From Capital Projects Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>170,000</u>	<u>170,000</u>	<u>100.0</u>
Excess (Deficiency) Of Revenues and Other Financing Sources Over (Under) Expenditures	(158,525)	(91,000)	3,433	0	91,000	100.0
UNRESERVED FUND BALANCE - 7/1	<u>250,198</u>	<u>91,106</u>	<u>91,673</u>	<u>106</u>	<u>(91,000)</u>	<u>-99.9</u>
Residual Equity Transfer Out	0	0	(95,000)	0	0	0.0
UNRESERVED FUND BALANCE - 6/30	<u>91,673</u>	<u>106</u>	<u>106</u>	<u>106</u>	<u>0</u>	<u>0.0</u>

Solid Waste Fund

This Fund provides for the collection and disposal of residential refuse. This service had historically been funded through General Fund revenues. In 1992, state legislation required that the City establish a separate Fund to account for solid waste management expenditures. General Fund revenues continue to provide a portion of funding for solid waste expenditures via an operating transfer from the General Fund.

During fiscal 1999 budget deliberation, City Council authorized a \$5 monthly fee be charged to residential households for solid waste collection. This fee is estimated to provide \$681,600 in funding for the Solid Waste Fund in fiscal 2001. The City does not provide refuse collection to commercial entities located within Oak Ridge.

Expenditures for the Solid Waste Fund are budgeted at \$1,666,150 for fiscal 2001, a \$32,730 increase from the preceding fiscal year due to inflation. The collection and disposal of residential refuse is under contract with a private vendor through June 30, 2008. The multiyear contract has an annual price escalator equivalent to 90% of the Consumer Price Index. Other services accounted for in the Solid Waste Fund include the annual spring clean-up and fall brush collection programs and the mulching contract.

SCHEDULE XIII
SOLID WASTE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>REVENUES:</u>						
4400 Charges for Services	691,963	695,000	681,760	681,600	(13,400)	-1.9
<u>EXPENDITURES:</u>						
5200 Contractual Services	1,596,331	1,633,420	1,619,910	1,666,150	32,730	2.0
<u>OTHER FINANCING SOURCES:</u>						
Operating Transfers In General Fund	904,368	938,420	938,150	984,550	46,130	4.9
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	0	0	0	0	0	0.0
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>

Capital Projects Fund

This Capital Projects Fund is used to account for financial resources segregated for the acquisition, construction or renovation of major capital facilities other than those financed by Enterprise Funds. Capital improvements totaling \$7,611,377 are budgeted for fiscal 2001, primarily funded from the proceeds of \$10,000,000 in general obligation bonds issued in January 2000. The \$10 million in bond proceeds are to be used equally for the financing of City and School capital projects. In fiscal 2001, \$2,653,637 is budgeted for School capital projects and \$4,957,740 for City capital improvements.

Major School capital improvements budgeted for fiscal 2000 include improvements to comply with the American Disabilities Act (ADA) and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. \$300,000 is also allocated for initial design costs and site selection for a new School Administration and Preschool facility. Construction costs for the new facility are estimated at \$4.8 million and the issuance of long-term debt will be required to finance construction of the building.

Major City capital improvements budgeted for fiscal 2000 include storm water drainage improvements, which includes the Mitchell Road and Emory Creek projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements. \$150,000 is budgeted for initial design and engineering costs for a new Senior Center facility. Construction of a new Senior Center is estimated at \$1.5 million and will require the issuance of long-term debt to finance construction.

A more in-depth presentation of planned City and School capital projects is located in the Capital Improvements Program 2001-2006 document published in the fall of 1999. Fiscal 2001 capital improvements accounted for in all City Funds are discussed further on Schedules XXI and XXII of this document and include any known operational impacts that may result from performance of these projects.

Also budgeted in fiscal 2001, is a \$410,000 transfer from the General Fund to finance future capital maintenance projects. For the past several years, the City has been funding capital maintenance projects through the issuance of long-term debt. This \$410,000 is the initial funding to establish a revenue stream to finance capital items costing between \$10,000 and \$300,000. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. This program is discussed in-depth in the MBR document.

Transfers of existing bond proceeds to other City Funds include \$170,000 to the Grant Fund for the acquisition and demolition of homes in Oak Ridge due to sinkholes and \$85,000 to the Economic Diversification Fund for the Center City study. \$210,000 from the remaining proceeds of a 1992 Anderson County bond issuance will be transferred to the Debt Service Fund to pay principal and interest on debt previously issued for School projects.

**SCHEDULE XIV
CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
REVENUES:						
4610 Interest on Investments	102,775	85,000	100,000	175,000	90,000	105.9
4830 Greenways Grants	0	428,000	0	804,240	376,240	87.9
TOTAL REVENUES	102,775	513,000	100,000	979,240	466,240	90.9
EXPENDITURES:						
School Expenditures:						
29201 Willow Brook Walls	203,874	195,000	4,136	0	(195,000)	-100.0
29209 ADA Improvements	76,392	426,300	323,067	500,000	73,700	17.3
29210 Linden Elementary Renovation/Chiller	2,227	300,000	16,363	283,637	(16,363)	-5.5
29211 Site Improvements						
Bleachers	76,005	100,000	8,970	0	(100,000)	-100.0
Soccer Field	0	150,000	150,000	0	(150,000)	-100.0
School Lot Pavings	0	283,000	263,080	0	(283,000)	-100.0
Blankenship Field Fence	0	80,000	0	10,000	(70,000)	-87.5
Ben Martin Track Fence	0	30,000	0	20,000	(10,000)	-33.3
ORHS Auditorium-Lighting & Sound	0	90,000	0	90,000	0	0.0
ORHS, JMS, RMS-Auditorium Curtains	0	36,000	0	30,000	(6,000)	-16.7
ORHS Auditorium Seating	0	0	0	280,000	280,000	100.0
ORHS & RMS Window Replacements	0	0	0	700,000	700,000	100.0
Systemwide Administrative Technolgy	0	0	0	250,000	250,000	100.0
29213 Roof Replacements	3,200	575,000	582,740	190,000	(385,000)	-67.0
29214 School Administration Bldg. Replacement	0	0	0	300,000	300,000	100.0
Total School Expenditures	361,698	2,265,300	1,348,356	2,653,637	388,337	17.1
City Expenditures:						
29100 Debt Issuance Costs	0	99,727	122,800	0	(99,727)	-100.0
29300 Miscellaneous City Projects						
GIS Equipment	0	80,000	0	0	(80,000)	-100.0
911 Equipment	0	126,751	0	0	(126,751)	-100.0
Bullet Proof Vests	0	30,000	0	15,000	(15,000)	-50.0
Irrigation Pump	0	0	0	250,000	250,000	100.0
29307 Municipal Building Improvements:						
Police Area Renovation	206,172	200,000	21,500	0	(200,000)	-100.0
HVAC Replacement	42,944	0	18,204	0	0	0.0
Telephone System	122,193	0	0	0	0	0.0
Asbestos & HVAC Removal	0	60,000	55,021	0	(60,000)	-100.0
29312 Pool Improvements	0	0	0	75,000	75,000	100.0
29313 Fire Station Improvements:						
Structural Repairs #2	25,777	0	0	0	0	0.0
Roof #3	0	15,000	0	0	(15,000)	-100.0
HVAC Repairs	0	0	0	100,000	100,000	100.0

SCHEDULE XIV (Continued)
CAPITAL PROJECTS FUND
BUDGET SUMMARY

	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001	BUDGET 01 vs 00	% CHANGE
City Expenditures (Continued):						
29314 Civic Center and Library Improvements:						
Civic Center Plumbing	142,244	110,000	0	0	(110,000)	-100.0
Civic Center Roof	0	0	0	125,000	125,000	100.0
Library Roof	0	45,000	51,125	75,000	30,000	66.7
Clean & Seal Building Exteriors	62,857	72,000	0	0	(72,000)	-100.0
Insurance Proceeds Cleaning Damage	0	0	(85,557)	0	0	0.0
Repair Damage From Clean & Seal	0	0	76,526	0	0	0.0
29318 Central Service Center	12,835	0	0	0	0	0.0
29319 Library MARC System	9,026	0	0	0	0	0.0
29320 301 Broadway Building HVAC	29,673	45,000	0	45,000	0	0.0
29322 Storm Water Drainage						
Mitchell Road & Miscellaneous	58,215	295,068	11,362	349,000	53,932	18.3
Emory Valley Storm Water Management	0	690,000	78,861	672,000	(18,000)	-2.6
EPA Storm Water Mandate	0	0	0	125,000	125,000	100.0
29325 Briarcliff/Laboratory Road Extension	(81,571)	0	2,926	70,000	70,000	100.0
29326 Paving City Parking Lots	61,120	36,900	0	0	(36,900)	-100.0
29327 Scarboro Center Roof	31,175	35,000	0	0	(35,000)	-100.0
29328 176 Lafayette Drive Redevelopment	(44,771)	0	0	0	0	0.0
29329 Animal Shelter Police Dogs Addition	0	0	0	87,000	87,000	100.0
29340 Ambulance Building - Wiring	0	0	0	16,000	16,000	100.0
29330 Southwest Quadrant	801	524,504	69,402	398,000	(126,504)	-24.1
29331 Rutgers Avenue Improvements	43,946	0	1,523	0	0	0.0
29332 Intersection Improvements - Highland	9,610	15,000	0	0	(15,000)	-100.0
29333 Sidewalk Maintenance	0	0	0	30,000	30,000	100.0
29324 Senior Center Construction Design	0	0	5,000	150,000	150,000	100.0
29321 Parcel 457 Baseball Fields Construction	16,980	0	1,320	0	0	0.0
29306 Jackson Square Tennis Courts	287,572	0	5,741	0	0	0.0
29317 Playground ADA Improvements	14,923	40,000	2,531	20,000	(20,000)	-50.0
Greenways:						
29404 Phase I	(11,858)	0	0	0	0	0.0
29491 Phase II	320	244,400	4,365	244,000	(400)	-0.2
29492 Phase III	0	377,335	53,500	450,000	72,665	19.3
29493 Emory Valley Road Greenway	0	0	53,600	546,740	546,740	100.0
29405 Oak Ridge Marina						
Roof	0	20,000	12,400	0	(20,000)	-100.0
Rowing Improvements	0	140,000	0	140,000	0	0.0
29408 A K Bissell Park - Handicap Bell Access	0	25,000	0	25,000	0	0.0
29411 Carl Yearwood Park - Skate Boarding	52,505	55,895	7,029	0	(55,895)	-100.0
29418 Solway Park - Handicap Fishing Pier	0	0	0	25,000	25,000	100.0
29999 Contingency	0	865,000	0	925,000	60,000	6.9
Total City Expenditures	<u>1,092,688</u>	<u>4,247,580</u>	<u>569,179</u>	<u>4,957,740</u>	<u>710,160</u>	<u>16.7</u>
TOTAL EXPENDITURES	<u>1,454,386</u>	<u>6,512,880</u>	<u>1,917,535</u>	<u>7,611,377</u>	<u>1,098,497</u>	<u>16.9</u>

SCHEDULE XIV (Continued)
CAPITAL PROJECTS FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,351,611)	(5,999,880)	(1,817,535)	(6,632,137)	(632,257)	-10.5
<u>OTHER FINANCING SOURCES (USES):</u>						
Other Financing Sources and Transfers In:						
Long-Term Debt Proceeds	386,997	5,607,562	10,717,562	0	(5,607,562)	-100.0
Contingency Funding	0	865,000	0	1,000,000	135,000	15.6
General Fund	0	0	0	410,000	410,000	100.0
School General Fund Transfer In	15,766	7,883	7,883	7,883	0	0.0
Transfers out:						
Debt Service Fund	(350,000)	(275,000)	(275,000)	(210,000)	65,000	23.6
Economic Diversification Fund	0	0	0	(85,000)	(85,000)	-100.0
Grant Fund	0	0	0	(170,000)	(170,000)	-100.0
Total Other Financing Sources (Uses)	<u>52,763</u>	<u>6,205,445</u>	<u>10,450,445</u>	<u>952,883</u>	<u>(5,252,562)</u>	<u>-84.6</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(1,298,848)	205,565	8,632,910	(5,679,254)	(5,884,819)	-2862.8
<u>FUND BALANCE - 7/1</u>	<u>1,451,597</u>	<u>949,612</u>	<u>165,799</u>	<u>8,798,709</u>	<u>7,849,097</u>	<u>826.6</u>
Residual Equity Transfers In	13,050	0	0	0	0	0.0
<u>FUND BALANCE - 6/30</u>	<u>165,799</u>	<u>1,155,177</u>	<u>8,798,709</u>	<u>3,119,455</u>	<u>1,964,278</u>	<u>170.0</u>

Electric Fund

The City is a TVA electric power distributor. Major activities include purchasing power from TVA and providing service to all residential and industrial customers within the city limits, excluding the DOE Reservation. The Electric Fund provides for the operation and maintenance of the electrical distribution system, the street lighting system and the traffic signal system. Also included in revenues, is an annual investment charge paid by the General Fund for the maintenance and amortization of traffic control equipment and the street lighting system.

Actual electric sales revenues can vary greatly from year-to-year due solely to weather conditions. Therefore, the amount projected for electric sales revenues and purchased power are only estimates based on current weather trends. Historically, purchased power costs are about 76% to 79% of electric sales revenues. Fiscal 2001 electric sales revenues are projected at \$33,489,500, a \$486,900 increase from 2000 projections. A 5% electric rate increase was effective May 1, 2000.

Purchased power from TVA, projected at \$25,380,000 for fiscal 2001, accounts for 79.3 percent of the total operating expenses. Operating expenses, excluding purchased power, tax equivalents and depreciation, are projected at \$3,967,324, up \$96,091 or 2.5%. Projected increases are related to maintenance of overhead and underground lines and street and traffic lights.

Budgeted increases in depreciation of \$133,900 and tax equivalent payments of \$230,000 are based on recent and planned capital improvements to the electric system. Capital improvements were the major driver of the recent 5% electric rate increase and for projected future rate increases in the Electric system. TVA generally reviews the City's electric rates on a biennial basis. The City must obtain authorization from TVA prior to adjusting electric rates charged to users by the City.

Page VIII-7 of this document contains a listing of the \$6.7 million in electric system capital projects planned for fiscal 2001. During fiscal 2000, the City acquired a loan from TVA, not to exceed \$8 million, to finance fiscal 2000 and 2001 electric system capital improvements. Fiscal 2001 budgeted interest expense declined \$137,000. The borrowing through TVA is being draw in increments based on expenditure schedules, rather than obtaining the full \$8 million at one time. Interest expense is only incurred on the amount draw, rather than the full authorized amount of the loan resulting in the budgeted decline in interest expense.

**SCHEDULE XV
ELECTRIC FUND**

PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL 1999</u>	<u>BUDGET 2000</u>	<u>PROJECTED 2000</u>	<u>BUDGET 2001</u>	<u>BUDGET 01 vs 00</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
Electric Sales Revenues:						
4011 Residential	10,525,875	12,217,600	12,000,000	12,600,000	382,400	3.1
4013 Small Lighting & Power	2,455,437	2,700,000	2,500,000	2,625,000	(75,000)	-2.8
4014 Large Lighting & Power	15,875,569	17,200,000	16,000,000	17,330,000	130,000	0.8
4017 Street & Outdoor Lighting	<u>831,242</u>	<u>885,000</u>	<u>890,000</u>	<u>934,500</u>	<u>49,500</u>	<u>5.6</u>
Total Electric Sales Revenues	<u>29,688,123</u>	<u>33,002,600</u>	<u>31,390,000</u>	<u>33,489,500</u>	<u>486,900</u>	<u>1.5</u>
Other Operating Revenues:						
4041 Customer Forfeited discounts	167,320	130,000	165,000	170,000	40,000	30.8
4042 Rent from Electric Property	167,042	170,000	168,000	170,000	0	0.0
4043 Misc. Electric Revenues	<u>195,917</u>	<u>126,000</u>	<u>130,000</u>	<u>130,000</u>	<u>4,000</u>	<u>3.2</u>
Total Other Operating Revenues	<u>530,279</u>	<u>426,000</u>	<u>463,000</u>	<u>470,000</u>	<u>44,000</u>	<u>10.3</u>
Total Operating Revenues	<u>30,218,402</u>	<u>33,428,600</u>	<u>31,853,000</u>	<u>33,959,500</u>	<u>530,900</u>	<u>1.6</u>
<u>OPERATING EXPENSES:</u>						
5460 Depreciation and Amortization	1,174,794	1,226,100	1,226,100	1,360,000	133,900	10.9
5491 Tax Equivalent	998,344	1,060,000	1,124,710	1,290,000	230,000	21.7
5465 Purchased Power from TVA	23,452,599	25,900,000	24,725,000	25,380,000	(520,000)	-2.0
5000 Operating Expenses	<u>3,440,850</u>	<u>3,871,233</u>	<u>3,898,209</u>	<u>3,967,324</u>	<u>96,091</u>	<u>2.5</u>
Total Operating Expenses	<u>29,066,587</u>	<u>32,057,333</u>	<u>30,974,019</u>	<u>31,997,324</u>	<u>(60,009)</u>	<u>-0.2</u>
Operating Income	1,151,815	1,371,267	878,981	1,962,176	590,909	43.1
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4810 Interest Revenue	98,606	40,000	40,000	40,000	0	0.0
5439 Interest Expense	<u>(833,270)</u>	<u>(1,180,000)</u>	<u>(741,000)</u>	<u>(1,043,000)</u>	<u>137,000</u>	<u>11.6</u>
Total Nonoperating Revenues (Expenses)	<u>(734,664)</u>	<u>(1,140,000)</u>	<u>(701,000)</u>	<u>(1,003,000)</u>	<u>137,000</u>	<u>12.0</u>
Net Income Before Operating Transfers Out	417,151	231,267	177,981	959,176	727,909	314.7
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	<u>0</u>	<u>(162,677)</u>	<u>(162,677)</u>	<u>(176,652)</u>	<u>(13,975)</u>	<u>-8.6</u>
Net Income	417,151	68,590	15,304	782,524	713,934	1040.9
<u>RETAINED EARNINGS - 7/1</u>	<u>15,874,450</u>	<u>15,744,180</u>	<u>16,291,601</u>	<u>16,306,905</u>	<u>562,725</u>	<u>3.6</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>16,291,601</u>	<u>15,812,770</u>	<u>16,306,905</u>	<u>17,089,429</u>	<u>1,276,659</u>	<u>8.1</u>

Waterworks Fund

The Waterworks Fund provides water treatment and distribution and wastewater collection and treatment within Oak Ridge. Fund activities include the sale of water and maintenance of reservoirs, distribution mains, booster stations, water and wastewater treatment plants and wastewater package plant.

Prior to May 1, 2000, the City purchased treated water from the US Department of Energy (DOE) for sale to residential and commercial entities within Oak Ridge, excluding the DOE plants. On May 1, 2000, the City acquired the water treatment plant from DOE and assumed responsibility for plant operations. In fiscal 2000, the City hired 10 employees to operate the water treatment plant. The City has entered into a 10-year contract for the sale of water to DOE's X-10 and Y-12 facilities in exchange for the plant.

Projected increases in the revenues and operating expenses of the Waterworks Fund for fiscal 2001 are primarily related to the acquisition of the water treatment plant. Revenues are projected to increase overall by \$2,597,900 up 27.8%. Operating expenses are projected to increase \$2,419,815 or 28.8%.

Biennially, the City reviews its rate structure for water and wastewater services. On May 1, 2000, wastewater rates for residential customers increased approximately 17% and rates charged to commercial customers approximately 23%. Water rates remained unchanged due to the acquisition of the water plant and the resulting anticipated cost reduction to obtain treated water. The major driver of the wastewater rate increase is the ongoing major capital improvements program to expand and upgrade the wastewater treatment plant and rehabilitation of the collection system. In fiscal 1999, the City obtained \$15 million in financing for these improvements. Expenses for depreciation, tax equivalent payments and interest expense will all increase due to these capital improvements. A listing of wastewater capital improvements planned for fiscal 2001 is located on VI-35 of this document.

SCHEDULE XVI

WATERWORKS FUND

PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL</u> <u>1999</u>	<u>BUDGET</u> <u>2000</u>	<u>PROJECTED</u> <u>2000</u>	<u>BUDGET</u> <u>2001</u>	<u>BUDGET</u> <u>01 vs 00</u>	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4021 Residential Water Sales and Wastewater Fees	4,403,927	4,662,300	4,406,690	4,789,900	127,600	2.7
4022 Commercial Water Sales and Wastewater Fees	3,565,264	3,848,000	3,578,750	4,120,100	272,100	7.1
4024 DOE Treated Water Sales	0	436,700	436,100	1,704,300	1,267,600	290.3
4025 COR Treated Water Sales	0	225,000	240,100	960,600	735,600	326.9
4026 DOE Raw Water Sales	0	68,700	67,000	268,000	199,300	290.1
4023 Public Fire Protection	38,440	41,000	41,000	42,500	1,500	3.7
4041 Forfeited Discounts	88,521	68,448	77,448	62,648	(5,800)	-8.5
Total Operating Revenues	<u>8,096,152</u>	<u>9,350,148</u>	<u>8,847,088</u>	<u>11,948,048</u>	<u>2,597,900</u>	<u>27.8</u>
<u>OPERATING EXPENSES:</u>						
5460 Depreciation	1,347,842	1,517,450	1,598,250	2,225,000	707,550	46.6
5492 Tax Equivalent	227,140	582,979	722,371	1,000,045	417,066	71.5
5466 Purchased Water from DOE	1,142,613	953,000	1,062,000	960,600	7,600	0.8
5000 Operating Expenses	4,164,086	5,354,002	5,283,253	6,641,601	1,287,599	24.0
Total Operating Expenses	<u>6,881,681</u>	<u>8,407,431</u>	<u>8,665,874</u>	<u>10,827,246</u>	<u>2,419,815</u>	<u>28.8</u>
Operating Income (Loss)	1,214,471	942,717	181,214	1,120,802	178,085	18.9
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4840 Federal Grant	12,000	0	0	0	0	0.0
4810 Interest Revenue	97,875	48,000	48,500	48,000	0	0.0
5439 Interest Expense	(380,548)	(845,000)	(571,945)	(969,853)	(124,853)	-14.8
Total Nonoperating Revenues (Expenses)	<u>(270,673)</u>	<u>(797,000)</u>	<u>(523,445)</u>	<u>(921,853)</u>	<u>(124,853)</u>	<u>-15.7</u>
Net Income (Loss) Before Operating Transfers	943,798	145,717	(342,231)	198,949	53,232	-36.5
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	<u>0</u>	<u>(135,564)</u>	<u>(135,564)</u>	<u>(147,085)</u>	<u>(11,521)</u>	<u>100.0</u>
Net Income (Loss)	943,798	10,153	(477,795)	51,864	41,711	-410.8
DEPRECIATION ON FIXED ASSETS ACQUIRED BY EPA AND DOE GRANTS						
	<u>440,004</u>	<u>440,004</u>	<u>440,004</u>	<u>440,004</u>	<u>0</u>	<u>0.0</u>
Increase (Decrease) in Retained Earnings	1,383,802	450,157	(37,791)	491,868	41,711	9.3
<u>RETAINED EARNINGS - 7/1</u>	<u>5,204,740</u>	<u>6,531,534</u>	<u>6,588,542</u>	<u>6,550,751</u>	<u>19,217</u>	<u>0.3</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>6,588,542</u>	<u>6,981,691</u>	<u>6,550,751</u>	<u>7,042,619</u>	<u>60,928</u>	<u>0.9</u>

Emergency Communications District Fund

In 1987, Oak Ridge voters approved a referendum to establish an enhanced 911 emergency communications system. By dialing 911, this system will automatically inform the emergency communications dispatcher of the calling party's name, telephone number, street address and any landmark information. In order to fund the system, Oak Ridge telephone users pay a monthly user fee as a part of their phone bill, \$.44 and \$1.33 monthly per residential and business phone line respectively.

Revenues for FY 2001 are projected at \$190,000, a 10.5 percent increase over the previous year. The increase is related to a new fee on wireless phones, which is collected by the state and remitted to the City.

Projected 2001 expenses of \$239,915 include rental payments of \$100,015 to the General Fund for the 800 MHz trunking radio communications system used by police and fire personnel. This reimburses the General Fund for debt service payments on the long-term debt issued to purchase the 800 MHz system. The remaining \$139,900 in projected expenses are for operational costs of the 911 system.

**SCHEDULE XVII
EMERGENCY COMMUNICATIONS DISTRICT FUND
BUDGET SUMMARY**

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Services	<u>171,355</u>	<u>172,000</u>	<u>185,000</u>	<u>190,000</u>	<u>18,000</u>	<u>10.5</u>
<u>OPERATING EXPENSES:</u>						
5200 Contractual Services	199,465	189,915	208,515	212,915	23,000	12.1
5300 Commodities	7,226	5,000	5,000	5,000	0	0.0
5400 Other Charges	<u>20,560</u>	<u>36,000</u>	<u>18,064</u>	<u>22,000</u>	<u>(14,000)</u>	<u>-38.9</u>
Total Operating Expenses	<u>227,251</u>	<u>230,915</u>	<u>231,579</u>	<u>239,915</u>	<u>9,000</u>	<u>3.9</u>
Operating Income (Loss)	(55,896)	(58,915)	(46,579)	(49,915)	9,000	-15.3
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	<u>11,944</u>	<u>10,000</u>	<u>10,500</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
Net Income (Loss)	(43,952)	(48,915)	(36,079)	(39,915)	9,000	-18.4
<u>RETAINED EARNINGS - 7/1</u>	<u>444,971</u>	<u>400,256</u>	<u>401,019</u>	<u>364,940</u>	<u>(35,316)</u>	<u>-8.8</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>401,019</u>	<u>351,341</u>	<u>364,940</u>	<u>325,025</u>	<u>(26,316)</u>	<u>-7.5</u>

Golf Course Fund

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18-hole Golf Course, named the Tennessee Centennial Golf Course. The course is located on a 700 acre tract know as "Parcel A" which was purchased by the City from the Department of Energy. Over the past several years, the City has been developing a master plan for "Parcel A" which meets long-term community goals and will be attractive for private development. The course occupies approximately 200 acres with the remaining 500 acres suitable for residential development including single-family homes, town homes and apartments. To date, two private developers have purchased 225 of the 500 acres for construction of residential dwelling units.

The Tennessee Centennial Golf Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. Operations of the golf course, as well as proceeds from land sales on Parcel A for residential development, are accounted for in the Golf Course Fund. Fiscal 2001 revenues are budgeted at \$1,406,983 and expenses budgeted at \$1,971,560, resulting in a projected \$564,577 net loss for the Golf Course Fund. A net income for the Fund is contingent on a higher level of land sales than is currently occurring. The local economy has been flat for several years due to downsizing of the federal sector within Oak Ridge and land sales have been below original projections.

In fiscal 2001, the General Fund is advancing the Golf Course Fund \$500,000 to fund the debt service payments for that year. Staff is currently reviewing options to accelerate land sales and alleviate the Golf Course Fund's dependency on General Fund revenues. The Bonds issued to construct the course are backed by the full faith and credit of the City as well as the proceeds for operation of the Course and "Parcel A" land sales. Ultimately if the Fund cannot generate a positive cash flow, then the City's taxing authority will have to be utilized to fund the annual debt service payments on the Bonds.

Projected operating expenses for the Golf Course Fund declined \$68,218, 4.1% for fiscal 2001. Costs for leasing of golf carts declined \$65,455 due to completion of the term of the lease in mid-fiscal 2001. Costs for water declined \$40,000 based on more accurate historical information on usage patterns.

In fiscal 2001, \$250,000 is budgeted in the Capital Projects Fund to install a pump that will bring untreated water from Melton Lake to service the Golf Course fairways/greens. Currently, the Course must use treated water to augment pond water for the courses needs. Installation of the pump should result in a significant decline in water costs. The water pumped from the river will also service the soccer fields planned for construction on Haw Ridge Park across from "Parcel A".

SCHEDULE XVIII
GOLF COURSE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
Green Fees	577,039	663,661	601,561	676,365	12,704	1.9
Cart Fees	341,116	373,382	338,383	355,043	(18,339)	-4.9
Pro Shop Sales	125,400	142,950	130,601	156,000	13,050	9.1
Food & Beverage	129,459	143,550	146,688	147,975	4,425	3.1
Misc/Other	21,062	22,725	20,426	21,000	(1,725)	-7.6
Rent	80,004	80,004	24,000	24,000	(56,004)	-70.0
Total Operating Revenues	<u>1,274,080</u>	<u>1,426,272</u>	<u>1,261,659</u>	<u>1,380,383</u>	<u>(45,889)</u>	<u>-3.2</u>
<u>OPERATING EXPENSES:</u>						
Cost of Goods Sold	148,017	154,154	155,329	170,925	16,771	10.9
Golf Operations	213,028	230,986	218,520	234,596	3,610	1.6
Water Costs	112,294	125,000	81,255	85,000	(40,000)	-32.0
Maintenance	404,541	418,546	429,573	431,698	13,152	3.1
Food & Beverage	68,489	68,168	66,535	59,009	(9,159)	-13.4
Marketing	36,137	39,890	38,703	36,190	(3,700)	-9.3
General & Administration	198,772	188,127	182,395	189,290	1,163	0.6
Equipment Leases	99,167	100,307	100,636	34,852	(65,455)	-65.3
Depreciation and Amortization	344,472	347,600	350,000	355,000	7,400	2.1
Miscellaneous Expenses	16,698	10,000	65,000	18,000	8,000	80.0
Total Operating Expenses	<u>1,641,615</u>	<u>1,682,778</u>	<u>1,687,946</u>	<u>1,614,560</u>	<u>(68,218)</u>	<u>-4.1</u>
Operating Income (Loss)	<u>(367,535)</u>	<u>(256,506)</u>	<u>(426,287)</u>	<u>(234,177)</u>	<u>22,329</u>	<u>-8.7</u>
<u>NONOPERATING REVENUES (EXPENSES):</u>						
Gain on Sale of Assets	53,900	150,000	11,943	26,600	(123,400)	-82.3
Interest Income	12,283	0	2,306	0	0	0.0
Interest Expense	(339,627)	(334,440)	(339,000)	(357,000)	(22,560)	6.7
Total Nonoperating Revenues (Expenses)	<u>(273,444)</u>	<u>(184,440)</u>	<u>(324,751)</u>	<u>(330,400)</u>	<u>(145,960)</u>	<u>79.1</u>
Net Income (Loss)	<u>(640,979)</u>	<u>(440,946)</u>	<u>(751,038)</u>	<u>(564,577)</u>	<u>(123,631)</u>	<u>28.0</u>
RETAINED EARNINGS - 7/1	<u>(399,439)</u>	<u>(1,101,300)</u>	<u>(1,040,418)</u>	<u>(1,791,456)</u>	<u>(690,156)</u>	<u>62.7</u>
RETAINED EARNINGS - 6/30	<u>(1,040,418)</u>	<u>(1,542,246)</u>	<u>(1,791,456)</u>	<u>(2,356,033)</u>	<u>(813,787)</u>	<u>52.8</u>

Internal Service Funds

Internal Service Funds are used to account for services provided by one department to other departments of the City on a cost-reimbursement basis. Rates for revenues are set by City staff in order for projected revenues to be equal to projected expenses. These Funds are presented merely to show an accumulation of the total cost of providing these services to the City. The budgets of these Funds are not legally appropriated. These Funds are not presented in Schedule I of this section as this would be a duplication of expenditures/expenses. The City currently maintains two Internal Service Funds outlined below:

Equipment Replacement Rental Fund (ERRF)

This Fund is used to accumulate resources for the future replacement of equipment utilized by Governmental Funds and by the work pool and to account for the maintenance of that equipment. This is accomplished in the form of an equipment use charge to the corresponding activity/Fund which utilizes the equipment. For example, the ERRF charges the General Fund Fire Department, Activity 923, for maintenance and rental (for future replacement) of fire fighting equipment (fire trucks, etc.). This is recorded in the General Fund as an equipment use charge. Equipment use charges include both the actual cost of providing maintenance of the equipment (material and labor) and depreciation charges on the equipment. The accumulation of the proceeds from the depreciation charges are used to fund the future replacement of assets serviced by the Fund (i.e. fire trucks, etc.). The cost of providing this service is recorded as an expenditure in both the applicable Fund (General Fund in this example) and in the ERRF for the actual maintenance cost and depreciation expense. Proceeds from equipment use charges to other Funds are recorded as revenues in the ERRF. Maintenance and depreciation expenses are budgeted at \$1,966,020 for fiscal 2001.

\$2,326,575 in long-term debt was issued in fiscal 1999 to purchase three fire pumpers and one ladder truck and year 2000 compliant mainframe computers and software. Debt service on this debt issuance will be funded by the ERRF. Interest payments are budgeted at \$111,000 for fiscal 2001. Revenues and existing cash levels of the ERRF should be sufficient to fund the annual debt service requirements for the purchase of this equipment; therefore, no impact for this debt is anticipated on the property tax rate.

SCHEDULE XIX
EQUIPMENT REPLACEMENT RENTAL FUND
BUDGET SUMMARY

	<u>ACTUAL 1999</u>	<u>BUDGET 2000</u>	<u>PROJECTED 2000</u>	<u>BUDGET 2001</u>	<u>BUDGET 01 vs 00</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4466 Charges for Service	<u>1,410,270</u>	<u>1,619,853</u>	<u>1,538,018</u>	<u>1,777,340</u>	<u>157,487</u>	<u>9.7</u>
<u>OPERATING EXPENSES:</u>						
5235 Routine Repair & Maintenance	1,165,206	1,212,899	1,133,374	1,332,340	119,441	9.8
5460 Depreciation	<u>441,464</u>	<u>695,245</u>	<u>607,000</u>	<u>633,680</u>	<u>(61,565)</u>	<u>-8.9</u>
Total Operating Expenses	<u>1,606,670</u>	<u>1,908,144</u>	<u>1,740,374</u>	<u>1,966,020</u>	<u>57,876</u>	<u>3.0</u>
Operating Income (Loss)	(196,400)	(288,291)	(202,356)	(188,680)	99,611	-34.6
<u>NONOPERATING REVENUES/(EXPENSES):</u>						
4610 Net interest Income	77,852	30,000	50,000	40,000	10,000	33.3
4720 Gain/(Loss) on Sale of Assets	(90,647)	15,000	15,000	15,000	0	0.0
4314 Law Enforcement Grant	18,000	0	0	0	0	0.0
5439 Interest Expense	<u>(42,915)</u>	<u>(117,099)</u>	<u>(86,500)</u>	<u>(111,000)</u>	<u>6,099</u>	<u>-5.2</u>
Total Nonoperating Revenues (Expenses)	<u>(37,710)</u>	<u>(72,099)</u>	<u>(21,500)</u>	<u>(56,000)</u>	<u>16,099</u>	<u>-22.3</u>
Net Income (Loss)	(234,110)	(360,390)	(223,856)	(244,680)	115,710	-32.1
<u>RETAINED EARNINGS - 7/1</u>	<u>2,695,879</u>	<u>2,461,769</u>	<u>2,461,769</u>	<u>2,237,913</u>	<u>(223,856)</u>	<u>-9.1</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>2,461,769</u>	<u>2,101,379</u>	<u>2,237,913</u>	<u>1,993,233</u>	<u>(108,146)</u>	<u>-5.1</u>

Insurance Fund

This Fund is used to ensure that adequate funds are available to pay for insurance coverage for City employees and property. The City currently purchases insurance with relatively high deductibles or stop loss levels for worker's compensation, liability and property damage. The City is self-insured for the employee dental reimbursement program and unemployment compensation. On August 1, 1996, the City converted to a Group Hospitalization plan under which employee medical claims were funded entirely through insurance premiums. Contributions by employees and retirees fund a portion of costs for medical insurance premiums.

Fiscal 2001 operating expenses are projected to increase by \$223,747 or 11.8%, primarily for employee medical insurance premiums. Revenues primarily consisting of charges for services to other City Funds are projected to increase by \$157,334 or 8.1%.

SCHEDULE XX
INSURANCE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1999	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001	<u>BUDGET</u> 01 vs 00	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Service	<u>1,803,170</u>	<u>1,950,615</u>	<u>1,934,991</u>	<u>2,107,949</u>	<u>157,334</u>	<u>8.1</u>
<u>OPERATING EXPENSES:</u>						
5160 Medical Insurance	1,315,131	1,420,935	1,416,430	1,642,037	221,102	15.6
5175 Workers Compensation	132,984	251,870	136,870	251,870	0	0.0
5200 Contractual Services	0	1,500	1,500	1,500	0	0.0
5400 Other Insurance	<u>204,500</u>	<u>224,875</u>	<u>152,511</u>	<u>227,520</u>	<u>2,645</u>	<u>1.2</u>
Total Operating Expenses	<u>1,652,615</u>	<u>1,899,180</u>	<u>1,707,311</u>	<u>2,122,927</u>	<u>223,747</u>	<u>11.8</u>
Operating Income (Loss)	150,555	51,435	227,680	(14,978)	(66,413)	0.0
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	<u>27,423</u>	<u>20,000</u>	<u>35,000</u>	<u>30,000</u>	<u>10,000</u>	<u>0.5</u>
Net Income (Loss)	177,978	71,435	262,680	15,022	(56,413)	-79.0
<u>RETAINED EARNINGS - 7/1</u>	<u>9,775</u>	<u>82,876</u>	<u>187,753</u>	<u>450,433</u>	<u>367,557</u>	<u>443.5</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>187,753</u>	<u>154,311</u>	<u>450,433</u>	<u>465,455</u>	<u>311,144</u>	<u>201.6</u>

Long-Term Debt and the Multiyear Model

The City utilizes a multiyear model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multiyear model and is directly related to increases in the current and future property tax rates.

The City does not have a formal debt policy; however, the Finance Department has established a policy of restricting variable interest rate debt issuances at 25 percent of total outstanding long-term debt. The City Charter, Article IV, Section 12, requires "The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the City limits". This restriction would exclude debt backed solely by the operations of a Proprietary Fund. Excluded from the Charter restrictions are outstanding debt for Electric Fund bond issuances, Electric Fund loan through TVA and the City's Waterworks Fund bonds with the Tennessee Local Development Authority (TLDA). These debt issuances are backed solely by the revenues generated from the operations of the respective systems.

The Charter provision (Legal Debt Margin) is based on "General Obligation Debt", which is defined as long-term debt backed by the "full faith and credit of the City". The Legal Debt margin is based on General Obligation Debt and therefore includes some long-term debt that is anticipated to be repaid from revenues generated by the City's Proprietary Funds. The full faith and credit of the City back some of the City's Proprietary Fund debt in the event that proprietary revenues are insufficient to fund the debt service requirements. The projected Legal Debt Margin at June 30, 2000, or remaining amount of "full faith and credit" debt that the City could issue is projected at \$86,236,196. This was derived using the appraised value of property at January 1, 1999 as shown on page III-71.

A summary of the principal balance of all outstanding City debt as of June 30, 2000 is on page III-72.

Proprietary Fund Long-Term Debt

The principal balance of Proprietary Fund long-term debt is projected at \$42,620,039 at June 30, 2000. Of this amount, \$17,965,000 is serviced by the Electric Fund, \$15,591,011 by the Waterworks Fund, \$7,130,000 by the Golf Course Fund and \$1,934,028 from Equipment Replacement Rental Funds. The revenues generated by these Funds will be utilized for the annual debt service payments on this debt. The debt service payments by the City's utility funds impact user fees for electric, water and sewer service. A rate study is prepared biennially to establish the user charges for these services. Projected future utility rate increases are primarily the result of debt service requirements on debt issued to finance capital improvements in those systems.

Electric rates increased 5% effective May 1, 2000. During fiscal 2000, approval was granted an \$8 million loan through TVA to finance capital projects. Loan proceeds are drawn as construction occurs. To date, \$4 million of the loan proceeds have been drawn. The interest rate on the thirty-year loan varies on a quarterly basis.

The City is in the initial stages of a major rehabilitation of the City's Wastewater system, including treatment plant expansion and upgrades. The City has received approval of a \$15 million loan through the Tennessee State Revolving Loan Fund to provide financing for these projects. Loan

CITY OF OAK RIDGE, TENNESSEE
 COMPUTATION OF LEGAL DEBT MARGIN
 Projected June 30, 2000

Appraised Value	<u>\$ 1,671,815,260</u>
Debt Limit 10 Percent of Appraised Value	<u>\$ 167,181,526</u>
Less Debt Applicable to Debt Limit:	
GO Refunding Bonds, Series 1992	9,055,000
GO Refunding Bonds, Series 1993	3,600,000
GO Refunding Bonds, Series 1994	150,000
GO School Bonds, Series 1995	10,635,000
GO Public Improvement Bonds, Series 1996	15,450,000
GO Refunding Bonds, Series 2000	10,000,000
TMBF Loan, 1994	7,053,500
School Energy Loan	235,199
Golf Course Fund Series 1998	7,130,000
TN-LOANS, 1998	8,550,000
State Revolving Program Loan	7,152,603
TMBF Equipment Loan, 1998	<u>1,934,028</u>
Total General Obligation Debt (1)	<u>80,945,330</u>
Legal Debt Margin	<u>\$ 86,236,196</u>

Note: Limitation on Borrowing Power: Home Rule Charter - Article IV, Section 12.
 "The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the city limits."

(1) Not listed above is authorized and available lines of credit of \$7,847,397 through the State Revolving Loan Program for future wastewater projects and \$184,580 from the TMBF for computer equipment purchases.

The above includes debt that is scheduled to be funded through the revenues of a Proprietary Fund, but is legally secured by the full faith and credit of the City.

The following is a summary of debt transactions of the City for the year ended June 30, 2000:

	Principal Balance <u>7/01/99</u>	<u>Additions</u>	Retirements/ <u>Reductions</u>	Principal Balance <u>6/30/00</u>
General Long-Term Debt				
Account Group:				
General Obligation Bonds	\$ 40,520,000	\$ 10,000,000	\$ 1,630,000	\$ 48,890,000
Capital Outlay Notes	559,774	-	324,575	235,199
Tennessee Municipal Bond Fund Loan (TMBF)	1,210,369	-	20,811	1,189,558
TN-LOANS	<u>2,495,438</u>	<u>717,562</u>	<u>-</u>	<u>3,213,000</u>
Total General Long-Term Debt Account Group	<u>44,785,581</u>	<u>10,717,562</u>	<u>1,975,386</u>	<u>53,527,757</u>
Proprietary Funds:				
Electric Fund:				
Revenue Bonds	11,565,000	-	505,000	11,060,000
TN-LOANS	3,000,000	-	95,000	2,905,000
TVA Loan	-	4,000,000	-	4,000,000
Waterworks Fund:				
Notes with Tennessee Local Development Authority (TLDA)	154,039	-	11,573	142,466
Bonds with TLDA	410,244	-	410,244	-
TMBF Loan	5,966,531	-	102,589	5,863,942
TN-LOANS	2,432,000	-	-	2,432,000
State Revolving Fund Program Loan	932,727	6,219,876	-	7,152,603
Golf Course Fund:				
Capital Outlay Notes	7,205,000	-	75,000	7,130,000
City Equipment Replacement				
Rental Fund:				
TMBF Loan	<u>2,026,681</u>	<u>19,194</u>	<u>111,847</u>	<u>1,934,028</u>
Total Proprietary Funds	<u>33,692,222</u>	<u>10,239,070</u>	<u>1,311,253</u>	<u>42,620,039</u>
Total Changes in Long-Term Debt	<u>\$ 78,477,803</u>	<u>\$ 20,956,632</u>	<u>\$ 3,286,639</u>	<u>\$ 96,147,796</u>

proceeds are drawn as work occurs. At June 30, 2000, \$7,152,603 of loan proceeds had been drawn. Wastewater rates are anticipated to increase 8 to 10 percent biannually related to capital improvements. Wastewater rates increased approximately 17% for residential and 23% for commercial customers on May 1, 2000. The next rate adjustment is scheduled for May of 2002.

On August 1, 1998, the City issued \$7,275,000 in Golf Course Revenue and Tax Bonds. These bonds fully refunded the outstanding \$6,100,000 principal balance of Capital Outlay Notes issued for construction of the golf course in June 1995. Debt service is to be provided from the revenues of the Golf Course Fund which includes operations of the course and sale of land surrounding the course for residential development.

Debt carried in Internal Service Funds was issued to fund equipment purchases. Funding for debt service will be provided from existing cash reserves in the Equipment Replacement Rental Fund and charges for services to other City Funds for rental of equipment.

General Long-Term Debt

General Long-Term Debt is long-term debt expected to be repaid from a Governmental Fund. From 1968 to 1988, the City did not issue any substantial amounts of general long-term debt. Due to an aging infrastructure and an expanding City, funding was required by 1988 to finance major capital improvements. The City's General Long-Term Debt is backed by the full faith and credit of the City and is issued for major capital projects that are not serviced by a Proprietary Fund. By City Charter, the Oak Ridge Schools cannot issue long-term debt. The City issues and funds the debt service on long-term debt issuances for school capital projects. Expenditures for capital projects from General Long-Term Debt proceeds are accounted for in the Capital Projects Fund. Debt service requirements for General Long-Term Debt is accounted for in the Debt Service Fund. Funding for the Debt Service Fund is obtained primarily from the General Fund, thereby impacting the property tax rate. The outstanding principal balance of the City's General Long-Term Debt is projected at \$53,527,757 at June 30, 2000.

The table on page III-74 contains the annual debt service requirements to amortize all General Long-Term bonds, notes and loans outstanding as projected at June 30, 2000, including interest payments.

The projected annual requirements to amortize all outstanding General Long-Term Debt at June 30, 2000, including interest payments are as follows:

Year Ending June 30,	General Long-Term Debt		Total
	Bonds	Notes and Loans	
2001	\$ 4,787,459	\$ 320,387	\$ 5,107,846
2002	4,730,010	320,649	5,050,659
2003	4,786,772	320,923	5,107,695
2004	4,844,311	234,885	5,079,196
2005	4,866,308	235,212	5,101,520
2006	4,873,328	235,546	5,108,874
2007	4,875,679	235,932	5,111,611
2008	4,878,738	236,359	5,115,097
2009	4,881,982	236,785	5,118,767
2010	4,881,708	237,252	5,118,960
2011	4,882,925	237,748	5,120,673
2012	4,885,853	238,281	5,124,134
2013	4,886,708	238,839	5,125,547
2014	4,252,007	732,180	4,984,187
2015	3,674,770	1,181,704	4,856,474
2016	1,224,960	1,176,940	2,401,900
2017	---	98,043	98,043
2018	---	98,841	98,841
2019	---	99,694	99,694
2020	---	100,597	100,597
2021	---	101,568	101,568
2022	---	102,617	102,617
2023	---	103,722	103,722
Total	<u>\$72,213,518</u>	<u>\$ 7,124,704</u>	<u>\$79,338,222</u>

Multiyear Model

The multiyear model was designed to be used as a long range-planning tool for establishing a proposed property tax rate during the annual budget review process. The multiyear model is only concerned with the revenues, expenditures and operating transfers of the General Fund since only these items impact the property tax rate. The multiyear model on page III-76 contains projected revenues, expenditures and operating transfers through fiscal 2006. The model contains debt service requirements for the General Fund on existing long-term debt issuances, as well as projected debt service on the capital included in the City's 2001-2006 Capital Improvements Program Document.

Based on the flattening of growth in the local economy, the model assumptions were revised this year to more accurately reflect current trends.

Model Assumptions:

- ◆ City municipal expenditures are projected to increase 5% annually based on historical data.
- ◆ The operating transfer to the Oak Ridge Schools is projected to increase 7.75% in 2002, 7.5% in 2003 and 5% annually thereafter. The higher increases in the next two fiscal years are based on discussions with the Schools regarding their anticipated funding requests from the City. 5% increases are in-line with historical data.
- ◆ Revenues are anticipated to grow at the historical growth rate of each specific revenue. Future assessment growth is projected to increase 2.5% in 2002 and 2% annually thereafter. Assessment growth for the past three years has been very low in comparison to the early 1990's. The higher growth in 2002 is the result of commercial projects currently under construction.

Actual sales tax collections have been sporadic the past few years due to audit adjustments. The general trend, excluding the adjustments, is flat. Sales tax collections are projected to increase 2% in 2002 and 1% annually thereafter. The higher increase in 2002 is related to the opening of Home Depot in the fall of 2000 and the expansion of Wal-Mart in the spring of 2001.

- ◆ Fund balance draws to balance the budget (i.e. revenues equal expenditures) will cease when the unreserved fund balance of the General Fund combined with that of the General Purpose School Funds is stabilized at approximately \$5 million.

Changes in Operating Transfers:

- ◆ Transfers to the Solid Waste Fund are tied to a 10-year contract for refuse services that contain an escalator based on changes in the Consumer Price Index. The model projects increases in the transfer amount of 3.5% annually.
- ◆ A gradual increase in funding is planned each year to support the City's major street resurfacing program accounted for in the State Street Aid Fund. Revenues in the State Street Aid Fund are insufficient to cover the costs of this expanded program. Funding should level off in 2004 with an annual transfer of \$700,000.

CITY OF OAK RIDGE MULTIYEAR MODEL (IN THOUSANDS)

	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
	ACTUAL	ACTUAL	ACTUAL	PROJ	BUDGET	PROJ.	PROJ.	PROJ.	PROJ.	PROJ.
REVENUES:										
General Property Taxes	9301	9997	10525	11742	13202	14861	18573	21011	22652	24293
Other Property Taxes	922	946	1048	1643	1979	2118	2266	2425	2595	2777
Business Taxes	1527	1485	1560	1511	1538	1584	1632	1681	1731	1783
Licenses & Permits	117	144	142	192	182	184	186	188	190	192
DOE In-Lieu of Taxes	743	793	789	903	1004	1106	1356	1505	1591	1673
Local Sales Tax	6392	6132	6559	5850	6350	6477	6542	6607	6673	6740
Intergovernmental	1873	1878	2134	2121	2134	2219	2308	2400	2496	2596
Hall Income Tax	413	548	552	550	550	567	590	614	639	665
Charges for Services	69	80	71	68	76	78	80	82	84	87
Use of Property	375	383	376	309	318	321	324	327	330	333
Radio & Service Center Rents	1003	1003	1003	1003	1003	1003	1003	1003	1003	1003
Fines & Penalties	326	371	410	332	400	412	424	437	450	464
CATV	109	109	109	134	175	177	179	180	182	184
Other Revenues	786	758	728	1106	639	451	356	300	309	278
TOTAL REVENUES	23956	24627	26006	27464	29550	31558	35819	38760	40925	43068
Municipal Expenditures Base	11102	11945	12799	13102	13788	14477	15201	16801	17641	19363
New Fire Station Operational Costs							800		800	
TOTAL MUNICIPAL EXPENDITURES	11102	11945	12799	13102	13788	14477	16001	16801	18441	19363
OPERATING TRANSFERS:										
Gen. Purpose School Fund	8394	8434	8605	8830	9553	10293	11065	11618	12199	12809
Solid Waste Fund	1492	1560	905	938	985	1019	1055	1092	1130	1170
State Street Aid Fund (Street Resurfacing)	60	249	310	395	500	565	630	700	700	700
Economic Diversification Fund				791	847	877	908	940	973	1007
Golf Course Fund							500	500	500	500
City Capital/Debt (Future)							365	365	727	727
Schools Capital/Debt (Future)							510	510	594	594
Capital Projects Fund (Capital Maintenance)		500			410	785	910	1035	1165	1305
County Bond Proceeds	-575	-450	-350	-275	-210	-145	-80			
Debt Service City (Existing)	1146	1699	1593	2095	2426	2506	2533	2563	2573	2575
Debt Service School (Existing)	1646	1864	2000	2089	2531	2411	2441	2469	2482	2487
TOTAL OPERATING TRANSFERS	12163	13856	13063	14863	17042	18311	20837	21792	23043	23874
TOTAL EXPENDITURES & TRANSFERS	23265	25801	25862	27965	30830	32788	36838	38593	41484	43237
REVENUES LESS EXPENDITURES & TRANSFERS	691	-1174	144	-501	-1280	-1230	-1020	167	-559	-169
UNRESERVED CITY FUND BAL. (BOY):	10708	11399	10225	9494	8850	7070	5340	4321	4487	3928
Advance to Golf Course							-500	-500		
One-Time Sales Tax Adjustments			-875	-143						
UNRESTRICTED CITY FUND BAL. (EOY):	11399	10225	9494	8850	7070	5340	4321	4487	3928	3759
RESTRICTED SCHOOL FUND BAL. (EOY):	1006	1085	1144	1155	1167	1178	1190	1202	1214	1226
TOTAL FUND BALANCE (EOY):	12405	11310	10638	10005	8237	6518	5511	5689	5142	4985
Fund Balance As % Expenditures & Transfers	53.32%	43.84%	41.13%	35.78%	26.72%	19.88%	14.96%	14.74%	12.39%	11.53%
PROPERTY TAX RATE:	190	202	209	231	257	283	347	385	407	428
% OPERATIONS PROPERTY TAX INCREASE					7.79%	7.39%	6.71%	5.48%	5.19%	4.67%
% INCREASE PROPERTY TAX RATE	10.61%	6.07%	3.47%	10.53%	11.26%	10.12%	22.61%	10.95%	5.71%	5.16%
ASSESSMENT (0,000,000's)	48.94	49.25	50.17	50.54	51.04	52.32	53.36	54.43	55.52	56.63
Operations Tax Rate Increase (Annual)					18.0	19.0	19.0	19.0	20.0	19.0
New Programs/Debt Service Tax Rate Increase										
Golf Course							13.0			
Senior Enrichment Center							4.0			
Fire Stations							17.0	17.0		
School Administration & Preschool							9.0			
Capital Maint./Improvement (Annual)					8.0	7.0	2.0	2.0	2.0	2.0
Total Tax rate Increase (Annual)					26.0	26.0	64.0	38.0	22.0	21.0
Total Tax Rate Increase (Accum.)					26.0	52.0	116.0	154.0	176.0	197.0
Ann. Assmnt. Growth	3.72%	0.64%	1.86%	0.74%	1.00%	2.50%	2.00%	2.00%	2.00%	2.00%
Ann. Sales Tax Growth	-2.93%	-4.07%	6.96%	-10.81%	8.55%	2.00%	1.00%	0.99%	1.00%	1.00%
Average Household Annual Tax Increase	45	30	18	55	65	65	160	95	55	53

- ◆ In fiscal 2000, City Council approved establishment of the Economic Diversification (ED) Fund to enhance economic development endeavors. Funding will primarily be provided from operating transfers from the General, Electric and Waterworks Funds. The General Fund's contribution is projected to increase by 3.5% annually.
- ◆ The current revenue stream in the Golf Course Fund is insufficient to fund the approximately \$500,000 in annual debt service payments on bonds issued to construct the course. Staff is currently working on options to accelerate land sales surrounding the course that will provide the revenue stream to fund this debt service. The model presents a worst case scenario in assuming that the General Fund will have to continue to fund the debt service. The resulting \$.13 tax impact has been delayed until 2003. In 2001 and 2002, the debt service will be funded by an advance of fund balance to the Golf Course Fund rather than an operating transfer giving staff time to initiate options.
- ◆ In fiscal years 1995 to 2003, the proceeds from the Anderson County Bond Issuance will be utilized to fund School debt service.
- ◆ Capital is funded from operating transfers to the Capital Projects Fund to provide cash for capital maintenance projects and to the Debt Service Fund for debt service on long-term debt issued to finance capital projects. Capital funding is shown in the model as follows: Future capital for City and Schools is projected debt service funding for planned major capital improvements projects as outlined in the 2001-2006 Capital Improvements Program Document; operating transfer to the Capital Projects Fund to finance capital maintenance projects costing between \$10,000 and \$300,000; and operating transfer to the Debt Service Fund for debt service on existing long-term debt issued for capital projects.

For modeling purposes, debt service is estimated at 10% of the debt issuance amount. For each \$1 million dollar debt issuance, the property tax rate must be increased 2 cents to fund the annual debt service requirements.

The \$410,000 transfer to the Capital Projects Fund in fiscal 2001 is the initial transfer to establish a revenue stream to finance future capital maintenance projects costing between \$10,000 and \$300,000. For the past several years, the City has been funding these projects through the issuance of long-term debt. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. The transfer amount is projected to increase each year until an adequate funding stream is reached in about 2008 at approximately \$1.5 million annually, equating to about \$.27 on the property tax rate.

Based on these parameters, the multiyear model on page III-76 projects the property tax rate will increase by 26-cents in fiscal 2002 to \$2.83, increase 64-cents in fiscal 2003 to \$3.47, and so forth until fiscal 2006 when the property tax rate is projected to be \$4.28. The multiyear model is presented to demonstrate how the City relates the impact of debt and other related increases in expenditure levels to the property tax rate.

Shown near the bottom of the model, the increases in the tax rate are broken down between operations and capital. In fiscal 2001, the 26-cent increase in the tax rate was 18-cents for operations and 8-cents for capital. In fiscal 2003 and 2004, a long-term debt issuance will be required to fund major capital improvements planned for those fiscal years, including the construction of a Senior Center, construction and operation of two new fire stations and construction of a school administration/preschool building. In the model, these projects equate to 47-cents on the property tax rate. The \$1.97 projected property tax rate increase from the FY 2000 \$2.31 rate to the FY 2006 \$4.28 rate is broken down as follows: \$1.14 to maintain existing operations and debt; \$.13 related to debt service for construction of the Golf Course if an adequate revenue stream in that Fund cannot be established; \$.47 for construction and operation of major capital projects that will require the issuance of additional debt; and \$.23 to fund capital maintenance projects between \$10,000 and \$300,000.

The existing operational increase includes the replacement of fund balance draw with tax revenues, which equates to a \$.23 increase in the property tax rate. The City has utilized fund balance draws since 1986 to balance the budget (i.e. revenues equal expenditures). The usage of a fund balance draw to balance the budget is to cease by the year 2006 when the target fund balance of \$5 million is obtained.

For each cent on the tax rate, General Fund revenues increase approximately \$55,000. Therefore, the property tax rate must be increased by one-cent for each \$55,000 increase in expenditures. This amount will vary slightly from year to year based on assessment growth.

The multiyear model is used for projection purposes and for management decisions concerning long range projects. Obviously, the future property tax rates presented in these models will not necessarily be the rate that will be in effect during that fiscal year. The multiyear model is updated each year as a part of the budget process and is utilized by City staff to set the proposed property tax rate presented to City Council. The Major Budgetary Recommendations Report (MBR) which is presented to City Council along with the proposed budget each year contains more in-depth information concerning the multiyear models.

SCHEDULE XXI
SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2001

PROJECT DESCRIPTION	LONG-TERM GO DEBT	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND	CDBG FUND	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
CIVIC CENTER/LIBRARY ROOF	\$ 200,000	\$	\$	\$	\$	\$	\$ 200,000
FIRE STATION HVAC REPAIRS	100,000						100,000
301/303 BROADWAY HVAC	45,000						45,000
STORM WATER MANAGEMENT ACTIVITIES	1,146,000						1,146,000
BRIARCLIFF/LABORATORY ROAD REPAIR	70,000						70,000
ANIMAL SHELTER/POLICE K-9	87,000						87,000
AMBULANCE BUILDING REWIRING	16,000						16,000
SENIOR CITIZEN CENTER NEW FACILITY DESIGN	150,000						150,000
ADA COMPLIANT PLAYGROUNDS	20,000						20,000
A.K. BISSELL PARK - HANDICAP BELL ACCESS	25,000						25,000
SOLWAY PARK - HANICAP FISHING PIER	25,000						25,000
POOL IMPROVEMENTS	75,000						75,000
BULLET PROOF VEST FOR POLICE OFFICERS	15,000					15,000	30,000
IRRIGATION PUMP FOR GOLF COURSE & SOCCER FIELDS	250,000						250,000
ROWING VENUE IMPROVEMENTS	140,000					40,000	180,000
ADA COMPLIANCE - SCHOOLS	500,000						500,000
SCHOOL WINDOW REPLACEMENTS	700,000						700,000
SCHOOL SYSTEMWIDE ADMINISTRATIVE TECHNOLOGY	250,000						250,000
SCHOOL AUDITORIUMS REMODELING	400,000						400,000
SCHOOL FENCING	30,000						30,000
LINDEN CHILLER REPLACEMENT	283,637						283,637
SCHOOL ROOFS	190,000						190,000
SCHOOL ADMINISTRATION BUILDING DESIGN	300,000						300,000
STREET RESURFACING INCLUDING CITY-OWNED PARKING LOTS	180,000			360,000			540,000
GREENWAY IMPLEMENTATION	436,500					804,240	1,240,740
SIDEWALK IMPROVEMENTS	30,000			30,000		480,000	540,000
SUBTOTAL CAPITAL IMPROVEMENT PROGRAMS	5,664,137	-	-	390,000	-	1,339,240	7,393,377

SCHEDULE XXI (continued)
SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2001

PROJECT DESCRIPTION	LONG-TERM GO DEBT	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND	CDBG FUND	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
MONA LANE MITIGATION	170,000					1,641,317	1,811,317
SCARBORO COMMUNITY CENTER GYM & PARKING LOT					702,000		702,000
SOUTH ILLINOIS AVENUE (SR 62) IMPROVEMENTS		478,000				4,200,000	4,678,000
EDGEWOOD ROAD (SR 170) AT MELTON LAKE DRIVE						250,000	250,000
STATE ROUTE 95/58 ROAD IMPROVEMENTS						7,500,000	7,500,000
SOUTHWEST QUADRANT ROAD EXPANSION	398,000	400,000				1,580,000	2,378,000
METER REPLACEMENTS		40,000					40,000
FLOOD CONTROL AT SUBSTATION 200		150,000					150,000
TRAFFIC SIGNAL IMPROVEMENTS		255,000					255,000
ELECTRICAL ROUTINE REHABILITATION		1,630,000					1,630,000
DISTRIBUTION SUBSTATION IMPROVEMENTS/TRANSFORMERS		1,200,000					1,200,000
FACILITIES EXPANSION FOR NEW LOAD		400,000					400,000
STREET LIGHT IMPROVEMENT PROGRAM		150,000					150,000
DISTRIBUTION SYSTEM IMPROVEMENTS		250,000					250,000
TRANSMISSION SYSTEM IMPROVEMENTS		410,000					410,000
SOCCER COMPLEX		40,000	10,000			325,000	375,000
WEST END EXPANSION		600,000	500,000			1,200,000	2,300,000
REMOTE & SYSTEM AUTOMATION	100,000	150,000	100,000				350,000
RESIDENTIAL/INDUSTRIAL/COMMERCIAL SYSTEM EXPANSION		300,000	100,000				400,000
SCADA		100,000	500,000				600,000
WATER BOOSTER STATION IMPROVEMENTS			250,000				250,000
WATER LINE REHABILITATION/VALVE REPLACEMENT			435,000				435,000
SEWER LINE REHABILITATION			1,850,000				1,850,000
WASTEWATER LIFT STATION REPLACEMENT/UPGRADES			450,000				450,000
WEST WASTEWATER TREATMENT PLANT IMPROVEMENTS			2,250,000				2,250,000
WATER TREATMENT PLANT IMPROVEMENTS			700,000				700,000
TOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 6,332,137	\$ 6,553,000	\$ 7,145,000	\$ 390,000	\$ 702,000	\$ 18,035,557	\$ 39,157,694

**SCHEDULE XXII
CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEAR 2001**

I. COMMERCIAL/RESIDENTIAL DEVELOPMENT

1. Southwest Quadrant (Tuskegee Drive Extension and Improvement)

This project provides for upgrading Tuskegee Drive to a five lane roadway with 88.5 feet of right-of-way from Tempura Drive westerly approximately 4,500 feet, constructing initially as a two lane roadway, installing an eight-inch sanitary sewer main and a twelve-inch water main from Hampton Road westerly to serve new development. A sidewalk/greenway is proposed for construction along the north side of the street. Ultimately, Phase II will include extending the improvements along Tuskegee Drive to Oak Ridge Turnpike or possibly west toward Country Club Estates and State Route 95, depending on growth and traffic volume. The power line north of the road is proposed to be relocated.

Due to the shortage of residential land in Oak Ridge available for moderately priced housing, interest in development of residential land in the Southwest Quadrant will increase in the upcoming years. An Advance Planning Report (APR) for the entire route of Tuskegee Drive to Oak Ridge Turnpike has been approved for federal funds. An Environmental Assessment for Phase I has been completed. The Tennessee Department of Transportation awarded construction contracts for Phase I in the spring of 2000. Phase II is development and traffic driven and contingent upon available federal funds.

Funding Source and Purpose

Federal Funding	\$1,580,000
Long-Term Debt	398,000
Electric Fund	<u>400,000</u>
TOTAL	\$2,378,000

Road Improvements	\$1,580,000
Electric Relocation	400,000
Water and Sewer Mains, Hydrants	358,000
Right of Way Acquisition	<u>40,000</u>
TOTAL	\$2,378,000

Operational Impact: Upon completion of this project, utility crews will have additional lines and facilities to maintain. It does not appear that additional personnel will be required to perform this work. Street crews will be minimally impacted with additional street striping and sign maintenance activities. The streets will require resurfacing in approximately 15 years.

I. COMMERCIAL/RESIDENTIAL DEVELOPMENT (Continued)

2. West End Development & Expansion

City staff has been developing an approach to service the utility needs of the undeveloped west end of the City. In June of 1999, eight "Partners for Progress" consisting of the City of Oak Ridge, Roane County, Anderson County, Department of Energy (DOE), Tennessee Valley Authority (TVA), State of Tennessee, Boeing-Oak Ridge, and The Community Reuse Organization of East Tennessee (CROET), entered into a Memorandum of Understanding (MOU). The MOU is a pledge for the partners to work together to find sources of funding for the installation of infrastructure, projected to cost \$15.2 million, to five large parcels of vacant land in the Oak Ridge portion of Roane County. With the installation of infrastructure, it is anticipated that the land will be much more attractive to industries with entire region benefiting from the investment. These utility expansions will be development driven. Potential sites include the Horizon Center (formerly ED-1), ED-3, Heritage Center (formerly K-25), Boeing site and TVA's old breeder site. CROET is currently developing an industrial park, the Horizon Center, on 1,000 acres of leased federal land. Boeing recently sold their land to a private residential/commercial developer. An initial expansion phase is budgeted in fiscal 2001 with \$1,200,000 in funding from the MOU or other private/public sources.

Funding Source

Federal/State/Private	\$1,200,000
Electric Fund	600,000
Waterworks Fund	<u>500,000</u>
TOTAL	\$2,300,000

TOTAL COMMERCIAL/RESIDENTIAL DEVELOPMENT \$4,678,000

II. MUNICIPAL FACILITIES

1. City Equipment

This includes equipment not purchased through the Equipment Replacement Rental Fund or Utility Funds. The only project for fiscal 2001 is the purchase of bulletproof vests for police officers. The vests will be purchased with a federal grant with a 50% City match.

Funding Source for Bulletproof Vests

Long-Term Debt	\$15,000
Federal Grant	<u>15,000</u>
TOTAL	\$30,000

Operational Impact: The General Fund will on an as need basis, fund replacement of bulletproof vests for police officers.

II. MUNICIPAL FACILITIES (Continued)

2. Renovations/Additions to Municipal Facilities

This project provides for improvements to existing City-owned facilities. Some of the improvements include: Replacement of the two existing outside condensing units and inside air handlers at the 301 Broadway Building; repair/replace HVAC units at Fire Stations 1 & 2 and repair ceiling damage caused by leaking units; roof replacement on the Civic Center and Library; Rewire existing Animal Shelter and construct an addition to house the City's two K-9 dogs; and rewiring of the Ambulance Building.

Funding Source and Purpose

Long-Term Debt		<u>\$448,000</u>
301 Broadway Building HVAC	\$45,000	
Fire Stations 1 & 2 HVAC	100,000	
Civic Center/Library Roof Replacement	200,000	
Animal Shelter Expansion/K-9 facilities	87,000	
Ambulance Building Rewiring	<u>16,000</u>	
TOTAL	\$448,000	

Operational Impact: Maintenance projects will have minimal Impact on operations. HVAC, wiring and roof replacements/improvements will decrease the amount of maintenance required. The construction of the K-9 addition at the shelter and the new Senior Center, once constructed could have an operational impact. The K-9 addition is built to house the dogs to eliminate OSHA requirements that would be in place if the dogs were located in the police officers homes while off duty.

3. Miscellaneous Projects

In fiscal 2000, the City was awarded Hazard Mitigation Grant's from the Federal and Tennessee Emergency Management Agencies to purchase 14 private residences in Oak Ridge that were experiencing structural problems due to land shifts (sinkholes). The City will purchase and demolish the structures and return the land to its natural state. The land cannot be reused without a public hearing. Uses are limited to open areas and staff anticipates the property will be rezoned "greenbelt". The grants require a \$339,261 local match that will be split between the City and Anderson County. Operational impacts to maintain the greenbelt would be minimal unless further or more widespread ground degradation occurs.

Funding Source

Federal and State Grants	\$1,471,687
Anderson County	169,630
Long-Term Debt	<u>170,000</u>
TOTAL	\$1,811,317

TOTAL MUNICIPAL FACILITIES **\$2,289,317**

III. RECREATION AND PARKS

1. **Construction and Improvement of Various Park and Recreation Facilities**

The City anticipates spending \$20,000 annually toward ADA complaint upgrades and enhancements to City owned playgrounds. The upgrades to A.K. Bissell and Solway Parks will make those City parks more accessible for handicapped individuals. The rowing community is conducting a need assessment to upgrade the rowing venue on Melton Lake Drive with \$140,000 allocated for improvements. The Pool improvements include converting both the indoor and outdoor chlorinating systems to UV systems and replacement of a building roof at the outdoor pool. \$250,000 is allocated for the construction of an irrigation pump that will service both the Golf Course and the Haw Ridge Soccer Complex. The City will be borrowing \$650,000 to construct an expansion that will include a gym at the Scarboro Center. \$52,000 of the fiscal 2001 CDBG award is allocated for architectural and engineering design costs. The City is grandfathered to receive future CDBG annual awards and HUD has approved the ongoing usage of the annual City's CDBG award for debt service on the loan. \$150,000 has been allocated for the architectural and engineering design costs to construct a new Senior Center estimated at \$1.5 million. The soccer community is providing funding and manpower (Army Reserve training) for construction of soccer fields at Haw Ridge Park. In 2001, the City will be providing irrigation and lighting and later on restrooms, concession stand, parking and fencing.

Funding Source and Purpose

Long-Term Debt	\$685,000
Electric Fund	40,000
Waterworks Fund	10,000
Private Partnership	365,000
Community Development Block Grant	<u>702,000</u>
TOTAL	\$1,802,000

ADA Compliant Playgrounds (Renovation)	\$ 20,000
A.K. Bissell Park -Handicap access to Friendship Bell	25,000
Solway Park -Construct Handicap Fishing Pier	25,000
Rowing Venue Site Improvements	180,000
Converting Pool Chlorinating Systems to UV systems	40,000
Roof Replacement at Outdoor Pool	35,000
Water Irrigation Pump for Golf Course/Soccer Complex	250,000
Scarboro Community Center Gym & Expansion	702,000
Senior Center Design	150,000
Soccer Complex at Haw Ridge Park	
Utilities	50,000
Field Construction	<u>325,000</u>
TOTAL	\$1,802,000

Operational Impact: The proposed recreation/park improvements/construction will require additional maintenance of the fields and gym, with periodic inspections by Parks' personnel to ensure safety of the installed equipment. It is not anticipated that additional personnel will be required to perform this work. Once constructed, there will be electric, water and wastewater operational charges for lighting and restrooms at the new soccer complex. The Senior Center relocated to a leased facility in fiscal 2000 due to structural problems at the City-owned site. Increased operational costs will depend on the size of the new facility, etc. and may not exceed the \$56,400 in rent incurred at the current site. About \$85,000 is spent annually on treated water to service Golf Course fairways/greens. The irrigation pump will provide untreated water from Melton Lake to service the course at considerably less cost.

III. RECREATION AND PARKS (Continued)

2. Greenway Implementation

A Greenway is a system of walking trails connecting the City's greenbelts with the advantages of bringing parkland nearer to all Oak Ridge citizens. The Melton Lake Greenway, which is being constructed in three Phases, is the construction of a 4-mile 8-foot wide asphalt walking/biking trail along Melton Lake Drive. Phase I is complete and Phases II and III are budgeted in fiscal 2001. Construction of the Emory Valley Greenway is also budgeted in fiscal 2001, which is a 2-mile trail along Emory Valley Road from Melton Lake Drive to the second Briarcliff intersection. These greenways are being funded through a combination of City and grant money from the Tennessee Department of Transportation (TDOT).

Funding Source

Long-Term Debt	\$436,500
Tennessee Department of Transportation Grants	<u>804,240</u>
TOTAL	\$1,240,740

Operational Impact: Maintenance cost is estimated at \$220 per mile per year.

TOTAL RECREATION AND PARKS \$3,042,740

IV. TRANSPORTATION

1. Traffic Signal and Street Lighting Improvements

This project provides for the identification and construction of new traffic/street lighting systems as well as the upgrading of existing systems and to improve the level of signalization and lighting within the City. These are ongoing projects and \$175,000 is budgeted annually for routine traffic signalization improvements and \$100,000 for street lighting improvements. Fiscal 2001 additional improvements include completion of lighting upgrades and pole replacement along Tulane Avenue and traffic signal improvements at the intersection of Commerce Park and Bethel Valley Road. Individual problems are addressed on an ongoing basis and major projects are being developed.

Funding Source

Electric Fund	<u>\$ 405,000</u>
Traffic Signal Upgrades and Improvements	\$255,000
Street lighting Upgrades and Improvements	<u>150,000</u>
TOTAL	\$405,000

Operational Impact: The Electric Fund pays for and installs the capital equipment and performs ongoing maintenance to the traffic/street lighting systems. The General Fund annually pays the Electric Fund a 13% investment charge on the net book value of the traffic signal and street lighting asset value for the installation and maintenance of the equipment. As the asset value increases due to replacement, upgrades or expansion of areas lighted, the investment charge will also increase. Electrical charges funded by the General Fund to operate the systems would increase for expansion beyond current service levels.

IV. TRANSPORTATION – (Continued)

2. Street Resurfacing including City-Owned Parking Lots

This project allows the City to annually resurface or rejuvenate 9 to 16 miles of the City's approximately 200 miles of streets. Both corrective and preventative maintenance of streets is included. This program is being expanded to include resurfacing and striping of City-owned parking lots that are in poor condition.

Funding Source

Long-Term Debt	\$180,000
State Street Aid Fund (General Fund Transfer)	<u>360,000</u>
TOTAL	\$540,000
Street Resurfacing	\$520,000
City-owned Parking Lot Resurfacing	<u>20,000</u>
TOTAL	\$540,000

Operational Impact: The City began its enhanced pavement maintenance program in fiscal 1995 at a cost of between \$500,000 to \$600,000 annually. Initial funding for the program was to be provided through the issuance of long-term debt augmented by an annually increasing transfer from the General Fund. General Fund transfers should provide full annual funding for this program by fiscal 2002 at a cost of approximately 10 cents on the property tax rate. By resurfacing or rejuvenating streets on a need basis, this project reduces the overall cost and amount of maintenance required for City streets. This project is performed under contract with minimal impact on operations.

3. Sidewalk Improvements

This project focuses on the rehabilitation of existing sidewalks throughout the City. Approximately 100 miles of concrete and asphalt sidewalk are located throughout Oak Ridge. Many of the existing sidewalks are 20 to 30 years old and this program will serve to keep them in acceptable condition to assure pedestrian safety. The new sidewalks will continue the completion of a pedestrian network in downtown Oak Ridge. The City has applied for a \$480,000 grant from the Tennessee Department of Transportation to construct and improve sidewalks in the City's Central Business District and to link the recently constructed greenways listed under III-2 of this schedule. The City is awaiting notification of the grant awards.

Funding Source

Long-Term Debt	\$30,000
State Street Aid Fund	30,000
Tennessee Department of Transportation Grant	<u>480,000</u>
TOTAL	\$540,000

Operational Impact: Sidewalk renovation does not initially impact operating expenses. Direct operating costs are generally insignificant and can be handled with existing municipal forces.

IV. TRANSPORTATION (Continued)

4. South Illinois Avenue (State Route 62) Improvement

The Tennessee Department of Transportation has completed Phase I of the reconstruction of South Illinois Avenue from South Tulane Avenue to Union Valley Road. Phase II will extend the improvements from Union Valley Road to the Solway Bridge, approximately 1.8 miles. A four-lane divided highway is planned from the Boeing interchange to Solway Bridge. An interchange is proposed at State Route 62 and Bethel Valley Road. Design engineering and right-of-way acquisition is near completion for Phase II construction which is anticipated to take approximately two years.

Funding Source

State of Tennessee (for road construction)	\$4,200,000
Electric Fund	<u>478,000</u>
TOTAL	\$4,678,000

Roadway Construction	\$4,200,000
Street Lighting Improvements	378,000
Electric Relocation	<u>100,000</u>
TOTAL	\$4,678,000

Operational Impact: Since this is a state route, there will be no significant impact on City operating expenses.

5. Edgemoor Road (State Route 170) at Melton Lake Drive

This project is for engineering and design costs for intersection improvements at Edgemoor Road, State Route 170, and Melton Lake Drive. The Tennessee Department of Transportation is currently reviewing options for this intersection that should include a right-turn acceleration lane from Melton Lake Drive onto Edgemoor Road. Based on costs estimated for implementations, environmental concerns and considerations for maintenance of traffic during construction, the State's preferred alternate is the creation of a four-way intersection by having the left-turn movement onto Melton Lake Drive merge right to re-enter the intersection. This alternate is least expensive and has the best chance of qualifying for Federal Safety Funds.

Funding Source

State/Federal Funding (Tennessee Department of Transportation)	<u>\$250,000</u>
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Operational Impact: Project is 100 percent state/federal funded with no impact on City operating expenses.

IV. TRANSPORTATION (Continued)

6. State Route 95/58 Road Improvements

The scope of this project includes widening State Route 95/58 in Roane County from I-40 Gallaher Road interchange to the four-lane section east of Westover Drive. Phase I proposed improvements include widening the existing two-lane roadway to a five-lane section from I-40 to the Clinch River and a four-lane divided roadway from SR 95/58 interchange to Westover Drive. Two additional phases of the program are proposed for future fiscal years.

Funding Source

State of Tennessee/Federal Funds \$7,500,000

Operational Impact: Minimal impact on City operational expenses. Total funding for all phases of the project, estimated at \$33.7 million, will be provided from state/federal sources.

7. Briarcliff/Laboratory Road Repair

In late 1998, construction of the Briarcliff/Laboratory roadway extension was completed. Since that time, the roadway has experienced structural problems and degradation. The City is working with the vendor that constructed the roadway to resolve the issues. The vendor's warranty should cover the repairs. The amount budgeted is for any additional scope from the original work that might be required.

Funding Source

Long-Term Debt \$70,000

TOTAL TRANSPORTATION \$13,983,000

V. UTILITIES

1. Electrical Distribution System Improvements (Maintenance)

This project provides for the upgrade of existing system components, including conductors, underground service vaults, addition of specific protection devices and limited pro-active underground cable replacement. Obvious deficiencies are being addressed and equipment updated. Limited reconductoring of 13 kV lines has started, based on the results of the system study. Projects under current consideration include capacitor controls, Parcel A tie line, Circuit 38 build out and backbone strengthening to allow ties. Priorities will be determined and spending adjusted according.

Funding Source

Electric Fund \$250,000

Operational Impact: This project includes on-going maintenance upgrades to the electric distribution system, which will reduce overall maintenance expenses.

V. UTILITIES (Continued)

2. Electrical Routine Expansion, Maintenance, Replacement and Minor Capital Additions

This provides for the cost of routine capital that is completed on an ongoing basis by the Electric Department. Meter work for fiscal 2001 includes and expansive updating and changing the seals on existing meters throughout the system.

Funding Source

Electric Fund		<u>\$1,670,000</u>
General Capital	\$175,000	
Overhead Distribution	660,000	
Underground Transformers	350,000	
Transformers	150,000	
Services	55,000	
Meters	90,000	
Miscellaneous	<u>190,000</u>	
TOTAL	\$1,670,000	

Operational Impact: This is an ongoing project for replacement of aging equipment and will reduce overall maintenance expenses.

3. Remote Automation and System Automation

This project is to automate routine functions in the Operations Division. Included will be remote terminals for division vehicles, including report generation and record inquiry map readouts, time reporting and other function. Electronic maps either exist or are being generated in various departments. Most records are kept in electronic format. Investigation of remote communication is underway.

Funding Source

Long-Term Debt		\$100,000
Electric Fund		150,000
Waterworks Fund		<u>100,000</u>
TOTAL		\$350,000
Radio System	\$200,000	
Remote Units & Software	<u>150,000</u>	
TOTAL	\$350,000	

Operational Impact: There will be ongoing costs for replacement of remote units. The usage of a centralized mapping system and time reporting will create an overall more effective and efficient system.

V. **UTILITIES (Continued)**

4. **Distribution Substation Improvements/Transformers**

This project provides for the engineering services for the addition of capacity to Substations 400 and 500. Expansion of these Substations is required to meet the needs of the system for growth and reliability. All were listed in the Black and Vetch Report. Load growth and the ability to switch loads will determine which station will be done first. At this time, the Department is designing an expansion of the substations using more a cost-effective approach of upgrading the capacity of existing equipment. Purchase of transformers is in the early stages of specification. Also funded through this project is \$150,000 for flood control at Substation 200.

Funding Source

Electric Fund		<u>\$1,350,000</u>
Substation Equipment & Construction	\$1,200,000	
Flood Control Implementation	<u>150,000</u>	
TOTAL	\$1,350,000	

Operational Impact: No impact on operations.

5. **Facilities Expansion for New Load**

This project provides for major expansions of the electrical system to provide service to new residential, commercial or industrial sites or for major upgrades to existing sites.

Funding Source

Electric Fund	<u>\$400,000</u>
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Operational Impact: Expanded service areas will require additional maintenance by City electrical crews. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis.

6. **Transmission System Improvements (Maintenance)**

This program will fund construction and reconductoring of 69kV lines. It has been combined with pole replacement for a more overall project. Funding shown represents the combination of these programs. Specific improvements based on the Black and Vetch study are needed to the transmission system, including replacing specific insulators, connectors and switches.

Funding Source

Electric Fund	<u>\$410,000</u>
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Operational Impact: This project represents an effort to allow more room for growth and to be ready for emergency needs through the use of a one fault contingency philosophy.

V. **UTILITIES (Continued)**

7. **System Expansion**

This program provides funding for infrastructure extensions (electric, water and wastewater) to private parcels in new residential and commercial areas. Extensions are being made based on development of the City and the addition of load.

Funding Source and Purpose

Electric Fund	\$300,000
Waterworks Fund	<u>100,000</u>
TOTAL	\$400,000

System Expansion Electric	\$300,000
System Expansion Water	50,000
System Expansion Wastewater	<u>50,000</u>
TOTAL	\$400,000

Operational Impact: To facilitate system expansion, two staff persons are assigned full time to electric system design work. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis. Water and wastewater system expansions are performed primarily by outside contractors. System expansion will require additional maintenance.

8. **Water Booster Station Improvements**

This program provides for the continuation of upgrades to the main water booster stations including the pipes, valves, electrical system and the installation of new generators to replace the old gas driven motors. A water booster station evaluation was completed in 1995. The study recommended a general upgrade of all major components of the water booster stations. A systematic upgrade of the stations began in 1997 and will continue as stated. The Robertsville Road Station is complete, the Pennsylvania Avenue, Orchard Lane, Delaware Avenue and Louisiana Avenue are electrically and mechanically complete, with structural upgrades to be complete by the end of fiscal 2001. All of this is consistent with the recent Water and Wastewater Master Plan.

Funding Source

Waterworks Fund	<u>\$250,000</u>
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Operational Impact: Continuation of upgrades to the City's main water booster pump stations including buildings, pumps, motors, and the hydraulic capability of the pumping stations. This will reduce maintenance costs and improve the operation of the pumping stations.

V. UTILITIES (Continued)

9. Water Distribution System Rehabilitation

This program provides funding for capital maintenance activities within the water distribution system. Activities include inspection and repainting of the five elevated water tanks, replacement of large diameter water valves and piping, replacement of obsolete fire hydrants, and replacement and downsizing of water meters. Inspection and repainting of the elevated tanks was begun in FY 2000 and is to be completed in FY 2003.

Funding Source

Waterworks Fund	<u>\$435,000</u>
Water Tank Painting & Inspection	\$ 85,000
Water Pipe and Valve Replacement	200,000
Fire Hydrant Replacement	90,000
Water Meter Replacement (21200)	<u>60,000</u>
TOTAL	\$435,000

Operational Impact: This project will concentrate on replacement of aged system components focusing initially on large diameter valves (14" through 30") and valve vaults and finally on water main replacement. This will decrease the number of water breaks and lower maintenance costs. Older fire hydrants are being replaced instead of being repaired because the parts are no longer being manufactured.

10. SCADA

SCADA has the ability to remotely control a specific device and to confirm that it performs as directed. The main functions of a SCADA system are data acquisition, status and control. The electrical SCADA will monitor the performance of three primary substations and five distribution substations. The waterworks SCADA monitors water levels in tanks and reservoirs and water and wastewater pump operational status.

Funding Source

Electric Fund	\$100,000
Waterworks Fund	<u>500,000</u>
TOTAL	\$600,000

Operational Impact: Once operational, system maintenance costs should be minimal.

11. Wastewater Lift Station Replacement /Upgrades Program

Systematic replacement of severely deteriorated sewer lift stations and upgrading remaining stations.

Funding Source

Waterworks Fund	<u>\$450,000</u>
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Operational Impact: Systematic replacement of wastewater lift stations will reduce maintenance expenses. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

V. UTILITIES (Continued)

12. Sewer Line Rehabilitation

This program provides funding to rehabilitate deteriorated lines on an ongoing basis.

Funding Source

Waterworks Fund \$1,850,000

Operational Impact: This program is part of an annual repair and replacement program to upgrade the City's sewer collection system and correct Infiltration and Inflow problems. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

13. West Wastewater Treatment Plant Expansion and Improvements

This program provides for the design and construction of needed improvements at the primary Wastewater Treatment facility. This is the last year of a major renovation and expansion of that facility.

Funding Source

Waterworks Fund \$2,250,000

Operational Impact: Additional maintenance will be required on the new equipment. Funding will be provided from a \$20 million 20-year loan from the Tennessee State Revolving Loan Program.

14. Water Treatment Plant Improvements

On May 1, 2000, the City acquired ownership of a 50+-year-old water treatment plant from the Department of Energy (DOE). This program provides for ongoing capital improvements to the plant to ensure the plant's physical and mechanical structure allows it to continuously provide to the customer drinking water that meets or exceeds guidelines established by State and Federal regulations. This funding allows for timely replacement of various plant equipment including electronic monitoring and control components, electric motors, pumps, main electrical service and other plant components. An engineering study of the plant identified a \$4,000,000 improvement program that will take place over the next few years.

Funding Source

Waterworks Fund \$700,000

Operational Impact: The Lamar Dunn engineering study indicated that the plant's physical condition, which is still operational at the present time, will require various improvements in order to replace outdated equipment with new, modern and more reliable equipment which will allow for cost efficient operation of the facility.

V. UTILITIES (Continued)

15. Storm Water Management Activities

This program provides design funds for engineering assistance and construction services to develop specific strategies for short and long-term storm water management within the City. Fiscal 2001 is first year of two year project to fund compliance with new EPA storm water regulations currently under development. Included is funding to create a comprehensive storm water infrastructure inventory and mapping system. \$105,000 in annual capital funding will be required to upgrade and maintain storm water infrastructure. In fiscal 2001, additional funding is allocated to improve drainage problems along Mitchell Road. The flooding mitigation efforts along Emory Creek should be completed in fiscal 2001. This includes a regional detention basin on Boeing property, subject to approval, and a creek overflow channel at South Columbia Drive.

Funding Source and Purpose

Long-Term Debt		<u>\$1,146,000</u>
EPA Storm Water Maintenance	\$ 125,000	
Mitchell Road & City Wide Maintenance	349,000	
Emory Creek Storm Water Management	<u>672,000</u>	
TOTAL	\$1,146,000	

Operational Impact: Minimal impact on operations at this time.

TOTAL UTILITIES **\$12,511,000**

TOTAL CITY OF OAK RIDGE **\$36,504,057**

VI. SCHOOLS

1. ADA Compliance for all Oak Ridge Schools

This project provides for the purchase of required hardware, fixtures, equipment, materials, and installation services necessary to make "reasonable accommodations" to all eight (8) buildings so that they are accessible and usable by disabled persons in order to comply with the 1990 Americans With Disabilities Act (ADA). This would essentially replace all hardware on doors, insure that all buildings, hallways, entrance ways, and other passage ways are accessible, and restrooms and other support areas are altered or retrofitted for accessibility.

Funding Source

Long-Term Debt	<u>\$500,000</u>
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Operational Impact: No operational impact on school staff. A facilities survey has been completed and proposed ADA work has been reviewed and prioritized by administration.

VI. SCHOOLS (Continued)

2. Roof Replacement

These Schools have numerous roof replacements budgeted over the next four fiscal years. A review of the maintenance work orders indicate a very high incidence of reported leaks causing property damage, inconvenience, safety hazards and drains on maintenance manpower. The replacement on Linden Elementary School is planned for fiscal 2001.

Funding Source

Long-Term Debt \$190,000

Operational Impact: Minimal operational impact on School Staff. New polyurethane foam roofs will eliminate the leaks and all associated costs, thereby reducing the large maintenance costs for regular repair of leaks.

3. Site Development and Building Improvements To Various Schools (Maintenance Project)

This project provides for improvements to existing School facilities.

Funding Source and Purpose

Long-Term Debt \$1,413,637

Auditorium Curtain Replacement at ORHS, JMS and RMS	\$ 30,000
Ben Martin Track Fencing	20,000
Blankenship Field Fencing	10,000
ORHS & RMS Window Replacements	700,000
Linden – New Chiller	283,637
ORHS Auditorium Lighting, Sound System & Seating	<u>370,000</u>
TOTAL	\$1,413,637

Operational Impact: Minimal operational impact on School Staff.

4. Replace Preschool/Administration Building

The School Administration Building is housed in the old Pine Valley School constructed during the WWII era. The facility requires ongoing maintenance and has exceeded its useful life. Funding for fiscal 2001 includes architectural and engineering studies to construct the new 60,000 square foot facility at an estimated construction cost of \$4.8 million.

Funding Source

Long-Term Debt \$300,000

Operational Impact: Overall maintenance costs should be reduced. \$500,000 in annual debt service costs will be incurred on borrowed funds to construct the facility.

VI. SCHOOLS (Continued)

5. Systemwide Administrative Technology

This project would provide hardware and software upgrades for Student Reporting, Financial Functions and Human Resources. These tools would improve efficiency by eliminating manual duplication and processing systems that are not compatible with one another. Other components of this cost include training, installation and data conversion.

Funding Source

Long-Term Debt

\$250,000

Operational Impact: Would improve efficiencies and productivity of School staff.

TOTAL SCHOOLS

\$2,653,637

GRAND TOTAL - CAPITAL IMPROVEMENTS

\$39,157,694

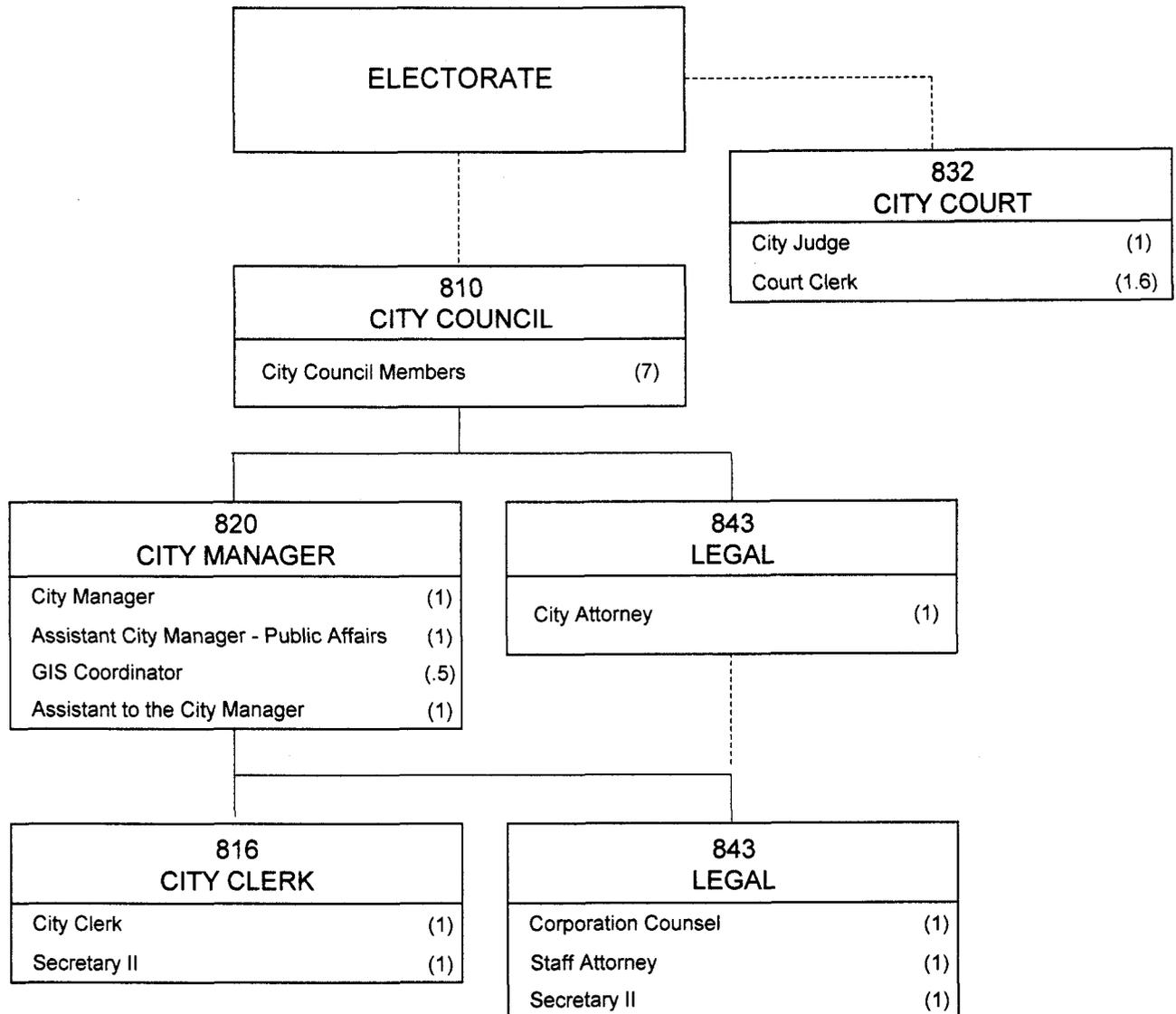


oak
ridge



General
Government

GENERAL GOVERNMENT



GENERAL GOVERNMENT

The General Government function includes the following activities: City Council, City Clerk, City Manager's Office, City Court and Legal.

Incorporated in 1960, the City of Oak Ridge operates under a charter providing for a modified City Manager-Council form of government, which combines the political leadership of elected officials in the form of a City Council with the managerial experience and expertise of a City Manager. City Council consists of seven members elected at large, with the Mayor and Mayor ProTem elected by fellow council members for two-year terms. City Council members set policy and enact legislation, review and adopt the City budget, and appoint the City Manager and City Attorney.

The City Clerk is responsible for recording legislative actions of City Council, assisting the City Manager in implementing ordinances and resolutions approved by City Council, and performing related functions.

The City Manager is responsible for the supervision of all ten City departments and serves as Council's chief advisor, providing Council with any information and recommendations they may request. He is also responsible for implementing Council approved policies. In the fiscal 2001 budget, the vacant Assistant City Manager of Operations position was eliminated and the Assistant City Manager – Public Affairs position, whose duties have been conducted under contracted services, was restored. Funding was also included in the fiscal 2001 budget to hire a Geographic Information System (GIS) coordinator in mid-fiscal year. The purchase of GIS equipment will be financed through the Equipment Replacement Rental Fund. A GIS system will create a centralized City mapping system and eliminate the current duplicate mapping efforts by various City departments.

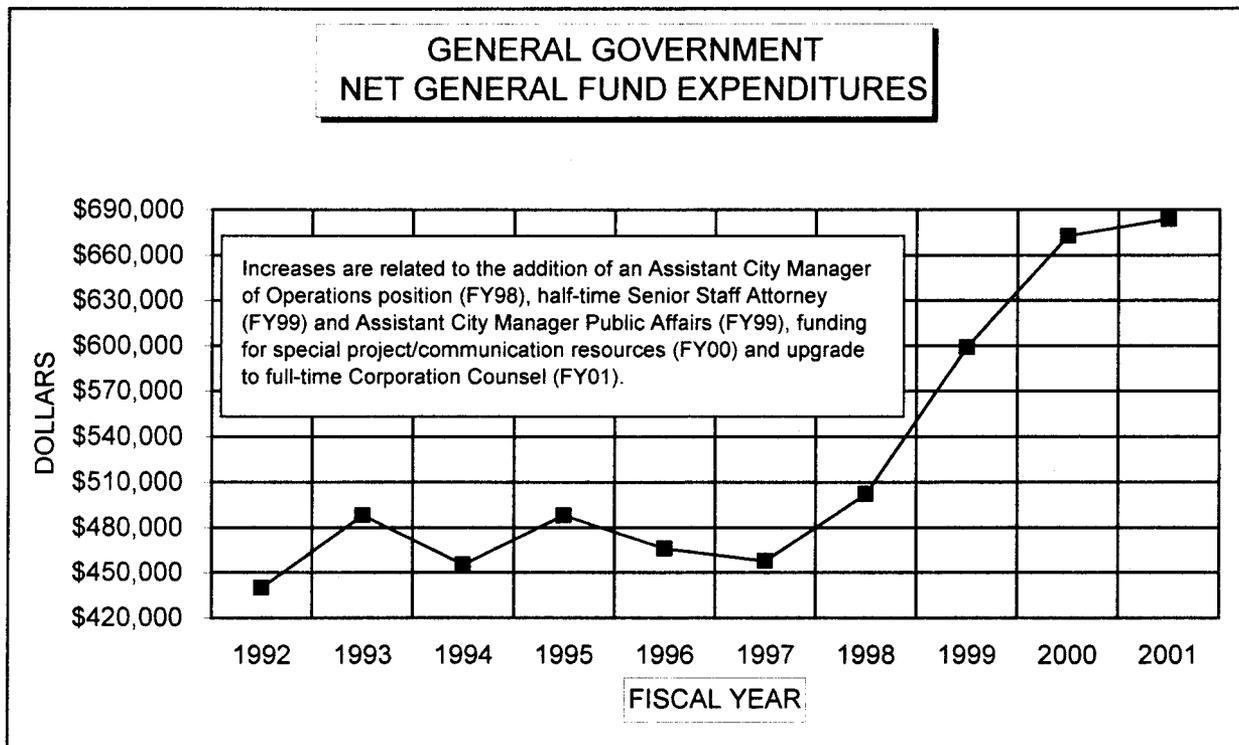
The City Court has jurisdiction within the City over cases involving violations of City ordinance. The Court is presided over by a City Judge elected for a four-year term. During fiscal 1999, the Court collected \$347,066 in revenues.

The Legal Department is responsible for providing legal assistance and guidance to the City Council and City Manager and keeping all department directors fully advised on any legal matters. The Department also represents the City in civil litigations and serves as the staff representative to the City's Beer Board. The City Attorney is a part-time position appointed by City Council. The legal staff also contains two attorney positions and a secretary that report to the City Manager. In the fiscal 2001 budget, the vacant part-time Senior Staff Attorney position was upgraded to a full-time Corporation Counsel position.

GENERAL GOVERNMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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GENERAL FUND

810 City Council	92,841	105,810	107,227	106,162	352	0.3
816 City Clerk	81,268	92,145	91,992	95,029	2,884	3.1
820 City Manager	175,264	236,288	245,374	223,147	(13,141)	-5.6
832 City Court	85,201	87,586	95,028	94,498	6,912	7.9
843 Legal	164,481	138,112	133,192	165,019	26,907	19.5
Total General Government	599,055	659,941	672,813	683,855	23,914	3.6



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	General Government	City Council	810

ACTIVITY DESCRIPTION

The City of Oak Ridge is governed by a seven-member City Council, which is the legislative and policy-making body of the City. Council members are elected at large for four-year, staggered terms in elections held in June of every odd-numbered year. Following the election, the council elects one of its members to serve as Mayor for a term of two years and also chooses a member to serve as Mayor Pro-Tem in the temporary absence or disability of the Mayor.

The responsibilities of the City Council include (1) adopting ordinances, resolutions and policies necessary for the proper governing of the City's affairs; (2) reviewing and adopting the annual budget; (3) reviewing and acting on recommendations from various boards and commissions; (4) appointing a City Manager, City Attorney, and residents to various boards and commissions; (5) issuing directives and initiating measures to promote the general welfare of the City and the safety and health of its residents; and (6) representing the City at official functions.

City Council conducts its business in public sessions held in the Courtroom of the Municipal Building typically on the first and third Mondays of each month.

PROGRAM COMMENTS

This activity provides for the engagement of an independent firm of certified public accountants to conduct an annual audit of the official accounting records of the City. A comprehensive annual financial report is prepared, submitted to the Council, and made a part of the City's records.

Additional items provided for in this activity are memberships in the Tennessee Municipal League, the National League of Cities, the East Tennessee Development District, and the U.S. Conference of Mayors; and attendance by City Council members at meetings and conferences conducted by the Tennessee Municipal League and the National League of Cities.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Contractual Services increased a net \$1,995, or 2.2 percent over prior year levels. Professional and Contractual Services increased to \$20,000 based on projected costs for the annual independent financial audit. The budget for Vehicle Equipment Use Charges declined \$1,005 related to the full depreciation of the vehicle utilized by City Council members.

\$19,000 is budgeted for Grants in fiscal 2001 allocated as follows: \$3,000 for Sister-City activities with Naka-machi, Japan, and Obninsk, Russia; \$5,000 for KORRnet access for the community; and a \$11,000 contingency. This is a \$1,500 decrease in funding from the preceding fiscal year.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

810 City Council

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	9,478	9,600	9,600	9,600	0	.0
5141. Social Security	734	734	734	734	0	.0
Total Personal Services	10,212	10,334	10,334	10,334	0	.0
Contractual Services						
5205. Printing & Dup. Charges	336	5,000	5,000	5,000	0	.0
5206. Mailing & Delivery	0	110	110	110	0	.0
5207. Dues, Memberships & Sub.	19,182	19,550	19,550	19,550	0	.0
5210. Prof. & Contractual Ser.	17,171	17,000	20,000	20,000	3,000	17.6
5211. Advertising & Publicity	350	0	0	0	0	.0
5212. Utility Services	1,210	2,100	2,100	2,100	0	.0
5220. Travel, Schools, & Conf.	27,628	45,500	45,500	45,500	0	.0
5235. Repair & Maintenance	1,125	920	920	920	0	.0
5236.13 Other Equipment Maint.	120	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	1,975	1,945	940	940	1,005-	51.7-
Total Contractual Services	69,097	92,470	94,465	94,465	1,995	2.2
Commodities						
5310. Supplies	2,555	1,410	1,410	1,410	0	.0
5320. Books/Education Material	216	400	400	400	0	.0
5330. Small Tools/Equipment	977	0	0	0	0	.0
5334. Other Commodities	949	1,550	1,550	1,550	0	.0
Total Commodities	4,697	3,360	3,360	3,360	0	.0
Other Charges						
5410. Insurance	6,365	6,365	6,365	6,365	0	.0
5430. Grants/Subsidies/Contr.	23,500	20,500	20,500	19,000	1,500-	7.3-
5499. Contingency	16,941	16,000	16,000	16,000	0	.0
Total Other Charges	46,806	42,865	42,865	41,365	1,500-	3.5-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	130,812	149,029	151,024	149,524	495	.3
Reduction of Costs						
5670. Recovered from Funds	37,971-	43,219-	43,797-	43,362-	143-	.3
TOTAL NET EXPENDITURES	92,841	105,810	107,227	106,162	352	.3

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Clerk	NUMBER 816
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ACTIVITY DESCRIPTION

The City Clerk's office is responsible for recording and preserving the legislative actions of City Council and performing related functions as prescribed by the City Charter, City Manager and City Council. Implementation of these general functions involves preparation and distribution of Council meeting agenda materials and production of Council meeting minutes; filing and storage of officials records; maintenance of the City Charter and Code; licensing and titling of City vehicles; and providing administrative and clerical support services for the City Manager, the Mayor and members of City Council.

PERFORMANCE OBJECTIVES

1. To accurately record the legislative actions of City Council.
2. To effectively respond to all requests for information.
3. To provide efficient administrative and clerical support to the City Manager and City Council.
4. To provide reliable records management service.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Agenda Production-Number of Sessions	35	36	37	35
Minutes Recorded	22	24	25	23
Ordinances Adopted	16	20	29	20
Resolutions Adopted	194	185	229	200
Proclamations Adopted	31	28	34	30
Administrative Action Referrals	463	475	509	475
Publications/Legal Notices	36	50	44	40
Official Notices Mailed to Individuals	95	110	81	90

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2001.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

816 City Clerk

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	79,116	80,390	80,114	83,058	2,668	3.3
5131. Regular Overtime Pay	937	1,474	1,420	1,474	0	.0
5141. Social Security	6,005	6,095	6,160	6,390	295	4.8
5150. Retirement	4,603	4,671	4,721	5,748	1,077	23.1
5160. Medical Insurance	7,082	7,979	7,979	8,001	22	.3
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	97,983	100,873	100,658	104,935	4,062	4.0
Contractual Services						
5205. Printing & Dup. Charges	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	208	204	204	204	0	.0
5210. Prof. & Contractual Ser.	0	2,400	2,400	2,400	0	.0
5211. Advertising & Publicity	12,421	20,000	20,000	20,000	0	.0
5212. Utility Services	653	770	770	770	0	.0
5220. Travel, Schools, & Conf.	0	360	360	360	0	.0
5236.13 Other Equipment Maint.	1,632	2,390	2,390	2,390	0	.0
Total Contractual Services	14,914	26,324	26,324	26,324	0	.0
Commodities						
5310. Supplies	508	1,649	1,649	1,649	0	.0
5320. Books/Education Material	56	205	205	205	0	.0
5330. Small Tools/Equipment	686	0	0	0	0	.0
5334. Other Commodities	313	80	80	80	0	.0
Total Commodities	1,563	1,934	1,934	1,934	0	.0
Other Charges						
5410. Insurance	130	50	50	50	0	.0
5420. Litigation/Judicial Cost	69	600	600	600	0	.0
Total Other Charges	199	650	650	650	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	114,659	129,781	129,566	133,843	4,062	3.1
Reduction of Costs						
5670. Recovered from Funds	33,391-	37,636-	37,574-	38,814-	1,178-	3.1
TOTAL NET EXPENDITURES	81,268	92,145	91,992	95,029	2,884	3.1

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Manager's Office	NUMBER 820
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ACTIVITY DESCRIPTION

The City Charter establishes the City Manager as the chief executive officer of the City. The City Manager is appointed by and serves at the pleasure of City Council. He is responsible for planning, organizing, directing, controlling, and evaluating the operations of the municipal government in order to implement Council policies in an effective, and economic manner.

In carrying out these responsibilities, the Manager interprets and implements Council-determined policy; oversees the enforcement of all laws and ordinances; appoints and removes department heads and employees on the basis of merit; exercises control and supervision over all departments; prepares and recommends annual operating and capital improvement budgets; screens and prepares agenda materials; recommends legislation that appears necessary and desirable; advises Council of the financial conditions and future needs of the City; informs the public through reports to Council regarding the operation of City government; represents the City in its relations with the public, the press, and other governmental and private agencies; and performs such other duties as may be described by the City Charter or required by ordinance or resolution of Council.

It is the goal of this activity to provide coordination and administrative direction to City departments in order to provide continuous improvement in the delivery of municipal services to the residents of Oak Ridge, and to inform and advise Council on City affairs, requirements, and problems, both existing and anticipated.

PROGRAM COMMENTS

On an annual basis, the City Manager submits a set of goals and objectives for the fiscal year for City Council approval. These goals and objectives serve as objective measures of performance for this activity.

SIGNIFICANT EXPENDITURE CHANGES

The variances in the fiscal 2001 budget in comparison with the prior year for this activity are primarily related to positional changes. The vacant Assistant City Manager of Operations position was eliminated. The position of Assistant City Manager of Public Affairs was reinstated. Some of the duties assigned to this position have been performed under contracted services. The \$44,000 reduction in budgeted professional services is related to this transition. A new GIS Coordinator position is scheduled for hire in mid-fiscal 2001. The \$7,000 increase in the travel budget is for training related to this position.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

820 City Manager's Office

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	204,759	209,184	222,431	215,320	6,136	2.9
5131. Regular Overtime Pay	3,630	1,251	4,283	3,500	2,249	179.8
5141. Social Security	14,125	16,008	16,871	15,870	138-	.9-
5150. Retirement	11,955	12,115	13,127	14,880	2,765	22.8
5160. Medical Insurance	14,442	12,476	12,476	12,509	33	.3
5175. Workers Compensation	360	396	396	396	0	.0
Total Personal Services	249,271	251,430	269,584	262,475	11,045	4.4
Contractual Services						
5201. Rents	100	0	0	0	0	.0
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	2,660	1,385	1,385	1,385	0	.0
5210. Prof. & Contractual Ser.	61,116	179,000	179,000	135,000	44,000-	24.6-
5211. Advertising & Publicity	263	0	0	0	0	.0
5212. Utility Services	2,934	3,300	3,300	3,300	0	.0
5220. Travel, Schools, & Conf.	11,239	14,500	14,500	21,500	7,000	48.3
5235. Repair & Maintenance	198	180	198	210	30	16.7
5236.13 Other Equipment Maint.	464	782	782	782	0	.0
5289. Vehicle/Equip Use Charge	3,015	8,710	8,710	8,350	360-	4.1-
Total Contractual Services	81,989	207,907	207,925	170,577	37,330-	18.0-
Commodities						
5310. Supplies	3,964	2,000	2,000	2,000	0	.0
5320. Books/Education Material	509	500	500	500	0	.0
5334. Other Commodities	30-	40	40	40	0	.0
Total Commodities	4,443	2,540	2,540	2,540	0	.0
Other Charges						
5410. Insurance	6,440	6,440	6,440	6,440	0	.0
5420. Litigation/Judicial Cost	2	0	0	0	0	.0
5430. Grants/Subsidies/Contr.	9,255	4,260	4,260	4,260	0	.0
Total Other Charges	15,697	10,700	10,700	10,700	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	351,400	472,577	490,749	446,292	26,285-	5.6-
Reduction of Costs						
5670. Recovered from Funds	176,136-	236,289-	245,375-	223,145-	13,144	5.6-
TOTAL NET EXPENDITURES	175,264	236,288	245,374	223,147	13,141-	5.6-

CITY OF OAK RIDGE			
FUND General	DEPARTMENT General Government	ACTIVITY City Court	NUMBER 832

ACTIVITY DESCRIPTION

The City Court, presided over by a judge elected for a four-year term, has jurisdiction within the City over cases involving violations of City ordinances. The City Judge can assess fines of up to \$500 and can sentence convicted defendants to terms of up to ninety days in the County jail for violations of City ordinances. The City Judge is empowered, in his capacity as a Judicial Magistrate, to sign and issue State criminal arrest warrants and search warrants. This provides an additional judicial service to the Oak Ridge Police Department and the citizens of the City of Oak Ridge as well as facilitating the operations of the General Sessions Court. A major goal of the Oak Ridge City Court is to contribute to an orderly society by providing adjudication in compliance with the Constitutional guarantees of promptness and impartiality.

The City Court Clerk's office records and maintains permanent records of cases which come before the City Court. City warrants, Show Cause Orders, Court Orders, subpoenas, appearance bonds, and cash bonds are issued by this office. Money for fines and court costs is received in this office and is revenue to the General Fund.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Number of Court Cases:				
City violations	4,767	4,400	2,827	3,675
Fines and Costs Collected	347,066	325,000	274,325	342,000

SIGNIFICANT EXPENDITURE CHANGES

The \$11,912 increase in Personal Services is primarily to adjust the budget to reflect the actual hours being worked by a part-time employee. This increase was offset in part by a \$5,000 decrease in professional services that are no longer required.

City of Oak Ridge, Tennessee
Activity Detail

832 City Court

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	53,202	53,091	52,777	54,035	944	1.8
5120. Salaries-Temp. Employees	11,758	2,865	9,862	12,207	9,342	326.1
5131. Regular Overtime Pay	1,385	3,393	3,842	3,393	0	.0
5141. Social Security	4,775	4,238	4,506	5,187	949	22.4
5150. Retirement	3,145	3,236	3,278	3,905	669	20.7
5160. Medical Insurance	7,031	7,830	7,830	7,838	8	.1
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	81,536	74,917	82,359	86,829	11,912	15.9
Contractual Services						
5201. Rents	133	0	0	0	0	.0
5207. Dues, Memberships & Sub.	0	165	165	165	0	.0
5210. Prof. & Contractual Ser.	0	6,500	6,500	1,500	5,000-	76.9-
5212. Utility Services	1,470	1,800	1,800	1,800	0	.0
5220. Travel, Schools, & Conf.	350	674	674	674	0	.0
5236.13 Other Equipment Maint.	1,181	1,415	1,415	1,415	0	.0
Total Contractual Services	3,134	10,554	10,554	5,554	5,000-	47.4-
Commodities						
5310. Supplies	290	1,965	1,965	1,965	0	.0
5320. Books/Education Material	191	100	100	100	0	.0
Total Commodities	481	2,065	2,065	2,065	0	.0
Other Charges						
5410. Insurance	50	50	50	50	0	.0
Total Other Charges	50	50	50	50	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	85,201	87,586	95,028	94,498	6,912	7.9
Reduction of Costs						
TOTAL NET EXPENDITURES	85,201	87,586	95,028	94,498	6,912	7.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Legal	ACTIVITY Legal	NUMBER 843
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ACTIVITY DESCRIPTION

The Legal Department provides legal services and guidance to the City. The City Attorney is responsible for representing and defending the City in all litigation in which the City is a party, attending all City Council meetings, advising City Council and advising City boards and commissions. Staff Attorneys are responsible for providing legal counsel to the City Manager, all departments, city staff and the Oak Ridge Beer Permit Board. Other responsibilities include researching/drafting ordinances and resolutions; preparing, reviewing, and administering contracts, deeds, bonds, leases, and other official documents; prosecuting violations of City ordinances, and tracking legislation, both state and federal, to be up to date on issues affecting local governments.

PERFORMANCE OBJECTIVES

1. To prepare an administrative policy on contracts to guide City departments through the contractual process.
2. Collect or recommend other methods of disposition for outstanding City fines and costs.
3. To prepare an administrative policy on usage of City-controlled computers specifically relating to use of Internet and electronic mail by City employees.
4. To hold a seminar for City employees on how to draft ordinances and resolutions.

SIGNIFICANT EXPENDITURE CHANGES

The \$36,642 increase in Personal Services is primarily related to the upgrading of the part-time Senior Staff Attorney position to full-time Corporation Counsel.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

843 Legal

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	123,870	134,972	120,514	162,400	27,428	20.3
5120. Salaries-Temp. Employees	12,877	0	9,459	0	0	.0
5141. Social Security	10,202	10,235	9,073	12,224	1,989	19.4
5150. Retirement	6,944	7,746	6,978	11,043	3,297	42.6
5160. Medical Insurance	13,968	12,053	12,053	15,981	3,928	32.6
5175. Workers Compensation	480	528	528	528	0	.0
Total Personal Services	168,341	165,534	158,605	202,176	36,642	22.1
Contractual Services						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	410	2,000	2,000	2,000	0	.0
5210. Prof. & Contractual Ser.	49,506	12,230	12,230	12,230	0	.0
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	1,481	1,350	1,350	1,350	0	.0
5220. Travel, Schools, & Conf.	4,746	5,036	5,036	6,000	964	19.1
5236.13 Other Equipment Maint.	294	732	732	732	0	.0
Total Contractual Services	56,437	21,448	21,448	22,412	964	4.5
Commodities						
5310. Supplies	572	582	582	582	0	.0
5320. Books/Education Material	6,561	6,510	6,510	6,800	290	4.5
Total Commodities	7,133	7,092	7,092	7,382	290	4.1
Other Charges						
5410. Insurance	75	100	100	100	0	.0
5420. Litigation/Judicial Cost	2	350	350	350	0	.0
Total Other Charges	77	450	450	450	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	231,988	194,524	187,595	232,420	37,896	19.5
Reduction of Costs						
5670. Recovered from Funds	67,507-	56,412-	54,403-	67,401-	10,989-	19.5
TOTAL NET EXPENDITURES	164,481	138,112	133,192	165,019	26,907	19.5



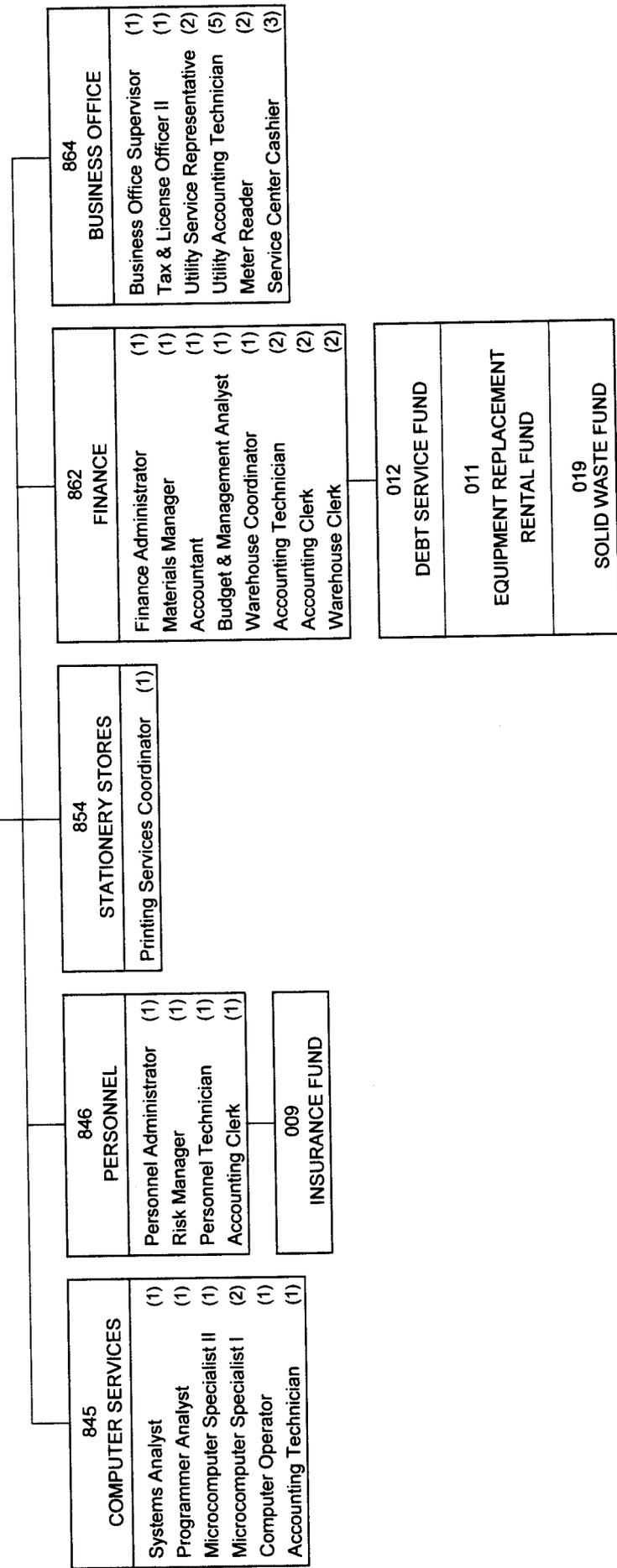
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Administrative Services

ADMINISTRATIVE SERVICES

Assistant City Manager -
Administrative Services (1)
(845 Computer Services)



ADMINISTRATIVE SERVICES

The Administrative Services division consists of 38 employees organized into the following activities: Computer Services, Personnel, Stationary Stores, Finance and Utilities Business Office.

The Computer Services staff, comprised of 6 technical employees, provide computer support to other City departments, including mainframe as well as personal computer support and training for various micro-computer software utilized by the City departments. The City utilizes an IBM AS/400 mainframe computer with workstations located in the Municipal Building, Library and Civic Center, and remote workstations at the Central Services Center and at the three fire stations. During fiscal 1999, departmental staff primarily focused on assurance that all City computer systems were year 2000 compliant and overseeing major upgrades of City computer software and hardware. The Assistant City Manager of Administrative Services and an Accounting Technician are also accounted for in this activity.

The Personnel staff, comprised of 4 employees, is responsible for managing the personnel and training functions, risk management and the Insurance Fund. Personnel also provides staff support to the City's Personnel Advisory Board. In fiscal 2001, the City's work force will be comprised of 417 full-time and part-time employees, which is the equivalent of 357.36 staff years. This is an increase of 1 staff year over the previous fiscal year. Personnel staff is also responsible for administering the Insurance Fund. The City's various insurance programs are secured by a combination of commercial insurance and self-funding.

Stationary Stores is comprised of one employee who is responsible for printing and binding major City documents, maintaining a central copier and office supply facility for the Municipal Building, as well as the City's mail distribution.

The Finance staff, comprised of 11 employees, is responsible for the financial management activities of the City. Program responsibilities include serving as the centralized accounting office for the City, processing payment of all City obligations, cash management and investments, procurement and operation of the central warehouse facility and utility accounting systems. Finance is also responsible for administering the Equipment Replacement Rental Fund and Debt Service Fund.

A primary function of Finance is the development and publishing of the City's audit and comprehensive annual financial report (CAFR) and annual operating budget. The City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past 38 years and the Distinguished Budget Presentation Award for the past 15 years. Finance also performs a utility rate study every two years for the City's Electric and Waterworks Funds.

For budget presentation purposes, the Solid Waste and Capital Projects Funds are included in this section. Specific capital projects are assigned to the responsible department. Finance is responsible for issuing debt to fund capital projects, investing proceeds from debt issuances, adherence to bond covenants and accounting for capital assets and expenditures. For fiscal 2001, debt service payments accounted for in the Debt Service Fund are projected to total \$5,151,656 for both City and School improvements. The City's General Obligation Bonds are rated "Aa3" by Moody's Investor's Service and "A+" by Standard and Poor's Corporation. Oak Ridge is one of only a few cities in the State with a double "A" or higher security rating.

The Utilities Business Office, comprised of 14 employees, is responsible for the billing, collection and customer service for the City's utility services and property taxes. The City has approximately 14,465 utility accounts and 13,195 parcels of property. The Business Office is responsible for the recording and depositing of all cash received by the City. Collections for utilities and property taxes totaled over \$48 million in fiscal 1999.

ADMINISTRATIVE SERVICES DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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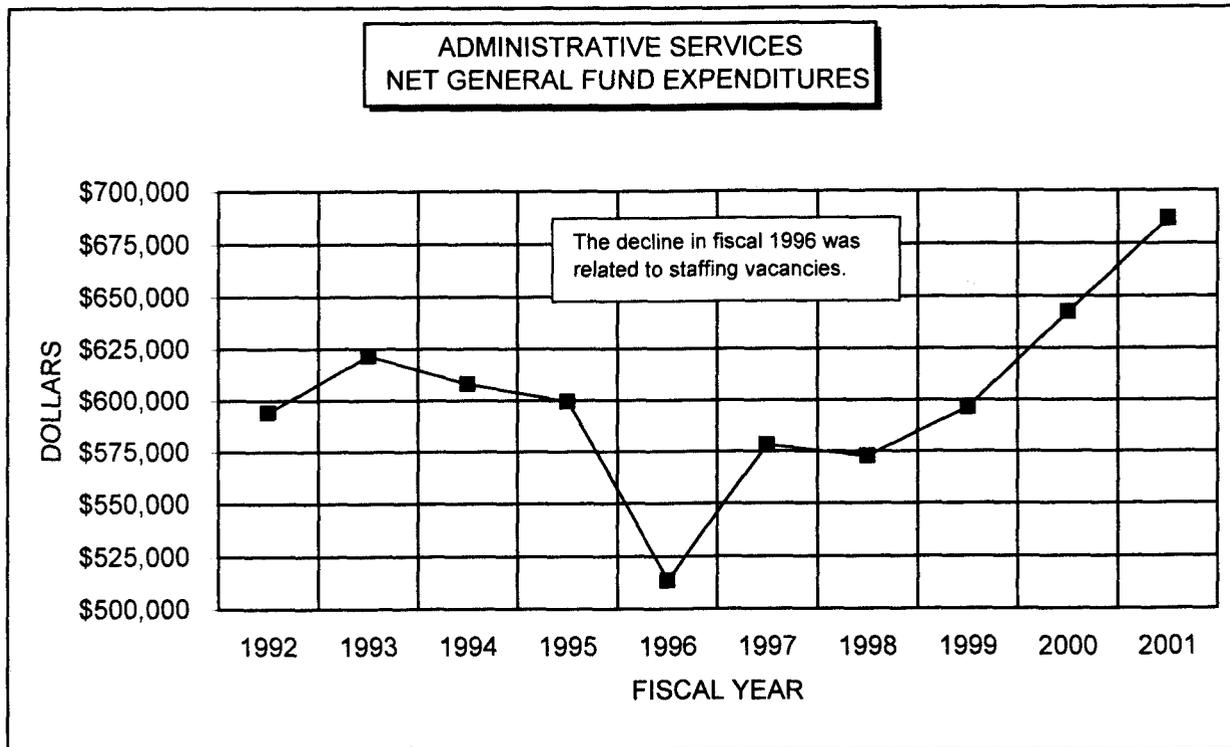
GENERAL FUND

845 Computer Services	145,801	152,131	154,106	172,727	20,596	13.5
846 Personnel	166,628	181,634	183,193	194,163	12,529	6.9
854 Stationery Stores	68,519	73,952	73,453	74,691	739	1.0
862 Finance	172,544	188,596	186,076	198,511	9,915	5.3
864 Business Office	43,035	45,690	45,670	46,690	1,000	2.2
Total General Fund	596,527	642,003	642,498	686,782	44,779	7.0

OTHER FUNDS

009 Insurance Fund	1,652,615	1,899,180	1,707,311	2,122,927	223,747	11.8
012 Debt Service Fund	3,756,332	5,335,214	4,318,352	5,651,656	316,442	5.9
019 Solid Waste Fund	1,596,331	1,633,420	1,619,910	1,666,150	32,730	2.0
029 Capital Projects Fund	1,454,386	6,512,880	1,917,535	7,611,377	1,098,497	16.9
Total Other Funds	8,459,664	15,380,694	9,563,108	17,052,110	1,671,416	10.9

TOTAL ADMINISTRATIVE SERVICES	9,056,191	16,022,697	10,205,606	17,738,892	1,716,195	10.7
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Computer Services	NUMBER 845
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ACTIVITY DESCRIPTION

The Computer Services Department provides support service to various City departments and performs an active role in recommending and securing innovations in automation that promote organizational efficiency. The goals are to (1) analyze functional and management information needs of all municipal activities; (2) recommend cost-effective solutions utilizing automation; and (3) provide services to municipal users that are more than offset by savings in personnel, equipment and materials. Computers and major software purchases are funded by the Equipment Replacement Rental Fund.

PERFORMANCE OBJECTIVES

1. Ensure city-wide compliance with micro-computer software regulations through maintenance of a software log, software auditing procedures, and employee education.
2. To provide system accessibility at 7:00 a.m. and maintain system availability 98% of normal work hours.
3. To provide technical support on the installation of a Geographic Information System.
4. To complete construction and implementation of the City-wide network.
5. To begin research on an electronic data storage and retrieval system.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Applications maintained	17	17	17	17
Objects maintained	9,000	9,000	9,000	9,000
Programs modified and written	1,200	1,200	1,200	1,200
Computer time user-available (Public Safety)	98%	98%	98%	98%
Computer time user-available (Non Public Safety)	100%	100%	100%	100%
Peripheral devices maintained	135	135	135	135
Personal computers maintained	200	200	265	265
Available Wide Area Network User	97%	97%	97%	97%

SIGNIFICANT EXPENDITURE CHANGES

The \$59,375 increase in Personal Services is primarily related to the addition of a Microcomputer Specialist I position during fiscal 2000. The workload for this activity has increased dramatically over the past few years due to the higher number of personal computers (PC's) utilized by City employees. This activity also maintains PC's available for public use in the Library.

\$16,735 in funding for computer software maintenance was transferred from this activity to the activity of the specific users, primarily finance and police. The budget for computer training sponsored by this activity increased \$16,735. Equipment Use Charges of \$3,036 are being charged for the maintenance and future replacement of a van purchased for use by computer services employees.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

845 Computer Services

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	296,481	304,249	302,305	345,583	41,334	13.6
5131. Regular Overtime Pay	12,802	5,756	12,406	6,756	1,000	17.4
5141. Social Security	22,781	23,398	23,500	26,416	3,018	12.9
5150. Retirement	17,705	17,709	18,222	23,959	6,250	35.3
5160. Medical Insurance	24,908	24,306	24,306	32,079	7,773	32.0
5175. Workers Compensation	720	792	792	792	0	.0
Total Personal Services	375,397	376,210	381,531	435,585	59,375	15.8
Contractual Services						
5201. Rents	997	700	1,360	700	0	.0
5207. Dues, Memberships & Sub.	2,821	1,175	1,175	1,175	0	.0
5210. Prof. & Contractual Ser.	3,627-	4,500	4,500	21,235	16,735	371.9
5212. Utility Services	15,880	14,400	14,400	14,400	0	.0
5220. Travel, Schools, & Conf.	3,378	7,908	7,908	7,908	0	.0
5235. Repair & Maintenance	1,289	3,500	3,500	3,500	0	.0
5236.13 Other Equipment Maint.	24,352	35,109	35,109	18,374	16,735-	47.7-
5289. Vehicle/Equip Use Charge	127	0	0	3,036	3,036	.0
Total Contractual Services	45,217	67,292	67,952	70,328	3,036	4.5
Commodities						
5310. Supplies	13,358	10,428	10,428	10,428	0	.0
5320. Books/Education Material	146	600	600	600	0	.0
5330. Small Tools/Equipment	1,632	500	500	500	0	.0
5334. Other Commodities	7,179	5,500	5,500	5,500	0	.0
Total Commodities	22,315	17,028	17,028	17,028	0	.0
Other Charges						
5410. Insurance	476	476	476	476	0	.0
Total Other Charges	476	476	476	476	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	443,405	461,006	466,987	523,417	62,411	13.5
Reduction of Costs						
5670. Recovered from Funds	297,604-	308,875-	312,881-	350,690-	41,815-	13.5
TOTAL NET EXPENDITURES	145,801	152,131	154,106	172,727	20,596	13.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Personnel	NUMBER 846
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ACTIVITY DESCRIPTION

Personnel is a service activity which coordinates personnel management functions for all City departments. Services include (1) recruitment, selection, and retention of competent employees; (2) maintenance of the classification plan; (3) coordination of the merit system, employee performance evaluation and compensation plan; (4) coordination of training and development; and (5) management of employment benefits. The activity provides staff and clerical support to the Personnel Advisory Board. Personnel is also responsible for administering the City's risk management program, employee safety program and all insurance coverages (Insurance Fund). This activity is responsible for managing the risks of the City in order to minimize the loss of physical, financial and human resources; including management of exposure and accidents, acts of nature, liability, theft and vandalism, and safety and employee health.

PERFORMANCE OBJECTIVES

1. Process all solicited applications (in response to recruitment notices) and forward to hiring manager within three days after application deadline.
2. Achieve an applicant mix for open positions that maximizes the opportunity for meeting the City's Work Force Diversity Plan objectives.
3. Ensure the selection process used to fill each opening is valid and nondiscriminatory toward any applicant.
4. Maximize positive employee attitudes toward all components of the work experience.
5. Conduct quarterly safety inspections of all City facilities and work areas.
6. Conduct monthly safety meetings to assist departments in meeting their training needs.
7. Maintain a combination of insurance and City funds to satisfy foreseeable losses.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Applications received and processed	712	900	800	850
Minority applicants	8.96%	10.0%	9.0%	10.0%
Injuries requiring medical attention	54	50	50	50
Legitimate non-automotive liability claims	19	30	30	25
Automobile accidents preventable by employee	2	15	15	15

SIGNIFICANT EXPENDITURE CHANGES

\$5,000 was added to the Professional Services budget for an incentive program for employees to purchase a home in Oak Ridge.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

846 Personnel

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	159,674	158,846	162,948	170,061	11,215	7.1
5131. Regular Overtime Pay	838	2,524	300	2,524	0	.0
5141. Social Security	11,673	11,617	11,968	12,685	1,068	9.2
5150. Retirement	9,222	9,206	9,452	11,735	2,529	27.5
5160. Medical Insurance	14,162	15,948	15,948	16,024	76	.5
5175. Workers Compensation	480	528	528	528	0	.0
Total Personal Services	196,049	198,669	201,144	213,557	14,888	7.5
Contractual Services						
5206. Mailing & Delivery	18	225	225	225	0	.0
5207. Dues, Memberships & Sub.	1,691	2,692	2,692	2,692	0	.0
5210. Prof. & Contractual Ser.	16,798	45,200	45,200	50,200	5,000	11.1
5211. Advertising & Publicity	15,581	7,500	7,500	7,500	0	.0
5212. Utility Services	1,938	2,700	2,700	2,700	0	.0
5220. Travel, Schools, & Conf.	4,157	8,900	8,900	8,900	0	.0
5236.13 Other Equipment Maint.	897	2,467	2,467	2,467	0	.0
Total Contractual Services	41,080	69,684	69,684	74,684	5,000	7.2
Commodities						
5310. Supplies	1,169	2,400	2,400	2,400	0	.0
5320. Books/Education Material	2,187	2,979	2,979	2,979	0	.0
5325. Uniforms/Safety Equip.	4,917	6,750	6,750	6,750	0	.0
5330. Small Tools/Equipment	42	0	0	0	0	.0
5334. Other Commodities	4,251	7,200	7,200	7,200	0	.0
Total Commodities	12,566	19,329	19,329	19,329	0	.0
Other Charges						
5410. Insurance	625	625	625	625	0	.0
Total Other Charges	625	625	625	625	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	250,320	288,307	290,782	308,195	19,888	6.9
Reduction of Costs						
5670. Recovered from Funds	83,692-	106,673-	107,589-	114,032-	7,359-	6.9
TOTAL NET EXPENDITURES	166,628	181,634	183,193	194,163	12,529	6.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Stationery Stores	NUMBER 854
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ACTIVITY DESCRIPTION

This activity is responsible for providing printing, duplicating and related publication services to all City departments. This activity also provides daily mail service for City departments and serves as a centralized store of office supplies for departments located in the Municipal Building and Civic Center. The activity's goal is to provide these services in an effective and efficient manner.

PERFORMANCE OBJECTIVES

1. Complete all major duplicating requests by date requested.
2. Maintain minimum level of office and printing supplies inventory.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Proposed Annual Budgets Printed	100	100	100	100
Adopted Annual Budgets Printed	125	125	110	110
Annual Financial Reports Printed	175	175	175	175
Capital Improvements Program Printed	125	125	125	125
Requests completed on schedule	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2001.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

854 Stationery Stores

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	34,546	34,247	34,026	35,353	1,106	3.2
5131. Regular Overtime Pay	5,400	6,192	5,293	6,192	0	.0
5141. Social Security	3,027	3,048	3,008	3,178	130	4.3
5150. Retirement	2,291	2,307	2,277	2,825	518	22.5
5160. Medical Insurance	3,512	3,956	3,956	3,965	9	.2
5175. Workers Compensation	120	132	132	132	0	.0
Total Personal Services	48,896	49,882	48,692	51,645	1,763	3.5
Contractual Services						
5201. Rents	13,780	16,550	16,550	16,550	0	.0
5205. Printing & Dup. Charges	3,500	0	0	0	0	.0
5206. Mailing & Delivery	74,037	83,500	83,500	83,500	0	.0
5212. Utility Services	319	390	390	390	0	.0
5236.13 Other Equipment Maint.	2,580	2,580	2,580	2,580	0	.0
Total Contractual Services	94,216	103,020	103,020	103,020	0	.0
Commodities						
5310. Supplies	19,742	23,000	23,000	23,000	0	.0
5330. Small Tools/Equipment	462	150	150	150	0	.0
Total Commodities	20,204	23,150	23,150	23,150	0	.0
Other Charges						
5410. Insurance	25	25	25	25	0	.0
Total Other Charges	25	25	25	25	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	163,341	176,077	174,887	177,840	1,763	1.0
Reduction of Costs						
5670. Recovered from Funds	94,822-	102,125-	101,434-	103,149-	1,024-	1.0
TOTAL NET EXPENDITURES	68,519	73,952	73,453	74,691	739	1.0

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Finance	NUMBER 862
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ACTIVITY DESCRIPTION

The Finance activity is responsible for the recording all City financial transactions in accordance with generally accepted accounting principals (GAAP), performing financial analysis, establishing internal controls, preparing the annual budget, CIP and monthly financial statements, coordinating long-term debt issuances, and administering the City's cash management program and investing funds accordingly. The Finance activity also provides centralized control over the procurement, storage and distribution of all materials, supplies and services required for City operations, serves as the centralized accounting service for the Public Works and Electrical Departments and is responsible for paying all City obligations. This activity is responsible for determining the cost of maintaining City streets, the electrical distribution system, water distribution system, sewage collection system and treatment plants, equipment repair shop and the service department.

PERFORMANCE OBJECTIVES

1. Retain the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
2. Provide effective support services to the City Manager and other City departments.
3. Maintain adequate stock levels for inventory items by establishing economic reorder points and quantities.
4. Obtain needed goods and services at the lowest cost and at required quality.
5. Prepare special studies and cost estimates.
6. Process cost distribution of labor and materials timely and accurately
7. Contribute to the financial stability of the City by providing timely financial data to City Management.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
State Highway Contract billing prepared by the 20th of each month	100%	100%	100%	100%
Monthly entries performed by 15th of month	92%	92%	92%	92%
Surplus sales performed per year	2	2	0	2
Purchase Orders issued for user departments	5,800	5,800	5,800	5,800
Purchase Orders for stock purchases	1,700	1,700	1,700	1,700
Material issues processed	9,700	9,700	9,700	9,700

SIGNIFICANT EXPENDITURE CHANGES

Increases in Contractual Services of \$14,520 were related to annual software maintenance costs for the upgraded JD Edwards financial package.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

862 Finance

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	386,738	402,914	395,681	411,936	9,022	2.2
5131. Regular Overtime Pay	5,094	5,005	4,740	5,005	0	.0
5141. Social Security	29,180	30,707	30,049	31,506	799	2.6
5150. Retirement	22,515	23,241	23,184	28,352	5,111	22.0
5160. Medical Insurance	38,643	44,064	44,064	43,754	310-	.7-
5175. Workers Compensation	5,577	6,135	6,135	6,135	0	.0
Total Personal Services	487,747	512,066	503,853	526,688	14,622	2.9
Contractual Services						
5201. Rents	456	0	800	0	0	.0
5205. Printing & Dup. Charges	2,342	2,370	2,370	2,370	0	.0
5206. Mailing & Delivery	186	120	120	120	0	.0
5207. Dues, Memberships & Sub.	565	1,970	1,970	1,970	0	.0
5210. Prof. & Contractual Ser.	1,054	4,430	4,430	4,430	0	.0
5211. Advertising & Publicity	1,433	1,700	1,700	1,700	0	.0
5212. Utility Services	4,137	5,200	5,200	5,200	0	.0
5220. Travel, Schools, & Conf.	3,932	4,765	4,765	4,765	0	.0
5235. Repair & Maintenance	4-	1,250	1,250	1,250	0	.0
5236.13 Other Equipment Maint.	1,522	4,123	4,123	18,523	14,400	349.3
5289. Vehicle/Equip Use Charge	2,052	5,150	5,150	5,270	120	2.3
Total Contractual Services	17,675	31,078	31,878	45,598	14,520	46.7
Commodities						
5310. Supplies	3,319	8,067	8,067	8,067	0	.0
5320. Books/Education Material	72	1,300	1,300	1,300	0	.0
5325. Uniforms/Safety Equip.	563	675	675	690	15	2.2
5330. Small Tools/Equipment	1,350	600	600	600	0	.0
5334. Other Commodities	217-	610	610	610	0	.0
Total Commodities	5,087	11,252	11,252	11,267	15	.1
Other Charges						
5410. Insurance	300	300	300	300	0	.0
Total Other Charges	300	300	300	300	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	510,809	554,696	547,283	583,853	29,157	5.3
Reduction of Costs						
5670. Recovered from Funds	338,265-	366,100-	361,207-	385,342-	19,242-	5.3
TOTAL NET EXPENDITURES	172,544	188,596	186,076	198,511	9,915	5.3

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Business Office	NUMBER 864
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ACTIVITY DESCRIPTION

This activity is responsible for reading all electric and water meters monthly and for billing and collecting monthly charges. All service requests for utility connections and meter installations and removals are processed by this office, along with the administration of a TVA residential heat pump program. This activity is also responsible for billing and collecting all real, personal and public utility property taxes and all other business licenses and related taxes. Included in the property tax function is the assessment of all taxable properties located in the Roane County section of Oak Ridge (approximately 1,421 parcels). Anderson County properties (approximately 11,774 parcels) are assessed by the Anderson County Property Assessor's Office. Other taxes billed and collected by this activity include the 5 percent liquor wholesale tax, the 17 percent wholesale beer tax, the hotel/motel room occupancy tax and any other fees, licenses, permits or special assessments authorized by the City.

The activity's goal is to bill and collect all utility and tax bills in a timely manner and to equitably administer all state statutes and City codes and ordinances relative to utility collections, tax assessments, and business licensing.

PERFORMANCE OBJECTIVES

1. Meet the pre-established utility billing schedule for 100 percent of billings.
2. Improve the collection process in order to reduce loss of revenue from bad debt.
3. Notify appropriate taxpayers of assessment changes by March 30 of each year.
4. Mail notices of taxes due to taxpayers by June 1 of each year.
5. Issue all distress warrants and delinquent notices within 60 days after delinquencies occur.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Utility billings prepared on schedule	100%	100%	100%	100%
Business licenses and permits issued	1,802	1,800	1,800	1,825
Tax liens filed	106	125	50	60
Delinquent notices processed	1,853	1,700	1,900	1,950

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services declined \$4,775, primarily to cease Equipment Use Charges for rental of vehicles for which replacement has been fully funded.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

864 Business Office

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	403,439	437,370	430,135	449,765	12,395	2.8
5120. Salaries-Temp. Employees	6,367	0	6,657	0	0	.0
5131. Regular Overtime Pay	10,614	14,728	13,585	14,728	0	.0
5141. Social Security	31,108	33,951	33,743	34,669	718	2.1
5150. Retirement	23,644	25,696	25,691	31,585	5,889	22.9
5160. Medical Insurance	48,879	55,237	55,237	55,270	33	.1
5175. Workers Compensation	10,828	11,911	11,911	11,911	0	.0
Total Personal Services	534,879	578,893	576,959	597,928	19,035	3.3
Contractual Services						
5201. Rents	1,170	2,491	3,691	2,491	0	.0
5205. Printing & Dup. Charges	739	2,150	2,150	2,150	0	.0
5206. Mailing & Delivery	199	250	250	250	0	.0
5207. Dues, Memberships & Sub.	71	765	765	765	0	.0
5210. Prof. & Contractual Ser.	45,316	23,660	23,660	23,660	0	.0
5211. Advertising & Publicity	469	800	800	800	0	.0
5212. Utility Services	2,651	3,200	3,200	3,200	0	.0
5220. Travel, Schools, & Conf.	456	3,102	3,102	3,102	0	.0
5235. Repair & Maintenance	770	0	450	475	475	.0
5236.13 Other Equipment Maint.	5,573	6,973	6,973	6,973	0	.0
5289. Vehicle/Equip Use Charge	14,948	16,828	16,828	11,578	5,250-	31.2-
Total Contractual Services	72,362	60,219	61,869	55,444	4,775-	7.9-
Commodities						
5310. Supplies	11,286	9,752	9,752	9,752	0	.0
5320. Books/Education Material	0	300	300	300	0	.0
5325. Uniforms/Safety Equip.	1,570	1,250	1,250	1,280	30	2.4
5330. Small Tools/Equipment	202	500	500	500	0	.0
5334. Other Commodities	1,635	150	150	150	0	.0
Total Commodities	14,693	11,952	11,952	11,982	30	.3
Other Charges						
5410. Insurance	1,648	1,648	1,648	1,648	0	.0
Total Other Charges	1,648	1,648	1,648	1,648	0	.0
Capital Expenditures						
5540 Machinery & Equipment	5,427-	0	0	0	0	.0
Total Capital Expenditures	5,427-	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	618,155	652,712	652,428	667,002	14,290	2.2
Reduction of Costs						
5670. Recovered from Funds	575,120-	607,022-	606,758-	620,312-	13,290-	2.2
TOTAL NET EXPENDITURES	43,035	45,690	45,670	46,690	1,000	2.2

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Insurance	Administrative Services	Insurance	9

ACTIVITY DESCRIPTION

The Insurance Fund ensures that adequate funds are available to pay for various losses which the City may incur. The losses may fall in the area of employee medical care, Worker's Compensation, liability, property damage, or any number of other areas. The Insurance Fund ensures the City's ability to pay for losses through the purchase of insurance, the maintenance of monetary reserves or a combination of both. Revenues to the Insurance Fund are provided through charges to the General, Electric and Waterworks Funds and from employee and retiree contributions toward medical premiums.

At the present time, the City purchases insurance with deductibles for Worker's Compensation, liability and property damage. Monetary reserves are maintained within the fund to pay for the City's portion of any losses in these areas. Although the City does not purchase insurance for unemployment compensation and a dental reimbursement program, the fund maintains reserves to cover anticipated claims. The appropriate level of reserves within the fund is determined by examining the potential for losses in each area of risk and providing the necessary funds to cover a catastrophic loss in any one-risk area.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenses for the Insurance Fund totaled \$2,122,927 for fiscal 2001, a \$223,747 or 11.8% increase over fiscal 2000. The City continually reviews its insurance programs and providers in an attempt to mitigate ever increasing insurance costs, particularly employee medical. Beginning in 1990, the City was primarily self-insured for employee medical claims. In August 1996, the City revised its employee medical program offering only Point-Of-Service (POS) and HMO plans with established premiums paid by the City. The plan conversion was made in an effort to reduce the continuing escalation in costs for medical claims that the City was incurring which is evidenced by the graph on the next page. Medical claims had increased 87.8 percent from 1991 to 1995. In May 1998, the employee medical insurance carrier notified the City that premiums would be increasing by 73 percent in November 1998. After a review by an employee task force, the City contracted employee medical coverage through the State of Tennessee Local Government Health Insurance Program. The rates for the State program have been set through January 1, 2001. Employees may select from PPO, POS or HMO coverage plans. The City pays the entire employee premium for single coverage and 50 percent of the family coverage premium. Employee medical costs are budgeted to increase \$205,022 or 16.2% in fiscal 2001.

Workers' Compensation expenses are budgeted to increase \$16,080 or 18.3% in fiscal 2001. The City has a \$50,000 per incident deductible on Workers' Compensation coverage. Insurance liability coverage is projected to increase \$2,645 or 1.6%.

INSURANCE FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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PERSONAL SERVICES

5161 Employee Medical Insurance	1,172,550	1,269,200	1,260,790	1,474,222	205,022	16.2
5162 Dental Reimbursement Program	80,925	87,920	104,000	104,000	16,080	18.3
5163 Long Term Disability Premium	61,656	63,815	51,640	63,815	0	0.0
5175 Workers' Compensation	132,984	251,870	136,870	251,870	0	0.0
Total Personal Services	1,448,115	1,672,805	1,553,300	1,893,907	221,102	13.2

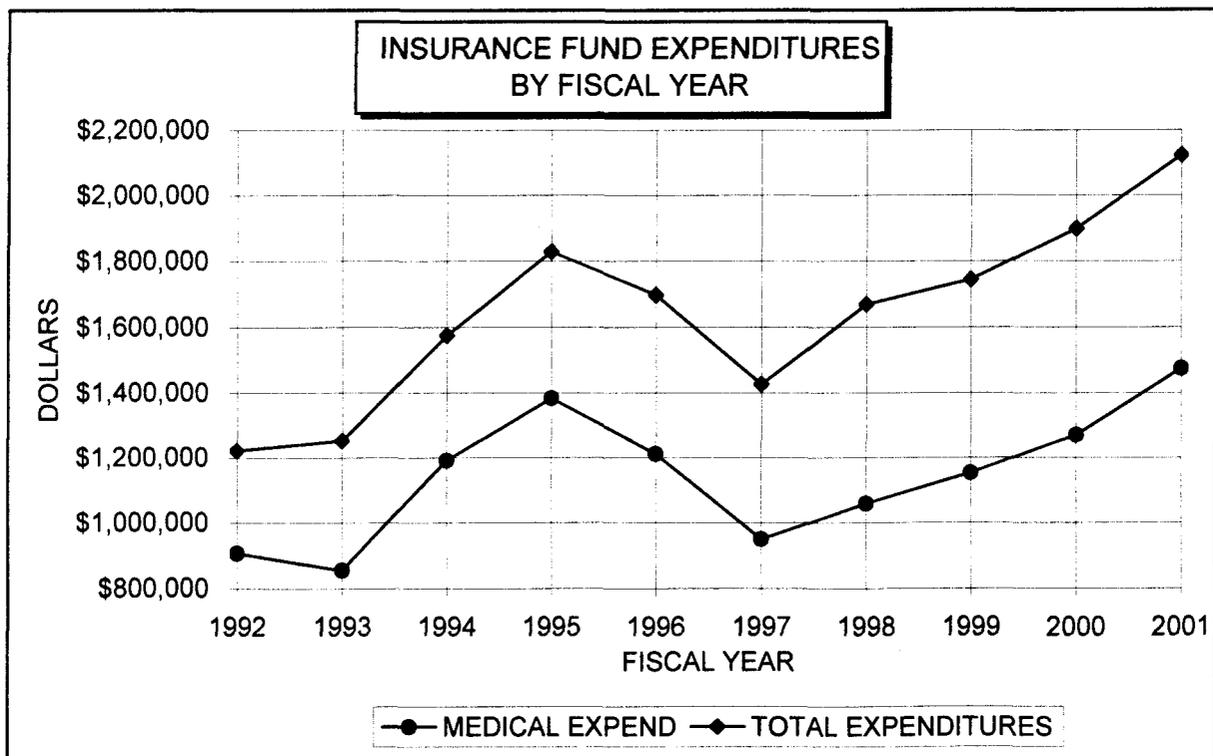
CONTRACTUAL SERVICES

5210 Professional & Cont. Services	0	1,500	1,500	1,500	0	0.0
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OTHER CHARGES

5411 Insurance - Liability	145,907	166,930	99,495	169,575	2,645	1.6
5412 Insurance - Property	47,769	50,300	47,405	50,300	0	0.0
5413 Surety Bonds	1,911	3,050	1,911	3,050	0	0.0
5416 Unemployment Compensation	8,913	4,595	3,700	4,595	0	0.0
Total Other Charges	204,500	224,875	152,511	227,520	2,645	1.2

TOTAL INSURANCE FUND EXPENSES	1,652,615	1,899,180	1,707,311	2,122,927	223,747	11.8
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CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Equipment Replacement Rental	Administrative Services	Equipment Replacement	11

ACTIVITY DESCRIPTION

The Equipment Replacement Rental Fund is an internal service fund that owns the City's vehicles and equipment (excluding Electrical Department). These assets have been obtained through the donation of equipment after initial purchase by the operating department. The purpose is to accumulate sufficient reserves through annualized rental or depreciation charges for each unit and the investment earnings of the fund itself to permit scheduled replacement without an additional subsidy from the operating fund user. In effect, the fund serves as a savings account for equipment replacement and prevents the roller coaster budgetary impact of periodic equipment purchases within an operating department's budget. When a vehicle or piece of equipment is purchased, the expected useful life is determined and a rental charge is established to recover the original purchase cost within that lifetime. The accumulated reserves, along with supplemental investment earnings, are used to purchase a replacement unit. As the anticipated replacement date for each item nears, or when operational costs become excessive, a determination is made to remove the unit from service or leave it in operation. A vehicle or piece of equipment that remains in useful condition at the end of its projected life will not be replaced automatically due to the depreciation schedule. Normally, payments to the Equipment Replacement Rental Fund continue beyond the date of full depreciation as an additional hedge against inflationary increases in replacement costs.

On page IV-31, is a listing of the equipment that is fully depreciated and eligible for replacement in fiscal 2001. The budgeted cost for replacement of this equipment is \$1,694,875.

**EQUIPMENT REPLACEMENT RENTAL FUND
CAPITAL EXPENDITURES**

The Following equipment is fully depreciated and scheduled for replacement in FY 2001

ACTIVITY	ASSET NO.	DESCRIPTION	SUGGESTED COST
864 Business Office	293	Ford Ranger Pickup, 1991	\$ 20,000
911 City Council	109	Dodge Dynasty, 1991	\$ 16,000
911 Police Chief	121	Ford Crown Victoria, 1997	\$ 16,000
913 Police Patrol	140,141,142 146,148,149	(6) Ford Crown Victoria, 1997	\$ 127,200
Fire Fighting	313	Cab & Chassis Replacement	\$ 25,000
935 Engineering	295	Ford Bronco, 1992	\$ 30,000
966 Code Enforcement	117	Dodge Dynasty, 1991	\$ 16,000
	277	Ford Bronco, 1989	\$ 22,000
	283	Chevrolet S-10, 1989	\$ 18,000
	285	Ford Bronco, 1990	\$ 22,000
	286 & 289	(2) Ford Ranger Pickup, 1990	\$ 32,000
970 Recreation & Parks	179	Pontiac 6000, 1989	\$ 16,000
	257	Dodge Ram 1/2 Ton Pickup, 1987	\$ 18,000
976 Parks	251	GMC Sierra 3/4 Ton Pickup, 1990	\$ 22,000
	272	GMC Sierra 3/4 Ton Pickup, 1988	\$ 22,000
	297	Ford F250 3/4 Ton Pickup, 1992	\$ 22,000
	785	Utility Trailer, 1986	\$ 3,000
	811	Sod Cutter, 1988	\$ 2,500
	813	Jacobsen Aerator, 1989	\$ 2,500
	816	Trailer 6 1/2 X 16, 1989	\$ 1,250
	821	Lincoln Arc Welder/Generator, 1989	\$ 1,600
	827	Topdresser, Turfcut Meter-Matic	\$ 7,500
	834	Turf-Vac Sweeper with Hose Kit, 1990	\$ 5,500
	835	Sigma Befco Tiller, 1990	\$ 1,500
	848	Smithco Super Rake, 1992	\$ 10,000
	957	Homelite Pump, 1997	\$ 750
	999	Athens Model 55 Mounted Disk, 1998	\$ 2,275
11951 Equipment Shop	208	Ford F150 Pickup, 1990	\$ 18,000
	269	GMC 3/4 Ton Pickup, 1988	\$ 22,000
	298	Ford F250 Pickup, 1992	\$ 22,000
	310	Chevrolet 1 1/2 Ton, Stake, 1959	\$ 25,000
	316	Chevrolet Fuel Truck, 1959	\$ 25,000
	758	Hotsy Steam Cleaner, 1985	\$ 2,500
	922	RTI Freon Recycling Machine, 1995	\$ 2,500
21941 Work Pool	296	Ford F250 3/4 Ton Pickup, 1992	\$ 22,000
	268	GMC 3/4 Pickup, 1988	\$ 22,000
	271	GMC 3/4 Pickup, 1988	\$ 22,000
	287	Ford Econoline Van, 1990	\$ 26,000
	292	Chevrolet Pickup, 1991	\$ 22,000
	356	Ford Tymco Air Sweeper 2 Ton, 1986	\$ 100,000
	367	GMC 2 Ton Dump, 1989	\$ 50,000
	371	GMC 2 1/2 Ton Dump, 1990	\$ 50,000
	402	Sulliscrew Air Compressor	\$ 25,000
	428	Curbing Machine, 1978	\$ 7,000
	437	Case Forklift, 1988	\$ 35,000
	510 & 512 & 522	Tar Bucket, Traffic Line Remover, Portable Patcher	\$ 7,000
	663	Ford Tractor, w/6' Mower	\$ 20,000
	688	Ford Tractor Sweeper	\$ 20,000
	676 & 690	(2) Tarco Leaf Loader	\$ 40,000
	693 & 823	(2) Salt Spreader, 1990	\$ 7,000
	817 & 819	(2) Snow Plow, 1989	\$ 5,600
	833 & 855	(2) Meyers Snow Plow	\$ 7,000
	837 & 842	(2) Homelite Concrete Saw	\$ 1,600
	861 & 888	(2) Freon Recovery System	\$ 10,000
	856 & 867	(2) Generator/Compressor	\$ 1,800
	870	Smoke Blower	\$ 900
	912 & 913	(2) Meyers 8 1/2' Snow Plow	\$ 5,600
	879 - 885	(3) Homelite 14" Saw & (4) Pavement Breaker	\$ 7,000
	New	Backhoe Attachment (Claw)	\$ 14,000
	999	(2) Homelite 2" Pump, 1998	\$ 1,800
024 Golf Course Fund	New	Power Washer, Topdresser, Other	\$ 30,000
845 Computer Services		DeskTop Computers (20) & Printers (20)	\$ 50,000
		Mobile Data Equipment	\$ 300,000
		GIS Equipment	\$ 75,000
		Records Management System	\$ 75,000
		Imaging System	\$ 15,000
862 Finance	New	Warehouse Van for Deliveries	\$ 20,000
			<u>\$ 1,694,875</u>

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Debt Service	Administrative Services	Debt Service	12

ACTIVITY DESCRIPTION

The Debt Service Fund is used for the accumulation of resources for, and the payment of, principal and interest on general long-term debt. The City's debt limit for general fund obligations is established by the City's Charter at an amount not to exceed ten percent of the City's total appraised property value. The use of general long-term debt is normally restricted to those capital improvements or projects that cannot be financed with current revenues, with the bonds repaid over a period less than or equal to the projects' useful life.

PROGRAM COMMENTS

The following is a summary of the City's general obligation debt transactions:

\$7,000,000 in General Obligation Bonds, with interest rates of 5.4 to 7.5 percent, and a \$3,000,000 variable rate loan from the Tennessee Municipal League Loan Pool were issued in 1988 to fund the renovation of Willow Brook and Woodland Elementary Schools; the construction of Emory Valley Road and other street improvements; the construction of two soccer fields; the construction of eight tennis courts at Oak Ridge High School; and Municipal Building improvements. The majority of the General Obligation Bonds were refunded in 1992 and 1994. The remaining General Obligation Bonds outstanding were retired in FY 1995. The TML loan was retired in FY 2000.

\$5,385,000 in General Obligation Bonds were issued in FY 1989 at interest rates of 6.3 to 7.25 percent to fund the construction of a new Glenwood Elementary School. A portion of these bonds were refunded in 1992 and 1994. The remaining outstanding balance of these bonds were retired in FY 1996.

\$4,950,000 in General Obligation Bonds were issued in FY 1991 at interest rates of 4.6 to 6.6 percent. The bonds were issued to fund the renovation of several municipal and sports facilities; the purchase of an 800 MHz trunking communications system; the renovation of the outdoor pool; the construction of a central fire station; and the renovation of two existing fire stations. A portion of the bonds were refunded in 1994. The remaining outstanding balance of these bonds were retired in FY 1998.

\$10,000,000 in General Obligation Refunding Bonds were issued in FY 1993 to refinance portions of prior GOB obligations (FY 1988 and 1989) financed at higher interest rates. Interest rates range from 5.1 to 5.6 percent and the bonds mature in 2008.

\$3,600,000 and \$2,575,000 in General Obligation Refunding Bonds were issued in FY 1994 to refinance portions of prior GOB issues (FY 1988, 1989, and 1991) financed at higher interest rates. Interest rates range from 4.4 to 5.5 percent and the bonds mature in 2013.

PROGRAM COMMENTS (Continued)

\$11,150,000 in General Obligation Bonds were issued in fiscal 1995 for the renovation of the High School and two City Middle Schools. Interest rates range from 4.5 to 5.6 percent with the bonds maturing in 2011. In fiscal 1995, a \$1,247,994 variable rate loan was obtained from the Tennessee Municipal Bond Fund for the purchase of land for a new Roane State Community College campus in Oak Ridge and storm drainage improvements.

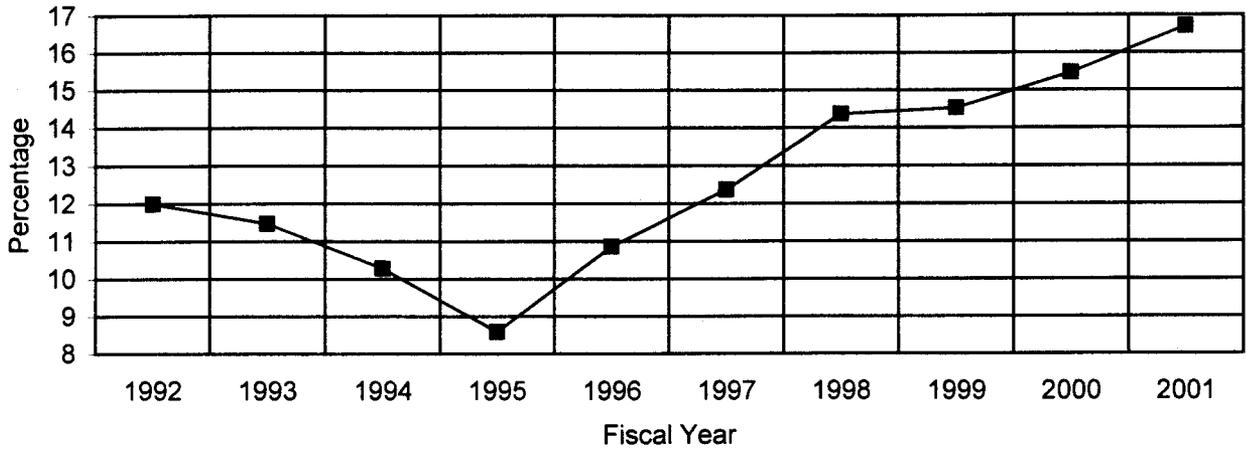
In fiscal 1996, a \$499,752 7-year note at a 5 percent interest rate was issued by the Tennessee Department of Economic & Community Development for energy efficiency renovations at the Oak Ridge Schools.

\$16,000,000 in General Obligation Bonds were issued in FY 1997, at interest rates of 5.0 to 5.375 percent, to fund construction of a new City Central Services Complex and various other City and School facility improvements and equipment, including construction of 3 baseball/softball fields at Parcel 457, Briarcliff/Laboratory Road extension, purchase of the Library MARC system and improvements at Linden Elementary School including construction of a stage and the addition of an elevator to meet ADA requirements. The bonds mature in 2014.

In fiscal 1998, a \$3,213,000 variable rate loan was obtained through Morgan Keegan's TN-LOANS program to fund demolition and remediation of the old Central Services Complex site, street resurfacing including Rutgers Avenue, storm water drainage improvements, School ADA enhancements and Willow Brook Elementary wall repairs, Melton Lake Greenway construction and other municipal building improvements.

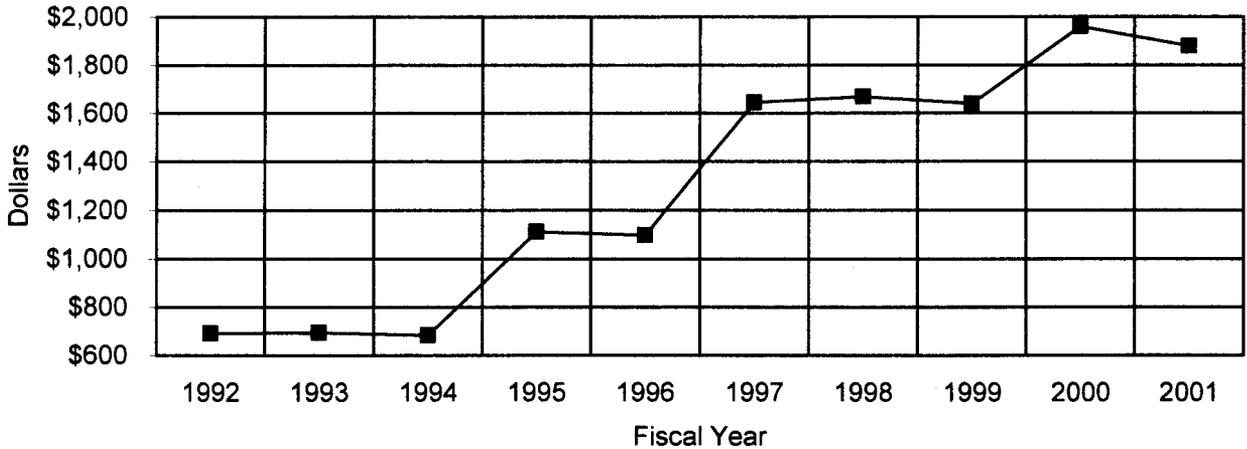
\$10,000,000 in General Obligation Bonds were issued in FY 2000, at interest rates of 4.4 to 5.6 percent and final maturity in 2016. The bond proceeds will be spent equally on City and School capital improvements. School projects include American Disabilities Act (ADA) renovations and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. City projects include storm water drainage improvements, which includes the Mitchell Road and Emory Creek projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements.

**General Obligation Debt Service vs.
General Fund Expenditures and Operating Transfers**



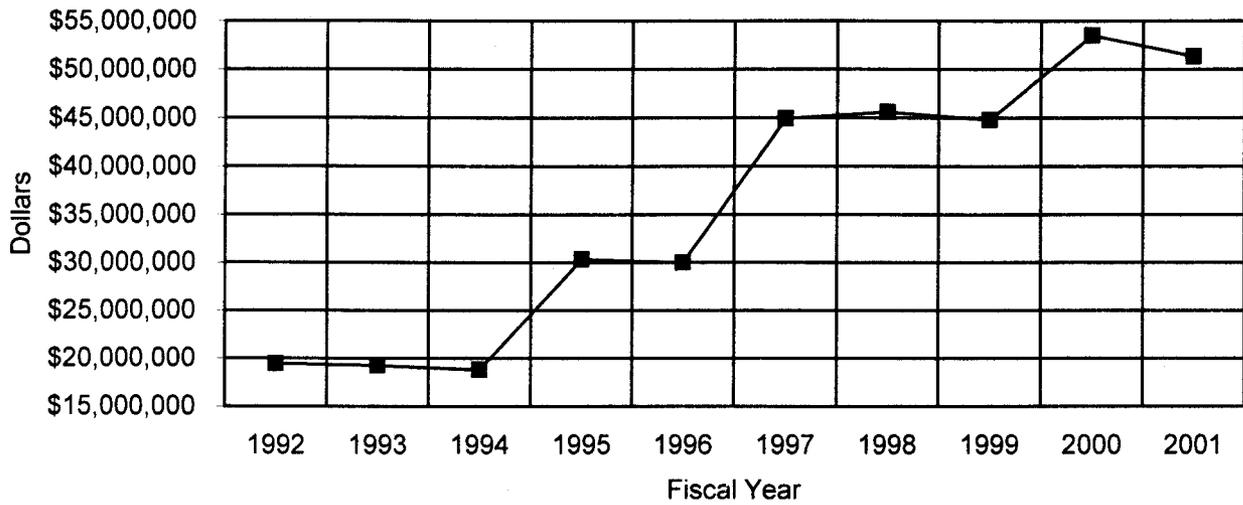
Debt Service to Expenditures shows the ratio of General Obligation principal and interest payments to General Fund expenditures and transfers. Ratings agencies generally consider over 15 percent to be a high carrying charge.

**General Obligation Debt
Per Capita**



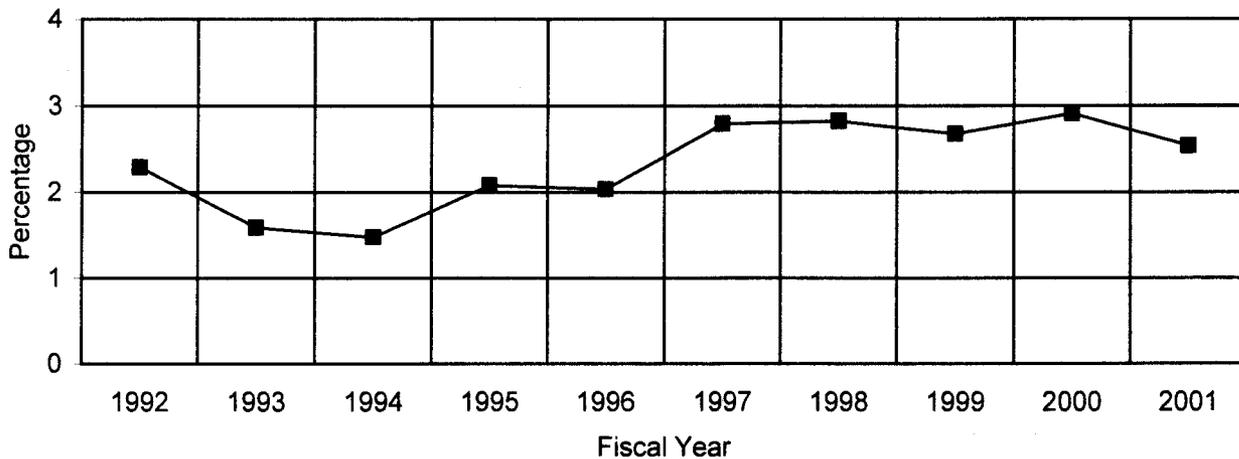
Debt Per Capita follows the same pattern as Outstanding General Debt mentioned above. Rating agencies generally consider \$1,000 to \$2,500 debt per capita to be the moderate range.

Outstanding General Obligation Debt



Outstanding General Obligation Debt simply depicts the level of indebtedness over the ten-year period. The peaks were the result of debt issuances of \$11,150,000 in FY 95, \$16,000,000 in FY 97, and \$10,000,000 in FY 00.

General Obligation Debt To Market Value



Debt to Market Value fluctuates between 2 and 4 percent. A low debt burden is considered to be below 3 percent, with a moderate debt burden falling in the 3 to 6 percent range.

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
12131 HIGH SCHOOL AND MIDDLE SCHOOL RENOVATIONS						
5210 Professional & Cont. Services	250	250	250	250	0	0.0
5439.1 Principal Retirement	175,000	185,000	185,000	325,000	140,000	75.7
5439.2 Interest Charges	584,800	576,428	576,428	564,280	(12,148)	-2.1
Total	760,050	761,678	761,678	889,530	127,852	16.8
12132 SCHOOL ENERGY LOAN						
5439.1 Principal Retirement	67,671	71,054	71,054	74,607	3,553	5.0
5439.2 Interest Charges	18,696	15,313	15,313	11,760	(3,553)	-23.2
Total	86,367	86,367	86,367	86,367	0	0.0
12141 PUBLIC IMPROVEMENTS, SERIES 1996 - CITY						
5210 Professional & Cont. Services	500	500	500	500	0	0.0
5439.1 Principal Retirement	0	534,958	534,958	559,274	24,316	100.0
5439.2 Interest Charges	808,204	808,204	808,204	781,456	(26,748)	-3.3
Total	808,704	1,343,662	1,343,662	1,341,230	(2,432)	-0.2
12142 PUBLIC IMPROVEMENTS, SERIES 1996 - SCHOOL						
5439.1 Principal Retirement	0	15,042	15,042	15,726	684	100.0
5439.2 Interest Charges	22,726	22,726	22,726	21,974	(752)	-3.3
Total	22,726	37,768	37,768	37,700	(68)	-0.2
12150 TML 1988 VARIABLE RATE LOAN - CITY						
5439.1 Principal Retirement	84,499	84,499	84,499	0	(84,499)	-100.0
5439.2 Interest Charges	19,032	8,133	11,982	0	(8,133)	-100.0
Total	103,531	92,632	96,481	0	(92,632)	-100.0
12151 TMBF 1994 VARIABLE RATE LOAN - CITY						
5439.1 Principal Retirement	19,444	20,811	20,811	22,262	1,451	7.0
5439.2 Interest Charges	46,300	69,475	50,000	68,270	(1,205)	-1.7
Total	65,744	90,286	70,811	90,532	246	0.3
12152 TN-LOAN 1997 VARIABLE RATE LOAN - CITY						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	96,072	146,845	100,000	146,845	0	0.0
Total	96,072	146,845	100,000	146,845	0	0.0
12153 TN-LOAN 1997 VARIABLE RATE LOAN - SCHOOLS						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	24,798	37,903	25,812	37,903	0	0.0
Total	24,798	37,903	25,812	37,903	0	0.0
12155 TML 1988 VARIABLE RATE LOAN - SCHOOLS						
5439.1 Principal Retirement	169,023	169,022	169,022	0	(169,022)	-100.0
5439.2 Interest Charges	38,070	16,268	23,968	0	(16,268)	-100.0
Total	207,093	185,290	192,990	0	(185,290)	-100.0
12165 GENERAL OBLIGATION BOND REFUNDING 1992 - CITY						
5210 Professional & Cont. Services	58	60	60	60	0	0.0
5439.1 Principal Retirement	15,600	85,800	85,800	182,325	96,525	112.5
5439.2 Interest Charges	101,220	100,424	100,424	96,048	(4,376)	-4.4
Total	116,878	186,284	186,284	278,433	92,149	49.5

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
12166 GENERAL OBLIGATION BOND REFUNDING 1992 - SCHOOLS						
5210 Professional & Cont. Services	242	240	240	240	0	0.0
5439.1 Principal Retirement	64,400	354,200	354,200	752,675	398,475	112.5
5439.2 Interest Charges	417,855	414,571	414,571	396,507	(18,064)	-4.4
Total	482,497	769,011	769,011	1,149,422	380,411	49.5
12167 GENERAL OBLIGATION BOND REFUNDING 1993 - CITY						
5210 Professional & Cont. Services	250	250	250	250	0	0.0
5439.1 Principal Retirement	0	0	0	115,000	115,000	100.0
5439.2 Interest Charges	167,637	167,638	167,638	167,638	0	0.0
Total	167,887	167,888	167,888	282,888	115,000	68.5
12168 GENERAL OBLIGATION BOND REFUNDING 1994 - CITY						
5210 Professional & Cont. Services	99	100	99	100	0	0.0
5439.1 Principal Retirement	279,178	167,140	167,140	55,101	(112,039)	-67.0
5439.2 Interest Charges	21,217	9,637	9,637	2,434	(7,203)	-74.7
Total	300,494	176,877	176,876	57,635	(119,242)	-67.4
12169 GENERAL OBLIGATION BOND REFUNDING 1994 - SCHOOLS						
5210 Professional & Cont. Services	151	150	151	150	0	0.0
5439.1 Principal Retirement	480,822	287,860	287,860	94,899	(192,961)	-67.0
5439.2 Interest Charges	32,393	14,713	14,713	3,716	(10,997)	-74.7
Total	513,366	302,723	302,724	98,765	(203,958)	-67.4
12170 PUBLIC IMPROVEMENTS, SERIES 1991						
5210 Professional & Cont. Services	125	0	0	0	0	0.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	0	0	0	0	0.0
Total	125	0	0	0	0	0.0
12171 PUBLIC IMPROVEMENTS, SERIES 2000 - CITY						
5210 Professional & Cont. Services	0	0	0	500	500	100.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	304,000	0	326,703	22,703	7.5
Total	0	304,000	0	327,203	23,203	7.6
12172 PUBLIC IMPROVEMENTS, SERIES 2000 - SCHOOLS						
5210 Professional & Cont. Services	0	0	0	500	500	100.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	146,000	0	326,703	180,703	123.8
Total	0	146,000	0	327,203	181,203	124.1
12999 CONTINGENCY						
5439.2 Interest Charges	0	500,000	0	500,000	0	0
TOTAL DEBT SERVICE FUND EXPENDITURES	<u>3,756,332</u>	<u>5,335,214</u>	<u>4,318,352</u>	<u>5,651,656</u>	<u>316,442</u>	<u>5.9</u>

CITY OF OAK RIDGE

FUND Solid Waste	DEPARTMENT Administrative Services	ACTIVITY Solid Waste	NUMBER 19
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ACTIVITY DESCRIPTION

This Fund provides for the collection and disposal of all residential solid wastes generated in the City. The goal is to contribute to the health and welfare of the community by providing a quality level of refuse collection, while at the same time, continually striving to identify and recommend measures which improve the efficiency of the service to the public. State legislation adopted in 1992 required the City to establish a separate fund to account for solid waste management expenditures.

Residential collection is performed once a week at the back door and once a week at curbside for recyclable items. The City contracts with Browning-Ferris Industries (BFI) for the collection and disposal of residential solid waste. The current multiyear contract provides for annual increases in contract payments determined by a formula calculated on an increase of 90 percent of the change in the Consumer Price Index. \$1,339,750 is budgeted in fiscal 2001 for residential solid waste collection services. This includes an annual spring clean-up and fall brush collection. The contractor is also responsible for the operation of a convenience center for disposing of residential waste and recyclable items, budgeted at a cost of \$261,400 for fiscal 2001. The budget also includes \$65,000 for mulching brush and Christmas Trees.

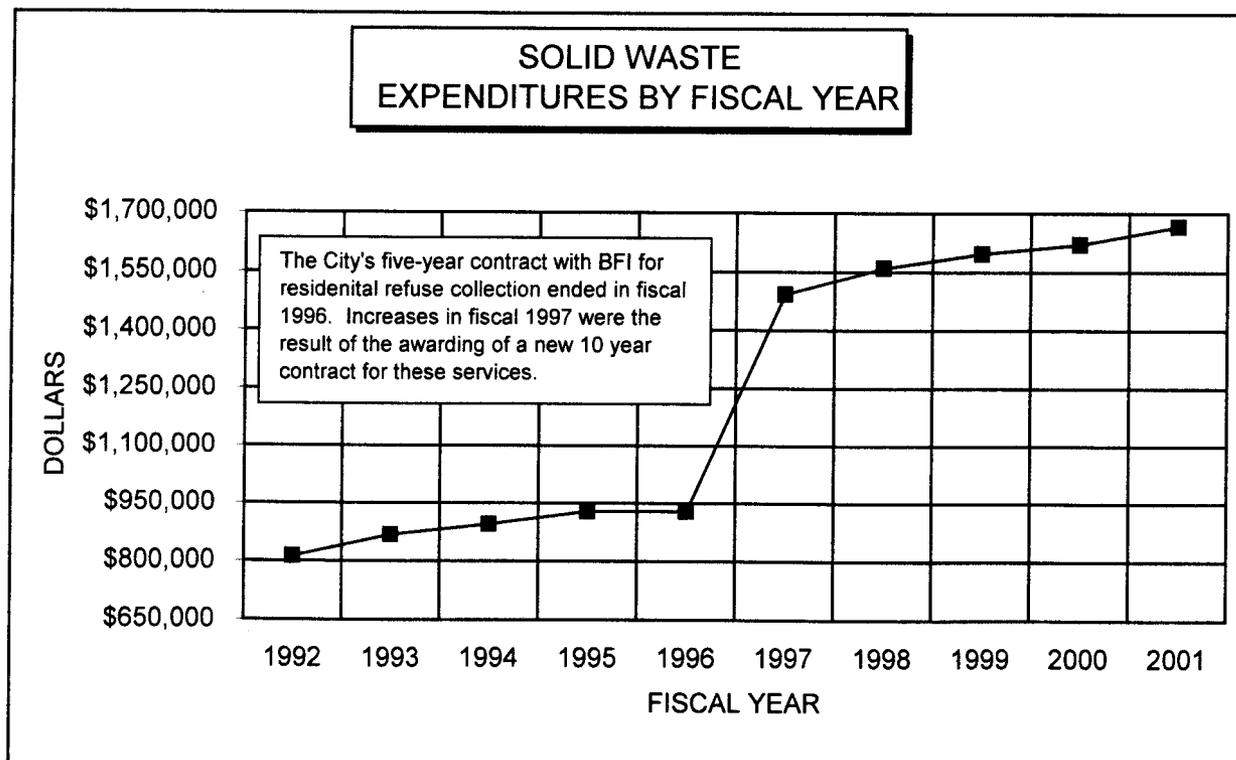
Funding for all services accounted for in the Solid Waste Fund are provided from a \$5 per month refuse fee charged to residential utility customers on their utility bill with the remainder provided through an operating transfer from the General Fund. Commercial utility customers are not charged a fee, as the City does not provide commercial refuse collection.

PERFORMANCE OBJECTIVES

1. Ensure that complaints of missed collection service remain at or below one percent of services delivered.
2. Assist the Contractor in maintaining a level and quality of service that will lessen complaints.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Residential service locations	11,645	11,700	11,645	11,700
Service complaints per 1,000 service Deliveries	1.0	1.0	1.0	1.0

SOLID WASTE FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
5210 Residential Refuse Pickup & Recycle Service	1,243,220	1,268,200	1,262,435	1,295,400	27,200	2.1%
5210 Convenience Center Rental	250,982	256,100	254,700	261,400	5,300	2.1%
5210 Roane County Landfill	12,631	22,440	20,000	22,000	-440	-2.0%
5210 Annual Brush Collection	21,427	22,000	21,775	22,350	350	1.6%
5210 Mulching Contract	51,420	34,680	31,000	35,000	320	0.9%
5235 Support Services for Mulching	16,651	30,000	30,000	30,000	0	100.0%
Total Solid Waste Fund Expenditures	<u>1,596,331</u>	<u>1,633,420</u>	<u>1,619,910</u>	<u>1,666,150</u>	<u>32,730</u>	<u>2.0%</u>



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Capital Projects	Administrative Services	Capital Projects	29

ACTIVITY DESCRIPTION

The purpose of the Capital Projects Fund is to account for School and Municipal capital improvements. These projects are normally funded through the issuance of general obligation bonds or loans.

PROGRAM COMMENTS

Capital improvements totaling \$7,611,377 are budgeted for fiscal 2001, primarily funded from the proceeds of \$10,000,000 in general obligation bonds issued in January 2000. The \$10 million in bond proceeds are to be used equally for the financing of City and School capital projects. In fiscal 2001, \$2,653,637 is budgeted for School capital projects and \$4,957,740 for City capital improvements.

Major School capital improvements budgeted for fiscal 2000 include improvements to comply with the American Disabilities Act (ADA) and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. \$300,000 is also allocated for initial design costs and site selection for a new School Administration and Preschool facility. Construction costs for the new facility are estimated at \$4.8 million and the issuance of long-term debt will be required to finance construction of the building.

Major City capital improvements budgeted for fiscal 2000 include storm water drainage improvements, which includes the Mitchell Road and Emory Creek projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements. \$150,000 is budgeted for initial design and engineering costs for a new Senior Center facility. Construction of a new Senior Center is estimated at \$1.5 million and will require the issuance of long-term debt to finance construction.

CAPITAL PROJECTS FUND	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001
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School Expenditures:

29201 Willow Brook Walls	203,874	195,000	4,136	0
29209 ADA Improvements	76,392	426,300	323,067	500,000
29210 Linden Elementary Renovation/Chiller	2,227	300,000	16,363	283,637
29211 Site Improvements				
Bleachers	76,005	100,000	8,970	0
Soccer Field	0	150,000	150,000	0
School Lot Pavings	0	283,000	263,080	0
Blankenship Field Fence	0	80,000	0	10,000
Ben Martin Track Fence	0	30,000	0	20,000
ORHS Auditorium-Lighting & Sound	0	90,000	0	90,000
ORHS, JMS, RMS-Auditorium Curtains	0	36,000	0	30,000
ORHS Auditorium Seating	0	0	0	280,000
ORHS & RMS Window Replacements	0	0	0	700,000
Systemwide Administrative Technology	0	0	0	250,000
29213 Roof Replacements	3,200	575,000	582,740	190,000
29214 School Administration Bldg. Replacement	0	0	0	300,000
Total School Expenditures	<u>361,698</u>	<u>2,265,300</u>	<u>1,348,356</u>	<u>2,653,637</u>

City Expenditures:

29100 Debt Issuance Costs	0	99,727	122,800	0
29300 Miscellaneous City Projects				
GIS Equipment	0	80,000	0	0
911 Equipment	0	126,751	0	0
Bullet Proof Vests	0	30,000	0	15,000
Irrigation Pump	0	0	0	250,000
29307 Municipal Building Improvements:				
Police Area Renovation	206,172	200,000	21,500	0
HVAC Replacement	42,944	0	18,204	0
Telephone System	122,193	0	0	0
Asbestos & HVAC Removal	0	60,000	55,021	0
29312 Pool Improvements	0	0	0	75,000
29313 Fire Station Improvements:				
Structural Repairs #2	25,777	0	0	0
Roof #3	0	15,000	0	0
HVAC Repairs	0	0	0	100,000
29314 Civic Center and Library Improvements:				
Civic Center Plumbing	142,244	110,000	0	0
Civic Center Roof	0	0	0	125,000
Library Roof	0	45,000	51,125	75,000
Clean & Seal Building Exteriors	62,857	72,000	0	0
Insurance Proceeds Cleaning Damage	0	0	(85,557)	0
Repair Damage From Clean & Seal	0	0	76,526	0

CAPITAL PROJECTS FUND	ACTUAL 1999	BUDGET 2000	PROJECTED 2000	BUDGET 2001
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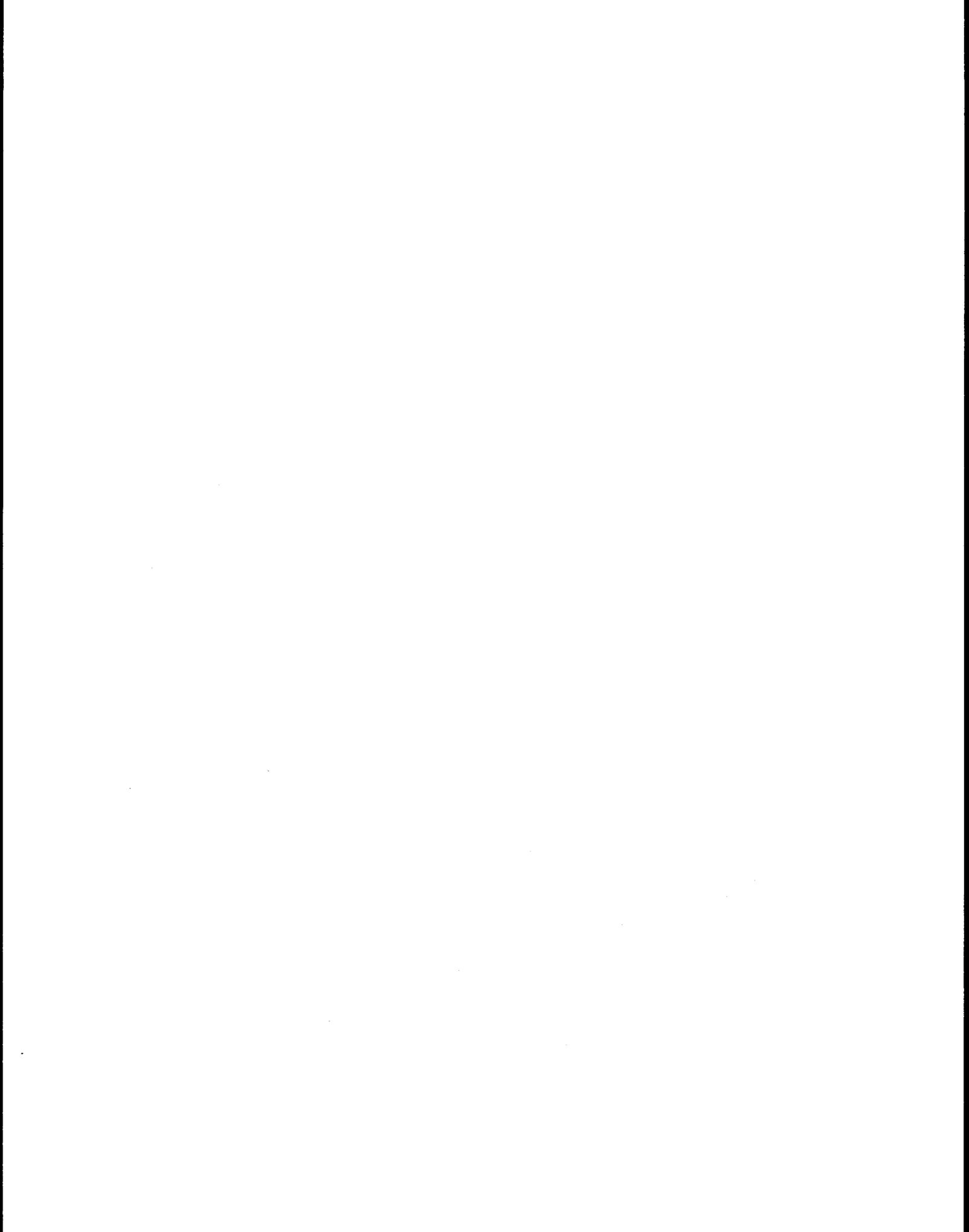
City Expenditures (Continued):

29318	Central Service Center	12,835	0	0	0
29319	Library MARC System	9,026	0	0	0
29320	301 Broadway Building HVAC	29,673	45,000	0	45,000
29322	Storm Water Drainage				
	Mitchell Road & Miscellaneous	58,215	295,068	11,362	349,000
	Emory Valley Storm Water Management	0	690,000	78,861	672,000
	EPA Storm Water Mandate	0	0	0	125,000
29325	Briarcliff/Laboratory Road Extension	(81,571)	0	2,926	70,000
29326	Paving City Parking Lots	61,120	36,900	0	0
29327	Scarboro Center Roof	31,175	35,000	0	0
29328	176 Lafayette Drive Redevelopment	(44,771)	0	0	0
29329	Animal Shelter Police Dogs Addition	0	0	0	87,000
29340	Ambulance Building - Wiring	0	0	0	16,000
29330	Southwest Quadrant	801	524,504	69,402	398,000
29331	Rutgers Avenue Improvements	43,946	0	1,523	0
29332	Intersection Improvements - Highland	9,610	15,000	0	0
29333	Sidewalk Maintenance	0	0	0	30,000
29324	Senior Center Construction Design	0	0	5,000	150,000
29321	Parcel 457 Baseball Fields Construction	16,980	0	1,320	0
29306	Jackson Square Tennis Courts	287,572	0	5,741	0
29317	Playground ADA Improvements	14,923	40,000	2,531	20,000
	Greenways:				
29404	Phase I	(11,858)	0	0	0
29491	Phase II	320	244,400	4,365	244,000
29492	Phase III	0	377,335	53,500	450,000
29493	Emory Valley Road Greenway	0	0	53,600	546,740
29405	Oak Ridge Marina				
	Roof	0	20,000	12,400	0
	Rowing Improvements	0	140,000	0	140,000
29408	A K Bissell Park - Handicap Bell Access	0	25,000	0	25,000
29411	Carl Yearwood Park - Skate Boarding	52,505	55,895	7,029	0
29418	Solway Park - Handicap Fishing Pier	0	0	0	25,000
29999	Contingency	0	865,000	0	925,000
	Total City Expenditures	<u>1,092,688</u>	<u>4,247,580</u>	<u>569,179</u>	<u>4,957,740</u>
	TOTAL EXPENDITURES	<u>1,454,386</u>	<u>6,512,880</u>	<u>1,917,535</u>	<u>7,611,377</u>

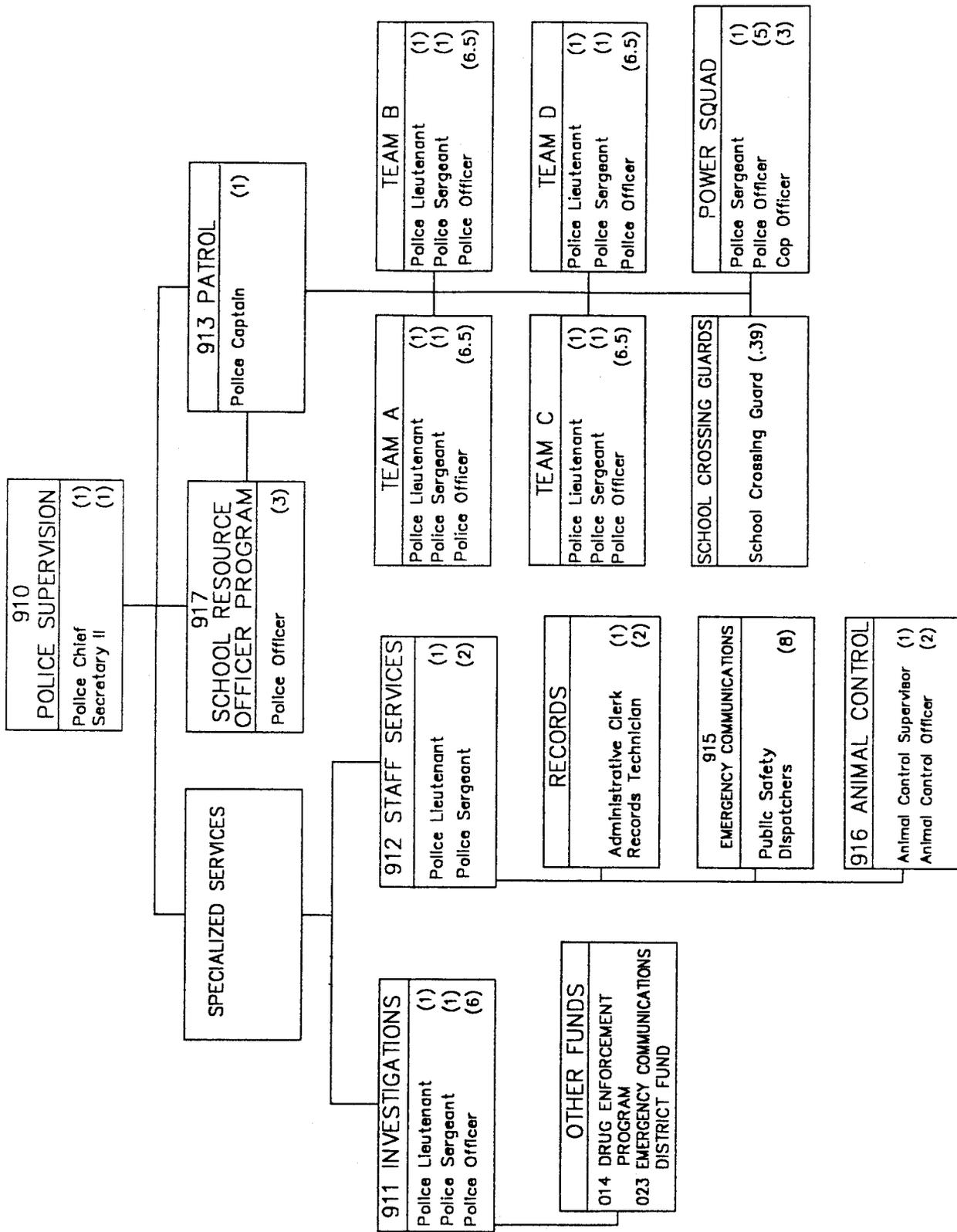
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Police



POLICE DEPARTMENT



POLICE DEPARTMENT

The Oak Ridge Police Department is responsible for enhancing the safety and security of all residents and other persons working in or visiting the City. The Department strives to maintain peace and order throughout the community by education, prevention of criminal activity, response to calls for assistance, and reports of criminal law violations. Comprised of 62 uniform officers (includes Animal Control) and 14 non-uniform support personnel, the Department is organized into the following activities: Supervision, Investigations, Staff Services, Patrol, Emergency Communications, Animal Control and School Resource Officer Program. A Police Chaplain and other associate chaplains provide counseling assistance to crime victims, indigent families and individuals, and departmental personnel on a voluntary basis.

The Department is also responsible for administering the Emergency Communications District Fund and the Drug Fund. The Emergency Communications Fund is an Enterprise Fund utilized to account for the proceeds of a surcharge on telephones in the City's 911 district which is used to support the City's 911 and other emergency communication systems. The Drug Fund is Special Revenue Fund utilized to account for drug related revenue and expenditures directly related to drug curtailment activities.

The Investigations and Patrol activities work jointly to investigate all serious crimes, which include murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft. In fiscal 1999, Part 1 serious crimes totaled 1757 which represented a 5 percent decrease from the prior year. The primary cause of the decrease is attributable to fewer larceny cases. The crime clearance rate was 35.6 percent. In fiscal 1999, the Department responded to 39,114 calls for service. The Patrol activity issued 6,710 traffic citations and investigated 1,424 accidents.

The Animal Control activity, in cooperation with the Anderson County Humane Society, operates a model animal control program. Anderson County, the City of Clinton, and the City of Oliver Springs utilized the animal shelter facility on a fee basis. During fiscal 1999, 834 animals were adopted, which represents 35 percent of the total animals received by the shelter, and another 218 (15 percent) were reclaimed by their owners.

The School Resource Officer Program utilizes three police officers that are dedicated solely to working within the school system. The officers are stationed at each of the two Middle Schools and at the High School and also present DARE programs to the elementary schools. The objectives of this program are not only to decrease the number of crimes committed at or near school property, but to provide educational programs on topics such as drugs, law and justice, and to provide a means for positive interaction between the police and youth of the community.

POLICE DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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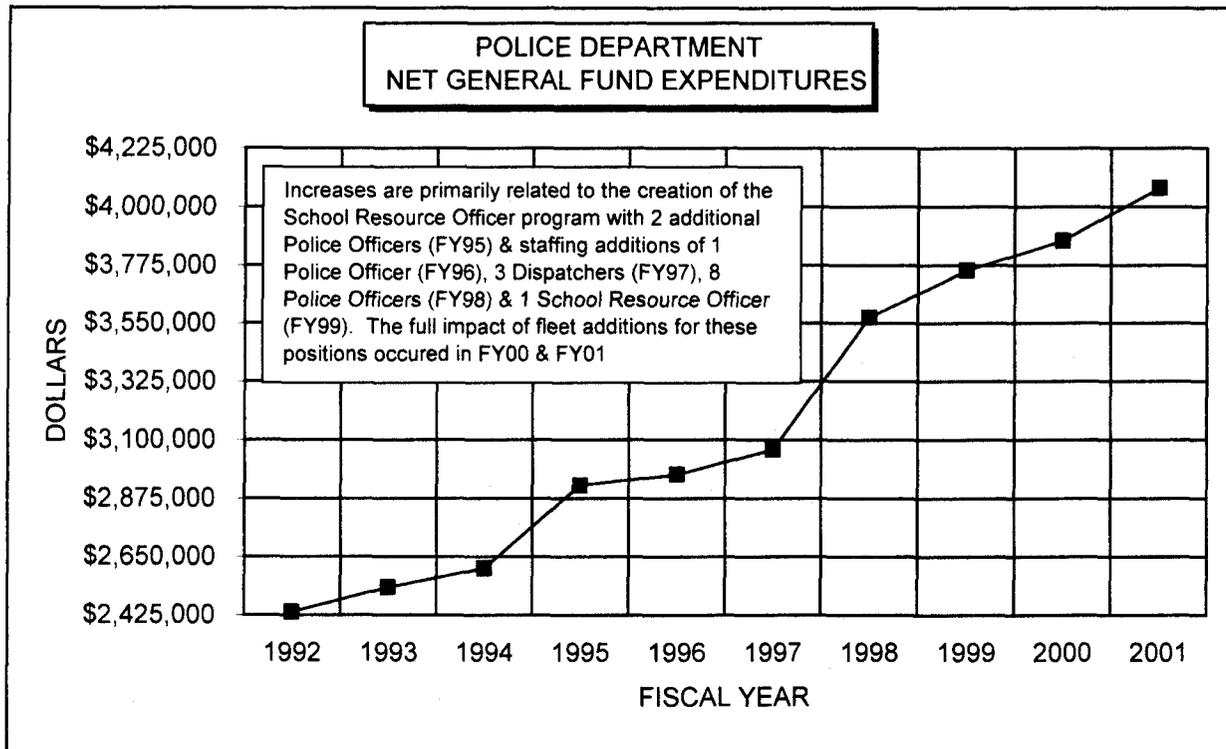
GENERAL FUND

910 Supervision	135,675	141,564	147,306	147,174	5,610	4.0
911 Investigations	442,225	420,125	407,453	447,285	27,160	6.5
912 Staff Services	281,405	289,091	295,764	305,668	16,577	5.7
913 Patrol	2,359,511	2,481,465	2,433,049	2,553,389	71,924	2.9
915 Emergency Communications	235,007	261,453	261,606	269,385	7,932	3.0
916 Animal Control	180,170	198,870	193,866	206,596	7,726	3.9
917 School Resource Officer Program	122,270	127,867	130,881	142,961	15,094	11.8
Total General Fund	3,756,263	3,920,435	3,869,925	4,072,458	152,023	3.9

OTHER FUNDS

014 Drug Fund	31,940	100,000	68,630	100,000	0	0.0
023 Emergency Communications Fund	227,251	230,915	231,579	239,915	9,000	3.9
Total Other Funds	259,191	330,915	300,209	339,915	9,000	2.7

TOTAL POLICE DEPARTMENT	4,015,454	4,251,350	4,170,134	4,412,373	161,023	3.8
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CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Supervision	910

ACTIVITY DESCRIPTION

Police Supervision administers the resources of the Police Department, supervises all police operations and plans and coordinates programs designed to accomplish the department's objectives.

The primary goals of the Police Department are as follows: (1) protection of life and property; (2) maintenance of law and order with justice; (3) identification and arrest of criminals; (4) prevention of crime; (5) regulation of noncriminal behavior; (6) provision of public assistance; and (7) promotion of department professionalism and training.

The Department's first priority is responding to emergency situations, including areas of responsibility imposed by law and tradition and other emergencies for which no other governmental agency is responsible. Second priority is the suppression of crime and prosecution of violators. Third priority is the apprehension of violators of other laws and ordinances, including traffic offenses.

PERFORMANCE OBJECTIVES

1. Oversee and manage the accomplishment of the department's performance objectives.
2. Oversee the development of operational action plans to achieve department objectives.
3. Maintain a current Policy and Procedures Manual through periodic update.
4. Continue to enhance and expand community oriented policing.

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2001.

City of Oak Ridge, Tennessee
Activity Detail

910 Police Supervision

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	98,373	101,356	105,992	105,009	3,653	3.6
5131. Regular Overtime Pay	1,318	1,094	1,673	1,094	0	.0
5141. Social Security	7,513	7,508	7,824	8,025	517	6.9
5150. Retirement	5,744	5,863	6,234	7,215	1,352	23.1
5160. Medical Insurance	7,192	8,096	8,096	8,124	28	.3
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	120,380	124,181	130,083	129,731	5,550	4.5
Contractual Services						
5201. Rents	0	160	0	160	0	.0
5207. Dues, Memberships & Sub.	293	670	670	670	0	.0
5210. Prof. & Contractual Ser.	183	0	0	0	0	.0
5212. Utility Services	2,592	2,400	2,400	2,400	0	.0
5220. Travel, Schools, & Conf.	2,183	2,069	2,069	2,069	0	.0
5235. Repair & Maintenance	0	100	100	100	0	.0
5236.13 Other Equipment Maint.	258	675	675	675	0	.0
5289. Vehicle/Equip Use Charge	7,830	9,200	9,200	9,260	60	.7
Total Contractual Services	13,339	15,274	15,114	15,334	60	.4
Commodities						
5310. Supplies	1,232	574	574	574	0	.0
5320. Books/Education Material	202	475	475	475	0	.0
5325. Uniforms/Safety Equip.	0	100	100	100	0	.0
5330. Small Tools/Equipment	472	410	410	410	0	.0
5334. Other Commodities	0	500	500	500	0	.0
Total Commodities	1,906	2,059	2,059	2,059	0	.0
Other Charges						
5410. Insurance	50	50	50	50	0	.0
Total Other Charges	50	50	50	50	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	135,675	141,564	147,306	147,174	5,610	4.0
Reduction of Costs						
TOTAL NET EXPENDITURES	135,675	141,564	147,306	147,174	5,610	4.0

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Investigations	NUMBER 911
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ACTIVITY DESCRIPTION

The Investigations division conducts follow-up investigations of violent and serious crimes; drug enforcement, vice crime and all reported hate crimes. The division consists of general criminal investigations and drug enforcement investigations that conduct covert operations. The division maintains the departments technical and electronics laboratories; search, recover, identify and preserve evidence.

PERFORMANCE OBJECTIVES

1. Achieve a 25 percent serious crime clearance rate.
2. Achieve a 75 percent clearance rate of violent serious crimes.
3. Maintain a burglary clearance rate of 20%.
4. Conduct pro-active covert operations, involving illegal drug sales and vice crimes.

PERFORMANCE MEASURES	ACTUAL FY 1998**	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Serious Crimes (including simple assault)	1,851	1,900	1,757	1,800
Serious Crimes clearance rate	32%	25%	35%	25%
Crimes against persons clearance rate	78%	75%	66%	75%
Burglaries	225	250	159	200
Burglary clearance rate	19%	20%	26%	20%

** Due to a computer conversion, actual performance measure statistics are not available for fiscal 1999.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services declined \$2,144 for Equipment Use Charges to cease rental charges for vehicles for which replacement has been fully funded.

City of Oak Ridge, Tennessee
Activity Detail

911 Investigations

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	294,093	289,229	260,790	311,440	22,211	7.7
5131. Regular Overtime Pay	39,887	18,780	35,516	18,780	0	.0
5141. Social Security	25,566	23,011	22,479	25,034	2,023	8.8
5150. Retirement	18,921	17,593	17,156	22,455	4,862	27.6
5160. Medical Insurance	28,248	31,740	31,740	31,888	148	.5
5175. Workers Compensation	2,485	2,734	2,734	2,734	0	.0
Total Personal Services	409,200	383,087	370,415	412,331	29,244	7.6
Contractual Services						
5201. Rents	0	1,190	0	1,190	0	.0
5207. Dues, Memberships & Sub.	100	100	100	100	0	.0
5210. Prof. & Contractual Ser.	100	1,500	1,500	1,500	0	.0
5212. Utility Services	3,461	4,100	5,290	4,100	0	.0
5220. Travel, Schools, & Conf.	4,192	4,083	4,083	4,083	0	.0
5235. Repair & Maintenance	0	100	100	100	0	.0
5236.13 Other Equipment Maint.	252	702	702	702	0	.0
5289. Vehicle/Equip Use Charge	11,008	11,514	11,514	9,370	2,144-	18.6-
Total Contractual Services	19,113	23,289	23,289	21,145	2,144-	9.2-
Commodities						
5310. Supplies	4,388	3,346	3,346	3,346	0	.0
5320. Books/Education Material	75	100	100	100	0	.0
5325. Uniforms/Safety Equip.	965	2,200	2,200	2,260	60	2.7
5330. Small Tools/Equipment	546	315	315	315	0	.0
Total Commodities	5,974	5,961	5,961	6,021	60	1.0
Other Charges						
5410. Insurance	7,938	7,788	7,788	7,788	0	.0
Total Other Charges	7,938	7,788	7,788	7,788	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	442,225	420,125	407,453	447,285	27,160	6.5
Reduction of Costs						
TOTAL NET EXPENDITURES	442,225	420,125	407,453	447,285	27,160	6.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Staff Services	NUMBER 912
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ACTIVITY DESCRIPTION

The Staff Services section supervises Police Records, monitors training for sworn personnel in accordance with minimum POST standards, maintains custody of all evidence and performs any other staff functions as assigned. The mission of police records is to maintain information on investigations and supporting files, provide limited statistical analysis, and provide for the dissemination of appropriate information to the public and other law enforcement agencies in accordance with legal requirements and departmental policy.

PERFORMANCE OBJECTIVES

1. Monitor training received by sworn personnel to ensure compliance with minimum POST Standards.
2. Conduct training and implement Vision Records Management System for updates records staff.
3. Review Department report forms as they relate to RMS.
4. Monitor the property control system and conduct random internal audits.
5. Provide information to the public without unreasonable delay and in accordance with legal requirements.

PERFORMANCE MEASURES	ACTUAL FY 1998**	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Projected minimum training to meet POST requirements.	3,500	2,360	2,360	2,920

** Due to a computer conversion, actual performance measure statistics are not available for fiscal 1999.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$5,420 for annual maintenance and replacement charges for computer hardware and software related to the Police Vision package purchased in late fiscal 1999.

City of Oak Ridge, Tennessee
Activity Detail

912 Staff Services

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	218,643	217,739	221,654	222,245	4,506	2.1
5131. Regular Overtime Pay	2,449	2,863	5,195	2,863	0	.0
5141. Social Security	16,309	16,604	16,727	16,708	104	.6
5150. Retirement	12,726	12,567	13,135	15,307	2,740	21.8
5160. Medical Insurance	17,694	20,055	20,055	23,852	3,797	18.9
5175. Workers Compensation	600	660	660	660	0	.0
Total Personal Services	268,421	270,488	277,426	281,635	11,147	4.1
Contractual Services						
5201. Rents	2,157	2,565	2,300	2,565	0	.0
5207. Dues, Memberships & Sub.	233	110	110	110	0	.0
5212. Utility Services	1,858	2,200	2,200	2,200	0	.0
5220. Travel, Schools, & Conf.	2,387	1,830	1,830	1,830	0	.0
5236.13 Other Equipment Maint.	2,305	7,813	7,813	13,233	5,420	69.4
Total Contractual Services	8,940	14,518	14,253	19,938	5,420	37.3
Commodities						
5310. Supplies	3,350	2,600	2,600	2,600	0	.0
5320. Books/Education Material	60	0	0	0	0	.0
5325. Uniforms/Safety Equip.	509	500	500	510	10	2.0
5330. Small Tools/Equipment	0	750	750	750	0	.0
5334. Other Commodities	0	110	110	110	0	.0
Total Commodities	3,919	3,960	3,960	3,970	10	.3
Other Charges						
5410. Insurance	125	125	125	125	0	.0
Total Other Charges	125	125	125	125	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	281,405	289,091	295,764	305,668	16,577	5.7
Reduction of Costs						
TOTAL NET EXPENDITURES	281,405	289,091	295,764	305,668	16,577	5.7

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Patrol	NUMBER 913
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ACTIVITY DESCRIPTION

The basic responsibility of the uniformed Patrol force is to ensure community peace through the prevention, detection and investigation of crimes; the apprehension of criminal and traffic law violators; the regulation and control of traffic on city streets; and the provision of miscellaneous information and services to citizens and visitors on noncriminal matters.

Activity goals are to deter crime through visible patrol; to investigate crimes and apprehend criminal violators; to regulate traffic in such a manner as to ensure, to the greatest extent possible, the safe movement of traffic; to provide noncriminal assistance to the public as appropriate.

PERFORMANCE OBJECTIVES

1. Maintain level of Part I crime at the 1997 level of 1,903.
2. Maintain ratio of arrests to reported Part I offenses at or above the FY 1992 level of 28.6%.
3. Maintain a minimum Part I crime clearance ratio of 10.1 per staff-year.
4. Reduce the ratio of injuries to accidents occurring at the ten highest traffic accident locations.
5. Continue to improve the highly visible, low manpower intensive community-wide public relations campaign aimed at improving relations with the youth.
6. Maintain level of traffic enforcement at 6,500 citations, warnings and repair notices.

PERFORMANCE MEASURES	ACTUAL FY 1998**	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Serious crimes	1,851	1,903	1,757	1,903
Serious crimes per population	1:15	1:14	1:15	1:14
Part I arrests	511	590	626	600
Arrests to serious offenses	28%	28%	35%	28%
Serious crimes cleared	588	580	626	600

** Due to a computer conversion, actual performance measure statistics are not available for fiscal 1999.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$38,553 or 13.9% related to equipment. Budgeted costs for maintenance and replacement of computer hardware/software increased \$15,795 related to the Police Vision software package purchased in late fiscal 1999. Equipment Use Charges increased \$22,988 to fund maintenance and replacement of an expanded police vehicle fleet.

Reduction of Costs includes proceeds from billings to other entities, such as the Schools, for contracted services provided by the police department.

City of Oak Ridge, Tennessee
Activity Detail

913 Patrol

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,475,288	1,571,267	1,528,486	1,576,644	5,377	.3
5120. Salaries-Temp. Employees	2,560	5,636	2,000	5,989	353	6.3
5131. Regular Overtime Pay	104,507	118,102	120,521	120,000	1,898	1.6
5141. Social Security	120,392	127,765	124,276	128,337	572	.4
5150. Retirement	91,146	96,375	95,478	115,371	18,996	19.7
5160. Medical Insurance	161,389	175,140	175,140	174,621	519-	.3-
5175. Workers Compensation	31,809	34,990	34,990	34,990	0	.0
Total Personal Services	1,987,091	2,129,275	2,080,891	2,155,952	26,677	1.3
Contractual Services						
5201. Rents	0	2,982	2,982	2,982	0	.0
5205. Printing & Dup. Charges	975	2,200	2,200	2,200	0	.0
5206. Mailing & Delivery	0	25	25	25	0	.0
5207. Dues, Memberships & Sub.	385	130	130	130	0	.0
5210. Prof. & Contractual Ser.	64	2,300	2,300	2,300	0	.0
5212. Utility Services	9,583	10,490	10,220	10,260	230-	2.2-
5220. Travel, Schools, & Conf.	11,871	12,164	12,164	12,164	0	.0
5235. Repair & Maintenance	7,389	7,928	7,928	7,928	0	.0
5236.13 Other Equipment Maint.	486	11,160	11,160	26,955	15,795	141.5
5289. Vehicle/Equip Use Charge	235,953	228,264	228,264	251,252	22,988	10.1
Total Contractual Services	266,706	277,643	277,373	316,196	38,553	13.9
Commodities						
5310. Supplies	18,613	17,048	17,048	17,048	0	.0
5320. Books/Education Material	4,374	6,380	6,380	6,380	0	.0
5325. Uniforms/Safety Equip.	13,483	14,600	14,600	14,980	380	2.6
5330. Small Tools/Equipment	25,012	3,815	3,815	3,815	0	.0
5334. Other Commodities	1,196	1,370	1,370	1,370	0	.0
Total Commodities	62,678	43,213	43,213	43,593	380	.9
Other Charges						
5410. Insurance	55,064	56,148	56,148	56,148	0	.0
Total Other Charges	55,064	56,148	56,148	56,148	0	.0
Capital Expenditures						
5540 Machinery & Equipment	6,388	0	0	0	0	.0
Total Capital Expenditures	6,388	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	2,377,927	2,506,279	2,457,625	2,571,889	65,610	2.6
Reduction of Costs						
5610. Recovered from Users	18,416-	24,814-	24,576-	18,500-	6,314	25.4-
TOTAL NET EXPENDITURES	2,359,511	2,481,465	2,433,049	2,553,389	71,924	2.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Emergency Communications	NUMBER 915
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ACTIVITY DESCRIPTION

The Emergency Communications activity provides emergency communication and dispatch services for Fire, Police and county ambulance services in Oak Ridge. In addition this activity coordinates maintenance for and manages the city's 800Mhz trunked radio system and the 911 telephone system. The goal is to provide effective methods of communication between citizens and the members of all emergency services of the City.

PERFORMANCE OBJECTIVES

1. Train all public safety dispatchers in the use of the Vision CAD software system updates.
2. Dispatch all police, fire, and ambulance calls timely and accurately.
3. Maintain training of all Public Safety Dispatchers in accordance with APCO standards.
4. Implement new Poistron 911 system that is capable of tracking cellular telephones.

PERFORMANCE MEASURES	ACTUAL FY 1998**	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Total calls for service	36,742	41,000	39,114	41,000

** Due to a computer conversion, actual performance measure statistics are not available for fiscal 1999.

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2001.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

915 Emergency Communications

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	211,993	234,493	232,409	240,762	6,269	2.7
5131. Regular Overtime Pay	9,458	12,000	12,189	12,000	0	.0
5141. Social Security	16,698	18,384	18,712	19,109	725	3.9
5150. Retirement	12,710	13,997	14,162	17,187	3,190	22.8
5160. Medical Insurance	27,802	31,430	31,430	31,492	62	.2
5175. Workers Compensation	960	1,056	1,056	1,056	0	.0
Total Personal Services	279,621	311,360	309,958	321,606	10,246	3.3
Contractual Services						
5201. Rents	3,240	3,350	5,393	3,350	0	.0
5207. Dues, Memberships & Sub.	0	150	150	150	0	.0
5212. Utility Services	1,672	2,150	1,700	1,770	380-	17.7-
5220. Travel, Schools, & Conf.	2,135	2,871	2,871	2,871	0	.0
5235. Repair & Maintenance	5,450	2,150	2,150	2,150	0	.0
5236.13 Other Equipment Maint.	606	810	810	810	0	.0
Total Contractual Services	13,103	11,481	13,074	11,101	380-	3.3-
Commodities						
5310. Supplies	909	1,550	1,550	1,550	0	.0
5320. Books/Education Material	189	0	0	0	0	.0
5325. Uniforms/Safety Equip.	147	2,000	2,000	2,050	50	2.5
5330. Small Tools/Equipment	0	225	225	225	0	.0
Total Commodities	1,245	3,775	3,775	3,825	50	1.3
Other Charges						
5410. Insurance	200	200	200	200	0	.0
Total Other Charges	200	200	200	200	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	294,169	326,816	327,007	336,732	9,916	3.0
Reduction of Costs						
5670. Recovered from Funds	59,161-	65,363-	65,401-	67,347-	1,984-	3.0
TOTAL NET EXPENDITURES	235,008	261,453	261,606	269,385	7,932	3.0

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Animal Control	NUMBER 916
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ACTIVITY DESCRIPTION

This activity includes operation of the Animal Shelter and the enforcement of City animal control ordinances through animal registration, city patrol, apprehension of animals running at large, quarantine of bites, answering of citizen complaints, and follow-up on suspected rabies cases.

PERFORMANCE OBJECTIVES

1. Maintain the number of animal bites at fifty or less per year.
2. Increase the number of registered animals through enforcement and public education.
3. Continue to improve shelter health care by working with staff veterinarian and humane society volunteers. Start spay-neuter public education program with help from humane society.
4. Reduce the number of animal apprehensions through public education and public relations campaigns.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Animal bites reported	35	35	35	35
Animal bites attributable to at-large Animals	8	8	8	8
Animal apprehensions	1,200	1,200	1,200	1,200
Registered animals	5,000	5,000	5,000	5,000

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$2,270 or 4.2%. Utility charges increased \$3,210 or 19.8% due to electric and wastewater rate increases effective May 1, 2000. Equipment Use Charges declined \$950 to cease rental charges for vehicles for which replacement has been fully funded.

Reduction of Costs includes fees charged to Anderson County, the City of Clinton and the City of Oliver Springs for care, boarding and disposal of animals apprehended by those entities.

City of Oak Ridge, Tennessee
Activity Detail

916 Animal Control

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	109,882	104,548	110,865	107,993	3,445	3.3
5131. Regular Overtime Pay	14,277	25,173	12,013	25,173	0	.0
5141. Social Security	9,252	9,591	9,181	9,906	315	3.3
5150. Retirement	7,154	7,408	7,115	9,055	1,647	22.2
5160. Medical Insurance	10,539	11,879	11,879	11,908	29	.2
5175. Workers Compensation	360	396	396	396	0	.0
Total Personal Services	151,464	158,995	151,449	164,431	5,436	3.4
Contractual Services						
5201. Rents	341	0	360	0	0	.0
5207. Dues, Memberships & Sub.	100	140	140	140	0	.0
5210. Prof. & Contractual Ser.	12,572	13,722	13,722	13,722	0	.0
5210.203 Mowing Contract	303	410	222	420	10	2.4
5211. Advertising & Publicity	0	200	200	200	0	.0
5212. Utility Services	13,718	16,240	18,610	19,450	3,210	19.8
5220. Travel, Schools, & Conf.	0	965	965	965	0	.0
5235. Repair & Maintenance	7,279	3,073	3,073	3,073	0	.0
5236.13 Other Equipment Maint.	302	1,990	1,990	1,990	0	.0
5289. Vehicle/Equip Use Charge	12,154	17,612	17,612	16,662	950-	5.4-
Total Contractual Services	46,769	54,352	56,894	56,622	2,270	4.2
Commodities						
5310. Supplies	12,743	8,830	8,830	8,830	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
5325. Uniforms/Safety Equip.	135	610	610	630	20	3.3
5330. Small Tools/Equipment	1,320-	494	494	494	0	.0
5334. Other Commodities	815	0	0	0	0	.0
Total Commodities	12,373	10,334	10,334	10,354	20	.2
Other Charges						
5410. Insurance	189	189	189	189	0	.0
Total Other Charges	189	189	189	189	0	.0
Capital Expenditures						
5540 Machinery & Equipment	2,030	0	0	0	0	.0
Total Capital Expenditures	2,030	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	212,825	223,870	218,866	231,596	7,726	3.5
Reduction of Costs						
5610. Recovered from Users	32,655-	25,000-	25,000-	25,000-	0	.0
TOTAL NET EXPENDITURES	180,170	198,870	193,866	206,596	7,726	3.9

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	School Resource Officer Program	917

ACTIVITY DESCRIPTION

During fiscal year 1995, the Police Department began the initial start up of a full time School Resource Officer Program. The mission of this program is to work primarily in the area of proactive, or preventive police services. In this program, three police officers are dedicated solely to working within the school system, dividing their time among the various City schools. The goals of the School Resource Officer Program are:

1. To improve the police image in the eyes of the staff and the students.
2. To develop a close coordination between a school and police community team that works on mutual problems.
3. To prevent delinquent behavior through early detection by working closely with students, their parents and the community to redirect antisocial behavior.
4. To provide summer safety education at playgrounds, YWCA Safety-Town, driver's education, community meetings and neighborhood watch.

PERFORMANCE OBJECTIVES

1. To decrease the number of crimes committed on or near school property, and at school sponsored activities.
2. To provide a confidential setting conducive to youth's willingness to report crimes committed against themselves or their property.
3. To provide positive interaction between the police, school officials, and youth in the community.
4. To improve educational efforts in the schools concerning law, justice, and safety.
5. To help initiate and maintain police/school relations and to aid in the referral of juveniles to appropriate helping persons and agencies.
6. To provide early identification of youth who have potential behavior problems.
7. To present the Drug Abuse Resistance Education (D.A.R.E.) Program.
8. To provide support to Youth Advisory Board activities.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$6,680 for Equipment Use Charges to fund maintenance and replacement of an expanded police vehicle fleet.

City of Oak Ridge, Tennessee
Activity Detail

917 School Resource Officer Prog.

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	86,218	91,433	94,104	94,151	2,718	3.0
5131. Regular Overtime Pay	6,016	6,747	6,306	6,747	0	.0
5141. Social Security	7,027	7,375	7,536	7,578	203	2.8
5150. Retirement	5,303	5,191	5,814	6,861	1,670	32.2
5160. Medical Insurance	10,446	8,038	8,038	11,831	3,793	47.2
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	115,250	119,048	122,062	127,432	8,384	7.0
Contractual Services						
5201. Rents	0	312	312	312	0	.0
5212. Utility Services	335	0	0	0	0	.0
5220. Travel, Schools, & Conf.	702	2,000	2,000	2,000	0	.0
5289. Vehicle/Equip Use Charge	1,420	950	950	7,630	6,680	703.2
Total Contractual Services	2,457	3,262	3,262	9,942	6,680	204.8
Commodities						
5310. Supplies	2,851	4,507	4,507	4,507	0	.0
5320. Books/Education Material	34	0	0	0	0	.0
5325. Uniforms/Safety Equip.	1,628	1,000	1,000	1,030	30	3.0
Total Commodities	4,513	5,507	5,507	5,537	30	.5
Other Charges						
5410. Insurance	50	50	50	50	0	.0
Total Other Charges	50	50	50	50	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	122,270	127,867	130,881	142,961	15,094	11.8
Reduction of Costs						
TOTAL NET EXPENDITURES	122,270	127,867	130,881	142,961	15,094	11.8

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Drug Enforcement Program	Police	Drug	14

ACTIVITY DESCRIPTION

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of confiscated items and related disbursements from those revenues. Under Tennessee State Law revenues of the Drug Fund are legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. T.C.A. § 39-17-420 requires that drug fund monies be accounted for in a separate Special Revenue Fund.

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

Expenditures for the Drug Enforcement Program Fund will vary from year-to-year based on the level of Fund Balance and revenues collected in each fiscal year. Since expenditures are legally restricted, the appropriation for the Drug Enforcement Program Fund was established at \$100,000 in order to allow for fluctuation in expenditure levels due to irregular revenue patterns and to allow expenditures from occasional state and federal grant revenues without requiring amendment of the appropriation ordinance.

DRUG ENFORCEMENT PROGRAM FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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Contractual Services

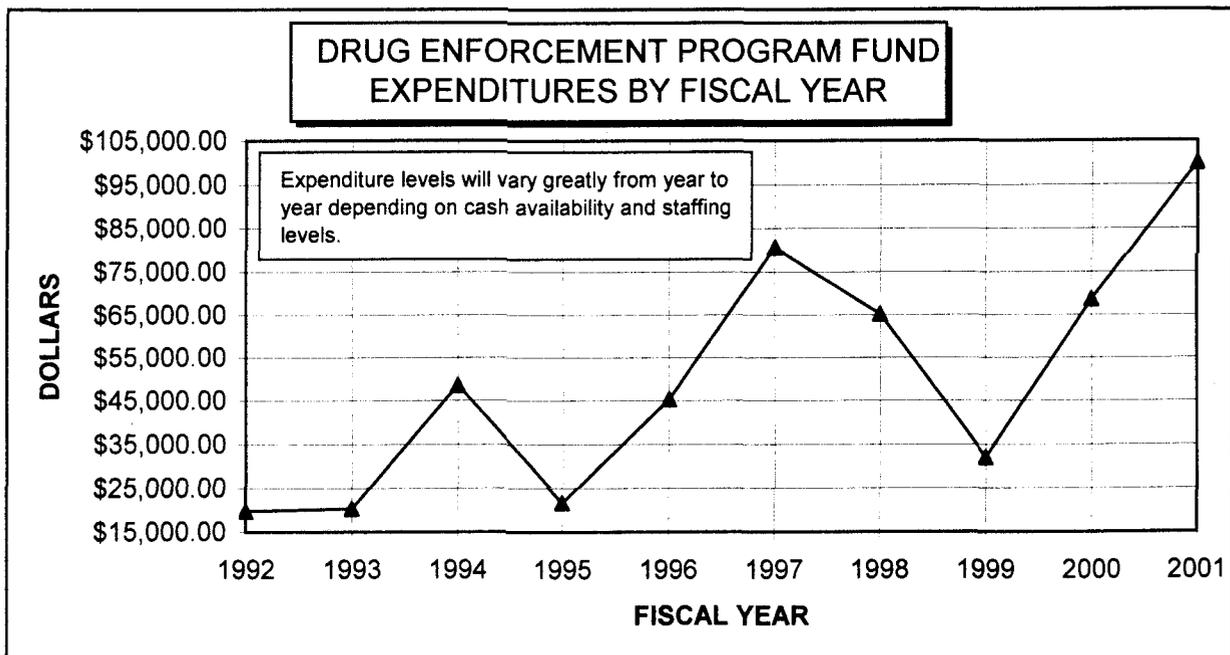
5201	Rents	5,280	3,000	4,980	5,300	2,300	0.8
5207	Dues, Memberships & Subscript.	0	300	300	300	0	0.0
5210	Prof. & Contractual Services	0	1,200	1,200	1,200	0	0.0
5212	Utility Services	6,779	8,000	5,700	8,000	0	0.0
5220	Travel, Schools, & Conferences	3,955	13,000	5,000	13,000	0	0.0
5235	Routine Rep. & Maintenance	1,528	3,000	3,000	3,000	0	0.0
5289	Equipment Use Charge	2,012	4,000	3,500	4,000	0	0.0
5292	Drug Cases	4,671	52,900	30,000	50,600	-2,300	-4.3
5293	Dare Program	0	3,000	3,000	3,000	0	0.0
	Total Contractual Services	24,225	88,400	56,680	88,400	0	0.0

Commodities

5310	Supplies	7,030	9,000	9,000	9,000	0	0.0
5320	Books/Educational Material	0	250	250	250	0	0.0
5325	Uniforms/Safety Equipment	495	850	1,200	850	0	0.0
5330	Small Tools/Equipment	190	1,500	1,500	1,500	0	0.0
	Total Commodities	7,715	11,600	11,950	11,600	0	0.0

TOTAL DRUG ENFORCEMENT

PROGRAM FUND EXPENDITURES	31,940	100,000	68,630	100,000	0	0.0
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CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Emergency Communications District	Police	Emergency Communications	23

ACTIVITY DESCRIPTION

In 1972, the City of Oak Ridge implemented a 911 emergency telephone system. In 1987, Oak Ridge voters overwhelmingly approved a referendum to establish an Enhanced 911 (SALI) emergency communications system. An Emergency Communications District Board was established to oversee the management of the fund, with system operations commencing in August 1988.

The system, with automatic location identifiers (ALI) is called "Stand Alone Location Identification" (SALI). SALI provides for the 911 emergency number and incorporates some of the features of larger, more enhanced systems. The SALI 911 system is capable of providing the following information and reports:

1. Instant display of caller's name, telephone number, address and landmark information;
2. Display of history of calls from calling number; and
3. Management reports (daily and weekly) of 911 calls.

To implement the SALI system, the City rented computer hardware and software from South Central Bell. During fiscal 1999, City Council approved the purchase and installation of an enhanced 911 system from BellSouth. The enhanced system meets the wireless mandate for cellular telephones and is Y2K compliant. The system is being installed in conjunction with a renovation of the police dispatch area and is expected to be operational in fiscal 2000.

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

In November 1992, City Council authorized the purchase of an 800 MHZ trunking communications system. This system, which was operational in April 1994, replaced three separate radio communications systems (Police, Fire and General Government) which shared common problems of radio congestion, aging equipment, poor coverage in certain areas of the City and ineffective radio coordination between system users. Expenses for the Emergency Communications District Fund are primarily to fund the debt service on long-term debt issued to acquire the system, recorded as rents to the General Fund, and maintenance costs for the 800 MHZ system.

The fiscal 2000 budget was adjusted to reflect anticipated cost reallocations based on owning rather than leasing of the 911 system. This reallocation of costs did not occur as it was budgeted. Line costs have been replaced with monthly maintenance costs for data updates on 911 information. The equipment was purchased by the Equipment Replacement Rental Fund and reimbursement will be made to that Fund in the form of rents rather than depreciation.

In Enterprise Funds, capital equipment purchases are recorded as assets and expensed through depreciation charges. Depreciation charges are primarily related to the purchase of capital equipment for the 800 MHZ system. There is \$20,000 in capital expenditures projected in fiscal 2001 for the replacement of police and fire radio equipment.

EMERGENCY COMMUNICATIONS DISTRICT FUND EXPENSES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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OPERATING EXPENSES:

Contractual Services

5201 Rents	100,015	100,015	100,015	100,015	0	0.0
5210 Professional & Contractual Services	800	500	0	500	0	0.0
5212 Utility Services	44,687	22,000	40,500	45,000	23,000	104.5
5220 Travel, Schools & Conferences	0	2,400	0	2,400	0	0.0
5235 Repair & Maintenance	53,963	65,000	68,000	65,000	0	0.0
Total Contractual Services	199,465	189,915	208,515	212,915	23,000	12.1

Commodities

5310 Supplies	1,977	5,000	3,000	3,000	(2,000)	-40.0
5399 Small Tools and Other Commodities	5,249	0	2,000	2,000	2,000	100.0
Total Commodities	7,226	5,000	5,000	5,000	0	0.0

Other Charges

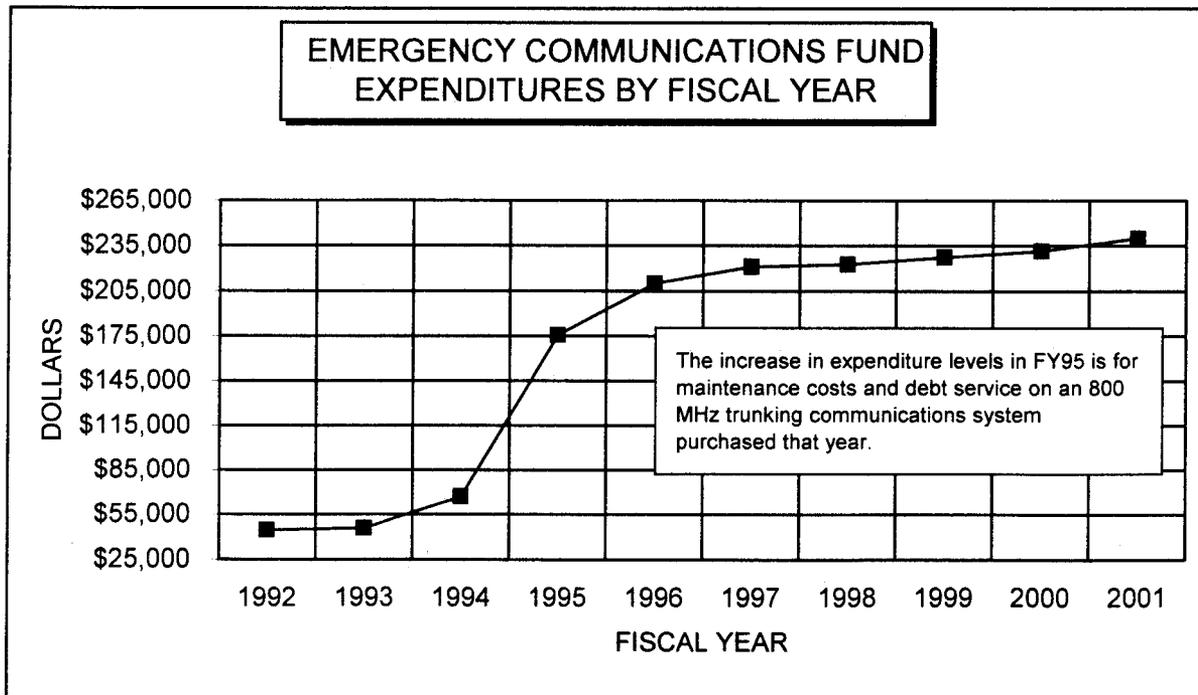
5460 Depreciation	20,560	36,000	18,064	22,000	(14,000)	-38.9
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**TOTAL EMERGENCY COMMUNICATIONS
DISTRICT FUND OPERATING EXPENSES**

	227,251	230,915	231,579	239,915	9,000	3.9
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CAPITAL ITEMS:

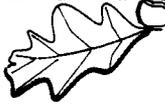
Radio Equipment	12,725	20,000	10,000	20,000	0	0.0
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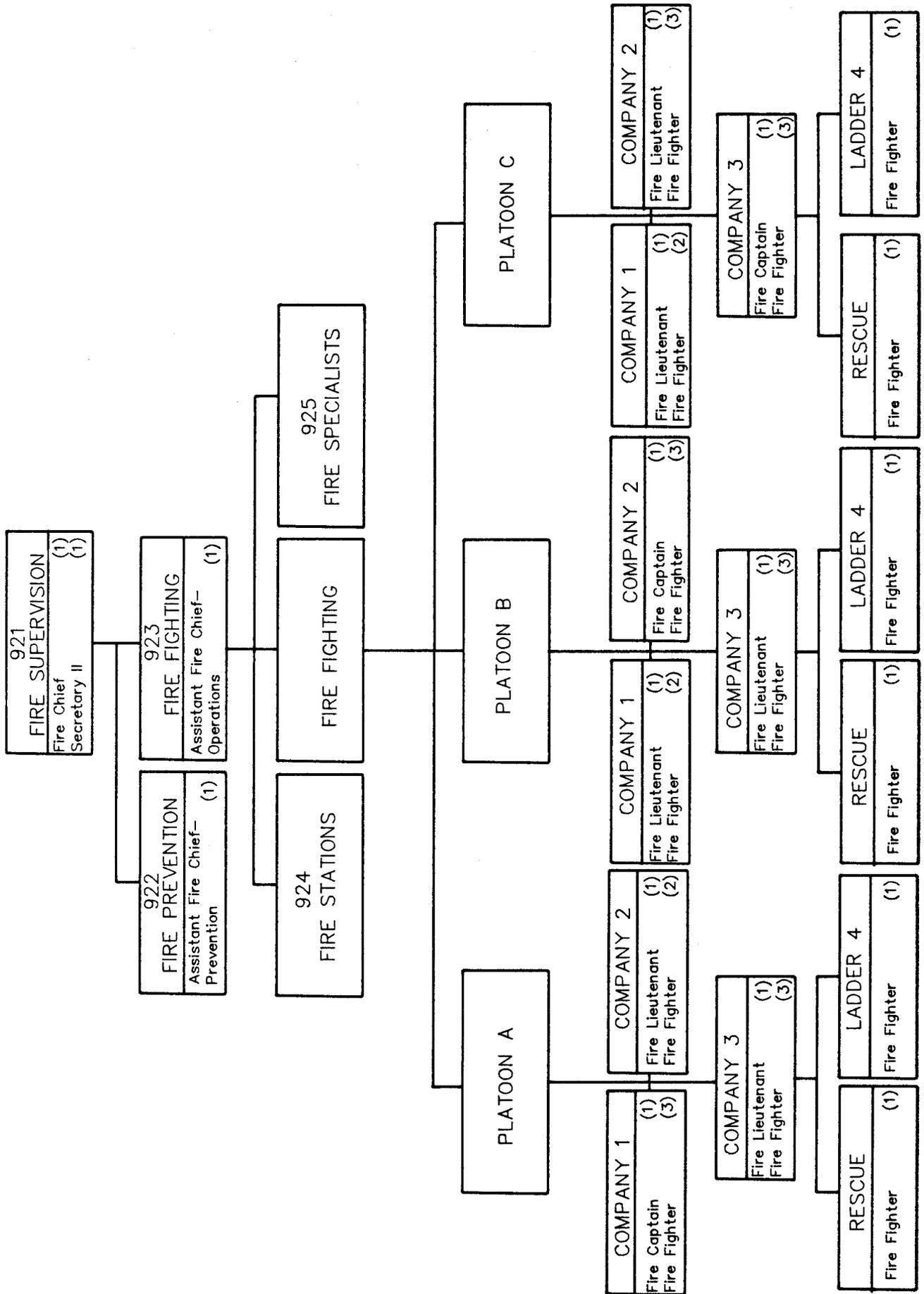


oak
ridge



Fire

FIRE DEPARTMENT



FIRE DEPARTMENT

The Oak Ridge Fire Department is responsible for the protection of life and property against fire and other emergencies. The Department is comprised of 42 uniform personnel supplemented by fire specialists. Nineteen specialists are either off-duty firefighters or City employees of other departments trained to support on-duty personnel with structural fire fighting operations.

The Department provides a wide-range of emergency services in addition to fire suppression, including first responder emergency medical service, hazardous materials response, and vehicle extrication, trench and confined space rescue among others. Fire prevention activities, including building plan review, fire code enforcement, and public education, are pursued on a full-time basis. Three shifts with thirteen on-duty personnel are utilized to staff the City's three fire stations. The City of Oak Ridge presently enjoys an Insurance Services Office rating of Class Three. The Fire Department has mutual aid agreements with the Department of Energy and with most surrounding agencies.

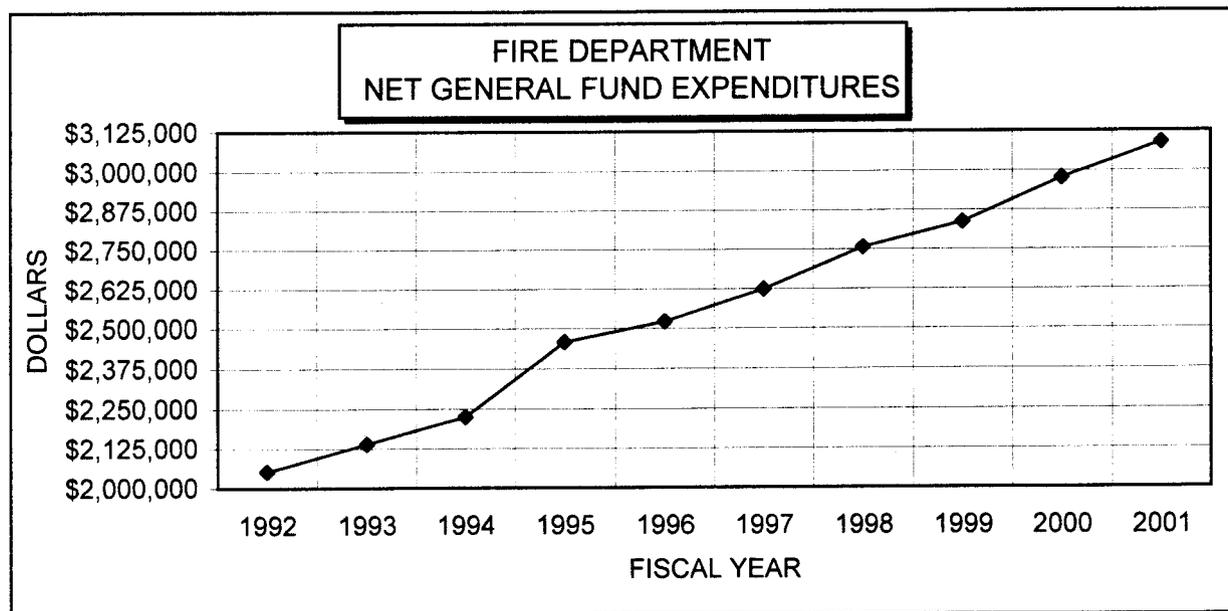
Due to the continuing increase in the number of requests for emergency medical assistance, the Department has shifted many of its training resources to focus on this area. As a result of this demand, 9 Department employees are trained to the level of Paramedic, 24 to the level of EMT, and 2 to First Responder. All Fire Department personnel are certified in CPR. Approximately 70% of the time the in-service engine companies provide the advanced life support level of emergency medical care.

In fiscal 1999, Department personnel conducted 1,507 fire prevention inspections, presented 71 public fire education programs to 6,945 individuals, and responded to 3,423 calls for assistance. Of the total calls for assistance, 1,740 were for rescue or medical assistance. The per capita fire loss increased to \$50.76 from \$18.51, the national average is \$31.90. The Department has now certified all company officers as Fire Inspectors through the State Fire Marshall's Office during fiscal 1999, as well as 10 other employees who perform follow-up fire inspections.

FIRE DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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GENERAL FUND

921 Supervision	137,874	139,522	138,713	146,509	6,987	5.0
922 Fire Prevention	86,054	87,237	87,070	89,298	2,061	2.4
923 Fire Fighting	2,392,848	2,563,939	2,530,171	2,600,575	36,636	1.4
924 Fire Stations	78,613	67,424	66,489	80,770	13,346	19.8
925 Fire Specialists	142,260	167,879	154,690	172,303	4,424	2.6
Total General Fund	2,837,649	3,026,001	2,977,133	3,089,455	63,454	2.1



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Supervision	921

ACTIVITY DESCRIPTION

The Fire Department, under the direction of the Fire Chief, is responsible for the protection of life and property against fire and other disastrous emergencies. This responsibility is effected through the supervision of the department in its efforts to prevent and extinguish fires and the abatement of life safety hazards. The Fire Chief coordinates the other activities within the department and external interaction necessary to accomplish department's goals and objectives. The goals of the department include the maintenance of an environment free from the devastating effects of fire and other potential hazards of a disastrous nature and the confinement of damage from hostile fires to the room of origin. These goals are furthered by conducting public education programs and encouraging the installation of smoke detectors and fire suppression systems.

Fire Supervision administers the department; supervises all fire operations; plans for emergency operations, fire prevention programs, and in-service training; and directs public education and fire safety programs.

PERFORMANCE OBJECTIVES

1. Maintain the current disaster plan, and hold community-wide exercises utilizing assets from at least three agencies outside the Oak Ridge city government.
2. Evaluate record keeping procedures. Insure the maintenance of adequate departmental records to monitor performance, while eliminating forms and records no longer needed.
3. Develop training programs, both on the job and formal, that will allow employees seeking promotion to the officer level to meet selected guidelines of the National Fire Protection Association, and that will allow other employees to develop their skills to the extent they desire.
4. Return site review comments to Development Implementation within two days of receipt.
5. Maintain the Fire Department's positive image in the community by taking advantage of as many opportunities as possible to make presentations to groups, especially adults.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Residences with smoke detectors Newly-constructed or substantially renovated	95%	95%	95%	95%
Commercial structures with automatic fire Suppression systems or early alarm systems	99%	99%	95%	99%
Building fires confined to room of origin	99%	99%	95%	99%

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$1,755 for Equipment Use Charges to fund maintenance and future replacement of the Fire Chief's new vehicle.

City of Oak Ridge, Tennessee
Activity Detail

921 Fire Supervision

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	97,006	99,401	97,708	102,818	3,417	3.4
5131. Regular Overtime Pay	0	0	818	0	0	.0
5141. Social Security	7,385	7,380	7,475	7,865	485	6.6
5150. Retirement	5,590	5,686	5,657	6,991	1,305	23.0
5160. Medical Insurance	7,177	8,086	8,086	8,111	25	.3
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	117,398	120,817	120,008	126,049	5,232	4.3
Contractual Services						
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	541	440	440	440	0	.0
5212. Utility Services	1,582	1,500	1,500	1,500	0	.0
5220. Travel, Schools, & Conf.	2,165	1,875	1,875	1,875	0	.0
5235. Repair & Maintenance	19	0	0	0	0	.0
5236.13 Other Equipment Maint.	270	708	708	708	0	.0
5289. Vehicle/Equip Use Charge	3,378	3,220	3,220	4,975	1,755	54.5
Total Contractual Services	7,955	7,803	7,803	9,558	1,755	22.5
Commodities						
5310. Supplies	844	855	855	855	0	.0
5320. Books/Education Material	30	400	400	400	0	.0
5330. Small Tools/Equipment	32	120	120	120	0	.0
5334. Other Commodities	5,921	684	684	684	0	.0
Total Commodities	6,827	2,059	2,059	2,059	0	.0
Other Charges						
5410. Insurance	5,694	5,843	5,843	5,843	0	.0
5430. Grants/Subsidies/Contr.	0	3,000	3,000	3,000	0	.0
Total Other Charges	5,694	8,843	8,843	8,843	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	137,874	139,522	138,713	146,509	6,987	5.0
Reduction of Costs						
TOTAL NET EXPENDITURES	137,874	139,522	138,713	146,509	6,987	5.0

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Prevention	922

ACTIVITY DESCRIPTION

This activity, under the direction of the Assistant Chief-Fire Prevention, performs functions intended to prevent fires through the abatement of potential fire causes. Abatement activities include review of site and building plans for new commercial construction and initial compliance inspections for Certificate of Occupancy permits. In addition to these duties, this activity is responsible for investigating fire code violations and complaints, for performing code compliance inspections and surveys which are conducted by firefighting personnel, and for conducting fire safety education efforts such as lectures and press releases. This activity also investigates and prepares reports on all fire incidents. Suspicious fires are physically investigated, and through this office information and evidence are gathered in support of a police investigation.

PERFORMANCE OBJECTIVES

1. Conduct fire prevention surveys of all commercial property on a semi-annual basis.
2. Ensure compliance with fire protection standards for commercial development by reviewing construction plans within seven days and by monitoring the Certificate of Occupancy program.
3. Use an aggressive public fire safety education program to reduce the number of residential fires in the top "Ignition Factor" category by 25 percent and increase attendance at fire safety education presentations.
4. Reduce fires resulting from intentional causes by thoroughly and accurately identifying all occurrences of incendiary fires through the development of a fire investigation program, and increase the number of arson cases successfully closed.
5. Assure the installation of appropriate fire detection and suppression systems in all new and substantially renovated properties through the plans review and inspection processes.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Commercial fire prevention surveys conducted semi-annually	1,507	1,500	1,500	1,500
Violations reported by department inspection	1539	700	700	700
Reported violations corrected in 180 days	75%	75%	75%	75%
Construction plans reviewed within 7 days	100%	90%	90%	90%
Safety education presentations	71	150	150	150
Attendance at presentations	6,945	10,000	10,000	10,000
Residential fires from "electrical causes"	0	8	8	8

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity in fiscal 2001.

City of Oak Ridge, Tennessee
Activity Detail

922 Fire Prevention

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	57,186	57,563	57,345	58,665	1,102	1.9
5141. Social Security	4,355	4,358	4,387	4,487	129	3.0
5150. Retirement	3,296	3,298	3,320	3,989	691	21.0
5160. Medical Insurance	3,636	4,087	4,087	4,096	9	.2
5175. Workers Compensation	120	132	132	132	0	.0
Total Personal Services	68,593	69,438	69,271	71,369	1,931	2.8
Contractual Services						
5205. Printing & Dup. Charges	550	1,200	1,200	1,200	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	922	565	565	565	0	.0
5212. Utility Services	776	1,500	1,500	1,500	0	.0
5220. Travel, Schools, & Conf.	3,882	3,237	3,237	3,237	0	.0
5235. Repair & Maintenance	799	0	0	0	0	.0
5236.13 Other Equipment Maint.	216	645	645	645	0	.0
5289. Vehicle/Equip Use Charge	3,826	3,760	3,760	3,880	120	3.2
Total Contractual Services	10,971	11,107	11,107	11,227	120	1.1
Commodities						
5310. Supplies	1,782	717	717	717	0	.0
5320. Books/Education Material	1,577	2,000	2,000	2,000	0	.0
5325. Uniforms/Safety Equip.	61	200	200	210	10	5.0
5330. Small Tools/Equipment	829	250	250	250	0	.0
5334. Other Commodities	2,216	3,500	3,500	3,500	0	.0
Total Commodities	6,465	6,667	6,667	6,677	10	.1
Other Charges						
5410. Insurance	25	25	25	25	0	.0
Total Other Charges	25	25	25	25	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	86,054	87,237	87,070	89,298	2,061	2.4
Reduction of Costs						
TOTAL NET EXPENDITURES	86,054	87,237	87,070	89,298	2,061	2.4

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Fighting	923

ACTIVITY DESCRIPTION

Under the direction of the Assistant Chief Fire Operations, this activity includes the trained on-duty fire fighting staff and equipment necessary to provide a range of services to respond to fires, accidents, or natural disasters; to reduce the frequency and severity of fires through fire prevention activities; and to prevent neighborhood deterioration through voluntary inspections and community education. Additional activities include commercial inspections, fire fighting pre-planning, residential safety inspections, and hydrant inspection and maintenance.

PERFORMANCE OBJECTIVES

1. Confine all fires to the damage level existing at the arrival time of fire suppression units.
2. Maintain fire suppression performance levels that exceed national standards.
3. Maintain fire fighting training levels that exceed national standards.
4. Conduct routine preventive maintenance on City fire hydrants in the most cost effective manner, permanently identify with current color codings (NFPA standards), and flow test all hydrants to determine capacity on a three year schedule.
5. Identify all locations within the City where regulatory quantities of hazardous materials are located and prepare pre-incident plans to control fires and/or spills for these locations. Update one-third of the pre-incident plans annually.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Average response time	3.1 mins.	4.0 mins.	4.0 mins.	4.0 mins.
Average control time	1.1 mins.	5.0 mins.	5.0 mins.	5.0 mins.
Fires contained to the damage level on Arrival of first fire unit	98%	100%	100%	100%
Employees certified at NFPA Fire Fighter III	42	42	42	42
Fire hydrants maintained annually	2,247	2,250	2,250	2,250
Hazardous Material locations pre-planned	12	15	15	15

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$29,974 or 11.8% for fiscal 2001. Budgeted Utility service costs increased \$1,500 to reflect actually occurring telecommunication charges. Equipment maintenance and replacement costs increased \$8,665 for new Fire computer software and related hardware. Equipment use charges increased \$19,809 reflecting the full budgeting of costs for future replacement of 3 fire pumper trucks and an aerial truck acquired in early fiscal 1999.

City of Oak Ridge, Tennessee
Activity Detail

923 Firefighting

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,500,116	1,541,729	1,485,518	1,531,510	10,219-	.7-
5131. Regular Overtime Pay	274,325	270,000	296,825	270,000	0	.0
5141. Social Security	133,280	136,785	132,733	134,230	2,555-	1.9-
5150. Retirement	102,124	103,528	103,198	122,502	18,974	18.3
5160. Medical Insurance	141,461	159,259	159,259	159,296	37	.0
5175. Workers Compensation	26,943	29,637	29,637	29,637	0	.0
Total Personal Services	2,178,249	2,240,938	2,207,170	2,247,175	6,237	.3
Contractual Services						
5205. Printing & Dup. Charges	756	0	0	0	0	.0
5207. Dues, Memberships & Sub.	350	460	460	460	0	.0
5210. Prof. & Contractual Ser.	58	4,480	4,480	4,480	0	.0
5212. Utility Services	41,624	42,800	42,800	44,300	1,500	3.5
5220. Travel, Schools, & Conf.	6,091	40,000	40,000	40,000	0	.0
5235. Repair & Maintenance	3,280	0	0	0	0	.0
5236.13 Other Equipment Maint.	168	6,010	6,010	14,675	8,665	144.2
5289. Vehicle/Equip Use Charge	94,357	160,648	160,648	180,457	19,809	12.3
Total Contractual Services	146,684	254,398	254,398	284,372	29,974	11.8
Commodities						
5310. Supplies	17,334	6,477	6,477	6,477	0	.0
5320. Books/Education Material	1,503	6,500	6,500	6,500	0	.0
5325. Uniforms/Safety Equip.	27,517	16,305	16,305	16,730	425	2.6
5330. Small Tools/Equipment	14,218	27,760	27,760	27,760	0	.0
5334. Other Commodities	542	5,469	5,469	5,469	0	.0
Total Commodities	61,114	62,511	62,511	62,936	425	.7
Other Charges						
5410. Insurance	6,092	6,092	6,092	6,092	0	.0
Total Other Charges	6,092	6,092	6,092	6,092	0	.0
Capital Expenditures						
5540 Machinery & Equipment	708	0	0	0	0	.0
Total Capital Expenditures	708	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	2,392,847	2,563,939	2,530,171	2,600,575	36,636	1.4
Reduction of Costs						
TOTAL NET EXPENDITURES	2,392,847	2,563,939	2,530,171	2,600,575	36,636	1.4

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Stations	NUMBER 924
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ACTIVITY DESCRIPTION

Building maintenance and operation of the three fire stations listed below are charged to this activity:

- Station No. 1 - 2097 Oak Ridge Turnpike (West End)
- Station No. 2 - 609 Oak Ridge Turnpike (East End)
- Station No. 3 - 333 Tuskegee Drive

PERFORMANCE OBJECTIVES

1. Maintain energy consumption at fire stations at FY 1994 levels.
2. Maintain an accident-free environment for the fire station activities.
3. Maximize cost effectiveness in application of materials, equipment and supplies related to site use and maintenance.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Energy Consumption: KW hours of electricity used	327,520	330,000	330,000	330,000
Fire Station Safety: Work Site Safety violations	0	0	0	0
Employee accidents at work sites	0	0	0	0

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$1,560 or 2.7% for utilities (\$455) and building (\$545) and equipment (\$560) repair and maintenance costs.

Commodities increased \$11,786 to reflect actually occurring supply costs for the fire stations. This includes safety supplies, such as gloves for firefighters, and cleaning supplies to maintain the City's three fire stations.

City of Oak Ridge, Tennessee
Activity Detail

924 Fire Stations

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5207. Dues, Memberships & Sub.	0	1,101	1,101	1,101	0	.0
5210. Prof. & Contractual Ser.	535	535	860	535	0	.0
5212. Utility Services	36,938	45,745	43,950	46,200	455	1.0
5235. Repair & Maintenance	16,400	8,750	9,285	9,295	545	6.2
5236.13 Other Equipment Maint.	534	1,089	1,089	1,089	0	.0
5289. Vehicle/Equip Use Charge	1,201	740	740	1,300	560	75.7
Total Contractual Services	55,608	57,960	57,025	59,520	1,560	2.7
Commodities						
5310. Supplies	18,095	6,214	6,214	18,000	11,786	189.7
5330. Small Tools/Equipment	2,480	300	300	300	0	.0
5334. Other Commodities	1,656	2,175	2,175	2,175	0	.0
Total Commodities	22,231	8,689	8,689	20,475	11,786	135.6
Other Charges						
5410. Insurance	775	775	775	775	0	.0
Total Other Charges	775	775	775	775	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	78,614	67,424	66,489	80,770	13,346	19.8
Reduction of Costs						
TOTAL NET EXPENDITURES	78,614	67,424	66,489	80,770	13,346	19.8

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Specialists	925

ACTIVITY DESCRIPTION

Fire Specialists are off-duty Fire Fighters or well-trained City employees who, upon receiving notice of an alarm, respond directly to the scene of a structural fire in order to supplement on duty Fire Fighters arriving from the fire stations. Fire Specialists are on call on a regularly scheduled basis and are equipped with a radio pager, fire fighting gear, and a City vehicle. They are compensated for this service by receiving a monthly supplement in addition to their regular City paycheck.

PERFORMANCE OBJECTIVES

1. 100% response of Specialists to all structural fires.
2. Conduct a minimum of six hours training per month for each Specialist employed by other City departments.

PROGRAM COMMENTS

Fire Specialists are compensated at both a standby rate, which is fixed annually, and a per-call rate. Job classification, pay step and uniform rank determine the per-call rate. In order to comply with Fair Labor Standards Act (FLSA), all nonexempt City employees performing as Fire Specialists are compensated at the overtime rate associated with their regular job when those hours are served in addition to their basic workweek.

The Personal Services total represents the average overtime rate for those employees currently enrolled in the program that are in pay classifications 1 through 9, using a minimum of four responses daily as basic compensation in place of standby pay.

The Fire Specialist Program remains cost effective in that the cost of providing fire suppression services through the more traditional method of adding personnel to the on-duty strength of fire units would cost approximately \$338,000 rather than \$175,000 annually. This would result in the addition of four Fire Fighters (a number equal to the number of Fire Specialists on-duty each day of the year) to each of the department's three duty shifts, for a total of twelve fire fighters.

SIGNIFICANT EXPENDITURES

Contractual Services increased \$910 for Equipment Use Charges to fund actual maintenance and future replacement of Fire Specialist vehicles.

City of Oak Ridge, Tennessee
Activity Detail

925 Fire Specialists

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	65,608	83,000	65,595	84,435	1,435	1.7
5131. Regular Overtime Pay	42,585	42,923	48,700	42,923	0	.0
5141. Social Security	8,247	9,633	8,744	10,060	427	4.4
5150. Retirement	6,242	7,290	6,618	8,942	1,652	22.7
Total Personal Services	122,682	142,846	129,657	146,360	3,514	2.5
Contractual Services						
5289. Vehicle/Equip Use Charge	16,407	18,420	18,420	19,330	910	4.9
Total Contractual Services	16,407	18,420	18,420	19,330	910	4.9
Commodities						
5310. Supplies	0	311	311	311	0	.0
5325. Uniforms/Safety Equip.	0	2,810	2,810	2,810	0	.0
5330. Small Tools/Equipment	0	100	100	100	0	.0
Total Commodities	0	3,221	3,221	3,221	0	.0
Other Charges						
5410. Insurance	3,171	3,392	3,392	3,392	0	.0
Total Other Charges	3,171	3,392	3,392	3,392	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	142,260	167,879	154,690	172,303	4,424	2.6
Reduction of Costs						
TOTAL NET EXPENDITURES	142,260	167,879	154,690	172,303	4,424	2.6





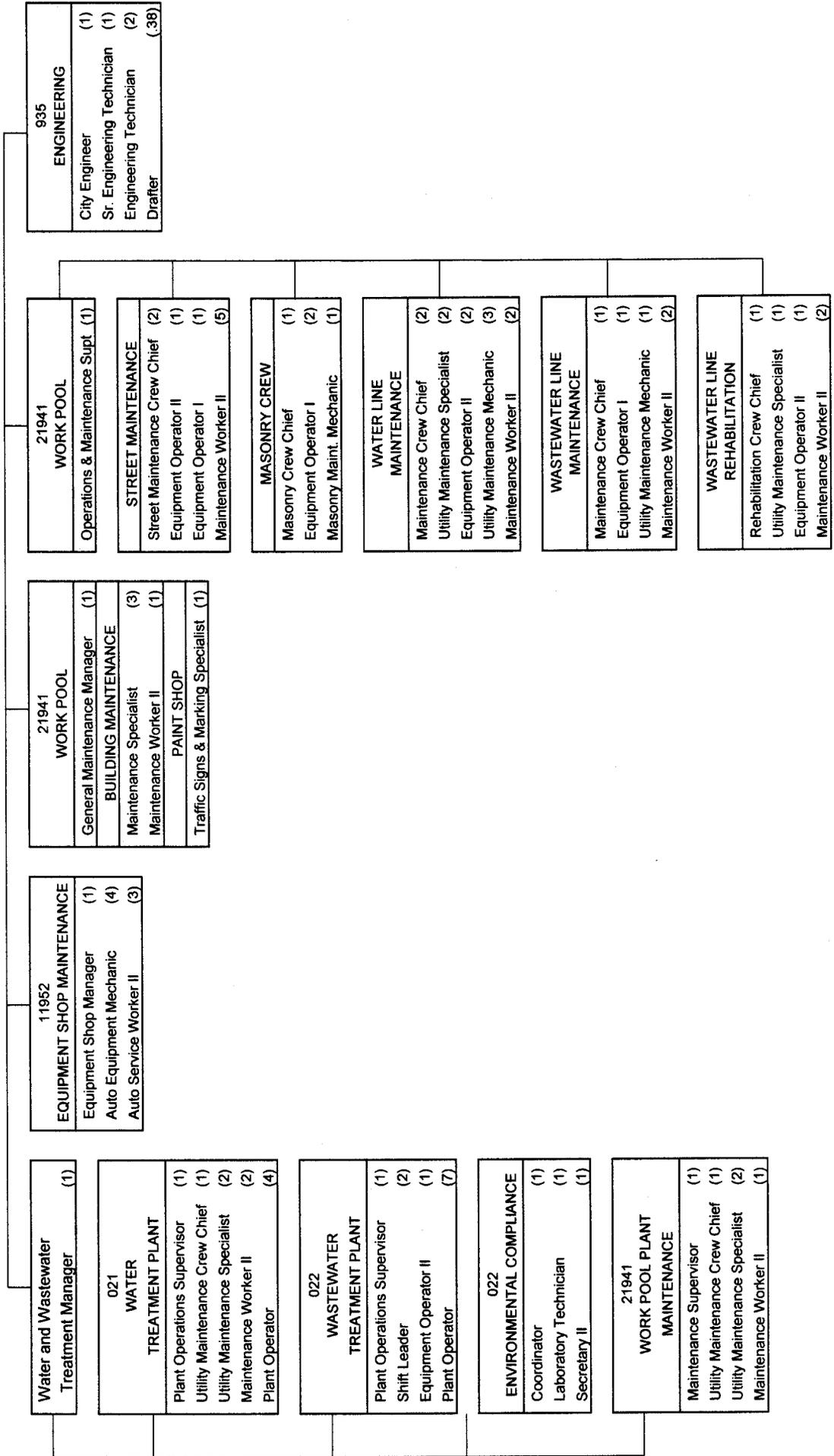
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Public Works

PUBLIC WORKS DEPARTMENT

930 PUBLIC WORKS SUPERVISION	
Director	(1)
Assistant Director	(1)
Public Works Engineer	(1)
Secretary II	(1)
Secretary I	(1)



PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for maintaining City-owned streets and rights-of-way, water and wastewater treatment plants, water distribution system, wastewater collection system, City and School vehicles and equipment, City-owned buildings and Solid Waste contractual services for residential refuse collection.

The Department consists of 89 employees and five divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, Equipment and Fleet Maintenance, and Work Pool. The activities and functions performed by the Department are included in the General Fund, Waterworks Fund, State Street Aid Fund, Equipment Replacement Rental Fund and Solid Waste Fund. The Department serves as the City staff representative to the Traffic Safety Advisory Board and also prepares and administers the Solid Waste Collection Contract.

The Engineering Division consists of five employees and is responsible for reviewing all sub-division and development plans proposed for construction within the city. This division is also responsible for performing site inspections to verify that utilities and roadways proposed for dedication to the City are properly installed or constructed to City specifications. Employees of this division are also responsible for revising and updating as-built plans and maps of the water, wastewater and storm drainage systems.

The Equipment and Fleet Maintenance Division of Public Works is composed of 8 employees and is responsible for maintaining the City's entire fleet of vehicles and equipment which includes 59 sedans, 70 pickup trucks, 63 heavy duty trucks, 39 school buses, and approximately 319 pieces of various light and heavy equipment.

The Work Pool Division consists of 46 employees assigned to one of several primary work crews responsible for Water Distribution System Maintenance; Wastewater Collection System Maintenance and Rehabilitation; Water and Wastewater Treatment Plant Maintenance; Roads, Streets and Drainage Maintenance; and Buildings and Facilities Maintenance. Employee crew assignments are flexible in order to allow for shifting of workers to various crews as necessary to satisfy large project demands or deadlines.

The Department is responsible for maintaining approximately 226 miles of streets and 100 miles of sidewalk. During FY01, the Department proposes to resurface 8 miles and rejuvenate 10 miles of city streets; replace approximately 1,000 lineal feet of sidewalk and 1,500 lineal feet of street curbing and install 40 handicap ramps. Funding for these activities is accounted for in the State Street Aid Fund. The Department also is responsible for mowing on street rights-of-ways, maintaining flow of storm drainage ditches, providing an annual leaf pick-up program and an annual brush and rubbish pick-up program.

Maintenance of the water distribution system is performed by the Work Pool Division and involves maintaining approximately 220 miles of water main piping, 2,450 fire hydrants, 4,600 main valves, 9,040 service laterals, 12,031 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, and 76 main pressure reducing valves.

The wastewater system consists of two treatment facilities operated by the Wastewater Treatment Division and approximately 240 miles of collection system piping maintained by the Work Pool Division. The main 6.0 MGD wastewater treatment plant serves most of the city and one small treatment plant which serves the Clinch River Industrial Park. In addition to the collection system piping, the Work Pool maintains approximately 2,470 manholes. The Wastewater Treatment Plant maintenance staff maintains 28 wastewater-pumping stations, two raw water intake pump stations, and a raw water booster pumping station. During FY 1999, the treatment plant treated approximately 1.8 billion gallons of wastewater received from both the city and the US Department of Energy Y-12 Facility. In fiscal year 1995, the Department initiated a multi-year program to rehabilitate the collection system and upgrade the wastewater treatment plant. Total cost of the program is estimated at \$29 million with an estimated \$4.5 million in collection system and treatment plant improvements proposed for FY01.

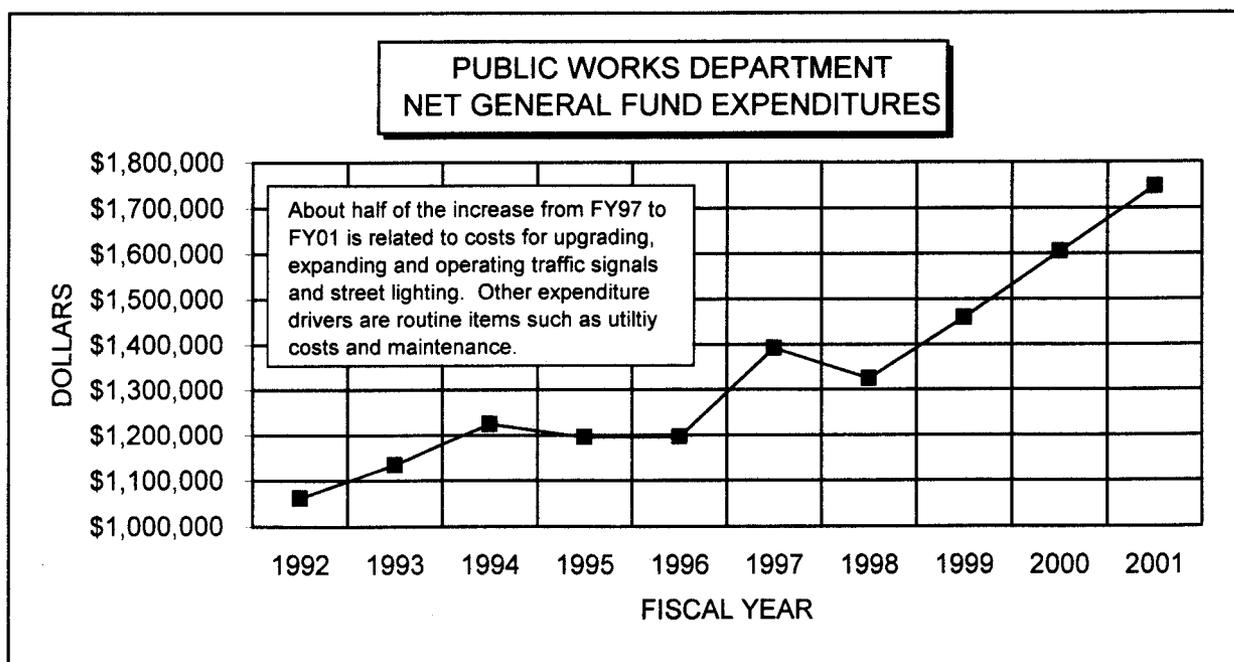
Up until April of 2000, the City water supply was purchased from the US Department of Energy (DOE) which owned and operated the water treatment facility. During FY 1999, the City purchased an average of 4.9 million gallons of water per day from DOE. On May 1, 2000, the City assumed ownership and operation of the Water Treatment Plant from DOE. The plant has a treatment capacity of approximately 27 MGD and is operated by a staff of 10 employees. The plant will continue to provide water to DOE's Y-12 and X-10 facilities. The City has entered into a 10-year contract with DOE for their purchase of water for these facilities.

The Department is also responsible for maintaining all City-owned buildings, including the Municipal Building, Central Service Center Complex, 301 Broadway Building, 545 Oak Ridge Turnpike Building (previously occupied by Roane State), 102 Robertsville Road (former Senior Center site) and other City facilities upon departmental requests.

During fiscal 2001, the Public Works Department will be responsible for various renovation projects funded by the Capital Projects Fund. Those projects include storm water drainage improvements, Southwest Quadrant development, sidewalk improvements and various building upgrades and additions.



PUBLIC WORKS DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% Change
GENERAL FUND						
930 Supervision	78,683	86,210	82,434	85,171	(1,039)	-1.2
935 Engineering	128,064	131,445	133,144	139,819	8,374	6.4
942 State Highway Maintenance	53,870	59,950	47,200	56,933	(3,017)	-5.0
943 General Maintenance	294,283	302,048	303,540	313,035	10,987	3.6
946 Central Service Center	74,201	77,098	91,768	92,182	15,084	19.6
947 301 Broadway Building	16,044	23,940	25,583	26,350	2,410	10.1
948 Municipal Building	108,860	116,115	119,700	128,380	12,265	10.6
949 Roane State Comm. College	11,040	23,757	26,380	33,785	10,028	42.2
950 102 Robertsville Road	0	0	0	21,340	21,340	100.0
953 Traffic Control and Lights	694,580	770,224	775,100	850,100	79,876	10.4
Total General Fund	1,459,625	1,590,787	1,604,849	1,747,095	156,308	9.8
OTHER FUNDS						
011 Equipment Replacement						
Rental Fund - Operating Expenses	1,649,585	2,025,243	1,826,874	2,077,020	51,777	2.6
015 State Street Aid Fund	1,198,351	1,294,400	1,294,400	1,392,020	97,620	7.5
Waterworks Fund:						
021 Water Distribution and						
Treatment - Expenses	3,373,659	4,415,407	4,459,844	6,439,603	2,024,196	45.8
021 Water Distribution - Capital	1,190,495	957,500	1,491,500	1,795,000	837,500	87.5
022 Wastewater Treatment - Expenses	3,888,572	4,837,024	4,777,975	5,357,496	520,472	10.8
022 Wastewater Treatment - Capital	1,695,511	8,979,500	9,109,900	5,898,000	(3,081,500)	-34.3
Total Other Funds	12,996,173	22,509,074	22,960,493	22,959,139	450,065	2.0
TOTAL PUBLIC WORKS DEPARTMENT	14,455,798	24,099,861	24,565,342	24,706,234	606,373	2.5



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Supervision	930

ACTIVITY DESCRIPTION

The Public Works Department is responsible for the maintenance of City streets, water distribution system, wastewater collection system, treatment plants, and City-owned buildings; for the construction of and improvements to these facilities; and for maintenance, service and repair of all City and School automotive vehicles, heavy equipment and stationary equipment.

The goals of this activity are to ensure the provision of an acceptable level of physical services, to provide general supervision of Public Works programs, to ensure implementation of these programs through effective and efficient management and to coordinate extraordinary maintenance improvements to the City's physical assets.

PERFORMANCE OBJECTIVES

1. Continue rehabilitation activities for reducing inflow and infiltration from entering the wastewater collection system.
2. Continue efforts toward reducing unaccounted for water with continuation of meter replacement, meter downsizing and distribution system leak detection programs.
3. Continue efforts to improve overall condition and appearance of City streets, sidewalks and right-of-ways.
4. Coordinate operation of water and wastewater treatment plants to meet all state and federal requirements.

SIGNIFICANT EXPENDITURE CHANGES

The \$2,582 decline in budgeted Personal Services is related to employee turnover.

Contractual Services declined \$1,265 for Equipment Use Charges to cease rental charges for vehicles for which replacement has been fully funded.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

930 Public Works Supervision

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	228,523	241,057	228,335	235,875	5,182-	2.1-
5131. Regular Overtime Pay	0	841	650	841	0	.0
5141. Social Security	16,622	17,472	16,980	17,823	351	2.0
5150. Retirement	13,092	13,834	13,258	16,096	2,262	16.4
5160. Medical Insurance	17,927	20,173	20,173	20,160	13-	.1-
5175. Workers Compensation	480	528	528	528	0	.0
Total Personal Services	276,644	293,905	279,924	291,323	2,582-	.9-
Contractual Services						
5201. Rents	0	400	0	400	0	.0
5207. Dues, Memberships & Sub.	1,449	900	900	900	0	.0
5210. Prof. & Contractual Ser.	0	2,500	2,500	2,500	0	.0
5212. Utility Services	3,144	2,918	3,318	2,918	0	.0
5220. Travel, Schools, & Conf.	6,212	7,606	7,606	7,606	0	.0
5235. Repair & Maintenance	0	150	150	150	0	.0
5236.13 Other Equipment Maint.	704	1,817	1,817	1,817	0	.0
5289. Vehicle/Equip Use Charge	2,520	5,045	5,045	3,780	1,265-	25.1-
Total Contractual Services	14,029	21,336	21,336	20,071	1,265-	5.9-
Commodities						
5310. Supplies	1,895	3,251	3,251	3,251	0	.0
5320. Books/Education Material	158	400	400	400	0	.0
5330. Small Tools/Equipment	14	0	0	0	0	.0
5334. Other Commodities	9-	300	300	300	0	.0
Total Commodities	2,058	3,951	3,951	3,951	0	.0
Other Charges						
5410. Insurance	142	100	100	100	0	.0
Total Other Charges	142	100	100	100	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	292,873	319,292	305,311	315,445	3,847-	1.2-
Reduction of Costs						
5670. Recovered from Funds	214,190-	233,082-	222,877-	230,274-	2,808	1.2-
TOTAL NET EXPENDITURES	78,683	86,210	82,434	85,171	1,039-	1.2-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Engineering	NUMBER 935
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ACTIVITY DESCRIPTION

The Engineering activity oversees the design and construction of various municipal infrastructure and utility improvements within the City. These include capital projects initiated by the City and portions of projects built for City ownership by private developers. The activity provides three major services: (1) Design - including surveying, preparing and/or reviewing construction plans and specifications, estimating costs, monitoring City construction contracts and updating maps and records; (2) Development Review - reviewing preliminary and final subdivision plats, inspecting water, sewer, street and drainage construction within private developments and reviewing construction plans for commercial/industrial projects; and (3) Traffic Engineering - conducting traffic counts and analyzing the performance of the traffic circulation system, conducting and reviewing traffic impact studies and recommending improvements to signals and streets.

The goal is to obtain infrastructure and utility improvements into City ownership, which meet established engineering standards and code requirements and serve the community effectively, efficiently and safely.

PERFORMANCE OBJECTIVES

1. Inspect all projects in a timely manner in order to insure proper construction.
2. Respond to the development review process to ensure quality infrastructure improvements while minimizing time delays for the developer.
3. Complete the review of subdivision plans within one week.
4. Complete the review of plans for issuance of commercial/industrial grading permits within one week.
5. Complete approximately 8 percent of Lamar Dunn drawings for updated information on subdivision, as Built water, sewer, and storm drainage sheets.
6. Complete roadway and intersection analysis and respond within eight weeks.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Daily inspection of major construction	95%	95%	95%	95%
Weekly inspection of projects during minor Construction	95%	95%	95%	95%
Project plans reviewed within one week	90%	90%	90%	90%
Subdivision plans reviewed within one week	90%	90%	90%	90%
Percent Completion of Lamar Dunn drawings	8%	8%	8%	8%
Traffic analysis within eight weeks	80%	80%	80%	80%

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$4,485 for Equipment Use Charges to fund maintenance and future replacement of engineering vehicles.

A portion of the costs of this activity is distributed to the State Street Aid Fund and the utility funds due to the involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

935 Engineering

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	174,896	172,060	174,465	181,119	9,059	5.3
5120. Salaries-Temp. Employees	11,503	6,349	10,093	6,276	73-	1.1-
5131. Regular Overtime Pay	118	4,103	170	4,103	0	.0
5141. Social Security	13,970	13,781	13,916	14,436	655	4.8
5150. Retirement	10,047	10,063	10,111	12,595	2,532	25.2
5160. Medical Insurance	14,254	16,004	16,004	16,086	82	.5
5175. Workers Compensation	240	264	264	264	0	.0
Total Personal Services	225,028	222,624	225,023	234,879	12,255	5.5
Contractual Services						
5201. Rents	526	580	1,580	580	0	.0
5205. Printing & Dup. Charges	56	275	275	275	0	.0
5206. Mailing & Delivery	0	150	150	150	0	.0
5207. Dues, Memberships & Sub.	729	720	720	720	0	.0
5210. Prof. & Contractual Ser.	1,334	13,700	13,700	13,700	0	.0
5211. Advertising & Publicity	0	250	250	250	0	.0
5212. Utility Services	1,929	2,500	2,500	2,500	0	.0
5220. Travel, Schools, & Conf.	5,170	4,483	4,483	4,483	0	.0
5236.13 Other Equipment Maint.	750	1,577	1,577	1,577	0	.0
5289. Vehicle/Equip Use Charge	13,325	12,436	12,436	16,921	4,485	36.1
Total Contractual Services	23,819	36,671	37,671	41,156	4,485	12.2
Commodities						
5310. Supplies	2,388	1,769	1,769	1,769	0	.0
5320. Books/Education Material	98	375	375	375	0	.0
5325. Uniforms/Safety Equip.	0	200	200	210	10	5.0
5330. Small Tools/Equipment	944	650	650	650	0	.0
5334. Other Commodities	3,654	500	500	500	0	.0
Total Commodities	7,084	3,494	3,494	3,504	10	.3
Other Charges						
5410. Insurance	100	100	100	100	0	.0
Total Other Charges	100	100	100	100	0	.0
Capital Expenditures						
5540 Machinery & Equipment	900	0	0	0	0	.0
Total Capital Expenditures	900	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	256,931	262,889	266,288	279,639	16,750	6.4
Reduction of Costs						
5670. Recovered from Funds	128,867-	131,444-	133,144-	139,820-	8,376-	6.4
TOTAL NET EXPENDITURES	128,064	131,445	133,144	139,819	8,374	6.4

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	State Highway Maintenance	942

ACTIVITY DESCRIPTION

This account maintains those portions of State Highway 62 (Illinois Avenue) and Highway 170 (Edgemoor Road) located within the city limits of Oak Ridge, and Highway 95 (Oak Ridge Turnpike) from the 95/61 split to the end of Wisconsin Ave.

PERFORMANCE OBJECTIVES

1. Maintain 725,619 square yards of pavement at a cost of fourteen cents per square yard.
2. Mow 146 acres every ten days between March 15 and November 15.
3. Perform mechanical sweeping of state highways at least five times per year.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
State Highways 62, 95 and 170:				
Miles	19.77	19.77	19.77	19.77
Square yards	703,585	725,619	725,619	725,619
Maintenance (hours)	893	1,000	854	1,000
Mowing R-O-W's (acres)	146	146	146	146

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$4,570 or 3 percent for right-of-way mowing (\$2,060) and street maintenance items such as sweeping (\$2,510). Mowing and street sweeping are performed by outside contractors.

PROGRAM COMMENTS

The Department of Highways, State of Tennessee, has a contract for fourteen cents per square yard (for a total of \$101,587) with the City of Oak Ridge for repairing the pavement, painting center and edge lines, street sweeping, snow and ice removal, and mowing median strips of State Highways 62, 95 and 170. The additional cost for rights-of-way mowing of these routes, which is not covered by the contract, is also budgeted in this activity.

If weather permits, State highways are swept by mechanical sweeper five times per year. Mowing of median strips and rights-of-way in the center of town is performed approximately every ten days between March 15 and November 15. During the mowing season, the mowing contractor is responsible for litter pickup as the right-of-way is mowed. During the balance of the year, litter pickup is performed by a contractor on a monthly basis (budgeted in General Maintenance, Activity 943).

City of Oak Ridge, Tennessee
Activity Detail

942 State Highway Maintenance

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210.203 Mowing Contract	68,686	79,150	73,987	81,210	2,060	2.6
5236.15 Street/Lot Sweeping	15,180	15,900	15,900	16,310	410	2.6
5235. Repair & Maintenance	64,334	58,900	58,900	61,000	2,100	3.6
Total Contractual Services	148,200	153,950	148,787	158,520	4,570	3.0
Commodities						
Total Commodities	0	0	0	0	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	148,200	153,950	148,787	158,520	4,570	3.0
Reduction of Costs						
5610. Recovered from Users	94,330-	94,000-	101,587-	101,587-	7,587-	8.1
TOTAL NET EXPENDITURES	53,870	59,950	47,200	56,933	3,017-	5.0-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY General Maintenance	NUMBER 943
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ACTIVITY DESCRIPTION

This activity provides for maintenance of the following functions: storm drainage ditches; street cleaning; litter removal; mowing of street rights-of-way and other areas; city-wide cleanup; cemetery maintenance; and miscellaneous building maintenance.

In addition to cleaning City streets, the City-owned Jackson Square and Grove Center parking lots are also maintained in order to present a neat and orderly appearance. All curb and gutter streets are swept on a 60 day cycle by a private contractor, weather permitting. Litter removal is performed by a private contractor for the months of November through March, with City crews providing assistance as required. Mowing includes 162 acres of street rights-of-way and other small parcels. Cemetery maintenance is provided to ten small cemeteries located throughout the City.

Formerly cared for by the Atomic Energy Commission, the cemeteries were transferred to the City upon incorporation. Minor building maintenance is performed on the Marina and the old Fire Alarm Building, which houses the Anderson County Ambulance Service.

PERFORMANCE OBJECTIVES

1. Maintain 12.4 miles of storm drains without a major flooding incident attributable to maintenance.
2. Perform 210 miles of sweeping on City Streets.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Storm drains – miles	12.4	12.4	12.4	12.4
Maintenance – hours	1,642	1,400	2,644	1,600
Mechanical sweeping: Curb miles cleaned	2,421	2,300	2,300	2,300

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$10,987 or 3.6% primarily for routine maintenance costs (\$10,797). Budgeted mowing costs increased \$3,030 and litter pickup increased \$420. Budgeted costs for street sweeping declined \$6,260. Private contractors perform mowing, street sweeping and litter removal and budgeted costs are based on existing service levels at the current contractual rate. Professional services increased \$3,000 to budget for tree removals.

City of Oak Ridge, Tennessee
Activity Detail

943 General Maintenance

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
<hr/>						
Personal Services						
Total Personal Services	0	0	0	0	0	.0
<hr/>						
Contractual Services						
5210. Prof. & Contractual Ser.	27	0	2,630	3,000	3,000	.0
5210.203 Mowing Contract	107,005	116,650	116,650	119,680	3,030	2.6
5210.205 Litter Contract	15,312	16,100	16,100	16,520	420	2.6
5236.15 Street/Lot Sweeping	71,187	74,260	66,000	68,000	6,260-	8.4-
5212. Utility Services	2,953	5,750	5,525	5,750	0	.0
5235. Repair & Maintenance	97,775	89,188	96,535	99,985	10,797	12.1
Total Contractual Services	294,259	301,948	303,440	312,935	10,987	3.6
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Commodities						
5310. Supplies	24	0	0	0	0	.0
5334. Other Commodities	0	100	100	100	0	.0
Total Commodities	24	100	100	100	0	.0
<hr/>						
Other Charges						
Total Other Charges	0	0	0	0	0	.0
<hr/>						
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
<hr/>						
TOTAL GROSS EXPENDITURES	294,283	302,048	303,540	313,035	10,987	3.6
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Reduction of Costs						
TOTAL NET EXPENDITURES	294,283	302,048	303,540	313,035	10,987	3.6
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Central Service Complex	NUMBER 946
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ACTIVITY DESCRIPTION

This activity includes maintenance and operation of the Central Services Center Complex located at 100 Woodbury Lane. The Complex houses Public Works Supervision, Equipment Shop, Work Pool, Parks activities, Electrical Department, Finance and the Schools' maintenance shop and bus dispatching office.

PERFORMANCE OBJECTIVES

Maintain and operate 177,000 square feet of building space at a cost of \$2.17 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Square feet maintained	177,000	177,000	177,000	177,000
Cost per square-foot	\$1.75	\$1.81	\$2.11	\$2.17

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased by \$62,853, up 19.9%. Custodial Services increased \$20,790 based on pricing contained in a contractual agreement approved in May 1999. Budgeted utility costs are up \$11,795 based on actual usage patterns and electric and wastewater rate increases effective May 1, 2000. Repair and maintenance costs are up \$29,871 based on current expenditure levels. The complex is now almost 5 years old and routine maintenance for items such as painting and minor repairs is being required.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

946 Central Service Center

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	4,788	5,770	6,302	5,452	318-	5.5-
5210. Prof. & Contractual Ser.	2,787	9,300	9,300	9,765	465	5.0
5210.202 Custodial Contract	34,836	38,100	57,395	58,890	20,790	54.6
5210.203 Mowing Contract	1,755	1,980	2,349	2,410	430	21.7
5212. Utility Services	165,842	186,570	189,795	198,365	11,795	6.3
5235. Repair & Maintenance	87,107	69,775	98,874	99,646	29,871	42.8
5236.13 Other Equipment Maint.	3,032	3,750	3,750	3,750	0	.0
5289. Vehicle/Equip Use Charge	0	180	0	0	180-	100.0-
Total Contractual Services	300,147	315,425	367,765	378,278	62,853	19.9
Commodities						
5310. Supplies	75-	578	500	578	0	.0
5330. Small Tools/Equipment	2,296	0	0	0	0	.0
5334. Other Commodities	672	0	0	0	0	.0
Total Commodities	2,893	578	500	578	0	.0
Other Charges						
5410. Insurance	5,238	5,238	5,238	5,238	0	.0
Total Other Charges	5,238	5,238	5,238	5,238	0	.0
Capital Expenditures						
5540 Machinery & Equipment	895	0	0	0	0	.0
Total Capital Expenditures	895	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	309,173	321,241	373,503	384,094	62,853	19.6
Reduction of Costs						
5670. Recovered from Funds	234,972-	244,143-	281,735-	291,912-	47,769-	19.6
TOTAL NET EXPENDITURES	74,201	77,098	91,768	92,182	15,084	19.6

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY 301 Broadway Building	NUMBER 947
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ACTIVITY DESCRIPTION

This activity provides for maintenance and operation of an 11,922 square-foot City-owned office building located at 301 Broadway. The lower level of this facility is leased to a private business with the related rental revenue accounted for in the City's General Fund. The lower level is leased through December 31, 2000, with a five-year renewal option. The upper level of the building has been vacant now for more than a year. The rental revenues generated from the space currently leased are less than the expenditures to maintain the facility. The City is currently reviewing options concerning usage of this building which include continuation of leasing the facility to private business, selling the facility or using the vacant upper level for City or School office space.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Building maintenance cost per square foot	\$1.35	\$2.01	\$2.15	\$2.21

SIGNIFICANT EXPENDITURE CHANGES

In fiscal 2001, maintenance costs for the facility are budgeted at \$25,950. The \$9,000 increase in utility services is for the vacant upper level of the building. Repair and maintenance costs have decreased \$6,531 based on actual expenditure patterns.

City of Oak Ridge, Tennessee
Activity Detail

947 Broadway Building, 301

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0

Contractual Services						
5210. Prof. & Contractual Ser.	0	300	300	300	0	.0
5210.203 Mowing Contract	796	1,490	1,200	1,530	40	2.7
5236.15 Street/Lot Sweeping	267	290	188	191	99-	34.1-
5212. Utility Services	9,004	810	9,385	9,810	9,000	1,111.1
5235. Repair & Maintenance	5,484	20,650	14,110	14,119	6,531-	31.6-
5289. Vehicle/Equip Use Charge	193	0	0	0	0	.0
Total Contractual Services	15,744	23,540	25,183	25,950	2,410	10.2

Commodities						
5310. Supplies	0	100	100	100	0	.0
Total Commodities	0	100	100	100	0	.0

Other Charges						
5410. Insurance	300	300	300	300	0	.0
Total Other Charges	300	300	300	300	0	.0

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0

TOTAL GROSS EXPENDITURES	16,044	23,940	25,583	26,350	2,410	10.1

Reduction of Costs						
TOTAL NET EXPENDITURES	16,044	23,940	25,583	26,350	2,410	10.1
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Municipal Building	NUMBER 948
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ACTIVITY DESCRIPTION

This activity includes expenses involved in the operation of the Municipal Building such as utilities, custodial services, motor pool, maintenance of the heating and air conditioning system, plumbing and electrical repairs and other building maintenance.

The operation of a six-car motor pool is also included in the cost of this activity. The motor pool is used by various offices in the building which do not have vehicles permanently assigned to them.

PERFORMANCE OBJECTIVES

Maintain 35,652 square feet of building space at a cost of \$5.30 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Building maintenance, cost per square-foot	\$4.48	\$4.79	\$4.89	\$5.30

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$18,035 or 10.8%. Repair and Maintenance increased \$12,842 based on actually occurring expenditure levels to maintain the facility and for service contracts on a new building access security system. Utility costs are up \$5,600 due to electric and waterworks rate increases that occurred in May 2000. Equipment Use Charges increase \$894 for maintenance and future replacement of vehicles in the motor pool. Budgeted expenditures for custodial services declined \$1,240 based on pricing contained in a new contractual agreement approved in May 1999.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

948 Municipal Building

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	240	1,550	1,675	1,714	164	10.6
5210.202 Custodial Contract	32,276	34,670	32,580	33,430	1,240-	3.6-
5210.203 Mowing Contract	3,527	4,070	4,235	4,340	270	6.6
5236.15 Street/Lot Sweeping	1,200	1,325	675	830	495-	37.4-
5212. Utility Services	56,838	62,840	62,630	68,440	5,600	8.9
5235. Repair & Maintenance	55,215	55,450	60,892	68,292	12,842	23.2
5236.13 Other Equipment Maint.	1,073	1,500	1,500	1,500	0	.0
5289. Vehicle/Equip Use Charge	6,525	5,906	6,650	6,800	894	15.1
Total Contractual Services	156,894	167,311	170,837	185,346	18,035	10.8
Commodities						
5310. Supplies	49	400	400	400	0	.0
5334. Other Commodities	180	300	300	300	0	.0
Total Commodities	229	700	700	700	0	.0
Other Charges						
5410. Insurance	2,746	2,746	2,746	2,746	0	.0
Total Other Charges	2,746	2,746	2,746	2,746	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	159,869	170,757	174,283	188,792	18,035	10.6
Reduction of Costs						
5670. Recovered from Funds	51,009-	54,642-	54,583-	60,412-	5,770-	10.6
TOTAL NET EXPENDITURES	108,860	116,115	119,700	128,380	12,265	10.6

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Roane State Community College	NUMBER 949
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ACTIVITY DESCRIPTION

This activity provides for routine building and parking lot maintenance of a City-owned facility located at 545 Oak Ridge Turnpike. Consisting of 26,000 square feet, the building and parking area are being reviewed to determine the viability of retaining or selling the property in fiscal 2001. The building is currently vacant.

PROGRAM COMMENTS

In 1988, the City purchased the former Nautilus Building for use by Roane State Community College to house a branch campus. The building was completely renovated by the City to the specifications required by Roane State. The College leased the facility until the fall of 1999 when the newly constructed Oak Ridge Roane State Community College branch campus opened. The City donated \$1,200,000 to the Roane State Foundation toward the purchase of land on which the new campus was constructed.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Building maintenance cost per square-foot	\$.42	\$.91	\$ 1.01	\$ 1.30

SIGNIFICANT EXPENDITURE CHANGES

Contractual services increased \$10,028 or 43.6%. Utility costs, which were paid by the former tenant, are now budgeted for in this activity at an additional \$7,385. Repair and maintenance costs are up \$2,973 to reflect actual expenditure levels. Roane State was responsible for performing routine maintenance on the facility until they vacated the building in early fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

949 Roane State Building

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	180	180	180	180	0	.0
5236.15 Street/Lot Sweeping	774	880	540	550	330-	37.5-
5212. Utility Services	975	480	480	7,865	7,385	1,538.5
5235. Repair & Maintenance	8,344	21,450	24,413	24,423	2,973	13.9
Total Contractual Services	10,273	22,990	25,613	33,018	10,028	43.6
Commodities						
Total Commodities	0	0	0	0	0	.0
Other Charges						
5410. Insurance	767	767	767	767	0	.0
Total Other Charges	767	767	767	767	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	11,040	23,757	26,380	33,785	10,028	42.2
Reduction of Costs						
TOTAL NET EXPENDITURES	11,040	23,757	26,380	33,785	10,028	42.2

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	102 Robertsville Road	950

ACTIVITY DESCRIPTION

This activity provides for routine building and parking lot maintenance of a City-owned facility located at 102 Robertsville Road. The building housed the Senior Center, accounted for in activity 978, until mid-fiscal 2000. The building was constructed in the 1940's and was experiencing structural issues, such as unlevel floors, which made the facility not suited for primary usage by senior citizen. The building is currently being reviewed to determine the structural soundness of the facility and options for its use or sale. The building is currently vacant.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted costs to maintain the facility are \$6,040 for utilities, \$15,000 for routine repair maintenance and \$300 for building insurance.

City of Oak Ridge, Tennessee
Activity Detail

950 Robertsville Road, 102

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5212. Utility Services	0	0	0	6,040	6,040	.0
5235. Repair & Maintenance	0	0	0	15,000	15,000	.0
Total Contractual Services	0	0	0	21,040	21,040	.0
Commodities						
Total Commodities	0	0	0	0	0	.0
Other Charges						
5410. Insurance	0	0	0	300	300	.0
Total Other Charges	0	0	0	300	300	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	0	0	0	21,340	21,340	.0
Reduction of Costs						
TOTAL NET EXPENDITURES	0	0	0	21,340	21,340	.0
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Traffic Control and Lights	NUMBER 953
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ACTIVITY DESCRIPTION

This activity includes traffic control maintenance, the cost of traffic control signals and painting of crosswalks on City streets. The proper lighting of City streets, sidewalks and public parking areas is also included in this activity. Adequate lighting will increase traffic and pedestrian safety, reduce crime and vagrancy and promote business and commercial activities.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Street Name Signs: Hours for maintenance and installation	181	575	400	575
Traffic control and School Flashing Signals: Inventory – each	377	375	380	380
Hours for maintenance and installation	3,450	3,700	3,000	3,700
Street Lights, Public Inventory –each	5,227	5,100	5,250	5,300
Hours for maintenance and installation	2,027	2,000	2,400	2,500

PROGRAM COMMENTS

The automated traffic control equipment and the street lighting system are installed and maintained by the Electric Department. The General Fund pays an annual investment charge (13%) for the maintenance and amortization of these fixtures, a charge for energy usage and the actual cost of materials to replace lamps and glassware. The investment charge is an annual charge paid by the General Fund to the Electric Fund for use of the traffic control equipment and the street lighting system. An assessment by TVA in 1986 established the investment rate at 13 percent of the book value of the traffic control and street lighting systems. For the beginning of fiscal 2001, the book value of the street lighting system is estimated to be \$2,830,905 and the book value of the traffic control system is estimated to be \$1,787,141.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services are projected to increase \$79,876 or 10.4%. Budgeted utility costs are up \$76,776 based on \$400,000 in planned capital improvements which results in a higher investment charge and a 5% electric rate increase effective May 1, 2000. Repair and maintenance costs are up \$3,100 based on actual expenditure levels.

City of Oak Ridge, Tennessee
Activity Detail

953 Traffic Control & Lights

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5212. Utility Services	673,741	741,724	742,100	818,500	76,776	10.4
5235. Repair & Maintenance	20,839	28,500	33,000	31,600	3,100	10.9
Total Contractual Services	694,580	770,224	775,100	850,100	79,876	10.4
Commodities						
Total Commodities	0	0	0	0	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	694,580	770,224	775,100	850,100	79,876	10.4
Reduction of Costs						
TOTAL NET EXPENDITURES	694,580	770,224	775,100	850,100	79,876	10.4

CITY OF OAK RIDGE

FUND Equipment Replacement Rental	DEPARTMENT Public Works	ACTIVITY Equipment Shop	NUMBER 11952
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ACTIVITY DESCRIPTION

The Equipment Shop is responsible for maintenance and repair of all municipal automotive and heavy equipment, school vehicles and other mechanical equipment. The Equipment Shop has three sub-activities: the Repair Shop, providing repair services for all equipment; the Service Station, dispensing fuel and oil; and Preventive Maintenance, providing routine servicing, washing, greasing, oil change and safety checks.

PERFORMANCE OBJECTIVES

Maintain the City's fleet of sedans, pickup trucks and heavy trucks, excluding heavy equipment, at a cost of \$0.22, \$0.30, and \$0.88 per mile, respectively.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Equipment Maintained:				
Sedans	58	49	59	59
Cost per mile	\$0.23	\$0.22	\$0.22	\$0.22
Pickup Trucks	70	67	70	71
Cost per mile	\$0.25	\$0.36	\$0.30	\$0.30
Heavy Duty Trucks	63	63	63	63
Cost per mile	\$.85	\$1.37	\$.88	\$.88
School Buses	39	39	39	39
Light and Heavy Equipment	319	305	319	319

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$119,441 or 9.8 percent. Replacement and maintenance costs for fleet equipment increased \$64,400 or 5.8 percent related to police and fire fleet additions and replacements. Replacement and maintenance costs for small office and printing equipment increased \$55,041 or 50.2 percent due to annual maintenance fees for upgraded and new Y2K compliant software purchases in fiscals 1999 and 2000.

In Internal Service Funds, capital equipment purchases are recorded as assets and expensed through depreciation charges. Other Charges will decrease \$67,664 or 8.3 percent for interest (\$6,099) and depreciation (\$61,565) expense. In late fiscal 1998, City Council approved a \$2,326,575 loan to purchase three fire pumper trucks, an aerial fire truck and year 2000 compliant computer hardware and software.

A listing of fully depreciated equipment scheduled for replacement in FY 2001 appears on IV-33. Not all fully depreciated equipment is scheduled for replacement in FY 2001. Equipment is replaced based on necessity rather than depreciable life.

EQUIPMENT REPLACEMENT RENTAL FUND EXPENSES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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Contractual Services						
5245 Maint. Of Fleet Equipment	986,485	1,103,300	1,018,128	1,167,700	64,400	5.8
5265 Maint. Of Office Equipment	<u>178,721</u>	<u>109,599</u>	<u>115,246</u>	<u>164,640</u>	<u>55,041</u>	<u>50.2</u>
Total Contractual Services	<u>1,165,206</u>	<u>1,212,899</u>	<u>1,133,374</u>	<u>1,332,340</u>	<u>119,441</u>	<u>9.8</u>
Other Charges						
5439 Interest Expenses	42,915	117,099	86,500	111,000	(6,099)	-5.2
5460 Depreciation	<u>441,464</u>	<u>695,245</u>	<u>607,000</u>	<u>633,680</u>	<u>(61,565)</u>	<u>-8.9</u>
Total Other Charges	<u>484,379</u>	<u>812,344</u>	<u>693,500</u>	<u>744,680</u>	<u>(67,664)</u>	<u>-8.3</u>
 TOTAL EQUIPMENT REPLACEMENT RENTAL FUND EXPENSES	 <u>1,649,585</u>	 <u>2,025,243</u>	 <u>1,826,874</u>	 <u>2,077,020</u>	 <u>51,777</u>	 <u>2.6</u>

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
State Street Aid	Public Works	City Street Maintenance	15

ACTIVITY DESCRIPTION

This activity includes maintenance of all City streets that are not designated State highways. The State of Tennessee distributes a portion of the gasoline and motor fuel tax to incorporated municipalities on the basis of population. This money is required to be placed in a separate fund and used for construction and maintenance of streets and certain related expenditures

The goal of this activity is to provide a cost effective and acceptable level of street maintenance and to improve overall quality of streets and sidewalks.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
<u>Work Program</u>				
Patching (hours)	1,904	2,000	2,300	2,000
Street resurfacing (miles)	24	13	18	18
Street striping (miles)	17	25	25	25
Cleaning catch basins/storm drains (hours)	2,350	3,500	3,200	3,500
Sidewalks (hours)	903	500	1,650	900
Sidewalks (square feet)	14,778	6,300	9,500	6,500
Curbing Replaced (hours)	1,690	3,500	1,500	1,500
Curbing Replaced (linear feet)	2,057	3,400	1,470	1,500

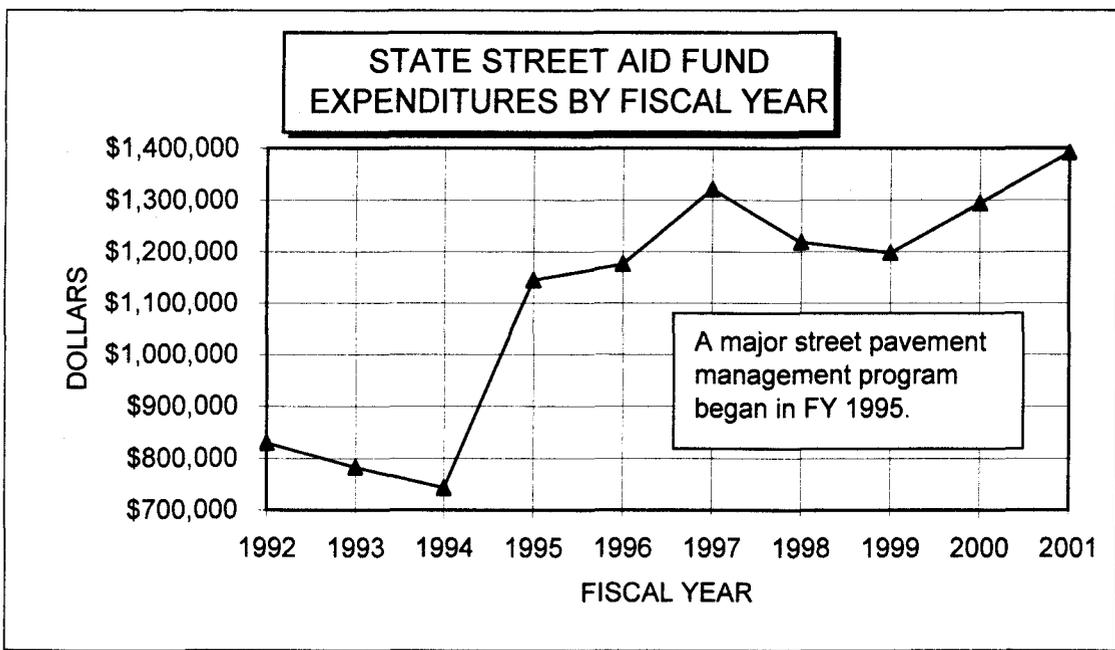
PROGRAM COMMENTS

\$445,000 is budgeted for maintenance-related activities, including patching/street repair, curb and gutter replacement, traffic sign maintenance, sidewalk maintenance and striping of City streets. Leaf pickup (\$115,000) and snow removal (\$70,000) are also included in this activity. \$222,020 is budgeted for the State Street Aid Fund's share of Services provided by the General Fund (\$152,153 for Computer Services, Finance, Public Works Supervision and Engineering, etc.) and rental for space occupied at the Central Service Center Complex (\$69,867).

\$540,000 is budgeted for an expanded street-resurfacing program that began in FY95. Increased funding levels were required to incorporate the department's comprehensive pavement management system that was developed as a long-term strategy program for effective pavement maintenance.

Revenues received through the State of Tennessee from gasoline and motor fuel taxes are insufficient to fund all activities of the State Street Aid Fund. In fiscal 2001, additional revenues will be provided from \$180,000 in long-term debt proceeds and a \$500,000 transfer from the General Fund.

STATE STREET AID FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
15100 Street Maintenance	255,171	160,000	190,000	200,000	40,000	25.0
15110 Curb & Gutter Replacement	34,779	50,000	27,500	40,000	(10,000)	-20.0
15120 Traffic Sign Maintenance	17,586	25,000	22,000	25,000	0	0.0
15130 Striping City Streets	34,423	50,000	45,000	45,000	(5,000)	-10.0
15200 Sidewalk Maintenance	29,871	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	102,657	115,000	110,000	115,000	0	0.0
15400 Storm Drains & Catch Basins	55,952	80,000	80,000	80,000	0	0.0
15500 Snow & Ice Removal	49,162	70,000	80,000	70,000	0	0.0
15600 Spoil Dumps	24,729	20,000	20,000	25,000	5,000	25.0
15700 Other Costs	204,127	214,400	209,900	222,020	7,620	3.6
15800 Street Resurfacing	<u>389,894</u>	<u>480,000</u>	<u>480,000</u>	<u>540,000</u>	<u>60,000</u>	<u>12.5</u>
TOTAL STATE STREET AID FUND EXPENDITURES	<u>1,198,351</u>	<u>1,294,400</u>	<u>1,294,400</u>	<u>1,392,020</u>	<u>97,620</u>	<u>7.5</u>



CITY OF OAK RIDGE

FUND Waterworks	DEPARTMENT Public Works	ACTIVITY Water Treatment And Distribution	NUMBER 21
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ACTIVITY DESCRIPTION

The United States Department of Energy (DOE) owned and operated a potable water treatment plant at its Y-12 facility that sold water to the City of Oak Ridge for distribution to Oak Ridge residents and businesses. On May 1, 2000, ownership of the water treatment facility was transferred to the City of Oak Ridge. Under a 10-year contract with DOE, the City will provide water to DOE's Y-12 and X-10 facilities. The City owns and operates the water distribution system. Public Works Department water plant and work pool employees are charged with maintaining the system and ensuring a safe and sufficient supply of water will be delivered to its customers.

Work performed includes maintenance of the water treatment plant, reservoirs, storage tanks, distribution mains, service lines, pressure reducing valve stations and booster stations; valve maintenance and inspection; installation and removal of meters; and cleaning, repairing and testing meters.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Miles of mains	220	220	220	220
Maintenance (hours)	9,657	11,000	11,000	11,000
Fire Hydrants (each)	2,442	2,450	2,450	2,450
Maintenance (hours)	517	900	700	700
Service line maintenance (hours)	775	900	900	900
Booster stations maintenance (hours)	1,454	2,400	2,400	2,400
Water meters currently installed (each)	12,100	12,400	12,400	12,400

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

Gross Expenses for water distribution increased a net \$2,024,196 or 45.8% primarily related to operating expenses for the water treatment plant. Personal Services are up \$366,050 for the 10 employees hired to operate the water plant. Contractual Services increased a net \$573,200 or 48.6% for plant operations, including professional and contractual services (\$45,810), utility services (\$452,650), routine repairs and maintenance (\$61,400) and equipment use charges (\$10,640). Commodities increased a net \$180,620 or 243.5% for supplies, including chemicals required during operation of the water treatment plant.

Other Charges increased a net \$904,326 or 30.7%. Tax equivalent payments increased \$241,060 and depreciation \$519,550 related to the \$12.5 million net asset value of the water plant that was recorded upon acquisition of the plant. Debt service payments are projected to increase \$166,103 to fund debt issuances required for the \$1,795,000 in capital improvements planned for fiscal 2001. A listing of these capital improvements is included on page VI-32.

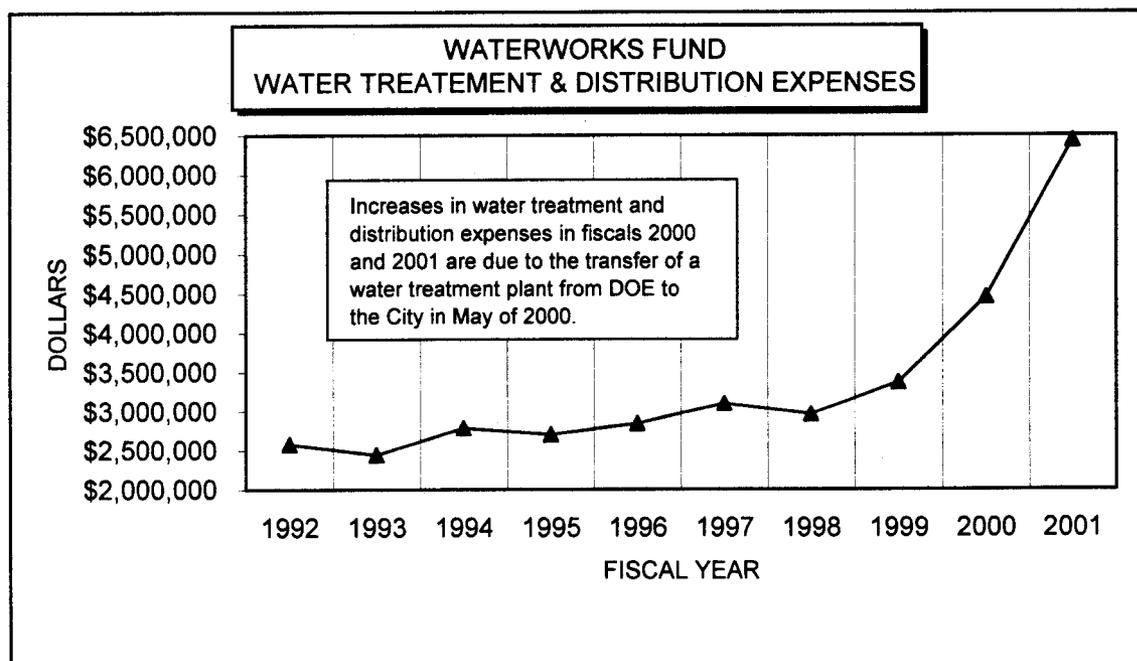
City of Oak Ridge, Tennessee
Activity Detail
Water Fund

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	PROPOSED FY 2001	BUDGET 01 vs 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	0	166,305	166,305	436,875	270,570	162.7
5131. Regular Overtime Pay	0	8,920	8,920	30,865	21,945	246.0
5141. Social Security	0	13,405	13,405	35,780	22,375	166.9
5150. Retirement	0	10,150	10,150	31,810	21,660	213.4
5160. Health Insurance	0	13,365	13,365	40,140	26,775	200.3
5175. Workers Compensation	0	1,335	1,335	4,060	2,725	204.1
Total Personal Services	0	213,480	213,480	579,530	366,050	171.5
Contractual Services						
5201. Rents	214,492	215,010	215,010	215,010	0	.0
5205. Printing & Dup. Charges	121	4,500	4,500	4,500	0	.0
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	10,428	11,525	12,225	12,225	700	6.1
5210. Prof. & Contractual Ser.	35,085	144,170	145,381	189,980	45,810	31.8
5212. Utility Services	81,035	236,040	235,540	688,690	452,650	191.8
5220. Travel, Schools, & Conf.	2,491	8,000	8,000	10,000	2,000	25.0
5235. Routine Rep. & Maint.	463,499	551,600	580,000	613,000	61,400	11.1
5262. Nonroutine Rep. & Maint.	0	500	500	500	0	.0
5269. Equipment Use Charge	741	7,000	6,750	17,640	10,640	152.0
Total Contractual Services	807,892	1,178,445	1,208,006	1,751,645	573,200	48.6
Commodities						
5310. Supplies	7,212	64,000	65,300	237,800	173,800	271.6
5320. Books/Education Material	242	550	550	550	0	.0
5325. Uniforms/Safety Equip.	0	1,665	1,665	5,000	3,335	200.3
5330. Small Tools/Equipment	2	7,165	7,165	10,500	3,335	46.5
5334. Motor Fuels, Oils & Lub.	120	150	150	150	0	.0
5340. Replacement Parts	0	350	500	500	150	42.9
5398. Computer Software	770	0	0	0	0	.0
5399. Other Commodities	0	300	300	300	0	.0
Total Commodities	8,346	74,180	75,630	254,800	180,620	243.5
Other Charges						
5410. Insurance	15,838	15,980	15,980	15,980	0	.0
5439. Debt Service	143,110	245,000	180,612	411,103	166,103	67.8
5455. Bad Debt	6,000	4,000	4,000	4,000	0	.0
5460. Depreciation	445,978	615,450	636,250	1,135,000	519,550	84.4
5460.10 Amortization Debt Exp.	1,983	2,000	2,000	2,000	0	.0
5466. Purchased Water	1,142,613	953,000	1,062,000	960,600	7,600	.8
5470. Ser. from General Fund	675,459	844,587	750,000	814,600	29,987	3.6
5490. Tax Equivalents	127,040	269,285	311,886	510,345	241,060	89.5
Total Other Charges	2,556,021	2,949,302	2,962,728	3,853,628	904,326	30.7
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,374,259	4,415,407	4,459,844	6,439,603	2,024,196	45.8
Reduction of Costs						
5610. Recovered from Users	600-	0	0	0	0	.0
Total Reduction of Costs	600-	0	0	0	0	.0
TOTAL NET EXPENDITURES	3,373,659	4,415,407	4,459,844	6,439,603	2,024,196	45.8

WATERWORKS FUND

WATER CAPITAL PROJECTS AND EQUIPMENT

	<u>BUDGET 2000</u>	<u>PROJECTED 2000</u>	<u>BUDGET 2001</u>
<u>CAPITAL PROJECTS:</u>			
Southwest Quadrant	\$ 170,000	\$ 185,000	\$ -
Soccer Complex	20,000	-	5,000
S. Illinois Ave/Bethel Valley (SR 62)	12,500	137,500	-
Remote Automation & System Automation	-	-	100,000
Water System SCADA	100,000	65,000	250,000
System Expansion	50,000	50,000	50,000
Water Treatment Plant Improvements	-	100,000	700,000
Booster Station Improvements	115,000	415,000	250,000
Water Distribution System Rehabilitation	485,000	534,000	435,000
TOTAL CAPITAL PROJECTS	<u>\$ 952,500</u>	<u>\$ 1,486,500</u>	<u>\$ 1,790,000</u>
<u>EQUIPMENT:</u>			
Radio Equipment	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u><u>\$ 957,500</u></u>	<u><u>\$ 1,491,500</u></u>	<u><u>\$ 1,795,000</u></u>



CITY OF OAK RIDGE

FUND Waterworks	DEPARTMENT Public Works	ACTIVITY Wastewater Treatment	NUMBER 22
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ACTIVITY DESCRIPTION

The City owns the sewage collection system, the main treatment plant in the west end of the City and a package plant. The main treatment plant provides primary and secondary treatment for all of the developed areas of the City and the Y-12 plant. The package plant treats wastes from the industries located in the Clinch River Industrial Park. The goals of this activity are to meet the National Pollutant Discharge Elimination System (NPDES) permit for plant effluent and to protect the environment from industrial wastewater pollutants in a cost-effective manner.

The Wastewater Treatment activity (charged through Routine Repair & Maintenance) reimburses the Waterworks Fund for wastewater work performed by the Public Works Department Work Pool. Wastewater tasks performed by the Work Pool include sludge hauling, road maintenance, maintenance of mains, laterals, and taps as well as installation of new connections and extensions, lateral lines and manholes.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
West End Sewer Plant				
Water treated - gallons (billions)	1.8	2.5	1.8	2.6
Average reduction of B. O. D.	97%	96%	98%	97%
NPDES Effluent Permit Violations	11	0	19	0
Collection System				
Miles of sewer mains	239	240	240	240
Sewer maintenance - staff hours	16,350	18,000	18,000	18,000
Linear feet of sewer line cleaned per month	10,600	8,200	10,600	10,600

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

Gross expenses for wastewater treatment increased a net \$520,472 or 10.8%. Contractual Services increased \$48,361 primarily due to an increased level of professional and maintenance services performed in conjunction with the ongoing major wastewater rehabilitation capital project and increased utility costs due to rate and usage increases. Supplies for the treatment plant increased \$45,000 based on actual costs for chemicals.

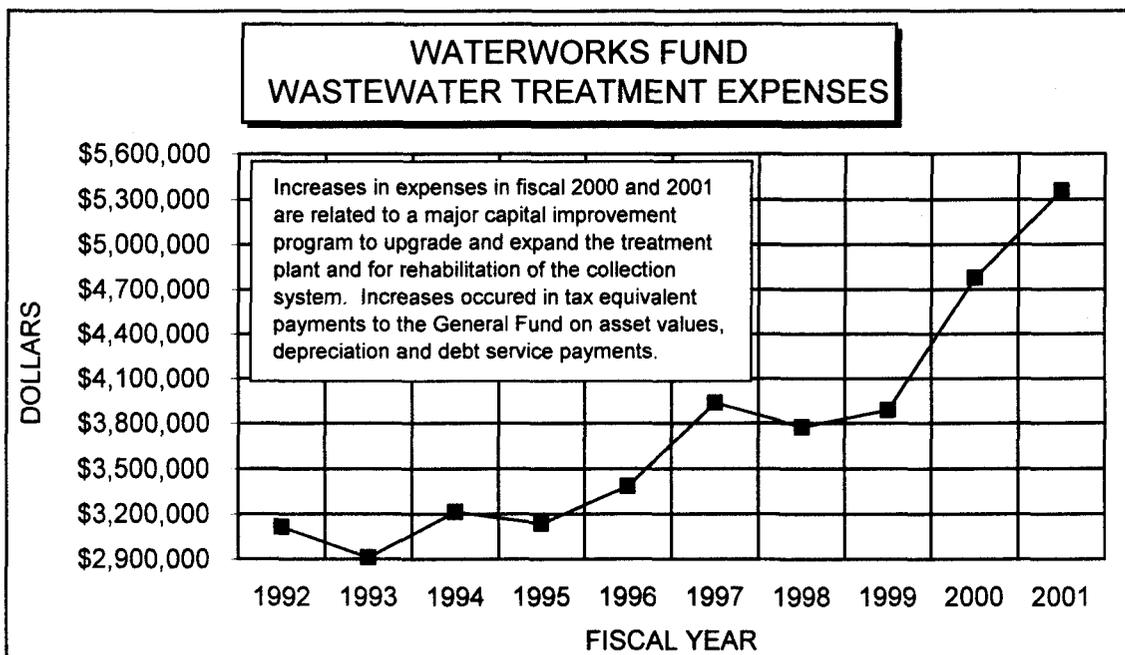
Other Charges increased a net \$346,428 or 13.7%. Services provided by the General Fund increased \$21,672. Tax equivalent (in-lieu) payments increased \$176,006 and depreciation \$190,000 based on capital improvements performed in fiscal 2000 to upgrade and expand the wastewater treatment plant and distribution system. The City has been drawing from a \$15 million loan from the Tennessee State Revolving Loan (SRL) program to finance major capital expansion and improvement projects planned in fiscals 2000 through 2002. Debt Service charges decreased \$41,250 based on a lower than projected interest rate on the SRL loan. Capital improvements for fiscal 2001 total \$5,898,000, a listing of which is included on page VI-35.

City of Oak Ridge, Tennessee
Activity Detail
Wastewater Fund

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	PROPOSED FY 2001	BUDGET 01 vs 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	476,758	502,948	505,873	546,695	43,747	8.7
5120. Salaries-Temp. Employees	0	0	14,821	17,562	17,562	.0
5131. Regular Overtime Pay	35,563	77,250	39,000	77,250	0	.0
5141. Social Security	39,888	43,754	40,951	48,372	4,618	10.6
5150. Retirement	30,764	33,593	31,548	42,428	8,835	26.3
5160. Health Insurance	49,322	50,052	50,052	55,813	5,761	11.5
5175. Workers Compensation	7,444	7,444	7,444	7,444	0	.0
Total Personal Services	639,739	715,041	689,689	795,564	80,523	11.3
Contractual Services						
5201. Rents	124,911	124,790	124,790	124,790	0	.0
5205. Printing & Dup. Charges	126	400	400	400	0	.0
5206. Mailing & Delivery	24	900	900	900	0	.0
5207. Dues, Memberships & Sub.	2,371	10,000	10,000	10,000	0	.0
5210. Prof. & Contractual Ser.	143,511	176,175	177,131	186,890	10,715	6.1
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	337,286	348,250	350,015	371,320	23,070	6.6
5220. Travel, Schools, & Conf.	8,158	7,500	7,500	7,500	0	.0
5235. Routine Rep. & Maint.	661,217	807,350	805,926	815,926	8,576	1.1
5262. Nonroutine Rep. & Maint.	0	1,500	1,500	1,500	0	.0
5289. Equipment Use Charge	52,831	79,000	84,800	85,000	6,000	7.6
Total Contractual Services	1,330,435	1,555,915	1,563,012	1,604,276	48,361	3.1
Commodities						
5310. Supplies	58,947	70,700	110,700	115,700	45,000	63.6
5320. Books/Education Material	1,756	1,050	1,050	1,050	0	.0
5325. Uniforms/Safety Equip.	5,872	6,300	6,300	6,460	160	2.5
5330. Small Tools/Equipment	1,268	4,500	4,500	4,500	0	.0
5334. Motor Fuels, Oils & Lub.	162	5,000	5,000	5,000	0	.0
5340. Replacement Parts	5,365	6,600	6,600	6,600	0	.0
5398. Computer Software	0	1,500	1,500	1,500	0	.0
5399. Other Commodities	1,143	400	400	400	0	.0
Total Commodities	74,513	96,050	136,050	141,210	45,160	47.0
Other Charges						
5410. Insurance	43,272	45,423	45,423	45,423	0	.0
5439. Debt Service	237,438	600,000	391,333	558,750	41,250-	6.9-
5455. Bad Debt	3,000	1,800	1,800	1,800	0	.0
5460. Depreciation	899,883	900,000	960,000	1,090,000	190,000	21.1
5460.30 Amortization Debt Exp.	2,488	2,683	2,683	2,683	0	.0
5470. Ser. from General Fund	604,745	658,918	630,000	680,590	21,672	3.3
5490. Tax Equivilents	100,100	313,694	410,485	489,700	176,006	56.1
Total Other Charges	1,890,926	2,522,518	2,441,724	2,868,946	346,428	13.7
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,935,613	4,889,524	4,830,475	5,409,996	520,472	10.6
Reduction of Costs						
5610. Recovered from Users	47,041-	52,500-	52,500-	52,500-	0	.0
Total Reduction of Costs	47,041-	52,500-	52,500-	52,500-	0	.0
TOTAL NET EXPENDITURES	3,888,572	4,837,024	4,777,975	5,357,496	520,472	10.8

WATERWORKS FUND
WASTEWATER TREATMENT CAPITAL PROJECTS AND EQUIPMENT

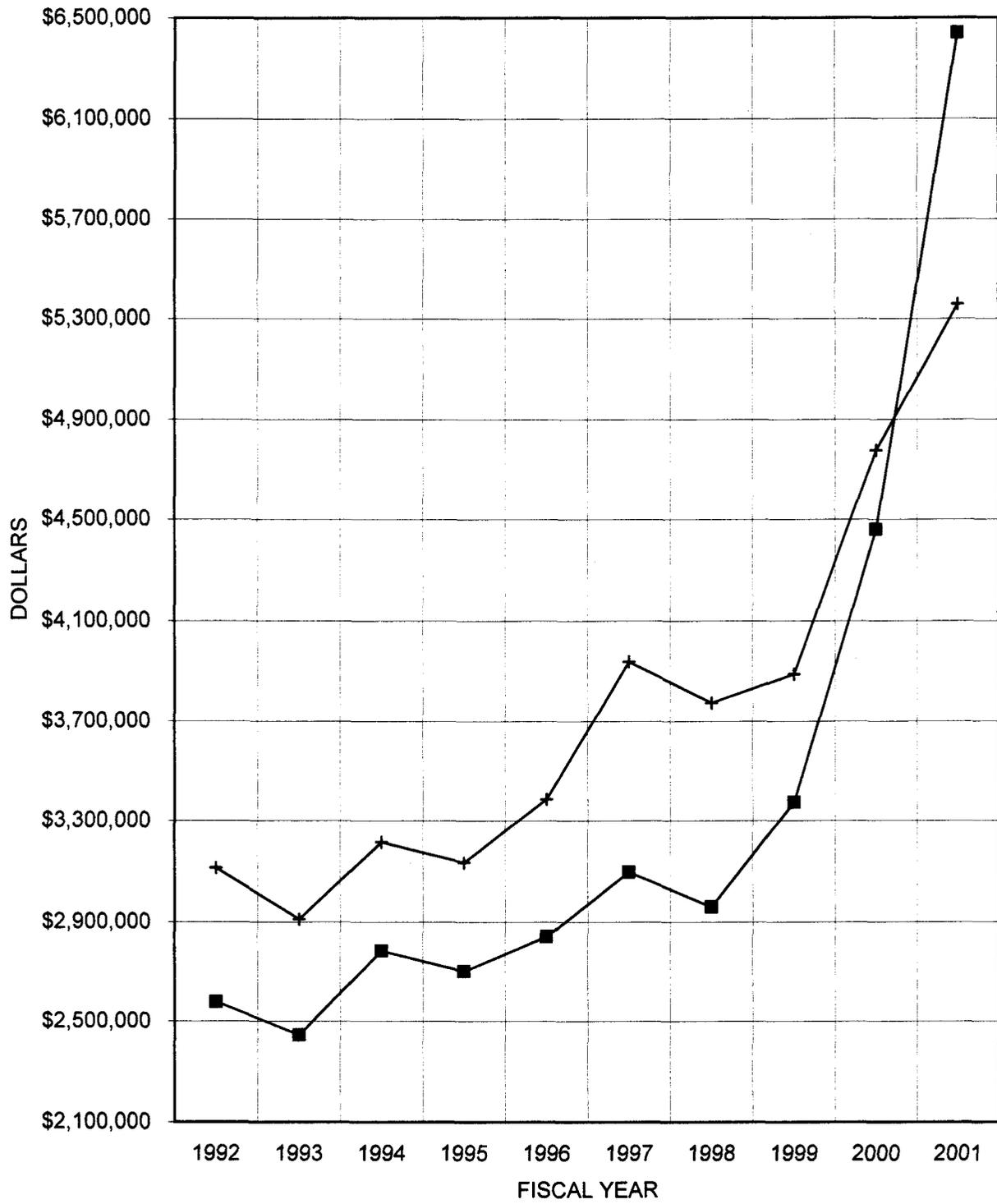
	<u>BUDGET</u> <u>2000</u>	<u>PROJECTED</u> <u>2000</u>	<u>BUDGET</u> <u>2001</u>
<u>CAPITAL PROJECTS:</u>			
Southwest Quadrant	\$ 175,000	\$ 185,000	\$ -
Soccer Complex	20,000	-	5,000
S. Illinois Ave/Bethel Valley (SR 62)	12,500	137,500	-
West End Development	-	-	500,000
SCADA System	-	65,000	250,000
System Expansion	50,000	50,000	50,000
Wastewater Treatment Plant Improvements	5,875,000	6,525,000	2,250,000
Sewer Line Rehabilitation	2,500,000	1,800,000	1,850,000
Lift Station Replacement/Improvements	240,000	160,000	450,000
Clinch River Industrial Package Plant	-	57,000	-
East End Treatment Plant Clean/Retire digesters	40,000	40,000	-
WWTP Repair to Clairfier	35,000	60,000	-
TOTAL CAPITAL PROJECTS	<u>\$8,947,500</u>	<u>\$9,079,500</u>	<u>\$5,355,000</u>
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 8,000	\$ 8,000	\$ 8,000
Utility Truck (220)	24,000	-	25,000
Utility Pickup Truck (278)	-	22,400	-
Van (294)	-	-	25,000
Sewer Cleaner/Vacuum (321)	-	-	175,000
Biosolids Application Vehicle (349)	-	-	200,000
Biosolids Transportation Vehicle (350/351)	-	-	50,000
SRECO Easement Machine (442)	-	-	35,000
Jet Blaster with Trailer (897)	-	-	25,000
TOTAL EQUIPMENT	<u>\$ 32,000</u>	<u>\$ 30,400</u>	<u>\$ 543,000</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$8,979,500</u>	<u>\$9,109,900</u>	<u>\$5,898,000</u>



City of Oak Ridge, Tennessee
Activity Detail
Waterworks Fund

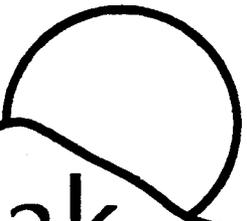
	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	PROPOSED FY 2001	BUDGET 01 vs 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	476,758	669,253	672,178	983,570	314,317	47.0
5120. Salaries-Temp. Employees	0	0	14,821	17,562	17,562	.0
5131. Regular Overtime Pay	35,563	86,170	47,920	108,115	21,945	25.5
5141. Social Security	39,888	57,159	54,356	84,152	26,993	47.2
5150. Retirement	30,764	43,743	41,698	74,238	30,495	69.7
5160. Health Insurance	49,322	63,417	63,417	95,953	32,536	51.3
5175. Workers Compensation	7,444	8,779	8,779	11,504	2,725	31.0
Total Personal Services	639,739	928,521	903,169	1,375,094	446,573	48.1
Contractual Services						
5201. Rents	339,403	339,800	339,800	339,800	0	.0
5205. Printing & Dup. Charges	247	4,900	4,900	4,900	0	.0
5206. Mailing & Delivery	24	1,000	1,000	1,000	0	.0
5207. Dues, Memberships & Sub.	12,799	21,525	22,225	22,225	700	3.3
5210. Prof. & Contractual Ser.	178,596	320,345	322,512	376,870	56,525	17.6
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	418,321	584,290	585,555	1,060,010	475,720	81.4
5220. Travel, Schools, & Conf.	10,649	15,500	15,500	17,500	2,000	12.9
5235. Routine Rep. & Maint.	1,124,716	1,358,950	1,385,926	1,428,926	69,976	5.1
5262. Nonroutine Rep. & Maint.	0	2,000	2,000	2,000	0	.0
5289. Equipment Use Charge	53,572	86,000	91,550	102,640	16,640	19.3
Total Contractual Services	2,138,327	2,734,360	2,771,018	3,355,921	621,561	22.7
Commodities						
5310. Supplies	66,159	134,700	176,000	353,500	218,800	162.4
5320. Books/Education Material	1,998	1,600	1,600	1,600	0	.0
5325. Uniforms/Safety Equip.	5,872	7,965	7,965	11,460	3,495	43.9
5330. Small Tools/Equipment	1,270	11,665	11,665	15,000	3,335	28.6
5334. Motor Fuels, Oils & Lub.	282	5,150	5,150	5,150	0	.0
5340. Replacement Parts	5,365	6,950	7,100	7,100	150	2.2
5398. Computer Software	770	1,500	1,500	1,500	0	.0
5399. Other Commodities	1,143	700	700	700	0	.0
Total Commodities	82,859	170,230	211,680	396,010	225,780	132.6
Other Charges						
5410. Insurance	59,110	61,403	61,403	61,403	0	.0
5439. Debt Service	380,547	845,000	571,945	969,853	124,853	14.8
5455. Bad Debt	9,000	5,800	5,800	5,800	0	.0
5460. Depreciation	1,345,861	1,515,450	1,596,250	2,225,000	709,550	46.8
5460.10 Amortization Debt Exp.	4,471	4,683	4,683	4,683	0	.0
5466. Purchased Water	1,142,613	953,000	1,062,000	960,600	7,600	.8
5470. Ser. from General Fund	1,280,204	1,503,505	1,380,000	1,495,190	8,315-	.6-
5490. Tax Equivalents	227,140	582,979	722,371	1,000,045	417,066	71.5
Total Other Charges	4,448,946	5,471,820	5,404,452	6,722,574	1,250,754	22.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	7,309,871	9,304,931	9,290,319	11,849,599	2,544,668	27.3
Reduction of Costs						
5610. Recovered from Users	47,641-	52,500-	52,500-	52,500-	0	.0
Total Reduction of Costs	47,641-	52,500-	52,500-	52,500-	0	.0
TOTAL NET EXPENDITURES	7,262,230	9,252,431	9,237,819	11,797,099	2,544,668	27.5

**WATERWORKS FUND
EXPENSES BY FISCAL YEAR**



■ WATER + WASTEWATER TREATMENT



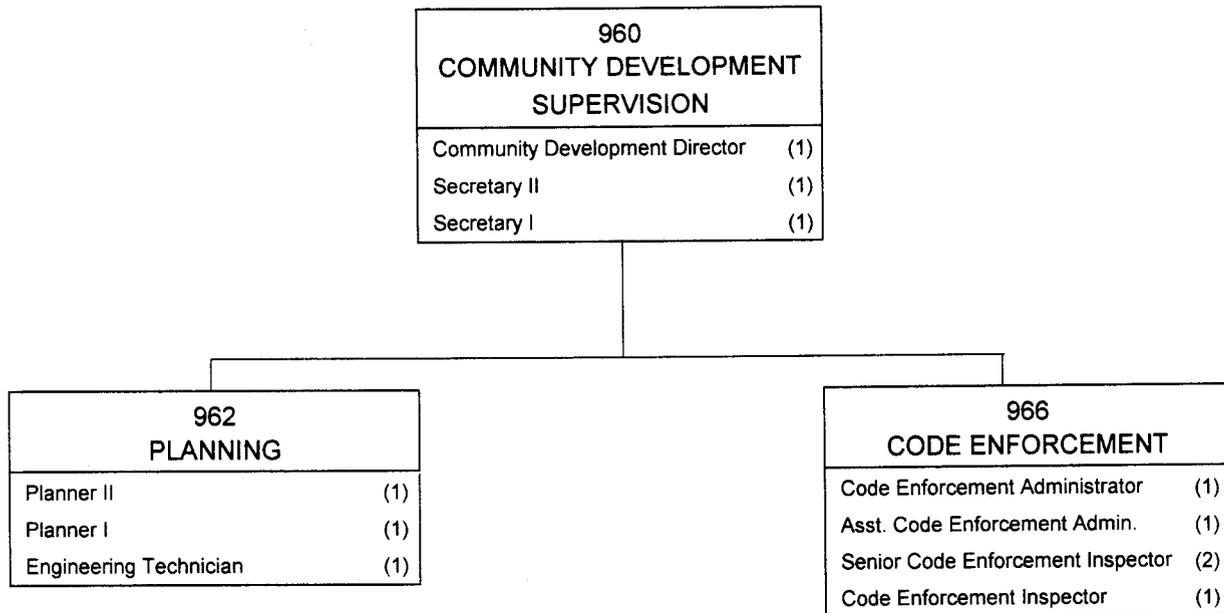


oak
ridge



Community Development

COMMUNITY DEVELOPMENT DEPARTMENT



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department strives to promote orderly physical growth within the City, while at the same time protecting Oak Ridge's quality lifestyle by facilitating development sensitive to aesthetics and the environment. The Department is responsible for coordinating the City's planning and code enforcement functions.

The Department staff consists of 11 employees who also provide support to the following boards and commissions: Oak Ridge Regional Planning Commission, the Environmental Quality Advisory Board, Board of Zoning Appeals, Board of Building and Housing Code Appeals, the Boards of Electrical and Plumbing Examiners, and Greenways Oak Ridge.

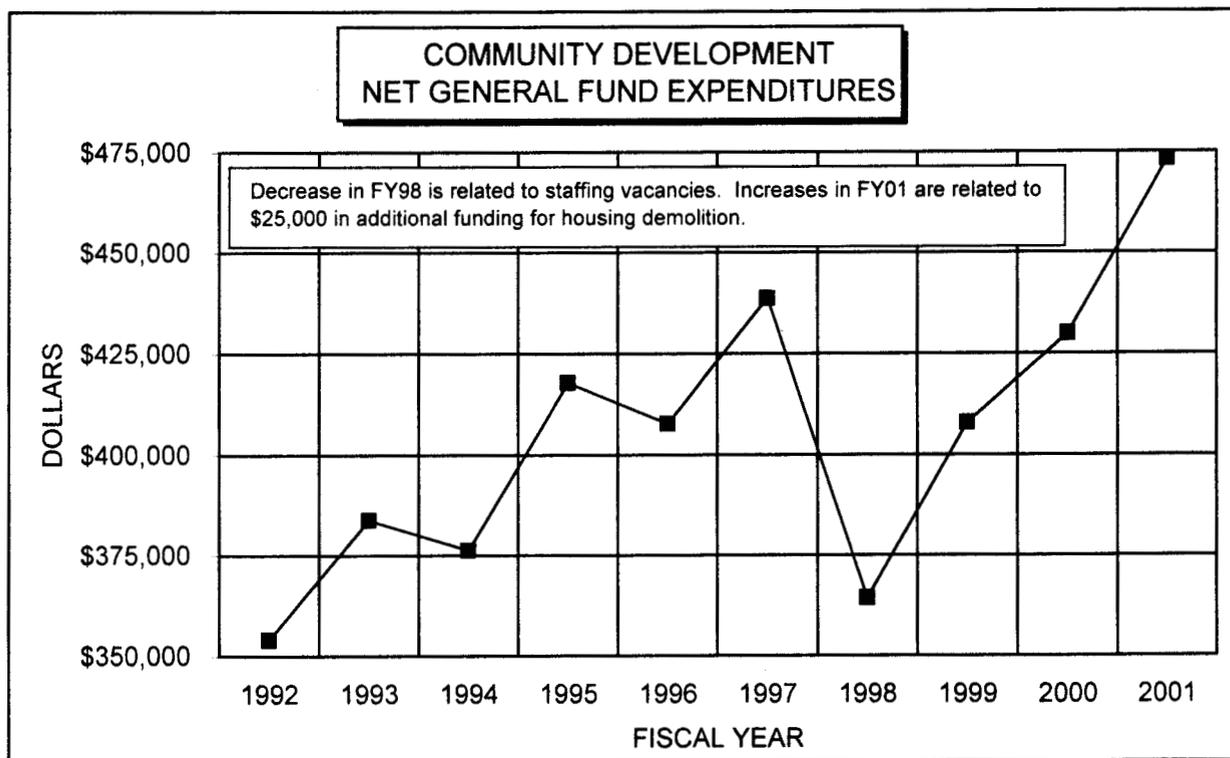
The Department reviewed a total of 387 construction plans and performed 541 building inspections during the 1999 fiscal year. The Department also issued 1,065 building and building related permits during FY99. New construction for this time period was valued at \$25,703,368. The Department reviewed 64 site plans in FY99 including site reviews, subdivisions, plats of correction, and planned unit developments. Four rezonings and 14 text amendments to the Zoning Ordinance were also handled by Department staff in FY99.

Major projects planned for the Department in fiscal year 2001 include finalizing new Subdivision Regulations and Construction Standards; completing plans for new urban growth boundaries as part of the Roane and Anderson County Growth Plans; completing the City Center Master Plan; updating the Economic Development and Land Use Chapters of the Comprehensive Plan.

COMMUNITY DEVELOPMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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GENERAL FUND

960 Supervision	92,349	105,276	96,775	99,853	(5,423)	-5.2
962 Planning	84,758	98,654	94,424	98,496	(158)	-0.2
966 Code Enforcement	230,891	245,054	238,641	274,932	29,878	12.2
Total General Fund	407,998	448,984	429,840	473,281	24,297	5.4



CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Supervision	NUMBER 960
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ACTIVITY DESCRIPTION

The Community Development Department, under the supervision of the Departmental Director, includes the divisions of Planning and Code Enforcement. The Department consolidates the planning and building code portions of development in order to improve service delivery coordination. The growth and complexity of development in Oak Ridge requires a more consolidated and better coordinated staffing arrangement. This is accomplished through a Business Development Facilitator who helps the applicant for a new development guide his project through the permitting process.

The objective of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and responses toward development in Oak Ridge. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan and the Capital Improvement Program.

PERFORMANCE OBJECTIVES

1. Maintains regular communications with department heads and staff to coordinate workflow among departments.
2. Assist and advise the City Manager and Assistant City Manager promptly to carrying out City planning goals, responding to special projects and presenting solutions to issues to City Council.
3. Reference the Comprehensive Plan regularly in making zoning, subdivision and site review decisions to provide consistency toward more quality growth and development.
4. Insure the responses to applicants and citizens are carried out in a courteous manner.
5. Continually cultivate and nurture a positive relationship with the private sector to encourage new growth that will be an asset to the community.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	BUDGET FY 2000	BUDGET FY 2001
Hold weekly site plan review meetings with four Departments on pending applications	35	40	38	43
Percent of citizen comments followed up with a response which has been verified	100%	100%	100%	100%
Meetings with private sector parties involved in the development of Oak Ridge	91	120	122	125
Percent of requests from the City Manager responded to by due date	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

The budgeted decrease in costs for Personal Services is related to employee turnover. No significant expenditure changes are anticipated for this activity in fiscal 2001.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

960 Community Development

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	122,326	137,913	125,859	128,661	9,252-	6.7-
5131. Regular Overtime Pay	655	1,542	630	1,542	0	.0
5141. Social Security	9,100	10,532	9,488	9,774	758-	7.2-
5150. Retirement	7,062	7,972	7,324	8,853	881	11.1
5160. Medical Insurance	10,709	12,074	12,074	12,024	50-	.4-
5175. Workers Compensation	480	528	528	528	0	.0
Total Personal Services	150,332	170,561	155,903	161,382	9,179-	5.4-
Contractual Services						
5201. Rents	2,322	2,520	2,520	2,520	0	.0
5205. Printing & Dup. Charges	124	0	0	0	0	.0
5207. Dues, Memberships & Sub.	29-	365	365	365	0	.0
5210. Prof. & Contractual Ser.	0	500	500	500	0	.0
5212. Utility Services	1,611	1,200	1,200	1,200	0	.0
5220. Travel, Schools, & Conf.	1,305	2,531	2,531	2,531	0	.0
5236.13 Other Equipment Maint.	384	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	1,585	650	650	480	170-	26.2-
Total Contractual Services	7,302	8,801	8,801	8,631	170-	1.9-
Commodities						
5310. Supplies	1,319	2,049	2,049	2,049	0	.0
5320. Books/Education Material	122	0	0	0	0	.0
5330. Small Tools/Equipment	477	0	0	0	0	.0
Total Commodities	1,918	2,049	2,049	2,049	0	.0
Other Charges						
5410. Insurance	100	100	100	100	0	.0
Total Other Charges	100	100	100	100	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	159,652	181,511	166,853	172,162	9,349-	5.2-
Reduction of Costs						
5670. Recovered from Funds	67,303-	76,235-	70,078-	72,309-	3,926	5.1-
TOTAL NET EXPENDITURES	92,349	105,276	96,775	99,853	5,423-	5.2-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Planning	NUMBER 962
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ACTIVITY DESCRIPTION

The Planning Division is responsible for reviewing subdivision plats, rezoning requests, site plans and planned unit developments with the Planning Commission and other City Departments. Advance planning includes review and updating of regulations and procedures that affect development (zoning, subdivision regulations and others), helping to develop programs to achieve objectives of the Comprehensive Plan, assessing the impact of new proposals relative to those objectives and periodically reviewing the Plan itself. The division analyzes and makes recommendations regarding internal traffic designs, land development needs, annexation service studies and related matters. Information related to development of the community is shared with citizens, developers, investors and other local governments.

PERFORMANCE OBJECTIVES

1. Conservation or enhancement of the tax base and natural resources.
2. Improvements of the safety, capacity, and convenience of transportation systems.
3. Improvement of living conditions.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Subdivision plats reviewed	29	30	34	32
Zoning changes reviewed	4	5	8	8
PUDs (preliminary & final) reviewed	2	2	4	4
Site plans reviewed - Non-Residential	26	30	29	30
Site plans reviewed - Residential	33	35	45	50
Average processing time -subdivision plats (days including review of revision)	20	20	19	19

SIGNIFICANT EXPENDITURE CHANGES

The budgeted decrease in costs for Personal Services is related to employee turnover. No significant expenditure changes are anticipated for this activity in fiscal 2001.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

962 Planning Office

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	92,589	108,636	101,437	106,446	2,190-	2.0-
5120. Salaries-Temp. Employees	1,220	0	2,466	0	0	.0
5131. Regular Overtime Pay	180	867	67	867	0	.0
5141. Social Security	6,978	8,241	7,627	8,068	173-	2.1-
5150. Retirement	5,309	6,237	5,877	7,297	1,060	17.0
5160. Medical Insurance	10,560	11,539	11,539	11,900	361	3.1
5175. Workers Compensation	420	462	462	462	0	.0
Total Personal Services	117,256	135,982	129,475	135,040	942-	.7-
Contractual Services						
5205. Printing & Dup. Charges	0	500	500	500	0	.0
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	3,166	1,698	1,698	1,698	0	.0
5210. Prof. & Contractual Ser.	1,425	3,000	3,000	3,000	0	.0
5211. Advertising & Publicity	0	30	30	730	700	2,333.3
5212. Utility Services	1,248	1,000	1,000	1,000	0	.0
5220. Travel, Schools, & Conf.	3,382	2,425	2,425	2,425	0	.0
5236.13 Other Equipment Maint.	1,308	2,328	2,328	2,328	0	.0
Total Contractual Services	10,529	11,041	11,041	11,741	700	6.3
Commodities						
5310. Supplies	1,449	2,219	2,219	2,219	0	.0
5320. Books/Education Material	193	450	450	450	0	.0
5330. Small Tools/Equipment	51	595	595	595	0	.0
5334. Other Commodities	1,034	1,400	1,400	1,400	0	.0
Total Commodities	2,727	4,664	4,664	4,664	0	.0
Other Charges						
5410. Insurance	88	88	88	88	0	.0
Total Other Charges	88	88	88	88	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	130,600	151,775	145,268	151,533	242-	.2-
Reduction of Costs						
5670. Recovered from Funds	45,842-	53,121-	50,844-	53,037-	84	.2-
TOTAL NET EXPENDITURES	84,758	98,654	94,424	98,496	158-	.2-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Code Enforcement	NUMBER 966
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ACTIVITY DESCRIPTION

Code Enforcement is responsible for administering and enforcing all Codes and Ordinances involving the construction, repair and use of all buildings and structures within the City, including building, housing, plumbing, electrical, zoning, mechanical and environmental codes. For new construction and alterations, the City issues necessary permits, examines all plans and checks for compliance with building and zoning codes. The City also inspects properties for code compliance routinely and on a complaint basis - including abandoned vehicles, litter and weeds.

The goal of Code Enforcement is to ensure the health and safety of the citizens in their residences, as well as in all commercial and public buildings, and to provide assistance to citizens on building problems.

PERFORMANCE OBJECTIVES

1. Provide inspection service within 4 hours of a request for routine inspections.
2. Promote preservation of our existing neighborhoods.
3. Continue the inspector certifications program to promote in-house cross training among inspectors.
4. Provide inspection expertise in assisting homeowners with residential projects.
5. Provide staff support for business development through the site review process.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Building Permits	453	600	510	600
Inspections	541	750	516	700
Plumbing Permits	236	250	322	275
Inspections	701	600	828	700
Electrical Permits	376	450	405	425
Inspections	983	900	1,078	975
Zoning Investigations and Nuisance				
Complaints	284	400	286	300
Nuisance Abatement	1,207	1,100	1,252	1,300
Abandoned Vehicles	214	200	228	200
Housing Inspections	219	225	259	275

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Contractual Services increased \$23,510 or 68.3%. \$25,000 was added to Professional Services and \$400 to legal notices due to an anticipated increase in court ordered housing demolitions. Travel increased \$1,500 for certifications and routine maintenance \$755. Equipment Use Charges declined \$4,145 to cease rental charges for vehicles for which replacement has been fully funded.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds. Reduction of costs also includes the proceeds from Codes classes taught by staff and the sale of code books and test material.

City of Oak Ridge, Tennessee
Activity Detail

966 Code Enforcement

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	201,024	203,723	204,325	213,064	9,341	4.6
5131. Regular Overtime Pay	1,290	8,636	500	8,636	0	.0
5141. Social Security	15,045	16,019	15,276	16,547	528	3.3
5150. Retirement	11,642	12,124	11,859	15,075	2,951	24.3
5160. Medical Insurance	17,658	19,947	19,947	20,033	86	.4
5175. Workers Compensation	6,091	6,700	6,700	6,700	0	.0
Total Personal Services	252,750	267,149	258,607	280,055	12,906	4.8
Contractual Services						
5205. Printing & Dup. Charges	54	600	600	600	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	329	530	530	530	0	.0
5210. Prof. & Contractual Ser.	2,230	6,000	6,000	31,000	25,000	416.7
5211. Advertising & Publicity	1,131	900	900	1,300	400	44.4
5212. Utility Services	3,981	3,100	3,100	3,100	0	.0
5220. Travel, Schools, & Conf.	1,802	3,552	3,552	5,052	1,500	42.2
5235. Repair & Maintenance	407	7,250	7,970	8,005	755	10.4
5236.13 Other Equipment Maint.	270	708	708	708	0	.0
5289. Vehicle/Equip Use Charge	13,225	11,575	11,575	7,430	4,145-	35.8-
Total Contractual Services	23,429	34,415	35,135	57,925	23,510	68.3
Commodities						
5310. Supplies	945	956	956	956	0	.0
5320. Books/Education Material	5,819	6,000	6,000	6,000	0	.0
5325. Uniforms/Safety Equip.	805	850	850	870	20	2.4
5330. Small Tools/Equipment	4,100	250	250	250	0	.0
Total Commodities	11,669	8,056	8,056	8,076	20	.2
Other Charges						
5410. Insurance	1,423	1,423	1,423	1,423	0	.0
Total Other Charges	1,423	1,423	1,423	1,423	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	289,271	311,043	303,221	347,479	36,436	11.7
Reduction of Costs						
5610. Recovered from Users	6,060-	10,000-	10,000-	10,000-	0	.0
5670. Recovered from Funds	52,320-	55,989-	54,580-	62,547-	6,558-	11.7
TOTAL NET EXPENDITURES	230,891	245,054	238,641	274,932	29,878	12.2



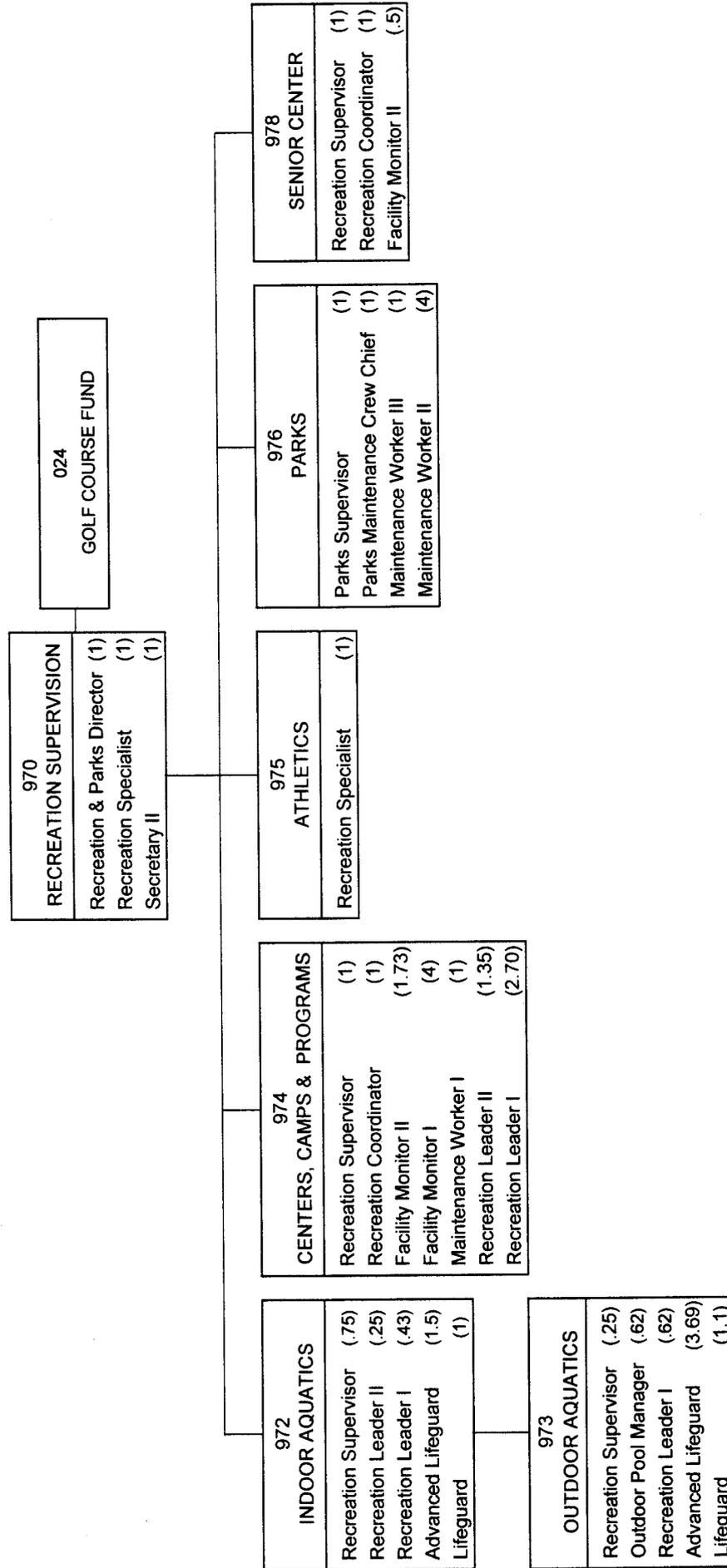


oak
ridge



Recreation
& Parks

RECREATION AND PARKS DEPARTMENT



RECREATION AND PARKS DEPARTMENT

The Recreation and Parks Department is responsible for planning, organizing, supervising, and conducting a comprehensive program of leisure activities and facilities for the citizens of Oak Ridge. The Department is comprised of 22 full-time and 63 part-time employees organized into the following activities:

Supervision, Indoor Aquatics, Outdoor Aquatics, Centers, Camps and Programs, Athletics, Parks, and the Senior Center. Over 30 City-owned properties are maintained by the Department, including 15 parks, 17 athletic fields, 23 lighted tennis courts, three community centers, two pools (indoor and outdoor), 6 greenways and 1200 acres of green belts.

City sponsored activities are geared to the needs of various age groups and coordinated with community organizations in an effort to reduce duplication of services. Among the recreational opportunities sponsored by the City include swimming lessons, exercise classes and softball and basketball league play.

Other events and programs offered through the Department include an annual Easter Egg hunt for children 3 years through 4th grade in which over 7,000 eggs are hidden containing over 200 prizes provided by area businesses and an annual Halloween Carnival. Fun in the Sun is held in the Scarboro Community Center in August with games, food vendors, crafts, pony rides and other entertainment. Mayfest is a month long event held each May whose mission is to foster pride and involvement in the Oak Ridge community by showcasing its diversity through cultural and athletic events and activities for people of all ages. Each summer the Department offers a Summer Camp and an Adventure Camp. Summer Camp is for children 7 to 12 with activities that include field trips, special events, games, arts & crafts, sports, swimming, snacks, hot lunches and a T-shirt. There is also a Scarboro playground program that is free of charge and is open to all Oak Ridge children 6 to 12. This program includes games, sports, crafts, snacks and a hot lunch program.

The Senior Center is open six days a week with services directed toward citizens 55 and older. In addition to the recreation facilities available to seniors, the City sponsors meals on wheels, blood pressure screenings, a tax assistance program, flu shot clinics, a "55 Alive" driver education course and a taxi coupon assistance program. Education programs on a variety of subjects of interest to senior adults are offered regularly and staff maintains a database of information about agencies and programs that can assist the elderly. There are also many special events such as dances, picnics, dinners, lunches and parties scheduled throughout the year.

Departmental staff also supports the Youth Advisory Board, which is a sixteen member City Board that acts as a liaison between the Oak Ridge City Council and the youth of the community. The Board encourages the positive growth and development of area youth by inviting them to become involved in a wide range of programs and activities that are drug and alcohol free.

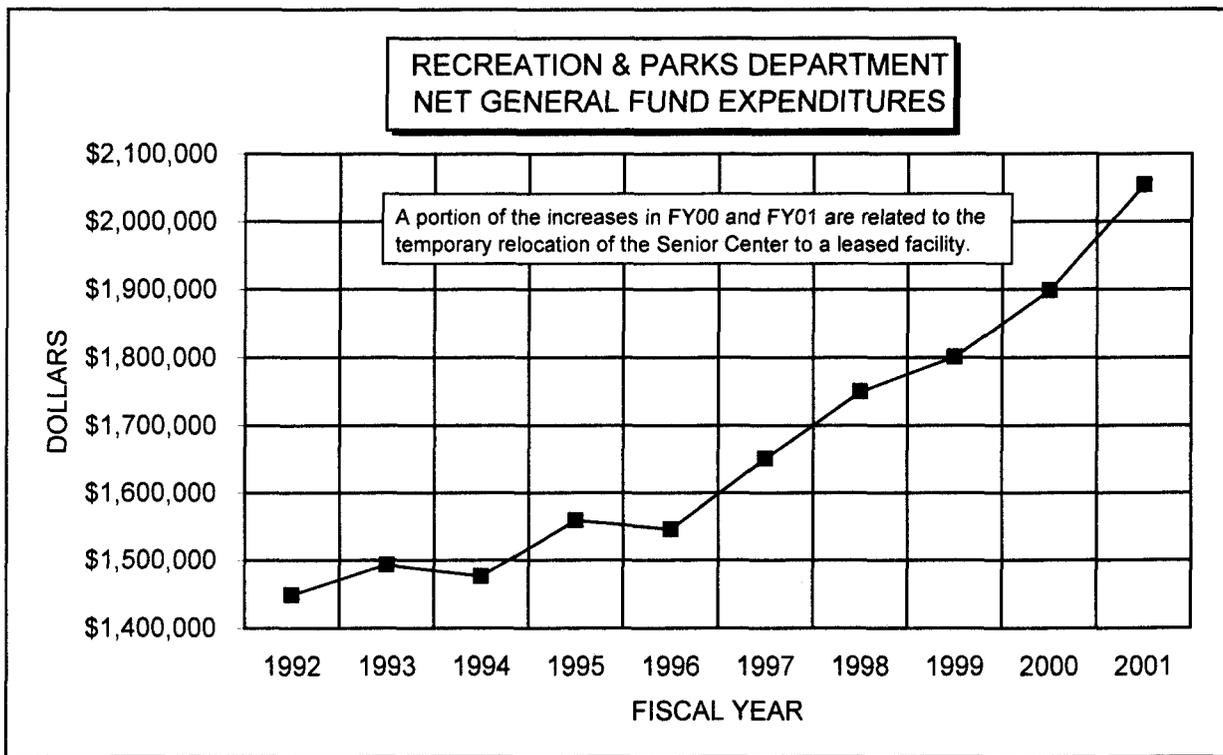
During the past year over 109,853 swimmers utilized the indoor and outdoor pools, 960 children attended Summer Camp, 1,500 youth and adults participated in organized athletic programs, 2,773 senior citizens enjoyed activities at the Senior Center on 52,452 visits and 1,500 children participated in special events.

As part of a multiyear program to enhance the City rights-of-way and other open spaces, the Department continued with its tree planting program with the City receiving Tree City USA designation for the 10th consecutive year. In conjunction with this program and Arbor Day, 500 Sugar Maple seedlings were distributed to all third grade elementary school students.

During fiscal 2001, the Department will oversee the construction of Phase 2 and 3 of the Melton Lake Greenways and the Emory Valley Greenways Projects, construction of a gym at the Scarboro Community Center and preliminary design for the construction of a new Senior Center.

RECREATION & PARKS DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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GENERAL FUND						
970 Supervision	213,048	220,626	218,656	232,875	12,249	5.6
972 Indoor Aquatics	153,188	189,703	188,937	190,608	905	0.5
973 Outdoor Aquatics	158,652	174,388	148,645	181,484	7,096	4.1
974 Centers, Camps & Programs	483,368	526,706	485,182	597,427	70,721	13.4
975 Athletics	110,082	134,023	97,089	53,946	(80,077)	-59.7
976 Parks	532,894	531,864	528,602	568,662	36,798	6.9
978 Senior Center	149,922	200,203	231,446	229,665	29,462	14.7
TOTAL GENERAL FUND	1,801,154	1,977,513	1,898,557	2,054,667	77,154	3.9
OTHER FUNDS						
024 Golf Course Fund	1,981,242	2,017,218	2,026,946	1,971,560	(45,658)	-2.3
TOTAL RECREATION & PARKS DEPARTMENT	3,782,396	3,994,731	3,925,503	4,026,227	31,496	0.8



CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Supervision	NUMBER 970
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ACTIVITY DESCRIPTION

Recreation and Parks Supervision is responsible for the planning, coordination and general administration of the Recreation and Parks Department. Supervision provides direction in fiscal management, planning, staffing, organizing and program evaluation procedures. Supervision is also responsible for operating a systematic and economical maintenance program for Recreation and Parks facilities. Such programs and facilities must be provided to assure all residents an opportunity to participate in a wide variety of leisure time activities. To further enhance the recreational opportunities within the community, the staff continues to assist and advise interested outside agencies.

PERFORMANCE OBJECTIVES

1. Inspect all recreation and park areas at least monthly and document necessary maintenance.
2. Establish City-wide special events that emphasize seasonal activities and programs.
3. Increase the number of participants in the Cold Facts Program by 5%.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Documented monthly inspections	12	12	12	12
City wide special events	8	8	8	8
Cold Facts Program participants	1,948	2,100	1,985	2,035

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$2,042 or 9.6% primarily for Equipment Use Charges to fund maintenance and future replacement of vehicles.

City of Oak Ridge, Tennessee
Activity Detail

970 Recreation Supervision

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	137,385	139,659	140,437	147,079	7,420	5.3
5131. Regular Overtime Pay	1,868	3,704	352	3,704	0	.0
5141. Social Security	10,373	10,614	10,531	11,294	680	6.4
5150. Retirement	8,027	8,197	8,152	10,253	2,056	25.1
5160. Medical Insurance	10,723	12,076	12,076	12,127	51	.4
5175. Workers Compensation	360	396	396	396	0	.0
Total Personal Services	168,736	174,646	171,944	184,853	10,207	5.8
Contractual Services						
5201. Rents	0	0	700	0	0	.0
5207. Dues, Memberships & Sub.	965	925	925	925	0	.0
5211. Advertising & Publicity	0	200	200	200	0	.0
5212. Utility Services	2,852	2,600	3,100	3,110	510	19.6
5220. Travel, Schools, & Conf.	1,044	5,332	5,332	5,332	0	.0
5235. Repair & Maintenance	4,645	3,150	3,342	3,510	360	11.4
5236.13 Other Equipment Maint.	930	1,368	708	708	660	48.2
5289. Vehicle/Equip Use Charge	8,359	7,720	7,720	9,552	1,832	23.7
Total Contractual Services	18,795	21,295	22,027	23,337	2,042	9.6
Commodities						
5310. Supplies	1,148	1,052	1,052	1,052	0	.0
5320. Books/Education Material	75	175	175	175	0	.0
5330. Small Tools/Equipment	0	100	100	100	0	.0
Total Commodities	1,223	1,327	1,327	1,327	0	.0
Other Charges						
5410. Insurance	1,358	1,358	1,358	1,358	0	.0
5430. Grants/Subsidies/Contr.	21,855	22,000	22,000	22,000	0	.0
Total Other Charges	23,213	23,358	23,358	23,358	0	.0
Capital Expenditures						
5540 Machinery & Equipment	1,081	0	0	0	0	.0
Total Capital Expenditures	1,081	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	213,048	220,626	218,656	232,875	12,249	5.6
Reduction of Costs						
TOTAL NET EXPENDITURES	213,048	220,626	218,656	232,875	12,249	5.6

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Indoor Aquatics	972

ACTIVITY DESCRIPTION

The function of the Indoor Aquatics activity is to provide safe and healthy swimming facilities with a varied and comprehensive swimming program. A well-rounded aquatic program is provided which includes recreational, therapeutic, competitive and instructional aquatic programs. In the past year, this facility has accommodated approximately 16 different groups and/or swimming sessions. At present, 95 hours of swimming per week are scheduled at the Civic Center Pool, with only three hours open for additional programs. This activity also includes the maintenance and operations of the Civic Center Swimming Pool. The aquatic program is coordinated by a Recreation Supervisor, and admission fees and pool rental are used to recover a portion of operational costs.

The overall goal of the activity is to provide a well-maintained aquatic facility, which is operated in an efficient and safe manner.

PERFORMANCE OBJECTIVES

1. Increase the aquatic staff certified in the American Red Cross Lifeguard Training Course (which includes CPR and first aid) and trained in the operations of the swimming pool in order to better safeguard and serve the public.
2. Collect revenue equal to 26 percent of the pool's operating costs.
3. To increase attendance by one percent.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Pool staff certified in first aid and pool Operation	100%	100%	100%	100%
Revenues as percentage of cost	31%	26%	24%	24%
Staff certified in Red Cross Lifeguard Training Course	100%	100%	100%	100%
Number of Participants	46,422	52,000	46,000	48,000
Gross Cost per Participant	3.75	4.04	4.56	4.41
Net Cost per Participant	3.30	3.63	4.11	3.97

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$1,060 for utility costs (\$600) and routine maintenance (\$460).

Reduction of costs includes fees for special programs conducted at the indoor pool.

City of Oak Ridge, Tennessee
Activity Detail

972 Indoor Aquatics

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	37,150	36,113	42,631	37,415	1,302	3.6
5120. Salaries-Temp. Employees	39,830	47,344	45,000	47,311	33-	.1-
5131. Regular Overtime Pay	3,234	6,812	3,541	6,812	0	.0
5141. Social Security	6,065	6,840	6,955	6,982	142	2.1
5150. Retirement	2,185	2,056	2,673	463	1,593-	77.5-
5160. Medical Insurance	551-	0	0	0	0	.0
5175. Workers Compensation	30,004	33,004	33,004	33,004	0	.0
Total Personal Services	117,917	132,169	133,804	131,987	182-	.1-
Contractual Services						
5207. Dues, Memberships & Sub.	280	480	480	480	0	.0
5210. Prof. & Contractual Ser.	700	1,000	1,000	1,000	0	.0
5212. Utility Services	41,541	57,780	55,360	58,380	600	1.0
5220. Travel, Schools, & Conf.	494	495	495	495	0	.0
5235. Repair & Maintenance	6,642	11,725	11,725	12,185	460	3.9
5236.13 Other Equipment Maint.	138	513	513	513	0	.0
5289. Vehicle/Equip Use Charge	580	1,483	1,483	1,483	0	.0
Total Contractual Services	50,375	73,476	71,056	74,536	1,060	1.4
Commodities						
5310. Supplies	3,837	3,420	3,420	3,420	0	.0
5320. Books/Education Material	95	125	125	125	0	.0
5325. Uniforms/Safety Equip.	162	525	525	540	15	2.9
5330. Small Tools/Equipment	140	640	640	640	0	.0
5334. Other Commodities	0	60	60	60	0	.0
Total Commodities	4,234	4,770	4,770	4,785	15	.3
Other Charges						
5410. Insurance	300	300	300	300	0	.0
Total Other Charges	300	300	300	300	0	.0
Capital Expenditures						
5540 Machinery & Equipment	1,179	0	0	0	0	.0
Total Capital Expenditures	1,179	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	174,005	210,715	209,930	211,608	893	.4
Reduction of Costs						
5610. Recovered from Users	20,817-	21,012-	20,993-	21,000-	12	.1-
TOTAL NET EXPENDITURES	153,188	189,703	188,937	190,608	905	.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Outdoor Aquatics	NUMBER 973
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ACTIVITY DESCRIPTION

The Outdoor Aquatics activity includes the maintenance and operation of the Oak Ridge Municipal Swimming Pool. Municipal Pool operations begin on the last weekend in May on a weekend basis. Daily operations begin in early June and continue until mid August. In addition to recreational swimming, a variety of other activities are offered through the Outdoor Aquatics program including swimming lessons, taught by the American Red Cross and the Atomic City Aquatics Club, competitive swimming and scuba diving classes. Private swim time is also reserved by several community organizations. The coordination of this activity is performed by a Recreation Supervisor, who is responsible for both indoor and outdoor aquatic programs.

PERFORMANCE OBJECTIVES

1. Certify 100 percent of the Guard staff in American Red Cross Lifeguard Training.
2. Collect revenues equal to 47 percent of operating costs.
3. To increase attendance.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Staff certified in Red Cross Life Guard Training	100%	100%	100%	100%
Revenues as percentage of cost	44%	47%	47%	38%
Attendance	63,431	62,000	62,000	62,000
Hours of in-service training (first aid, rescue techniques, and pool maintenance)	60	60	60	60
Net cost per participant	\$2.50	\$2.81	\$2.40	\$2.93

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$2,250 or 5.9% primarily for electricity and water costs (\$1,980) and routine maintenance (\$230).

Reduction of costs includes fees for special programs conducted at the outdoor pool.

City of Oak Ridge, Tennessee
Activity Detail

973 Outdoor Aquatics

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	11,769	8,814	10,950	9,146	332	3.8
5120. Salaries-Temp. Employees	64,971	90,457	66,275	95,224	4,767	5.3
5131. Regular Overtime Pay	7,183	8,022	5,059	8,022	0	.0
5141. Social Security	6,405	8,207	6,295	8,597	390	4.8
5150. Retirement	691	980	927	545	435-	44.4-
5160. Medical Insurance	631	0	0	0	0	.0
Total Personal Services	91,650	116,480	89,506	121,534	5,054	4.3
Contractual Services						
5201. Rents	335	0	0	0	0	.0
5207. Dues, Memberships & Sub.	100	100	100	100	0	.0
5210. Prof. & Contractual Ser.	96	0	0	0	0	.0
5210.203 Mowing Contract	1,265	1,390	1,335	1,430	40	2.9
5212. Utility Services	21,906	22,740	23,540	24,720	1,980	8.7
5220. Travel, Schools, & Conf.	154	360	360	360	0	.0
5235. Repair & Maintenance	30,593	10,750	10,975	10,980	230	2.1
5236.13 Other Equipment Maint.	50	2,050	2,050	2,050	0	.0
5289. Vehicle/Equip Use Charge	227	865	865	865	0	.0
Total Contractual Services	54,726	38,255	39,225	40,505	2,250	5.9
Commodities						
5310. Supplies	13,153	19,600	19,600	19,600	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	1,409	1,200	1,200	1,230	30	2.5
5330. Small Tools/Equipment	1,507	465	465	465	0	.0
5334. Other Commodities	0	100	100	100	0	.0
Total Commodities	16,069	21,415	21,415	21,445	30	.1
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
5540 Machinery & Equipment	1,840-	0	0	0	0	.0
Total Capital Expenditures	1,840-	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	160,605	176,150	150,146	183,484	7,334	4.2
Reduction of Costs						
5610. Recovered from Users	1,953-	1,762-	1,501-	2,000-	238-	13.5
TOTAL NET EXPENDITURES	158,652	174,388	148,645	181,484	7,096	4.1

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Centers, Camps And Programs	974

ACTIVITY DESCRIPTION

This activity includes the operation and maintenance of the Civic Center Recreation Building and the Scarboro Community Center. It also includes all non-aquatic camps, programs and special events at these two facilities. The Civic Center has two rooms with space for 124 people and two rooms with space for 30 people. The game room, available for drop-in use, offers billiards, table tennis and cable television. The Shep Lauter Room (gymnasium is used primarily for free play and league play but is also used for large events. The Scarboro Community Center includes a multipurpose room that holds up to 150 people and offers table tennis and billiards. The Ebony, A and B rooms hold 30 people each. The Scarboro Daycare is housed in the A and B rooms and utilizes the Ebony room on weekdays. Outdoor facilities include a park/playground, softball field, tennis court and basketball/volleyball courts. Rooms are available at both centers for rent by community groups except for the A and B rooms at the Scarboro Center.

The eight-week summer programs operate with a staff of 19 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. Summer Camp, held at the Civic Center, includes sports, organized games, arts & crafts, field trips and special events. The Scarboro Playground program includes games, crafts, field trips and special events. A special Day Camp program is offered for handicapped children.

PERFORMANCE OBJECTIVES

1. Improve public awareness of leisure services and providers.
2. Include monthly activities in the Oak Ridger.
3. Conduct basic first aid training for all employees.
4. Conduct a Summer Camp with maximum enrollment of 960.
5. Conduct a Summer Playground Program at the Scarboro Center with maximum enrollment of 240.
6. Conduct an after school program for 6-12 year olds at the Scarboro Center.
7. Provide educational sessions for Senior Adults at the Scarboro Center.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Employees Certified:				
CPR	95%	95%	95%	95%
Multimedia First Aid	95%	95%	95%	95%
Instructors (Multimedia)	1	1	1	1
Instruction hours per employee	8	8	8	8
Summer Camp	960	960	960	960
Scarboro Community Center	23,800	28,500	17,000	25,000

SIGNIFICANT EXPENDITURE CHANGES

Funding to operate the Scarboro Center was transferred from activity 975 to this activity in fiscal 2001. This includes funding for 1.38 positions, which represents the \$32,430 increase in Personal Services and \$28,690 in budgeted funding for custodial services, utilities, maintenance, supplies and insurance. The \$20,430 increase in funding for Custodial Services reflects pricing under a new contractual agreement approved in May 1999. The \$11,640 increase in funding for utility coss reflects the electric and wastewater rate increases effective on May 1, 2000.

Reduction of Costs includes fees for programs such as slimnastics, dog obedience and Camps offered at the Civic Center.

City of Oak Ridge, Tennessee
Activity Detail

974 Centers, Camps & Programs

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	181,461	196,139	173,994	209,273	13,134	6.7
5120. Salaries-Temp. Employees	46,343	60,725	37,292	68,113	7,388	12.2
5131. Regular Overtime Pay	17,957	11,425	12,115	13,925	2,500	21.9
5141. Social Security	18,331	19,793	16,778	21,807	2,014	10.2
5150. Retirement	11,341	11,777	10,776	15,176	3,399	28.9
5160. Medical Insurance	28,765	31,219	31,219	35,082	3,863	12.4
5175. Workers Compensation	6,681	7,349	7,349	7,481	132	1.8
Total Personal Services	310,879	338,427	289,523	370,857	32,430	9.6
Contractual Services						
5201. Rents	0	2,000	2,000	2,000	0	.0
5205. Printing & Dup. Charges	1,200	1,200	1,200	1,200	0	.0
5207. Dues, Memberships & Sub.	260	210	210	210	0	.0
5210. Prof. & Contractual Ser.	5,901	13,900	13,900	13,900	0	.0
5210.202 Custodial Contract	47,864	51,330	58,265	71,760	20,430	39.8
5236.15 Street/Lot Sweeping	0	935	488	1,330	395	42.2
5211. Advertising & Publicity	0	300	300	300	0	.0
5212. Utility Services	93,651	114,110	110,625	125,750	11,640	10.2
5220. Travel, Schools, & Conf.	11,076	3,283	3,283	3,283	0	.0
5235. Repair & Maintenance	53,863	36,275	36,500	43,965	7,690	21.2
5236.13 Other Equipment Maint.	600	1,467	1,467	1,467	0	.0
5289. Vehicle/Equip Use Charge	0	140	140	140	0	.0
Total Contractual Services	214,415	225,150	228,378	265,305	40,155	17.8
Commodities						
5310. Supplies	19,743	18,960	18,960	20,360	1,400	7.4
5320. Books/Education Material	74	490	490	490	0	.0
5325. Uniforms/Safety Equip.	443	1,375	1,375	1,410	35	2.5
5334. Other Commodities	86	150	150	150	0	.0
Total Commodities	20,346	20,975	20,975	22,410	1,435	6.8
Other Charges						
5410. Insurance	215	215	215	1,355	1,140	530.2
Total Other Charges	215	215	215	1,355	1,140	530.2
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	545,855	584,767	539,091	659,927	75,160	12.9
Reduction of Costs						
5610. Recovered from Users	62,487-	58,061-	53,909-	62,500-	4,439-	7.6
TOTAL NET EXPENDITURES	483,368	526,706	485,182	597,427	70,721	13.4

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Athletics	975

ACTIVITY DESCRIPTION

This activity plans, organizes and directs adult and youth athletics and other programs with the cooperation of volunteer leaders, groups organized by the Recreation and Parks Department, and community groups serving as sponsors of an activity or for individual teams. Programs include baseball, softball, tennis, soccer and volleyball.

PERFORMANCE OBJECTIVES

1. Promote a variety of athletic activities for youth and adults.
2. Promote and encourage volunteers to help conduct the athletic programs.
3. Promote and sponsor two special events.
4. Promote more sporting events.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Youth participants	166	150	156	225
Adult participants	471	1,100	826	1,300
Youth teams	15	15	14	20
Adult teams	32	50	52	90

SIGNIFICANT EXPENDITURE CHANGES

Funding to operate the Scarboro Center was transferred to activity 974, Center, Camps and Programs, from this activity in fiscal 2001. This includes funding for 1.38 positions, which represents the \$48,987 decrease in Personal Services and the \$28,690 reduction in budgeted funding for custodial services, utilities, maintenance, supplies and insurance. Rents declined \$2,400 due to the transfer of funding for portable toilets to activity 976, Parks.

City of Oak Ridge, Tennessee
Activity Detail

975 Athletics

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	50,152	68,243	38,619	35,970	32,273-	47.3-
5120. Salaries-Temp. Employees	3,879	5,632	4,403	0	5,632-	100.0-
5131. Regular Overtime Pay	2,704	5,224	375	2,724	2,500-	47.9-
5141. Social Security	4,262	5,930	3,192	2,960	2,970-	50.1-
5150. Retirement	2,736	4,185	2,161	2,631	1,554-	37.1-
5160. Medical Insurance	6,991	7,911	7,911	3,985	3,926-	49.6-
5175. Workers Compensation	240	264	264	132	132-	50.0-
Total Personal Services	70,964	97,389	56,925	48,402	48,987-	50.3-
Contractual Services						
5201. Rents	620	3,080	3,080	680	2,400-	77.9-
5207. Dues, Memberships & Sub.	65	110	110	110	0	.0
5210. Prof. & Contractual Ser.	754	495	495	495	0	.0
5210.202 Custodial Contract	8,024	8,570	11,670	0	8,570-	100.0-
5236.15 Street/Lot Sweeping	1,200	370	810	0	370-	100.0-
5212. Utility Services	9,632	10,210	9,750	0	10,210-	100.0-
5220. Travel, Schools, & Conf.	459	495	495	495	0	.0
5235. Repair & Maintenance	15,197	7,000	7,450	0	7,000-	100.0-
5236.13 Other Equipment Maint.	120	345	345	345	0	.0
Total Contractual Services	36,071	30,675	34,205	2,125	28,550-	93.1-
Commodities						
5310. Supplies	5,878	4,589	4,589	3,189	1,400-	30.5-
5320. Books/Education Material	0	50	50	50	0	.0
5330. Small Tools/Equipment	0	150	150	150	0	.0
Total Commodities	5,878	4,789	4,789	3,389	1,400-	29.2-
Other Charges						
5410. Insurance	1,170	1,170	1,170	30	1,140-	97.4-
Total Other Charges	1,170	1,170	1,170	30	1,140-	97.4-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	114,083	134,023	97,089	53,946	80,077-	59.7-
Reduction of Costs						
5610. Recovered from Users	4,002-	0	0	0	0	.0
TOTAL NET EXPENDITURES	110,081	134,023	97,089	53,946	80,077-	59.7-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Parks	976

ACTIVITY DESCRIPTION

The Parks activity provides an opportunity for Oak Ridge citizens to enjoy the out-of-doors without traveling great distances from the City. This activity provides grounds, tuff and equipment maintenance for 11 City-owned properties, 6 flower gardens, 17 athletic fields, 15 parks, 23 tennis courts, 6 greenway trails (15.4 miles), 1 National Recreation Trail (7 miles), and numerous greenbelt areas. Park design, landscaping and beautification programs are also performed by this activity. One of the overall goals of the activity is to provide monthly inspections and follow up maintenance for all outdoor facilities to ensure citizens and participants a safe environment for their recreational and leisure time activities.

PERFORMANCE OBJECTIVES

1. Maintain the percentage of man-hours allocated to maintenance activities at the current level.
2. Continue to inspect all facilities on a monthly basis.
3. Reduce man-hours for athletic field preparation.
4. Increase maintenance to park areas.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Athletic field maintenance (hours)	5,660	3,465	3,624	3,365
Flower garden maintenance (hours)	179	210	252	200
Building/grounds maintenance (hours)	1,960	2,750	2,592	2,675
Parks maintenance (hours)	2,647	3,850	3,491	3,825
Facilities (hours)	910	1,350	1,003	1,275
Administrative (hours)	1,476	1,375	1,713	1,400

SIGNIFICANT EXPENDITURE CHANGES

Fiscal 2001 variances in budgeted funding for Personal Services reflect the addition of a full-time maintenance worker in replacement of the elimination of two temporary seasonal positions.

Contractual Services increased \$10,618, 4.4%. Rents increased \$9,330 based on pricing contained in a new contractual agreement for rental of portable toilets. \$2,400 in budgeted funding for portable toilets placed at Parks that also contain athletic fields was transferred from activity 975, Athletics to this activity in fiscal 2001. The City has contractual agreements for mowing, litter pick-up and parking lot sweeping. Budgeted costs for services provided under these contracts decreased \$3,470 based on current service levels at the contracted price. Budgeted utility costs increased \$2,810 reflecting electric and wastewater rate increases effective May 1, 2000. Equipment Use Charges increased \$2,293 to fund maintenance and future replacement of Park vehicles.

Reduction of costs reflects donations made to the City for tree plantings and costs recovered for weekend preparation of athletic fields.

City of Oak Ridge, Tennessee
Activity Detail

976 Parks

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	192,769	194,454	193,885	222,649	28,195	14.5
5120. Salaries-Temp. Employees	17,970	14,336	18,454	0	14,336-	100.0-
5131. Regular Overtime Pay	3,844	8,669	3,239	8,669	0	.0
5141. Social Security	16,081	16,143	16,110	17,267	1,124	7.0
5150. Retirement	11,334	11,555	11,413	15,729	4,174	36.1
5160. Medical Insurance	21,006	23,677	23,677	27,622	3,945	16.7
5175. Workers Compensation	5,189	5,708	5,708	5,708	0	.0
Total Personal Services	268,193	274,542	272,486	297,644	23,102	8.4
Contractual Services						
5201. Rents	6,156	1,600	8,327	10,930	9,330	583.1
5210. Prof. & Contractual Ser.	3,120	3,625	3,625	3,625	0	.0
5210.203 Mowing Contract	74,006	87,000	80,000	83,000	4,000-	4.6-
5210.205 Litter Contract	35,616	37,200	36,364	38,170	970	2.6
5236.15 Street/Lot Sweeping	800	1,460	990	1,020	440-	30.1-
5212. Utility Services	31,619	29,360	30,200	32,170	2,810	9.6
5220. Travel, Schools, & Conf.	665	364	364	364	0	.0
5235. Repair & Maintenance	43,604	44,952	44,952	44,952	0	.0
5236.13 Other Equipment Maint.	120	345	345	0	345-	100.0-
5289. Vehicle/Equip Use Charge	35,561	32,777	32,777	35,070	2,293	7.0
Total Contractual Services	231,267	238,683	237,944	249,301	10,618	4.4
Commodities						
5310. Supplies	42,848	32,000	32,000	32,000	0	.0
5320. Books/Education Material	0	150	150	150	0	.0
5325. Uniforms/Safety Equip.	1,842	2,675	2,675	2,740	65	2.4
5330. Small Tools/Equipment	1,208	3,500	3,500	3,500	0	.0
5334. Other Commodities	3,149	500	500	500	0	.0
Total Commodities	49,047	38,825	38,825	38,890	65	.2
Other Charges						
5410. Insurance	1,795	1,827	1,827	1,827	0	.0
Total Other Charges	1,795	1,827	1,827	1,827	0	.0
Capital Expenditures						
5520. Buildings	1,230	0	0	0	0	.0
Total Capital Expenditures	1,230	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	551,532	553,877	551,082	587,662	33,785	6.1
Reduction of Costs						
5610. Recovered from Users	18,638-	22,013-	22,480-	19,000-	3,013	13.7-
TOTAL NET EXPENDITURES	532,894	531,864	528,602	568,662	36,798	6.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

ACTIVITY DESCRIPTION

This activity includes expenditures for various programs conducted on behalf of the City's elderly, including all Senior Center expenditures and the Taxi Coupon Program. The goal is to provide and maintain programs which are available and accessible to all senior citizens and contribute to their physical, mental, social and cultural well-being.

The Senior Center Building is temporarily located at 728 Emory Valley Road. The Senior Center has rooms for large and small groups, a kitchen, TV lounge, recreation room with billiard tables and other game tables available for use.

City staff is currently reviewing options for a more permanent location for the Senior Center that includes the possible construction of a new Center estimated to cost \$1.5 million.

PROGRAM COMMENTS

The scope of municipal services to senior citizens is not limited to General Fund expenditures in this activity. Many elder citizens benefit from a variety of service programs such as drug purchases, large print books in the Library, and home insulation assistance. The Business Office also processes applications for State-funded tax relief to elderly, low-income persons under the Property Assessment and Classification Act of 1973.

Other services available to senior citizens include a nutrition program through the East Tennessee Human Resource Agency (ETHRA), utility bill payments through Anderson County Community Action Commission, public housing and rental assistance through the Housing Authority, and services of the Anderson County Health Department.

The administration of the Taxi Coupon Program is performed by this activity, while expenditures are reflected in the Streets and Public Transportation Fund. The Taxi Coupon Program is expected to cost \$82,000 in FY 2001 with 40 percent of the costs being funded through a grant from the Tennessee Department of Transportation. The City's subsidy of the coupon price increased from \$1.30 to \$1.95 per coupon at the beginning of fiscal 2001.

PERFORMANCE OBJECTIVES

1. Effectively utilize local newspaper, radio and newsletters to advertise activities at the Center.
2. Utilize computer equipment to target outreach efforts to older Oak Ridgers.
3. Continue to promote "Cold Facts" program, utilizing volunteers for outreach and implementations.
4. Develop new fitness programs and promote Senior Games competition.

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Senior Center users (non-duplicated)	2,773	3,300	2,300	3,000
Senior Center users (duplicated)	52,452	56,000	44,000	50,000
Physical fitness participants	595	675	525	600
Cost per participant (non-duplicated)	\$54.06	\$60.67	\$100.63	\$76.55
Taxi system users	632	700	610	650
Volunteer hours	4,431	5,500	4,200	5,000
Cold Facts participants	1,948	2,100	1,985	2,035

SIGNIFICANT EXPENDITURE CHANGES

During fiscal 2000, the Senior Center relocated to facilities leased from Anderson County due to structural problems at the previous City-owned Center site. Budgeted costs for contractual services increased \$22,110 primarily related to the relocation. The budget for rents increased \$11,750 to reflect a full year of leasing at the new site. Custodial Services increased \$8,080 based on the leased site and pricing under a new contractual agreement approved in May 1999. The City reimburses Anderson County for utilities at the leased site resulting in an \$890 increase for these services.

City of Oak Ridge, Tennessee
Activity Detail

978 Senior Center

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	86,037	86,702	97,352	92,350	5,648	6.5
5131. Regular Overtime Pay	5,731	7,430	9,083	7,430	0	.0
5141. Social Security	6,891	6,992	8,039	7,535	543	7.8
5150. Retirement	5,263	4,705	6,163	5,831	1,126	23.9
5160. Medical Insurance	5,899	7,949	7,949	7,974	25	.3
5175. Workers Compensation	2,290	2,519	2,519	2,519	0	.0
Total Personal Services	112,111	116,297	131,105	123,639	7,342	6.3
Contractual Services						
5201. Rents	0	44,650	44,650	56,400	11,750	26.3
5207. Dues, Memberships & Sub.	198	10	10	10	0	.0
5210. Prof. & Contractual Ser.	923	760	760	760	0	.0
5210.202 Custodial Contract	7,909	8,450	16,115	16,530	8,080	95.6
5236.15 Street/Lot Sweeping	640	0	450	460	460	.0
5212. Utility Services	13,483	14,140	21,885	15,030	890	6.3
5220. Travel, Schools, & Conf.	0	648	648	648	0	.0
5235. Repair & Maintenance	7,599	7,325	7,900	7,910	585	8.0
5236.13 Other Equipment Maint.	719	746	746	1,091	345	46.2
Total Contractual Services	31,471	76,729	93,164	98,839	22,110	28.8
Commodities						
5310. Supplies	6,101	6,500	6,500	6,500	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	0	200	200	210	10	5.0
5330. Small Tools/Equipment	0	75	75	75	0	.0
5334. Other Commodities	999	80	80	80	0	.0
Total Commodities	7,100	6,905	6,905	6,915	10	.1
Other Charges						
5410. Insurance	352	272	272	272	0	.0
Total Other Charges	352	272	272	272	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	151,034	200,203	231,446	229,665	29,462	14.7
Reduction of Costs						
5610. Recovered from Users	1,113-	0	0	0	0	.0
TOTAL NET EXPENDITURES	149,921	200,203	231,446	229,665	29,462	14.7

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Golf Course	General Government	Golf Course	24

ACTIVITY DESCRIPTION

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18-hole Golf Course, named the Tennessee Centennial Golf Course. The course is located on a 700 acre tract know as "Parcel A" which was purchased by the City from the Department of Energy. Over the past several years, the City has been developing a master plan for "Parcel A" which meets long-term community goals and will be attractive for private development. The course occupies approximately 200 acres with the remaining 500 acres suitable for residential development including single-family homes, town homes and apartments. To date, two private developers have purchased 225 of the 500 acres for construction of residential dwelling units.

The Tennessee Centennial Golf Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. Operations of the golf course, as well as proceeds from land sales on Parcel A for residential development, are accounted for in the Golf Course Fund. Fiscal 2001 revenues are budgeted at \$1,406,983 and expenses budgeted at \$1,971,560, resulting in a projected \$564,577 net loss for the Golf Course Fund. A net income for the Fund is contingent on a higher level of land sales than is currently occurring. The local economy has been flat for several years due to downsizing of the federal sector within Oak Ridge and land sales have been below original projections.

In fiscal 2001, the General Fund is advancing the Golf Course Fund \$500,000 to fund the debt service payments for that year. Staff is currently reviewing options to accelerate land sales and alleviate the Golf Course Fund's dependency on General Fund revenues. The Bonds issued to construct the course are backed by the full faith and credit of the City as well as the proceeds for operation of the Course and "Parcel A" land sales. Ultimately if the Fund cannot generate a positive cash flow, then the City's taxing authority will have to be utilized to fund the annual debt service payments on the Bonds. See Schedule XVIII in Section III, Budget Summaries, for detailed budgeted revenues and expenditures.

SIGNIFICANT CHANGES IN EXPENSES

Budgeted operating expenses for the Golf Course declined \$83,618, 6.3% for fiscal 2001. The budgeted costs for leasing of golf carts declined \$65,455 due to completion of the term of the lease in mid-fiscal 2001. The budgeted costs for water declined \$40,000 based on more accurate historical information on usage patterns.

In fiscal 2001, \$250,000 is budgeted in the Capital Projects Fund to install a pump that will bring untreated water from Melton Lake to service the Golf Course fairways/greens. Currently, the Course must use treated water to augment pond water for the courses needs. Installation of the pump should result in a significant decline in water costs. The water pumped from the river will also service the soccer fields planned for construction on Haw Ridge Park across from "Parcel A".

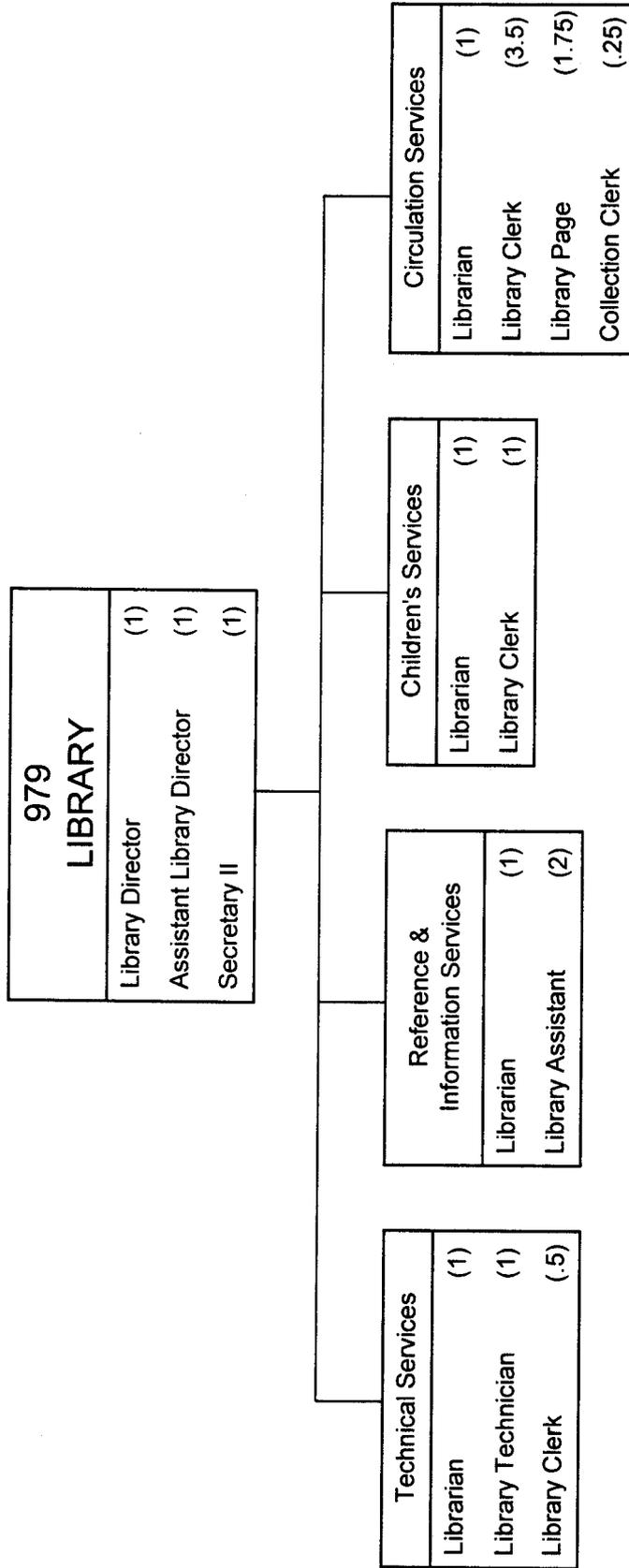
GOLF COURSE FUND EXPENSES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
<u>GOLF COURSE OPERATIONS</u>						
5210.81 Cost of Goods Sold	148,017	154,154	155,329	170,925	16,771	10.9
5210.82 Course Operations	213,028	230,986	218,520	234,596	3,610	1.6
5210.82 Water Costs	112,294	125,000	81,255	85,000	(40,000)	-32.0
5210.83 Course Maintenance	404,541	418,546	429,573	431,698	13,152	3.1
5210.84 Marketing	36,137	39,890	38,703	36,190	(3,700)	-9.3
5210.85 Food & Beverage Operations	68,489	68,168	66,535	59,009	(9,159)	-13.4
5210.86 General & Administrative	198,772	188,127	182,395	189,290	1,163	0.6
5210.88 Cart/Equipment Expense	99,167	100,307	100,636	34,852	(65,455)	-65.3
Total Golf Course Operations	<u>1,280,445</u>	<u>1,325,178</u>	<u>1,272,946</u>	<u>1,241,560</u>	<u>(83,618)</u>	<u>-6.3</u>
<u>OTHER CHARGES</u>						
5439 Interest Expense	339,627	334,440	339,000	357,000	22,560	6.7
5460 Depreciation	344,472	347,600	350,000	355,000	7,400	2.1
5999 Miscellaneous Expense	16,698	10,000	65,000	18,000	8,000	80.0
Total Other Charges	<u>700,797</u>	<u>692,040</u>	<u>754,000</u>	<u>730,000</u>	<u>37,960</u>	<u>5.5</u>
TOTAL GOLF COURSE FUND EXPENSES	<u>1,981,242</u>	<u>2,017,218</u>	<u>2,026,946</u>	<u>1,971,560</u>	<u>(45,658)</u>	<u>-2.3</u>

oak
ridge



Library

LIBRARY



LIBRARY

The Oak Ridge Public Library provides informational and recreational material in order to meet the needs of the community. The Library is staffed by a combination of 23 full-time and part-time employees, and also recruits and trains volunteers to support the staff and services offered at the Library. During fiscal 1999, 105 volunteers provided 4,822 hours of service and support. The Library's total collection consists of approximately 103,000 volumes and 19,000 other non-print material. The Library is open 65 hours a week during the school months and 61 hours a week during the summer months.

In fiscal 1999, Library staff circulated 222,670 books and audiovisual materials. Library patrons borrowed 646 books from other libraries through the Interlibrary Loan Service, while the Library loaned 608 books to other libraries. The staff answered over 33,000 reference questions.

The Library offers public access to the Internet in the Main Library and the Children's Room. Access is limited to 30-minute periods with an option to sign up for additional 30-minute periods if no one is waiting. The Library also contains the Oak Ridge Room, which is a collection of materials pertaining to the history and development of the Oak Ridge area. One of the features of the Oak Ridge Room is the DOE photograph collection which contains approximately 1,000 photos of the early years of the city.

The Children's Room provides material and services to children through the sixth grade. Special children's programs include Storytime, Toddler Time, and the Summer Reading/Listening program. Participation in these programs in fiscal 1999 totaled 3,859 children with 2,891 for Storytime, 475 for Toddler Time, and 601 for Summer Reading and Listening.

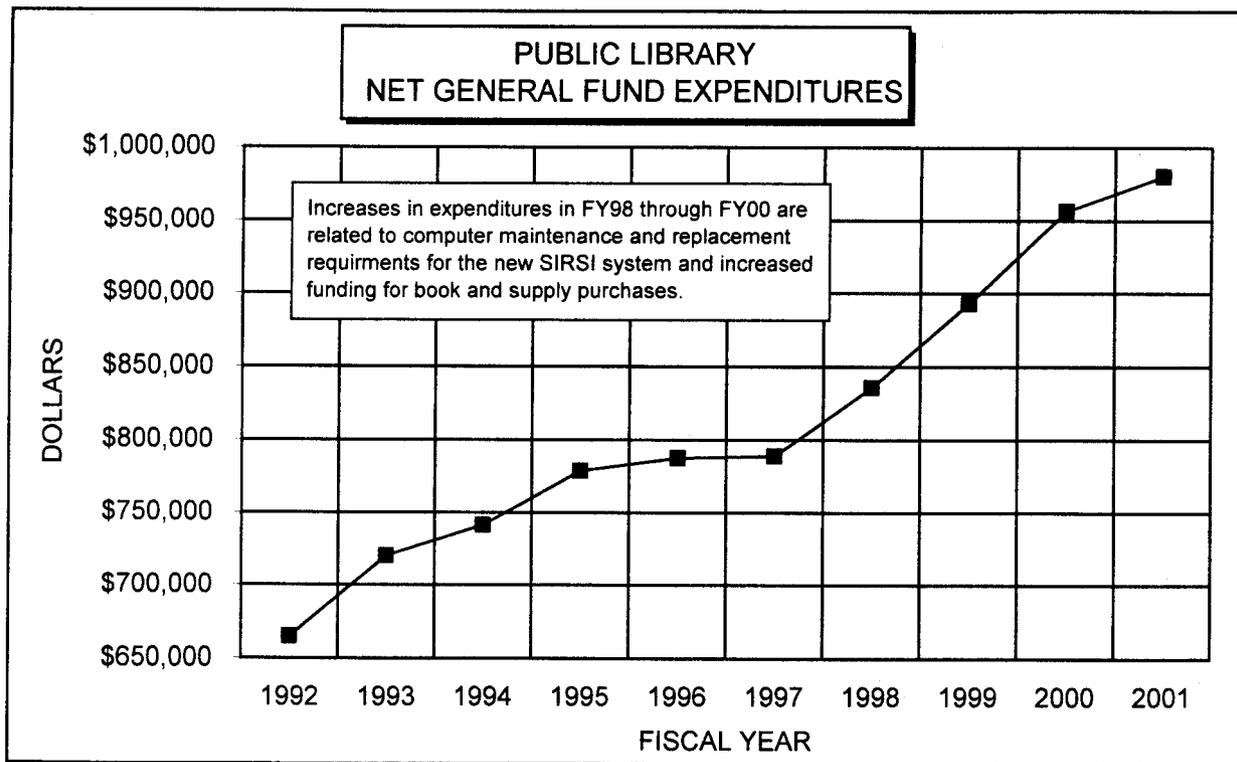
The Library provides a book delivery service to the senior residences in town through its Service to Seniors program. Books are exchanged once a month at the five residences bringing reading materials to those who cannot come to the Library.

During fiscal 1998, the Library purchased an automated integrated library system, SIRSI. This system allows the Library to automate acquisitions, cataloging, and catalog and provide a user-friendly system for Library patrons. The catalog is also available for searching over the Internet. During fiscal 1999, the Bill and Melinda Gates Foundation provided the Library with four computers for public use which offer word processing, reference and children's software as well as access to the Internet.

PUBLIC LIBRARY	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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GENERAL FUND

979 Public Library	<u>892,927</u>	<u>984,094</u>	<u>956,608</u>	<u>980,273</u>	<u>(3,821)</u>	<u>-0.4</u>
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Library	ACTIVITY Public Library	NUMBER 979
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ACTIVITY DESCRIPTION

The Oak Ridge Public Library provides informational and recreational materials to meet the needs of the community. The Library acquires printed and non-printed materials, organizes them for convenient use and assists the public in using the materials. The Library maintains a collection of materials covering the history of Oak Ridge.

The Library supports programming designed to connect books and information with the user. These programs provide access to Library resources for residents of all ages. The Library offers Toddler and Preschool Storytime programs, Summer Reading/Listening Programs, and Service to Seniors, which is a book delivery service to the senior residences.

PERFORMANCE OBJECTIVES

1. Provide current, up-to-date collection of materials, covering varied subjects and points of view.
2. Maintain an up-to-date database of local organizations. Assist in having this database printed annually in the Oak Ridger.
3. Continue development of the Oak Ridge Room historical collection.
4. Continue programming designed to encourage use of Library services and collections.
5. Continue to make the Library an important asset in the community.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Total Circulation	222,670	260,000	229,255	225,000
Registered Patrons	14,758	16,500	12,474	13,000
Book Collector Retrieval	3,268	3,500	4,508	3,500
Items Added to the Collection	5,923	4,000	8,185	5,000
Items Withdrawn from the Collection	5,741	3,000	4,086	3,000
Reference Questions and Readers Service	33,394	40,000	38,902	38,000
Storytime Attendance	2,891	4,000	2,781	3,000

SIGNIFICANT EXPENDITURE CHANGES

The \$2,447 decline in Personal Services is related to employee turnover, specifically retirements of long-term employees. During fiscal 2000, a part-time Library Assistant position was upgraded to full-time.

Contractual Services decreased \$1,374. Costs for Custodial Services are projected to decreased \$2,920 based on pricing contained in a new contractual agreement for these services approved in May 1999. Budgeted costs for building and computer maintenance increased 1,466.

City of Oak Ridge, Tennessee
Activity Detail

979 Public Library

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	430,926	474,115	456,191	467,246	6,869-	1.4-
5120. Salaries-Temp. Employees	29,204	35,486	29,663	30,739	4,747-	13.4-
5131. Regular Overtime Pay	118	0	0	0	0	.0
5141. Social Security	34,681	37,978	36,437	37,912	66-	.2-
5150. Retirement	21,755	23,344	26,416	28,705	5,361	23.0
5160. Medical Insurance	42,027	47,473	47,473	51,347	3,874	8.2
5175. Workers Compensation	2,450	2,695	2,695	2,695	0	.0
Total Personal Services	561,161	621,091	598,875	618,644	2,447-	.4-
Contractual Services						
5201. Rents	4,568	6,944	6,944	6,944	0	.0
5207. Dues, Memberships & Sub.	19,414	19,351	19,351	19,351	0	.0
5210. Prof. & Contractual Ser.	4,168	11,810	11,810	11,810	0	.0
5210.202 Custodial Contract	29,420	31,590	27,940	28,670	2,920-	9.2-
5236.15 Street/Lot Sweeping	907	990	675	690	300-	30.3-
5212. Utility Services	58,267	67,610	65,215	67,990	380	.6
5220. Travel, Schools, & Conf.	1,175	1,710	1,710	1,710	0	.0
5235. Repair & Maintenance	26,225	29,791	30,881	30,901	1,110	3.7
5236.13 Other Equipment Maint.	12,114	50,874	50,874	51,230	356	.7
Total Contractual Services	156,258	220,670	215,400	219,296	1,374-	.6-
Commodities						
5310. Supplies	23,333	26,130	26,130	26,130	0	.0
5320. Books/Education Material	119,855	110,342	110,342	110,342	0	.0
5334. Other Commodities	428	200	200	200	0	.0
Total Commodities	143,616	136,672	136,672	136,672	0	.0
Other Charges						
5410. Insurance	5,661	5,661	5,661	5,661	0	.0
Total Other Charges	5,661	5,661	5,661	5,661	0	.0
Capital Expenditures						
5540 Machinery & Equipment	26,231	0	0	0	0	.0
Total Capital Expenditures	26,231	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	892,927	984,094	956,608	980,273	3,821-	.4-
Reduction of Costs						
TOTAL NET EXPENDITURES	892,927	984,094	956,608	980,273	3,821-	.4-

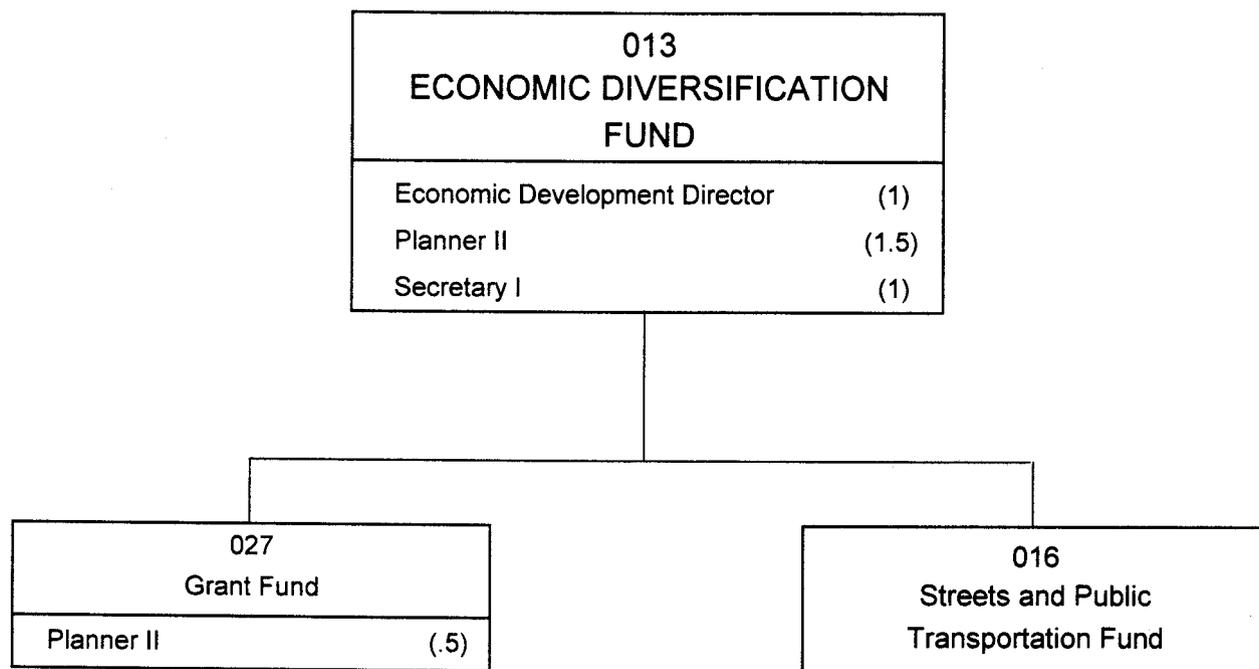


oak
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Economic Development

ECONOMIC DEVELOPMENT DEPARTMENT



ECONOMIC DEVELOPMENT DEPARTMENT

In fiscal 2000, City Council approved funding and establishment of the Economic Diversification (ED) Fund with revenues primarily provided from operating transfers from the General, Electric and Waterworks Funds. The department is responsible for the economic development activities of the City including financial and staff support for organizations directly involved with economic development, the provision of buildings and land to be used in promoting growth and liaison work with various organizations engaged in development-related activities in the Oak Ridge area. Agencies contracted for economic development services include the Oak Ridge Chamber of Commerce, Oak Ridge Convention and Visitors' Bureau, Tennessee Resource Valley and Melton Hill Regional Industrial Development Association.

In fiscal 2001, \$180,000 is budgeted in the ED Fund to conduct a City Center Master Plan. In late fiscal 2000, the City contracted with Lose & Associates to provide professional consulting services for the development of a City Center Master Plan, assist in community visioning and consensus building and providing of professional recommendations of concepts for later use. Included under this contract, is a retail and housing market research analysis with the retail portion to include a cost-revenue study and a retail market study of the City Center, with particular attention to the mall, and to recommend market niches with potential that are untapped or undertapped. A portion of the Lose contract, approximately \$95,000, will be funded from the remaining proceeds of a CROET grant received by the City in fiscal 1998.

Each year approximately \$300,000 will be allocated in the ED Fund to finance capital investment, marketing or economic development incentives. The specific investment/incentives funded will be identified and submitted for Council approval as opportunities arise. Funded in fiscal 2000 was \$34,900 for a television marketing campaign about Oak Ridge, \$128,500 to the Oak Ridge Chamber of Commerce for a marketing plan and \$186,400 in location incentives related to Home Depot and IPIX.

Expenditures previously accounted for in General Fund activity 980, Community Services, will be accounted for in the ED Fund beginning in fiscal 2001. These expenditures are primarily related to the City's social service programs and ongoing grant programs that assist primarily low-income persons located in Oak Ridge. Functions includes oversight responsibility of the management of the City's \$150,000 social services contract with Aid to Distressed Families of Appalachian Counties (ADFAC), which provides housing assistance (rent, mortgage and /or utility payments), medical assistance for prescription drugs (excluding controlled substances), transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance (such as food and clothing banks) to eligible clients. Other responsibilities include administering the state and federal grants accounted for in the Grant Fund. These include grants from the U.S. Department of Housing and Urban Development (HUD) and Tennessee Housing Development Agency (THDA) for housing rehabilitation and other programs that benefit very low to moderate income persons and an emergency shelter grant from the Tennessee Department of Human Services.

The Economic Development Department is also responsible for coordinating the City's Public Transit program accounted for in the Streets and Public Transportation Fund which consists of three transit buses operated under a contract with the East Tennessee Human Resource Agency (ETHRA) and the senior citizen taxi coupon program. Forty percent of the costs for these two programs is provided through a grant from the Tennessee Department of Transportation.

ECONOMIC DEVELOPMENT DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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OTHER FUNDS

980 Community Services **	448,323	185,392	184,800	0	(185,392)	-100.0
013 Economic Diversification Fund **	0	2,053,760	926,652	2,333,613	279,853	13.6
027 Grant Fund	544,865	2,339,400	410,590	5,721,976	3,382,576	144.6
016 Streets & Public Transportation Fund	124,178	161,000	127,000	188,000	27,000	16.8
TOTAL ECONOMIC DEVELOPMENT DEPARTMENT	<u>1,117,366</u>	<u>4,739,552</u>	<u>1,649,042</u>	<u>8,243,589</u>	<u>3,504,037</u>	<u>73.9</u>

** For comparative reasons, expenditures for General Fund activity 980 are shown above for fiscals 1999 and 2000. Reporting for the expenditures related to this activity were transferred to the Economic Diversification Fund. Expenditures for economic development functions were transferred in 2000 and the expenditures related to community service functions in fiscal 2001.



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Economic Diversification	Economic Development	Economic Diversification	13

ACTIVITY DESCRIPTION

A primary objective of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this objective, the Economic Diversification (ED) Fund was established in fiscal 2000 with revenues primarily provided from operating transfers from the General, Electric and Waterworks Funds.

The Economic Development Department's goals are to coordinate interagency community relation activities, and economic development oversight including, but not necessarily limited to, managing contractual services and updating and supporting the implementation of the City's strategic economic development plan. The department is responsible for the economic development activities of the City including financial and staff support for organizations directly involved with economic development, the provision of buildings and land to be used in promoting growth, and liaison work with various organizations engaged in development-related activities in the Oak Ridge area.

Directives of the economic diversification function include maintaining the existing tax base and attracting new, taxable industrial/commercial operations and/or destination attractions to Oak Ridge. Program direction centers around the City's appropriate role as a facilitator of quality growth and development. In addition to its traditional purpose of maintaining the existing tax base and attracting new businesses and industries, this program activity facilitates new residential development. Whenever possible, funds are used to leverage other resources to maximize program impact.

PERFORMANCE OBJECTIVES

1. Apply and receive funding through the Tennessee Department of Human Services Emergency Shelter grant program to assist sixty families in securing shelter and guide them towards family self-sufficiency.
2. Apply and receive grant funding through the Tennessee Housing Development Agency (THDA) H.O.U.S.E. program to continue the housing rehabilitation programs during the year.
3. Develop and implement programs/plans to assist nonprofit agencies in gaining access to grants and other funding resources.
4. Guide and assist nonprofit agencies through HUD's Continuum of Care planning process to aid these agencies in obtaining HUD grants.
5. Support the Recreation and Parks Department and the Community Development Department in the acquisition of additional grant funding for the development of greenways throughout the City.

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Economic Diversification	Economic Development	Economic Diversification	13

PROGRAM COMMENTS

The ED Fund has \$2,333,613 in budgeted expenditures for fiscal 2001. This includes \$1,283,000 to fund economic development initiatives, marketing and/or capital investment. Of this amount, \$283,000 will be provided from operating transfers from other City Funds with the remaining \$1,000,000 contingent on a grant through a state/federal agency. Specific projects to be funded will be outlined as opportunities arise. Also budgeted in fiscal 2001, is \$180,000 for a City Center Master Plan. Funding to other agencies for economic development services include the Oak Ridge Chamber of Commerce (\$215,415), Oak Ridge Convention and Visitors' Bureau (\$196,719), Tennessee Resource Valley (\$25,000) and Melton Hill Regional Industrial Development Association (\$15,000).

This activity is responsible for the management of the City's social services contract, currently with Aid to Distressed Families of Appalachian Counties (ADFAC), which provides housing assistance (rent, mortgage and /or utility payments), medical assistance for prescription drugs (excluding controlled substances), transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance (such as food and clothing banks) to eligible clients. Other responsibilities include administering the state and federal grants accounted for in the Grant Fund. These include grants from the U.S. Department of Housing and Urban Development (HUD) and Tennessee Housing Development Agency (THDA) for housing rehabilitation and other programs that benefit very low to moderate income persons and an emergency shelter grant from the Tennessee Department of Human Services. The ED Fund also includes \$153,000 in funding for social services programs which include \$150,000 to ADFAC and \$3,000 to the Sexual Assault Crisis Center.

SIGNIFICANT EXPENDITURE CHANGES

Expenditures budgeted for this activity in fiscal 2001 increased by \$279,853 from the prior year. \$185,046 of the increase is due to the transfer of expenditures previously accounted for in General Fund activity 980. Funding for the Convention & Visitors' Bureau increased by \$46,719 and funding to the Oak Ridge Chamber of Commerce by \$22,915. An additional \$30,000 was budgeted for the City Center Master Plan based on actual contracted costs.

City of Oak Ridge, Tennessee
Economic Diversification Fund

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs. 00
Expenditures					
Salaries & Wages					
5111. Salaries-Reg. Employees	0	137,517	122,115	165,134	27,617
5116. Merit Pay	0	0	0	2,685	2,685
5120. Salaries-Temporary Emplo	0	0	8,040	0	0
5130. Salaries-Overtime Pay	0	0	2,000	2,000	2,000
Salaries & Wages	0	137,517	132,155	169,819	32,302
Fringe Benefit Contributions					
5141. Social Security Contribu	0	10,520	10,110	12,991	2,471
5150. Retirement Contribution	0	7,962	7,652	11,548	3,586
5160. Health Insurance	0	11,970	12,165	13,831	1,861
5170. Life Insurance Benefit	0	0	0	308	308
5175. Workers Compensation	0	396	0	462	66
Fringe Benefit Contributions	0	30,848	29,927	39,140	8,292
Contractual Services					
5207. Charges for Dues, Member	0	1,500	1,500	1,750	250
5210. Prof. & Consultant Servi	0	13,770	13,770	13,770	0
5211. Advertising & Publicity	0	5,000	5,000	5,500	500
5212. Utility Services	0	3,480	1,000	4,080	600
5220. Travel, Schools, & Confe	0	18,000	5,000	19,500	1,500
5235. Routine Rep & Maint. (R&	0	4,820	2,500	4,820	0
Contractual Services	0	46,570	28,770	49,420	2,850
Commodities					
5310. Supplies	0	3,000	3,000	3,500	500
5320. Books	0	750	500	1,000	250
5330. Small Tools	0	2,500	0	2,500	0
Commodities	0	6,250	3,500	7,000	750
Other Charges					
5410. Insurance	0	75	0	100	25
5430. Grants, Subsidies & Cont	0	0	0	153,000	153,000
5432.1 Other	0	1,300,000	349,800	1,283,000	17,000-
5432.10 City Center Plan	0	150,000	0	180,000	30,000
5432.11 Chamber of Commerce	0	192,500	192,500	215,415	22,915
5432.12 Convention & Visitors	0	150,000	150,000	196,719	46,719
5432.6 Tennessee Resource Val	0	25,000	25,000	25,000	0
5432.7 MHRIDA	0	15,000	15,000	15,000	0
Other Charges	0	1,832,575	732,300	2,068,234	235,659
Capital Expenditures					
Capital Expenditures	0	0	0	0	0
Reduction of Costs					
Reduction of Costs	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Expenditures	0	2,053,760	926,652	2,333,613	279,853

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Grant	Economic Development	State & Federal Grants	27

ACTIVITY DESCRIPTION

The Grant Fund is utilized by the City to account for projects and programs funded through the proceeds of state and federal grants, including those for community assistance programs. Grant awards for community assistance programs include the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for housing rehabilitation and other projects that benefit very low income persons, a matching grant from the Tennessee Housing Development Agency (THDA) and an Emergency Shelter Grant from the Tennessee Department of Human Services. In fiscal 2001, the CDBG award is projected at \$298,000, the THDA award at \$28,749 and the Emergency Shelter award at \$35,000. The CDBG award includes a \$16,000 carryover from prior grant year awards.

In fiscal 2001, \$1,811,317 is budgeted for expenditures to mitigate natural hazards, including sinkholes, which exist in Oak Ridge on Mona Lane. The mitigation will primarily be funded from grants from the Federal (FEMA) and Tennessee (TEMA) Emergency Management Agencies. The \$399,261 local grants match will be split equally between Anderson County and the City Of Oak Ridge. \$170,000 in bond proceeds will be transferred from the Capital Projects Fund in fiscal 2001 to provide the City's match for these grants.

In fiscal 2001, \$47,060 from a prior year federal grant award from DOE is budgeted to complete remediation of Parcel 412. The remaining \$95,000 proceeds from a CROET grant is scheduled for transfer to the Economic Diversification Fund in fiscal 2000 to fund a portion of the Center City study.

With the passage of the Housing and Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual block grant entitlement. The CDBG entitlement must be used for projects that serve the following national objectives: (1) benefit low level income persons; (2) eliminate or prevent slums; or (3) eliminate conditions detrimental to the health, safety and public welfare. A qualifying target area for CDBG projects is located within the center of the urban portion of the City. The following Council-approved local objectives are used in establishing priorities for the expenditures of these funds:

1. Selected projects should benefit the greatest number of low-to-moderate income persons possible within the CDBG target area.
2. In order to effectively deal with HUD regulations while keeping administrative costs at a minimum, the number of approved projects should be generally limited in number each year.
3. The construction of public facilities or improvements should receive funding priority over projects that directly benefit private operations or functions unless the proposed investment generates significant employment opportunities for low-to-moderate income persons, or unless such funding can leverage other non-public resources to provide essential human services to low-to-moderate income persons.
4. Any project that stimulates or leverages community or economic development within the target area neighborhood should be given a high priority.
5. Programs that improve the condition and supply of affordable housing for low-to-moderate income persons should be given priority.

PROGRAM COMMENTS

Outlined below are programs that are projected to receive funding in fiscal 2001:

1. Housing Rehabilitation Program - \$78,549

This project will continue the thirteenth year of a program to rehabilitate owner occupied low-income households in the City. The program is administered by Aid to Distressed Families of Appalachian Counties (ADFAC) which uses CDBG funds to leverage additional public/private funding to support the program. By leveraging CDBG funds and private contributions from ADFAC, the City is eligible to receive a \$28,749 state grant from the Tennessee Housing Development Agency (THDA) in fiscal 2001. ADFAC, an independent nonprofit agency affiliated with United Way, was established to coordinate efforts of church, civic and charitable organizations to more effectively respond to the needs of distressed families.

2. Housing Development Corporation of the Clinch Valley (HDCCV) - \$46,000

The Housing Development Corporation of the Clinch Valley (HDCCV), created in 1992, provides solutions to affordable housing needs in Oak Ridge. \$16,000 of CDBG funds will be used for the operation of three transitional housing units for homeless individuals in the City of Oak Ridge. This will provide funding for furnishings, rent and utilities with the goal of moving the families onto a more permanent housing solution. \$15,000 will be used for housing counseling services and \$15,000 for up to a \$1,000 down payment program for low-income homebuyers.

3. Ridgeview Psychiatric Hospital and Center, Inc.- Transitional Housing Program - \$18,000

\$18,000 of CDBG funds will be utilized by Ridgeview Psychiatric Hospital to train seriously and persistently mentally ill adults the skills necessary for successful permanent housing placement.

4. Oak Ridge Housing Authority (ORHA) - \$30,750

\$30,750 in CDBG funds will be utilized for case management activities that move public housing and Section 8 residents from public assistance to self-sufficiency.

5. Oak Ridge Housing Training Corporation (ORHTC) - \$71,001

\$45,001 of CDBG funds will be utilized for job training programs which provide low to moderate income persons, including public housing residents and assisted housing residents, in job training and placement. Activities include working with the region's homeless, the area's dislocated workers, working with companies interested in locating in Oak Ridge, particularly the K-25 site, and assisting individuals in the creation of new business. \$26,000 of CDBG funds will be utilized for a microloan program that provides low to moderate-income persons who are unemployed or underemployed with business loans and comprehensive business assistance. The goals and objectives of the peer lending programs are to provide clients with greater economic self-sufficiency, the opportunity to develop assets, provide education on how to repair and develop credit and provide the avenue to establish individual banking relationships.

6. Scarboro Community Development - \$52,000

\$52,000 of CDBG funds is allocated to the City of Oak Ridge for expansion of the Scarboro Community Center. \$52,000 is to be utilized for architectural and engineering costs and to fund debt service on an approximate \$650,000 loan to finance the expansion to the Center, including a gymnasium. The City is grandfathered as a CDBG entitlement recipient and intends to utilize future CDBG grant awards to fund the annual debt service payments on this loan.

Grant Fund Program Comments Continued:

7. Grants Coordinator and Administrative Costs - \$30,449

The Economic Development Department administers the grants accounted for in this Fund. \$30,449 in CDBG funds will be utilized to cover approximately 50 percent of the City's expenditures related to grant administration.

8. Emergency Shelter Grant Program - \$35,000

The Tennessee Department of Human Services, through the U.S. Department of Housing and Urban Development Emergency Shelter Grant Program (ESGP), has awarded \$35,000 for fiscal 2001 to the City of Oak Ridge for emergency shelters for the homeless, prevention activities and social services expenses. The grant will provide funds for emergency assistance to very low and low-income people threatened with displacement. Aid to Distressed Families of Appalachian Counties (ADFAC) will administer the program and provide matching funds or in-kind goods and services in the amount of \$35,000.

9. TEMA/FEMA Grants - \$1,811,317

\$1,811,317 is budgeted in fiscal 2001 to mitigate natural hazards, including sinkholes, which exist in Oak Ridge on Mona Lane. The mitigation will primarily be funded from grants from the Federal (FEMA) and Tennessee (TEMA) Emergency Management Agencies. The \$399,261 local grants match will be split equally between Anderson County and the City Of Oak Ridge. \$170,000 in bond proceeds will be transferred from the Capital Projects Fund in fiscal 2001 to provide the City's match for these grants. The homes on Mona Lane were experiencing structural issues due to land shifts. The grant proceeds will be used to purchase 14 private properties, remove the structures and return the land to its natural state. Federal regulations require a public hearing prior to future use of the land. Uses of the land are limited to open areas and staff anticipates that the property will be rezoned as greenbelt.

10. Remediation of Parcel 412 - \$47,060

\$47,060 is budgeted to fund the fiscal 2001 portion of a multi-year project to remediate the hydrocarbon contamination on this ten-acre tract of property located in the middle of Oak Ridge. The contamination resulted from a bulk fuel storage facility that was formerly operated by the Atomic Energy Commission on this site. The City was provided a \$804,000 reimbursement grant from the Department of Energy, which provides full funding for the clean-up. The sale of five acres of this ten-acre tract of property is proposed when remediation is complete.

11. Future Grants - \$2,851,850

The inclusion of future grant amounts allows the City to aggressively pursue and implement additional funding for the City. Included in this amount is \$480,000 for sidewalk construction on which the City is awaiting notification of grant awards from the Tennessee Department of Transportation (TDOT).

GRANT FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
<u>Economic Development Grants:</u>						
27601 Parcel 412 Remediation	49,297	33,260	14,850	47,060	13,800	41.5
27602 CROET Grant	164,951	91,000	0	0	(91,000)	-100.0
Total Economic Development Grants	214,248	124,260	14,850	47,060	(77,200)	-62.1
<u>Community Development Block Grant:</u>						
27215 Scarboro Center (Loan Construction)	0	82,000	82,000	650,000	568,000	692.7
27215 Scarboro Center (CDBG Proceeds)	0	0	0	52,000	52,000	100.0
27304 Sidewalk Maintenance	10,000	0	0	0	0	0.0
27405 Habitat for Humanity	6,500	0	0	0	0	0.0
27406 Grants Coordinator	26,219	30,000	30,000	30,449	449	1.5
27408 Oak Ridge Housing Authority	0	0	0	30,750	30,750	100.0
27410 YWCA Transitional Housing Program	9,457	6,000	6,000	0	(6,000)	-100.0
27411 Ridgeview Psychiatric Hospital	8,416	9,000	9,000	18,000	9,000	100.0
27420 ORHTC	45,000	70,001	70,001	71,001	1,000	1.4
27501 ADFAC	105,439	92,400	92,400	49,800	(42,600)	-46.1
27505 Housing Development Corporation	37,999	16,000	16,000	46,000	30,000	187.5
Total CDBG Grants	249,030	305,401	305,401	948,000	642,599	210.4
<u>THDA Grants:</u>						
27502 ADFAC	46,270	66,000	66,000	28,749	(37,251)	-56.4
27504 Emergency Shelter Grant	35,317	24,339	24,339	35,000	10,661	43.8
Total THDA Grants	81,587	90,339	90,339	63,749	(26,590)	-29.4
<u>Other Grants:</u>						
27900 Future Grants	0	1,819,400	0	2,371,850	552,450	30.4
27900 Sidewalk Grant	0	0	0	480,000	480,000	100.0
27900 Mona Lane Remediation	0	0	0	1,811,317	1,811,317	100.0
Total Other Grants	0	1,819,400	0	4,663,167	2,843,767	156.3
TOTAL GRANT FUND EXPENDITURES	544,865	2,339,400	410,590	5,721,976	3,382,576	144.6

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Streets and Public Transportation	Economic Development	Streets and Public Transportation	16

ACTIVITY DESCRIPTION

The primary revenue sources for this fund are a special 1 cent/gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The State of Tennessee distributes the inspection fee on a per-capita basis to assist municipalities with street construction, maintenance and repair, and public transportation. The TDOT operating assistance grant reimburses the City for up to forty percent (40%) of the net operating expenses for the combined Public Transportation Program up to a maximum grant amount that is adjusted annually. To-date, eligible expenses have been well below the grant maximum resulting in the full 40% reimbursement allowed under the grant.

PROGRAM COMMENTS

1. Taxi Coupon Program. The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. \$82,000 is budgeted for this program for FY 2001, a \$27,000 increase from the prior fiscal year. The value of each taxi coupon will increase from \$2 to \$3 effective July 1, 2000. The participants share of the coupon will go from 50 cents to 75 cents for the rider, from 20 cents to 30 cents for the cab company and from \$1.35 to 1.95 for the City. The value of the coupons had not been increased since 1981.
2. Public Transit Program. The Public Transit Program provides for the operation of two fourteen passenger modified minibuses and a fifteen passenger wheelchair lift equipped van. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:30 p.m. for a fare of \$1.50 per one way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. \$100,000 is budgeted for this program in FY 2001.

STREETS & PUBLIC TRANSPORTATION FUND EXPENDITURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
16102 Traffic Sign Maintenance	1,323	6,000	2,000	6,000	0	0.0
16200 Taxi Coupon Program	45,469	55,000	45,000	82,000	27,000	49.1
16200 Public Transit Program	<u>77,386</u>	<u>100,000</u>	<u>80,000</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
TOTAL STREETS & PUBLIC TRANSPORTATION FUND EXPENDITURES	<u><u>124,178</u></u>	<u><u>161,000</u></u>	<u><u>127,000</u></u>	<u><u>188,000</u></u>	<u><u>27,000</u></u>	<u><u>16.8</u></u>

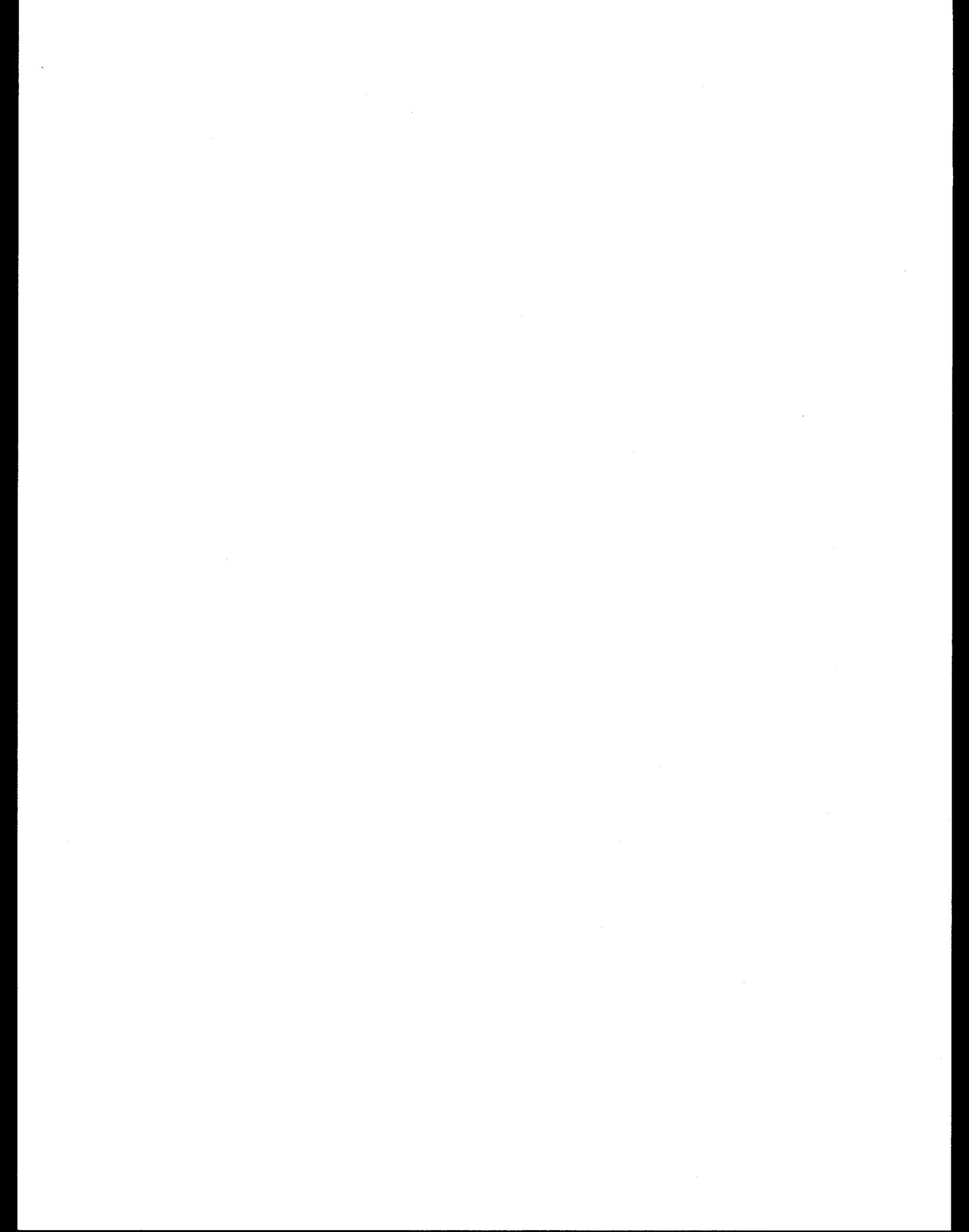




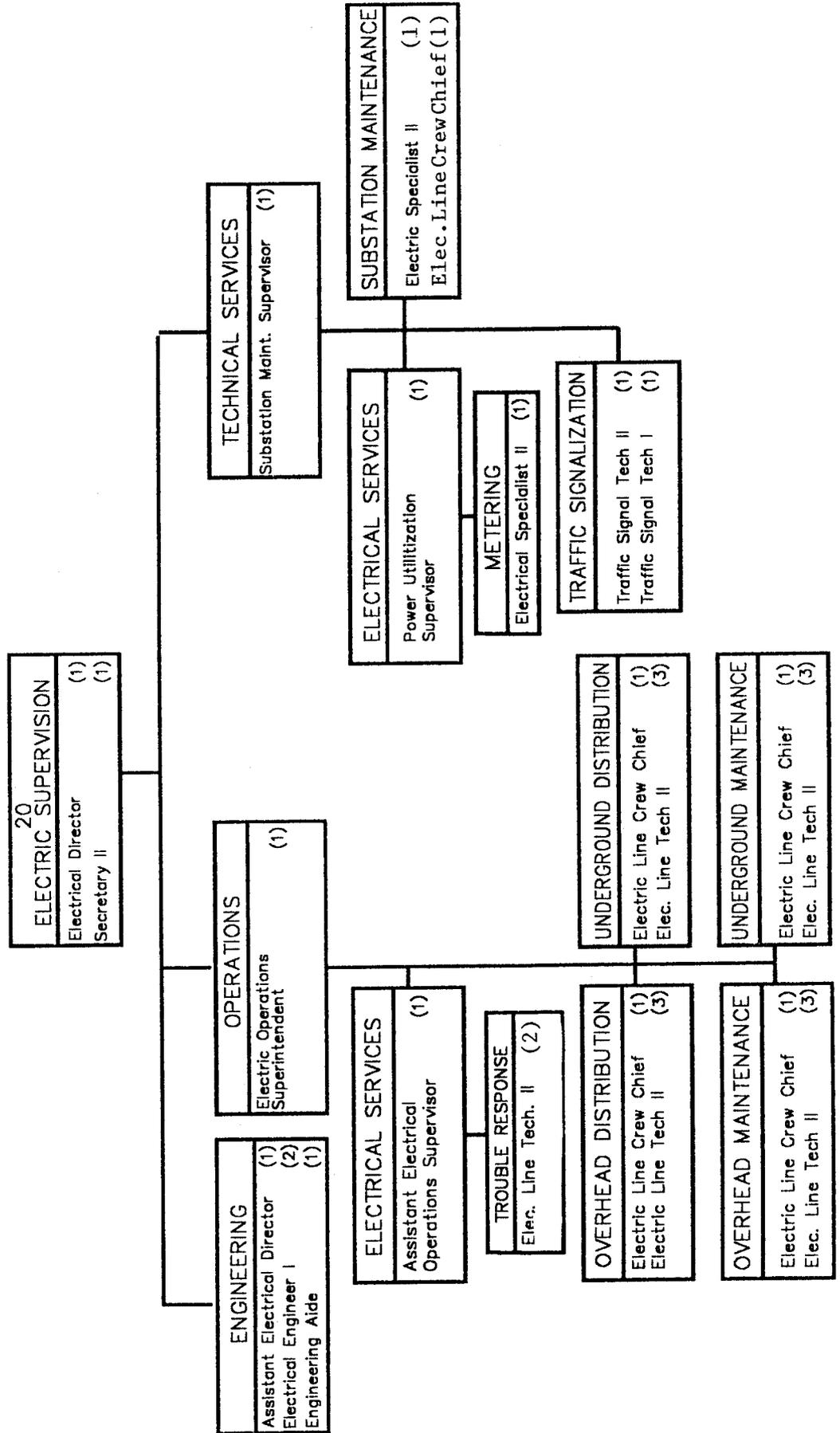
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Electric



ELECTRIC DEPARTMENT



ELECTRIC DEPARTMENT

The Electric Department is responsible for providing electrical service to the City's 14,465 electric customers and for constructing and maintaining the electric utility, traffic signals, and street lights in addition to the electrical portions of municipal facilities. These services are provided in accordance with three guiding principals: safety for employees and City customers; quality; and efficiency of operations.

The City purchases electrical power from the Tennessee Valley Authority (TVA), which is received at the City's 161-KV primary substation and distributed to commercial and residential customers through six distribution substations. The substations are supplied electricity through 14.5 miles of 69KV transmission lines, at which point the voltage is stepped down to 13.2 KV for utilization in the distribution circuits. The distribution system consists of 1,012 miles of overhead primary and 218 miles of various underground conductors.

The Department is divided into three divisions and is staffed by 33 employees. The system's physical plant is maintained by a variety of specialized crews supplemented by contract labor.

The primary expenditure for the Department is the purchase of electric power, which accounts for approximately 79.3 percent of the total operating expenses. For fiscal 2001, \$25.3 million is budgeted for purchased power.

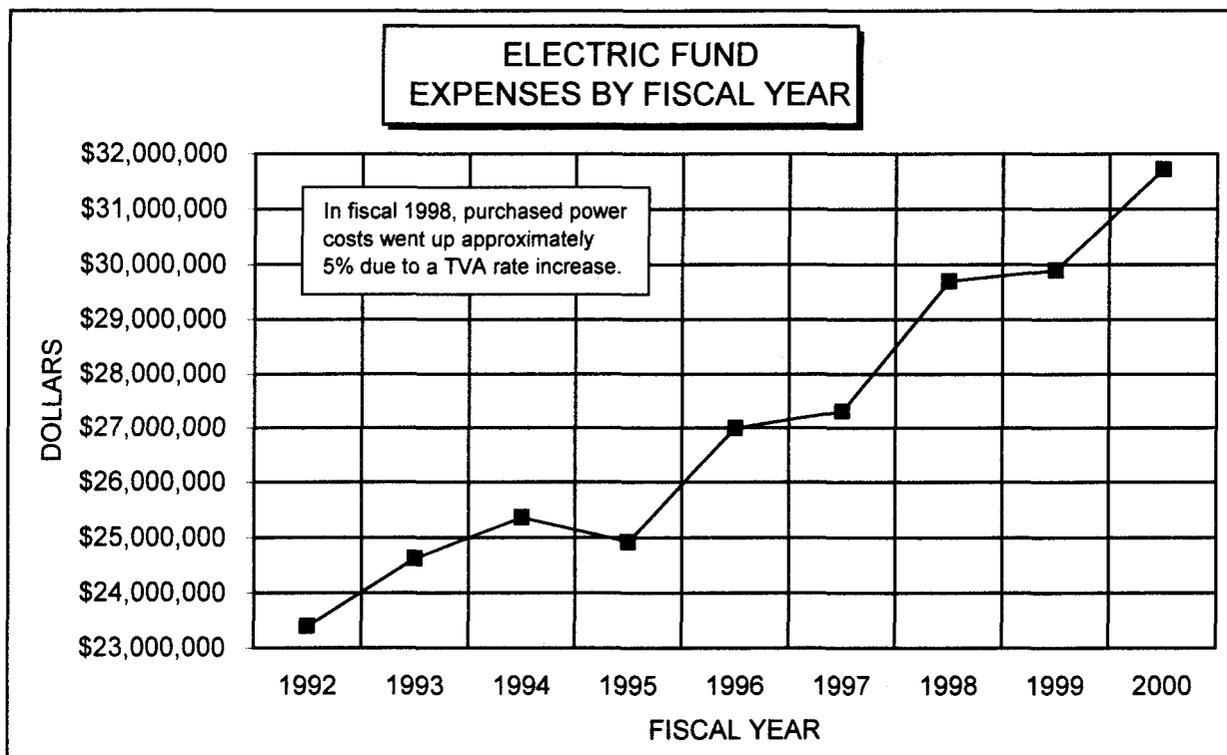
TVA acts as the regulatory agency for the City's rates and must approve proposed rate increases. Adjustments to TVA power charges are normally passed on to consumers within a revised rate structure. Electric rates are generally reviewed and adjusted on a biennial basis. A 5% electric rate increase was effective May 1, 2000.

Operating revenues for the system stems from the sale of electricity to residential and commercial customers. Among the variables that affect sales revenue are weather, electric rates and the quantity of power sold. Based on historical trends, residential sales have increased at approximately one percent annually. Due to current and proposed new residential developments, this growth pattern is expected to continue for future fiscal years. Commercial sales have increased more rapidly than residential sales due to new development in the community, although commercial growth is more sporadic than residential growth. Commercial activities account for 64 percent of total power sales.

ELECTRIC DEPARTMENT	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001	BUDGET 01 vs 00	% CHANGE
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ELECTRIC FUND

Purchased Power	23,452,599	25,900,000	24,725,000	25,380,000	(520,000)	-2.0
Other Expenses (Depreciation, Tax Equivalent & Interest Expense)	3,112,973	3,538,111	3,200,521	3,809,059	270,948	7.7
Substation Costs	123,670	219,271	224,881	228,322	9,051	4.1
Line Maintenance	803,885	986,149	1,002,594	1,017,207	31,058	3.1
Street Lighting/Traffic Signals	212,033	238,956	248,175	254,248	15,292	6.4
General and Administration	2,194,697	2,354,846	2,313,848	2,351,488	(3,358)	-0.1
TOTAL EXPENSES	29,899,857	33,237,333	31,715,019	33,040,324	(197,009)	-0.6
Capital Projects	1,759,734	3,300,000	3,960,000	6,553,000	3,253,000	98.6
Equipment	0	174,000	102,000	149,000	(25,000)	-14.4
TOTAL CAPITAL	1,759,734	3,474,000	4,062,000	6,702,000	3,228,000	92.9
TOTAL EXPENSES & CAPITAL	31,659,591	36,711,333	35,777,019	39,742,324	3,030,991	8.3



CITY OF OAK RIDGE

FUND Electric	DEPARTMENT Electric	ACTIVITY Electric Distribution	NUMBER 20
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ACTIVITY DESCRIPTION

The Electric Department purchases power from TVA and provides electric distribution services to all residential and commercial customers within the City limits. The department is responsible for operating and maintaining the distribution system, the street lighting system, traffic signal system, fire alarm system, water distribution telemetering controls, electric instruments at the water booster stations and sewer lift stations and for providing electric maintenance of all City buildings. The electric system consists of two primary receiving substations and six distribution substations located throughout the City.

For budgeting purposes, the departmental operating expenses are divided into five activities including (1) Purchased Power and Other Cost (depreciation and tax equivalents); (2) Substation Cost; (3) Line Maintenance; (4) Street Lighting and Traffic Signals; and (5) General and Administration (includes Bad Debt and Services from the General Fund).

PERFORMANCE OBJECTIVES

1. Check 130 meters per month for calibration and reliability.
2. Respond to 90% of street light complaints within 48 hours.

PERFORMANCE MEASURES	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
KWH Purchase (Millions)	514	525	525	525
Maximum Load (Demand)	107,105	110,000	110,000	110,000
KWH Sold (Millions)	489	500	500	500
Residential Customers	12,575	12,900	12,600	12,900
Commercial Customers	1,830	1,875	1,850	1,875
Electrical Plant:				
Overhead Conductors	1,042	1,050	1,050	1,050
Underground Conductors	236	230	238	240
Meters On Line	14,500	14,775	14,500	14,775

SIGNIFICANT EXPENDITURE CHANGES

Actual electric sales revenues can vary greatly from year-to-year due solely to weather conditions, therefore the amounts projected for electric sales revenues and purchased power are only estimates based on current weather trends. Historically, purchased power costs are about 76% to 79% of electric sales revenues.

In fiscal 2001, purchased power is budgeted at \$25,380,000 and accounts for 79.3 percent of the total Electric Fund operating expenses. General operating expenses are projected to be up \$96,091 or 2.5%. Increases include maintenance on substations (9,051), overhead and underground lines (\$31,058), and street and traffic lights (\$15,292), and administrative services provided by the General Fund (\$23,714).

Capital projects were the major driver of the 5% electric rate increase effective on May 1, 2000. Major capital improvements for fiscal 2001 total \$6,702,000, a listing of which is detailed on page VIII-7. Budgeted increases in depreciation (\$133,900) and tax equivalent payments (\$230,000) are based on recent and planned capital improvements in the electric system. Tax equivalent payments from the electric system are established by Tennessee State Law and are based on revenues for the past three years and the net book value of fixed assets.

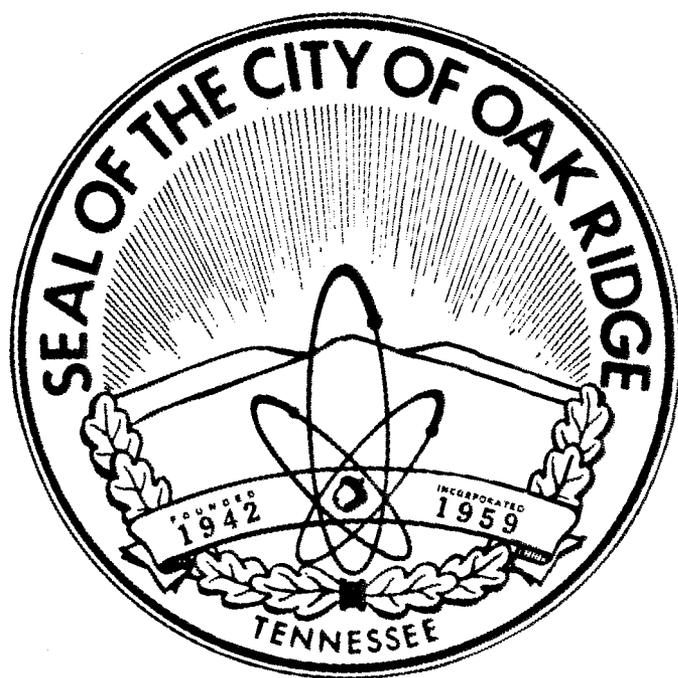
During fiscal 2000, the City acquired a loan from TVA, not to exceed \$8 million, to finance fiscal 2000 and 2001 electric system capital improvements. Budgeted interest expense declined \$137,000. The borrowing through TVA is being draw in increments based on expenditure schedules, rather than obtaining the full \$8 million at one time. Interest expense is only incurred on the amount draw, rather than the full authorized amount of the loan resulting in the budgeted decline in interest expense.

City of Oak Ridge, Tennessee
Activity Detail
Electric Fund

	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	PROPOSED FY 2001	BUDGET 01 vs 00	% CHG
Personal Services						
5111. Salaries-Reg. Employees	288,260	309,475	309,475	322,473	12,998	4.2
5141. Social Security	71,826	71,106	71,106	78,454	7,348	10.3
5150. Retirement	54,543	53,505	53,505	54,093	588	1.1
5160. Health Insurance	75,025	72,489	72,489	72,677	188	.3
5175. Workers Compensation	20,365	18,902	18,902	18,902	0	.0
Total Personal Services	510,019	525,477	525,477	546,599	21,122	4.0
Contractual Services						
5201. Rents	590,389	586,968	586,968	586,968	0	.0
5205. Printing & Dup. Charges	386	1,500	1,500	1,500	0	.0
5206. Mailing & Delivery	2,091	3,500	3,500	3,500	0	.0
5207. Dues, Memberships & Sub.	28,955	35,000	35,000	35,000	0	.0
5210. Prof. & Contractual Ser.	38,984	121,980	121,800	121,800	180-	-1.1
5211. Advertising & Publicity	0	1,000	1,000	1,000	0	.0
5212. Utility Services	22,065	29,215	27,000	27,110	2,105-	7.2-
5220. Travel, Schools, & Conf.	24,455	30,200	30,200	30,200	0	.0
5235. Routine Rep. & Maint.	887,395	1,120,000	1,077,752	1,096,950	23,050-	2.1-
5262. Nonroutine Rep. & Maint.	163,197	186,200	252,900	256,000	69,800	37.5
5289. Equipment Use Charge	8,470	0	0	0	0	.0
Total Contractual Services	1,766,387	2,115,563	2,137,620	2,160,028	44,465	2.1
Commodities						
5310. Supplies	7,898	10,150	10,150	10,150	0	.0
5320. Books/Education Material	571	1,000	1,000	1,000	0	.0
5325. Uniforms/Safety Equip.	14,952	15,000	15,000	16,790	1,790	11.9
5330. Small Tools/Equipment	5,403	7,000	7,000	7,000	0	.0
5334. Motor Fuels, Oils & Lub.	5	0	0	0	0	.0
5350. Facilities Materials	18,492	3,500	8,500	8,500	5,000	142.9
5398. Computer Software	149	0	0	0	0	.0
5399. Other Commodities	1,013	0	0	0	0	.0
Total Commodities	48,483	36,650	41,650	43,440	6,790	18.5
Other Charges						
5410. Insurance	21,206	34,102	34,102	34,102	0	.0
5420. Litigation/Judicial Cost	144	500	500	500	0	.0
5431.3 Economic Development/TVA	0	12,100	12,100	12,100	0	.0
5439. Debt Service	833,270	1,180,000	741,000	1,043,000	137,000-	11.6-
5455. Bad Debt	47,424	60,000	60,000	60,000	0	.0
5456. Collection Fees	11,136	12,900	12,900	12,900	0	.0
5460. Depreciation	1,149,329	1,226,100	1,226,100	1,360,000	133,900	10.9
5460.10 Amort. Electric Plant	11,081	0	0	0	0	.0
5460.30 Amortization Debt Exp.	14,384	0	0	0	0	.0
5465. Purchased Power TVA	23,452,599	25,900,000	24,725,000	25,380,000	520,000-	2.0-
5470. Ser. from General Fund	1,061,124	1,074,441	1,074,360	1,098,155	23,714	2.2
5490. Tax Equivalents	998,344	1,060,000	1,124,710	1,290,000	230,000	21.7
Total Other Charges	27,600,041	30,560,143	29,010,772	30,290,757	269,386-	.9-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	29,924,930	33,237,833	31,715,519	33,040,824	197,009-	.6-
Reduction of Costs						
5610. Recovered from Users	13,453-	500-	500-	500-	0	.0
5670. Recovered from Funds	11,620-	0	0	0	0	.0
Total Reduction of Costs	25,073-	500-	500-	500-	0	.0
TOTAL NET EXPENDITURES	29,899,857	33,237,333	31,715,019	33,040,324	197,009-	.6-

ELECTRIC FUND
CAPITAL PROJECTS AND EQUIPMENT

	<u>BUDGET</u> 2000	<u>PROJECTED</u> 2000	<u>BUDGET</u> 2001
<u>CAPITAL PROJECTS:</u>			
Southwest Quadrant	\$ 60,000	\$ 80,000	\$ 400,000
Soccer Complex	40,000	-	40,000
Intersection Improvements	25,000	-	-
S. Illinois Ave Improvements (SR62)	440,000	60,000	478,000
West End Electrical Development	-	80,000	600,000
Flood Control at Substation 200	100,000	100,000	150,000
Remote Automation & System Automation	-	-	150,000
Distribution Substation Improvements/Transformers	440,000	120,000	1,200,000
Facilities Expansion/New Load/Services	400,000	400,000	400,000
SCADA System	-	-	100,000
Residential/Industrial/Commercial Expansion	400,000	400,000	300,000
Distribution System Improvements	200,000	200,000	250,000
Transmission System Improvements	400,000	200,000	410,000
Street Lighting Improvements	200,000	200,000	150,000
Meter Work - Seal Changeout/Inspection	-	-	40,000
Traffic Signal Improvements/Public & Private Lt Mtn	20,000	20,000	255,000
Routine Expense for Maintenance & Additions	375,000	1,500,000	1,630,000
Substation 600 60 kV Bus Rehabilitation	200,000	600,000	-
TOTAL CAPITAL PROJECTS	<u>\$ 3,300,000</u>	<u>\$ 3,960,000</u>	<u>\$ 6,553,000</u>
<u>EQUIPMENT</u>			
Furniture Purchases	\$ 1,000	\$ 1,000	\$ 1,000
Hand-Held Radio Replacement	5,000	5,000	5,000
Wire Puller	29,000	-	29,000
Pole Trailer w/Leaf Spring	8,000	-	8,000
4WD All-Purpose Utility Vehicle (Addition)	22,000	-	24,000
4WD All-Purpose Utility Vehicle (288)	22,000	25,600	-
4WD All-Purpose Utility Vehicle (290)	22,000	22,000	-
Bucket Loader with Backhoe (434)	-	-	52,000
One Ton Dump Truck (364)	26,000	33,400	-
Right-Of-Way Maintenance (Tractor w/Bush hog)	-	-	8,000
Cable Fault Locator	21,000	5,000	10,000
Underground Equipment	6,000	5,000	6,000
Electronic Equipment	12,000	5,000	6,000
TOTAL EQUIPMENT	<u>\$ 174,000</u>	<u>\$ 102,000</u>	<u>\$ 149,000</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$ 3,474,000</u>	<u>\$ 4,062,000</u>	<u>\$ 6,702,000</u>



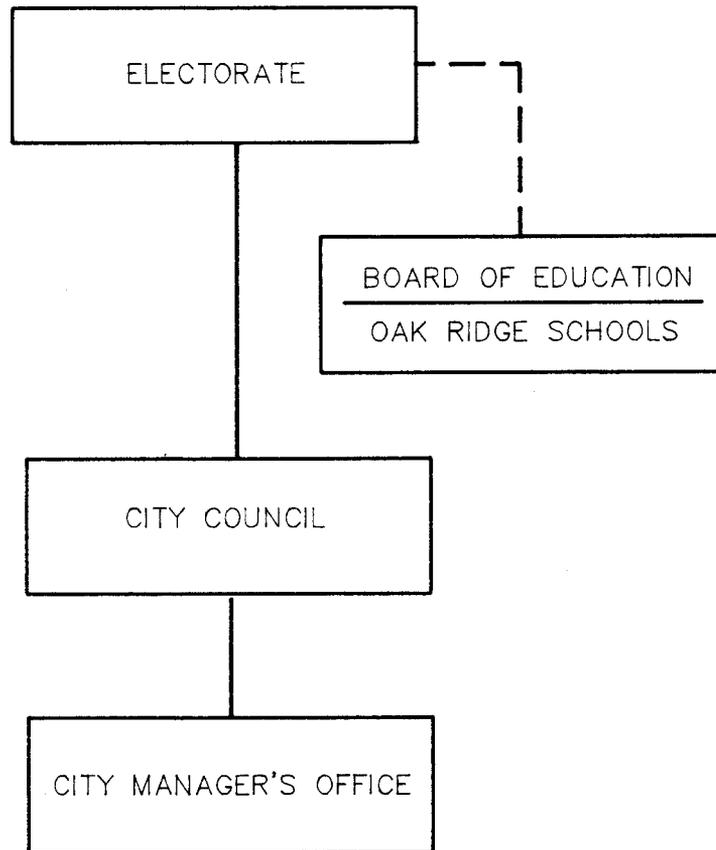


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Operating Transfers

OPERATING TRANSFERS



OPERATING TRANSFERS

Operating Transfers are defined as authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. Budgeted Operating Transfers by fund for fiscal year 2001 are outlined below:

<u>Transfer From:</u>	<u>Transfer To:</u>							Total Operating Transfers
	Debt Service Fund	General Purpose School Fund	State Street Aid Fund	Economic Diversification Fund	Solid Waste Fund	Capital Projects Fund	Grant Fund	
General Fund:								
Debt Service								
City Improvements	\$2,425,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,425,774
School Improvements	2,321,531	-	-	-	-	-	-	2,321,531
Oak Ridge Schools								
Operations	-	9,553,768	-	-	-	-	-	9,553,768
Street Resurfacing	-	-	500,000	-	-	-	-	500,000
Economic Development	-	-	-	846,876	-	-	-	846,876
Solid Waste Disposal	-	-	-	-	984,550	-	-	984,550
Capital Maintenance	-	-	-	-	-	410,000	-	410,000
General Purpose School Fund	86,367	-	-	-	-	7,883	-	94,250
State Street Aid Fund	90,000	-	-	-	-	-	-	90,000
Capital Projects Fund	210,000	-	-	85,000	-	-	170,000	465,000
Electric Fund	-	-	-	176,652	-	-	-	176,652
Capital Projects Fund	-	-	-	147,085	-	-	-	147,085
Total Operating Transfers	<u>\$5,133,672</u>	<u>\$9,553,768</u>	<u>\$ 500,000</u>	<u>\$ 1,255,613</u>	<u>\$ 984,550</u>	<u>\$ 417,883</u>	<u>\$ 170,000</u>	<u>\$ 18,015,486</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund			997
General Purpose School Fund	Debt Service Fund	Debt Service	-
State Street Aid Fund			015
Capital Projects Fund			029

ACTIVITY DESCRIPTION

The City's general obligation indebtedness produces an annual requirement for payment of principal and interest on outstanding General Obligation Bonds, Capital Outlay Notes and Long-Term Loans. This includes long-term debt issued for school construction projects. This requirement is met by annually budgeting a previously-established amount in this activity for transfer from other funds to the Debt Service Fund.

PROGRAM COMMENTS

The debt service requirement is comprised of principal, interest and fiscal charges on the City's outstanding General Long-Term Debt. A description of outstanding General Long-Term Debt is provided in the Program Comments for the Debt Service Fund located on page IV-32 of this document. The outstanding principal balance of General Long-Term Debt is projected to be \$53,527,757 at June 30, 2000.

The City's General Obligation Bonds are rated "Aa3" by Moody's Investor Service and "A+" by Standard and Poor's.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
General Fund	\$ 3,243,261	\$ 4,383,847	\$ 3,908,367	\$ 4,747,305
General Purpose School Fund	86,367	86,367	86,367	86,367
State Street Aid Fund	24,751	90,000	42,420	90,000
Capital Projects Fund	<u>350,000</u>	<u>275,000</u>	<u>275,000</u>	<u>210,000</u>
TOTAL OPERATING TRANSFERS	\$ <u>3,704,379</u>	\$ <u>4,835,214</u>	\$ <u>4,312,154</u>	\$ <u>5,133,672</u>

CITY OF OAK RIDGE			
TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	General Purpose School Fund	Schools	999

ACTIVITY DESCRIPTION

The Oak Ridge School System receives general operating revenues from the City, Anderson and Roane Counties, and the State of Tennessee, and special project revenues from the federal and state governments. The budget for the General Purpose School Fund is approved by the Board of Education and submitted to the City Council with a request for City funding to meet program expenditure estimates in the adopted Schools budget.

PROGRAM COMMENTS

This activity provides for the annual General Fund contribution to the School System to fund operating expenses. The budgeted city contribution of \$9,553,768 to the Schools for general operations in fiscal 2001 represents an 8.2 percent increase of \$723,703 over the fiscal 2000 contribution. The City's contribution accounts for 25.5 percent of the School's fiscal 2001 total budget. A summary of the General Purpose School Fund budget is provided in SCHEDULE VII in Section III, Budget Summaries, of this document.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
General Fund	<u>\$ 8,605,065</u>	<u>\$ 8,830,065</u>	<u>\$ 8,830,065</u>	<u>\$ 9,553,768</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	State Street Aid Fund	State Street Aid	991

ACTIVITY DESCRIPTION

In fiscal 1995, the City began a major street pavement management program accounted for in the State Street Aid Fund which requires approximately \$550,000 in annual funding. Revenues in the State Street Aid Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax. These revenues are insufficient to maintain the level of funding required for the expanded street pavement management program. Initial funding for this program was provided from \$1,137,849 in long-term debt proceeds issued in fiscal 1998, with an additional \$180,000 in debt proceeds required for fiscal 2001.

In fiscal 1997, a program to gradually increase funding for the State Street Aid Fund was begun through the transfer of property tax proceeds from the General Fund. Each year the General Fund transfer amount will be increased until funding levels are adequate to support the expenditures of the State Street Aid Fund. At this time, it is anticipated that a \$700,000 annual transfer level will be required to support the operations of this Fund. A \$500,000 transfer from the General Fund to the State Street Aid Fund is budgeted for fiscal 2001.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
General Fund	\$ <u>310,000</u>	\$ <u>395,000</u>	\$ <u>395,000</u>	\$ <u>500,000</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	Economic	Economic Development	996
Electric Fund	Diversification Fund		020
Waterworks Fund			021/022
Capital Project Fund			029

ACTIVITY DESCRIPTION

This activity reflects the transfer of revenue proceeds from the General, Electric and Waterworks Funds to the Economic Diversification (ED) Fund to support the City's economic development initiatives.

During fiscal 2000 budget deliberations, City Council approved funding and establishment of the ED Fund with revenues primarily provided from operating transfers from other City Funds as indicated below. Funding to outside agencies for economic development services that were previously recorded in the General Fund are now accounted for in the ED Fund. Agencies funded are the Oak Ridge Chamber of Commerce (\$215,415), Oak Ridge Convention and Visitors Bureau (\$196,719), Tennessee Resource Valley (\$25,000) and Melton Hill Regional Industrial Development Association (MHRIDA) (\$15,000).

Funding is also provided for a \$283,000 contingency item to be utilized to fund the City's economic development initiatives as they occur. Potential uses could include recruitment incentives for new industries to locate in Oak Ridge or to fund debt service on construction projects such as a spec building or City center development. The \$85,000 transfer from the Capital Projects Fund in fiscal 2001 is to provide funding to conduct a City Center study.

The increased funding requirements in fiscal 2001 are related to the transfer of expenditures for the City social services programs to the ED Fund from the General Fund. These include the City's social service programs administered by Aid to Distressed Families of Appalachian Counties (ADFAC) (\$153,000) and a contribution to the Sexual Assault Crisis Center for services rendered to Oak Ridgers.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Capital Projects Fund	\$ 0	\$ 150,000	\$ 0	\$ 85,000
General Fund	0	605,519	605,519	846,876
Electric Fund	0	162,677	162,677	176,652
Waterworks Fund	0	<u>135,564</u>	<u>135,564</u>	<u>147,085</u>
TOTAL OPERATING TRANSFERS	<u>\$ 0</u>	<u>\$ 1,053,760</u>	<u>\$ 903,760</u>	<u>\$ 1,255,613</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	Solid Waste Fund	Solid Waste	998

ACTIVITY DESCRIPTION

The City of Oak Ridge is responsible for the collection and disposal of all residential solid waste within Oak Ridge. Services provided included the weekly collection of residential waste at the backdoor and at curbside for recyclable items, and a convenience center for disposing of large residential waste, recyclables and brush. Historically, solid waste management expenditures had been accounted for by the City in the General Fund. A 1992 revision in state law required the City to account for solid waste management in a separate Special Revenue Fund. This activity transfers funds from the General Fund to the Solid Waste Fund to support solid waste management expenditures. Fiscal 2001 is the third year of a ten year contract with Browning Ferris Industries (BFI) for residential waste collection with annual contract increases based on inflation. Refer to page IV-38 for a more detailed description of solid waste activities funded by this transfer.

During the fiscal 1999 budget deliberations, City Council approved a \$5 monthly fee that was included on each residential household's utility billing to fund a portion of the costs for solid waste collection. The \$60 per household annual fee generates approximately \$681,600 in revenues to the Solid Waste Fund. The City does not provide refuse collection for commercial entities.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
General Fund	\$ <u>904,368</u>	\$ <u>938,420</u>	\$ <u>938,150</u>	\$ <u>984,550</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Purpose School Fund General Fund	Capital Projects Fund	Operating Transfers	992

ACTIVITY DESCRIPTION

In fiscal year 1995, the City purchased a radio system for the Schools using City Capital Project Funds. The Schools are reimbursing the City for the radio purchase in seven annual installments of \$7,883, with fiscal 2001 being the final installment.

Also budgeted in fiscal 2001, is a \$410,000 transfer from the General Fund to finance future capital maintenance projects. For the past several years, the City has been funding capital maintenance projects through the issuance of long-term debt. This \$410,000 is the initial funding to establish a revenue stream to finance capital items costing between \$10,000 and \$300,000. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. This program is discussed in-depth in the MBR document.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
General Fund	\$ 0	\$ 0	\$ 0	\$ 410,000
General Purpose School Fund	<u>15,766</u>	<u>7,883</u>	<u>7,883</u>	<u>7,883</u>
Total Operating Transfers	<u>\$ 15,766</u>	<u>\$ 7,883</u>	<u>\$ 7,883</u>	<u>\$ 417,883</u>

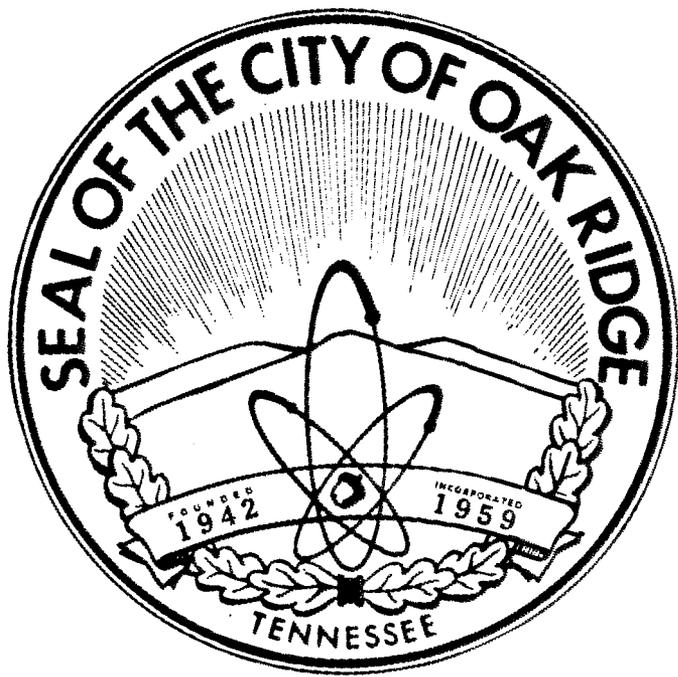
CITY OF OAK RIDGE

TRANSFER FROM Capital Projects Fund	TRANSFER TO Grant Fund	ACTIVITY Operating Transfers	NUMBER 029
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PROGRAM COMMENTS

This is a one-time transfer of \$170,000 in bond proceeds from the Capital Projects Fund to the Grant Fund. The transfer is from the proceeds of the \$10 million in Bonds issued during fiscal 2000 and will be used to fund the City's grant match for mitigation of natural hazards that exist in Oak Ridge on Mona Lane. The mitigation will primarily be funded from grants through the Federal (FEMA) and Tennessee Emergency Management Agencies.

OPERATING TRANSFERS	ACTUAL FY 1999	BUDGET FY 2000	PROJECTED FY 2000	BUDGET FY 2001
Capital Projects Fund	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>170,000</u>



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**Ordinances &
Legal Requirements**

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2000, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 11, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget ninety (90) days prior to the beginning of the fiscal year upon which a public hearing was held on March 27, 2000, as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held a meeting on December 20, 1999, to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCILMEN OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2000, submitted to City Council by the City Manager, is hereby adopted subject to the following modifications thereto made by City Council:

	<u>Gross Amount</u>	<u>General Fund Net Amount</u>	<u>Tax Rate Impact</u>
Add City Employee Oak Ridge Housing Purchase Incentive	\$ 5,000	\$ 3,150	0.001
Increase Code Enforcement Funding for Housing Demolition	25,000	20,500	0.004
Increase Convention & Visitors Bureau Funding	25,000	18,250	0.003
Eliminate Funding for Assistant City Manager of Operations	(80,000)	(40,000)	- 0.007

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.57 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2000. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 14, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2001:

General Fund, Municipal Operations	\$13,787,866
Debt Service (Bond and Interest Redemption Fund)	5,651,656
State Street Aid Fund	1,392,020
Streets and Public Transportation Fund	188,000
Drug Enforcement Program Fund	100,000
Grant Fund	5,721,976
General Purpose School Fund	37,423,610
Capital Projects Fund	7,611,377
Solid Waste Fund	1,666,150
Economic Diversification Fund	2,333,613

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2001 and are provided for informational purposes:

Electric Fund	\$33,040,324
Waterworks Fund	11,797,099
Emergency Communications District Fund	239,915
Golf Course Fund	1,971,560

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2001 and are provided for informational purposes:

<u>To General Purpose School Fund for Operations</u>	
From General Fund	\$ 9,553,768
<u>To Debt Service Fund</u>	
From General Fund	\$ 4,747,305
From General Purpose School Fund	86,367
From Capital Projects Fund	210,000
From State Street Aid Fund	90,000
<u>To Economic Diversification Fund</u>	
From General Fund	\$ 846,876
From Electric Fund	176,652
From Waterworks Fund	147,085
From Capital Projects Fund	85,000
<u>To State Street Aid Fund</u>	
From General Fund	\$ 500,000
<u>To Solid Waste Fund</u>	
From General Fund	\$ 984,550
<u>To Capital Projects Fund</u>	
From General Fund	\$ 410,000
From General Purpose School Fund	7,883
<u>To Grant Fund</u>	
From Capital Projects Fund	\$ 170,000

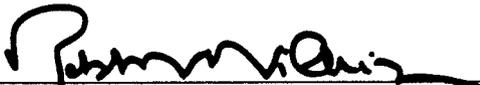
Section 6. All proceeds received through fines, forfeitures and the disposal of seized goods resulting from the City's drug enforcement program shall be used exclusively for that program. A Special Revenue Fund has been established and any funds expended will be limited to the funds collected for that program.

Section 7. The taxes levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

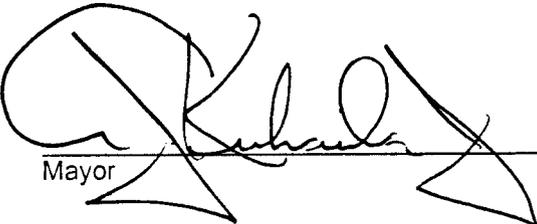
Section 8. The levy provided for herein shall be imposed on all taxable property as the same has been reported to the Council as a final total assessment of each class of property by the legally constituted Boards of Equalization for property situated in either Anderson County or Roane County within the City of Oak Ridge. The written report of the Equalization Boards shall be the assessment roll of the City of Oak Ridge.

Section 9. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



City Clerk

Public Hearing: 3/27/00
First Reading: 3/27/00
Publication Date: 4/03/00
Second Reading: 4/24/00
Publication Date: 5/01/00
Effective Date: 5/04/00

LEGAL REQUIREMENTS

CHARTER REQUIREMENTS

The following excerpts from the Charter of the City of Oak Ridge provide the basis for budget preparation and administration:

ARTICLE IV. TAXATION AND ISSUANCE OF OBLIGATIONS UNDER MODIFIED MANAGER-COUNCIL CHARTER

Section 7. Levy, due date and delinquencies.

Unless otherwise provided by ordinance, the schedule for levy, due date and delinquencies shall be the same as provided by general law for counties, provided that the tax levy shall be set by council not later than sixty (60) days preceding the new fiscal year.

Section 9. Previous year's levy to continue if no levy made.

If no levy is made at the time fixed for the levy, the previous year's levy shall continue in effect.

Section 12. Limitation on borrowing power.

The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the city that shall be outstanding at any one time shall not exceed ten per cent (10%) of the total appraised valuation of all real estate lying within the city limits.

Article V. CITY MANAGER

Section 3. Council-manager relationships.

The manager shall be responsible to the council for the administration of all units of the city government under his jurisdiction and for carrying out policies adopted by the council. Except for the purpose of inquiry, the council and its members shall deal with the administrative officers and employees solely through the manager. Neither the council nor any member thereof shall give orders to the manager's subordinates or otherwise interfere with managerial functions through such means as directing or requesting the appointment or removal of any of the manager's subordinates, or the making of particular purchases from, or contracts with, any specific organization. The office of any councilman violating any provision of this section shall immediately become vacant upon his conviction in a court of competent jurisdiction.

Section 4. Duties and authority of manager.

The manager shall supervise the administrative affairs of the city. He shall be charged with the preservation of the public peace and health, the safety of persons and properties, and the enforcement of the laws, ordinances and franchises, and the development and utilization of the city's resources. He shall make such reports and recommendations as he may deem desirable and perform such other duties as may be prescribed by this charter or required of him by ordinance or resolution of the council not inconsistent with this charter. He shall have the right to take part in the discussion of all matters coming before the council, but not the right to vote.

Section 5. Administrative organization.

Within the framework established by this charter, the administrative organization of the city shall be organized into departments of general government, finance, and such other departments necessary to provide health, welfare, police, recreation, fire, library, public works, utilities, and other municipal services as shall be provided in a plan of administrative organization to be developed by the city manager and submitted to the council for approval and adoption by ordinance. The council may by ordinance amend the plan of administrative organization only after receiving the written recommendations of the city manager. Administrative regulations governing the operations and relationships of departments, agencies, and offices within the administrative organization shall be prepared and issued by the city manager, provided the authority to prepare and issue departmental rules and regulations may be delegated to designated subordinates.

Section 10. Fiscal year.

The fiscal year of the city shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, but another fiscal year may be fixed by ordinance for the entire city government or for any utility.

Section 11. Manager to prepare budget -- Contents.

After one or more council meetings devoted to guidance to the city manager with respect to the budget to be submitted, as determined by the council, on or before a date fixed by the council but not later than ninety (90) days prior to the beginning of the fiscal year, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department, board, officer or other agency of the city, showing in addition the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern.
- (b) Statements of the bonded and other indebtedness of the city, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds.
- (c) Detailed estimates of all anticipated revenues of the city from all sources including current and delinquent taxes, nontax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year.
- (d) A statement of the estimated balance or deficit, as of the end of the current fiscal year.
- (e) Such other supporting schedules as the council may request, or are otherwise required by law.

Section 12. Capital budget program.

As a part of the proposed annual budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be

raised therefor by appropriations in the budget and the respective amounts, if any, proposed to be raised therefor by the issuance of bonds during the fiscal year. Such pending and proposed capital projects shall be based upon the guidance of council as expressed in the guidance meeting(s) carried out under Article V, Section 11 of this Charter. Council shall use as one basis of its guidance to the manager the program of capital projects prepared annually by the planning commission. The manager shall provide the council his written comments on the planning commission program at the time of the first guidance meeting.

Section 13. Public hearing on budget -- Inspection -- Distribution.

A public hearing on the budget shall be held before its final adoption by the council, at such time and place as the council shall direct, and notice of such public hearing shall be published ten (10) days in advance of the date of the hearing. All persons present shall be given a reasonable opportunity to be heard for or against the estimates of any item thereof. The budget and budget message and all supporting schedules shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons at least ten (10) days before the hearing.

Section 14. Adoption of budget -- Appropriation ordinance.

Before the beginning of the next fiscal year, the council shall adopt an appropriation ordinance, based on the city manager's budget with such modifications as the council considers necessary or desirable, provided that modifications in the school budget as submitted by the board of education shall be subject to the limitation of Article VI, Section 13, of this charter. Appropriations need not be in more detail than a lump sum for each fund. The council shall not make any appropriations in excess of estimated revenues, except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the city and declared by a unanimous vote of all members of the council present, when there is a quorum. Provided, however, that if for any reason an appropriation ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations for the last fiscal year shall become the appropriations for the next fiscal year, until the adoption of the new appropriation ordinance. The appropriation ordinance insofar as it relates to the appropriation for schools shall be further subject to the provisions of Article VI, Section 14, of this charter.

Section 15. Amendments to appropriation ordinance.

Amendments may be made to the original appropriation at any time during a current fiscal year after a public hearing before the council on five (5) days notice published once in the official city newspaper, provided that increased appropriations may be made only after the city manager has certified in writing that sufficient amount of unappropriated revenue will be available, except for emergency appropriations as provided above.

Section 16. Unexpended appropriation to lapse.

Any portion of an annual appropriation remaining unexpended and unencumbered at the close of a fiscal year shall lapse and be credited to the general fund, except that any balance remaining in any other fund at the end of a fiscal year may remain to the credit of that fund and be subject to further appropriation.

Section 17. Budget control.

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the manager shall submit to the council data showing the relations between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the council may reduce the appropriations, as prescribed in Article V, Section 15, except amounts required for debt and interest charges, and with the further exception to such a degree as may be necessary to keep expenditures within the receipts. The manager may provide for monthly or quarterly allotments of appropriations to all departments, agencies or activities within his jurisdiction under such rules as he shall prescribe, and make transfers between departments, agencies, or activities within each fund, and when authorized by the city council, from one fund to another, provided that any transfer of moneys from the city school fund to any other fund shall be made only with the concurrence of the board of education.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly city income and expense statement, and a statement of the number of city employees and full-time equivalent city employees shall be published quarterly in a local newspaper of general circulation.

Article VI. Public Schools Under Modified City Manager-Council Charter

Section 12. Financial management.

All school moneys appropriated by the city council, all state and county funds received for the city school system, and all other moneys, fees, revenues or income which are received by the city school system or which heretofore or hereafter are granted or permitted to the city school system shall be deposited in a city school fund to be withdrawn only upon the order of the board of education provided that a full estimate thereof shall have been summarized in each school budget and provided further that those portions of such funds derived from city appropriation ordinances shall be subject to the provisions of Article V, Sections 15-17. The board of education shall establish such school funds as are required by general law or as it considers necessary for the operation of the school system. At the end of each fiscal year an audit shall be made of the accounts and funds of the school system covering the operations of the last fiscal year by certified public accountants selected by the board. The board of education may employ certified accountants to audit all or any of the school funds and accounts at any time it may deem expedient to assure the correctness thereof. Section V, Section 22, shall apply with the board of education standing in the stead of council.

Section 13. School budget.

The city school budget submitted by the board of education through the city manager to the city council shall include estimates of all school revenues as well as estimates of expenditures necessary for the operation of the school system for the next fiscal year period. Neither the city manager nor the city council shall have any authority to modify or delete any item of the school estimates and the council shall have the power to modify only the total amount of the school budget, except that in no event shall a reduction in school budget exceed the total sum requested by the board of education from current city tax revenues. Such budget estimates shall not include any requests for the purchase of land, and the purchase, construction, reconstruction, or major alteration of any building for school purposes. Requests for such improvements shall be transmitted to the planning commission for review and incorporation into the capital improvement program before November 1 prior to the next fiscal year.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly schools income and expense statement and a statement of the number of schools employees and full-time equivalent schools employees shall be published quarterly in a local newspaper of general circulation.

Section 14. Notice of appropriation.

The adoption by the city council of an appropriation ordinance for the next fiscal year, or the allowance of a continuation of the appropriation for the last fiscal year shall serve as notice to the board of education of the total amount of the school appropriation for the next fiscal year period.



oak
ridge



Personnel Schedule

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENT	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
<u>TOTALS BY DEPARTMENT</u>						
GENERAL GOVERNMENT	13	12	13	11.64	11.10	12.10
ADMINISTRATIVE SERVICES	37	38	38	37.00	38.00	38.00
POLICE	76	76	76	74.39	74.39	74.39
FIRE	43	43	43	43.00	43.00	43.00
PUBLIC WORKS	74	89	89	73.38	88.38	88.38
COMMUNITY DEVELOPMENT	12	11	11	12.00	11.00	11.00
RECREATION AND PARKS	85	84	87	36.25	36.49	36.49
LIBRARY	23	23	23	16.50	17.00	17.00
ECONOMIC DEVELOPMENT	3	4	4	4.00	4.00	4.00
ELECTRIC	<u>33</u>	<u>33</u>	<u>33</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>
TOTAL ALL FUNDS	399	413	417	341.16	356.36	357.36
TRANSFERS	<u>97</u>	<u>115</u>	<u>116</u>	<u>97.50</u>	<u>115.50</u>	<u>116.00</u>
TOTAL NET GENERAL FUND	<u>302</u>	<u>298</u>	<u>301</u>	<u>243.66</u>	<u>240.86</u>	<u>241.36</u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>GENERAL GOVERNMENT</u>						
816 City Clerk	2	2	2	2.00	2.00	2.00
820 City Manager	4	3	4	4.00	3.00	3.50
832 City Court	3	3	3	2.14	2.60	2.60
843 Legal	4	4	4	3.50	3.50	4.00
TOTAL GENERAL GOVERNMENT	<u>13</u>	<u>12</u>	<u>13</u>	<u>11.64</u>	<u>11.10</u>	<u>12.10</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services	7	8	8	7.00	8.00	8.00
846 Personnel	4	4	4	4.00	4.00	4.00
854 Stationery Stores	1	1	1	1.00	1.00	1.00
862 Finance	11	11	11	11.00	11.00	11.00
864 Business Office	14	14	14	14.00	14.00	14.00
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>38</u>	<u>38</u>	<u>37.00</u>	<u>38.00</u>	<u>38.00</u>
<u>POLICE DEPARTMENT</u>						
910 Police Supervision	2	2	2	2.00	2.00	2.00
911 Investigations	8	8	8	8.00	8.00	8.00
912 Staff Services	6	6	6	6.00	6.00	6.00
913 Patrol	46	46	46	44.39	44.39	44.39
915 Emergency Communications	8	8	8	8.00	8.00	8.00
916 Animal Control	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program	3	3	3	3.00	3.00	3.00
TOTAL POLICE DEPARTMENT	<u>76</u>	<u>76</u>	<u>76</u>	<u>74.39</u>	<u>74.39</u>	<u>74.39</u>
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision	2	2	2	2.00	2.00	2.00
922 Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting	40	40	40	40.00	40.00	40.00
TOTAL FIRE DEPARTMENT	<u>43</u>	<u>43</u>	<u>43</u>	<u>43.00</u>	<u>43.00</u>	<u>43.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision	5	5	5	5.00	5.00	5.00
935 Engineering	5	5	5	4.38	4.38	4.38
011 Equipment Shop	8	8	8	8.00	8.00	8.00
021 Work Pool	42	46	46	42.00	46.00	46.00
021 Water Plant	0	10	10	0.00	10.00	10.00
022 Wastewater Treatment	14	15	15	14.00	15.00	15.00
TOTAL PUBLIC WORKS DEPARTMENT	<u>74</u>	<u>89</u>	<u>89</u>	<u>73.38</u>	<u>88.38</u>	<u>88.38</u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES (Continued)	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	1999	2000	2001	1999	2000	2001
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision	3	3	3	3.00	3.00	3.00
962 Planning	3	3	3	3.00	3.00	3.00
966 Code Enforcement	6	5	5	6.00	5.00	5.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>12</u>	<u>11</u>	<u>11</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision	3	3	3	3.00	3.00	3.00
972 Indoor Aquatics	14	14	14	3.93	3.93	3.93
973 Outdoor Aquatics	26	26	26	6.28	6.28	6.28
974 Centers, Camps & Programs	27	27	33	11.40	11.40	12.78
975 Athletics	4	4	1	2.38	2.38	1.00
976 Parks	8	7	7	6.76	7.00	7.00
978 Senior Center	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	<u>85</u>	<u>84</u>	<u>87</u>	<u>36.25</u>	<u>36.49</u>	<u>36.49</u>
<u>LIBRARY</u>						
979 Library	23	23	23	16.50	17.00	17.00
<u>ECONOMIC DEVELOPMENT</u>						
980 Economic Development	3	1	-	2.5	0.5	-
013 Economic Diversification Fund	-	3	4	1.00	3.00	3.50
027 Grants Fund	-	-	-	0.50	0.50	0.50
TOTAL ECONOMIC DEVELOPMENT	<u>3</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<u>ELECTRIC DEPARTMENT</u>						
020 Electric	33	33	33	33.00	33.00	33.00
TOTAL ALL FUNDS	<u>399</u>	<u>413</u>	<u>417</u>	<u>341.16</u>	<u>356.36</u>	<u>357.36</u>
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	33	33	33	33.00	33.00	33.00
Waterworks Fund	56	71	71	56.00	71.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	-	-	-	0.50	0.50	0.50
Economic Diversification Fund	-	3	4	1.00	3.00	3.50
TOTAL TRANSFERS	<u>97</u>	<u>115</u>	<u>116</u>	<u>97.50</u>	<u>115.50</u>	<u>116.00</u>
TOTAL NET GENERAL FUND	<u>302</u>	<u>298</u>	<u>301</u>	<u>243.66</u>	<u>240.86</u>	<u>241.36</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>GENERAL GOVERNMENT</u>						
816 City Clerk						
City Clerk	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
820 City Manager						
City Manager	1	1	1	1.00	1.00	1.00
Assistant City Manager for Operations	1	1	-	1.00	1.00	-
Assistant City Manager for Public Affairs	-	-	1	-	-	1.00
GIS Coordinator	-	-	1	-	-	0.50
Assistant to the City Manager	1	1	1	1.00	1.00	1.00
Communications Officer	1	-	-	1.00	-	-
Total	<u>4</u>	<u>3</u>	<u>4</u>	<u>4.00</u>	<u>3.00</u>	<u>3.50</u>
832 City Court						
City Judge	1	1	1	1.00	1.00	1.00
Court Clerk	2	2	2	1.14	1.60	1.60
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.14</u>	<u>2.60</u>	<u>2.60</u>
843 Legal						
Corporation Counsel	-	-	1	-	-	1.00
City Attorney	1	1	1	1.00	1.00	1.00
Senior Staff Attorney	1	1	-	0.50	0.50	-
Staff Attorney	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>3.50</u>	<u>3.50</u>	<u>4.00</u>
TOTAL GENERAL GOVERNMENT	<u>13</u>	<u>12</u>	<u>13</u>	<u>11.64</u>	<u>11.10</u>	<u>12.10</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services						
Assistant City Manager for Adm. Services	1	1	1	1.00	1.00	1.00
Systems Analyst	1	1	1	1.00	1.00	1.00
Programmer Analyst	1	1	1	1.00	1.00	1.00
Microcomputer Specialist II	1	1	1	1.00	1.00	1.00
Microcomputer Specialist I	1	2	2	1.00	2.00	2.00
Accounting Technician	1	1	1	1.00	1.00	1.00
Computer Operator	1	1	1	1.00	1.00	1.00
Total	<u>7</u>	<u>8</u>	<u>8</u>	<u>7.00</u>	<u>8.00</u>	<u>8.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>ADMINISTRATIVE SERVICES (Continued)</u>						
846 Personnel						
Personnel Administrator	1	1	1	1.00	1.00	1.00
Risk Manager	1	1	1	1.00	1.00	1.00
Personnel Technician	1	1	1	1.00	1.00	1.00
Accounting Clerk	1	1	1	1.00	1.00	1.00
Total	4	4	4	4.00	4.00	4.00
854 Stationery Stores						
Printing Services Coordinator	1	1	1	1.00	1.00	1.00
862 Finance						
Finance Administrator	1	1	1	1.00	1.00	1.00
Materials Manager	1	1	1	1.00	1.00	1.00
Accountant	1	1	1	1.00	1.00	1.00
Budget & Management Analyst	1	1	1	1.00	1.00	1.00
Warehouse Coordinator	1	1	1	1.00	1.00	1.00
Accounting Technician	2	2	2	2.00	2.00	2.00
Accounting Clerk	2	2	2	2.00	2.00	2.00
Warehouse Clerk	2	2	2	2.00	2.00	2.00
Total	11	11	11	11.00	11.00	11.00
864 Business Office						
Business Office Supervisor	1	1	1	1.00	1.00	1.00
Tax & License Officer II	1	1	1	1.00	1.00	1.00
Utility Service Representative	2	2	2	2.00	2.00	2.00
Utility Accounting Technician	5	5	5	5.00	5.00	5.00
Meter Reader	2	2	2	2.00	2.00	2.00
Service Center Cashier	3	3	3	3.00	3.00	3.00
Total	14	14	14	14.00	14.00	14.00
TOTAL ADMINISTRATIVE SERVICES	37	38	38	37.00	38.00	38.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1999	2000	2001	1999	2000	2001
<u>POLICE DEPARTMENT</u>						
910 Police Supervision						
Police Chief	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
911 Investigations						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	1	1	1	1.00	1.00	1.00
Police Officer	6	6	6	6.00	6.00	6.00
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
912 Staff Services						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	2	2	2	2.00	2.00	2.00
Administrative Clerk	1	1	1	1.00	1.00	1.00
Records Technician	2	2	2	2.00	2.00	2.00
Total	<u>6</u>	<u>6</u>	<u>6</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
913 Patrol						
Police Captain	1	1	1	1.00	1.00	1.00
Police Lieutenant	4	4	4	4.00	4.00	4.00
Police Sergeant	5	5	5	5.00	5.00	5.00
Police Officer	34	34	34	34.00	34.00	34.00
School Crossing Guard	2	2	2	0.39	0.39	0.39
Total	<u>46</u>	<u>46</u>	<u>46</u>	<u>44.39</u>	<u>44.39</u>	<u>44.39</u>
915 Emergency Communications						
Public Safety Dispatcher	8	8	8	8.00	8.00	8.00
916 Animal Control						
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Animal Control Officer	2	2	2	2.00	2.00	2.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
917 School Resource Officer Program						
Police Officer	3	3	3	3.00	3.00	3.00
 TOTAL POLICE DEPARTMENT	 <u>76</u>	 <u>76</u>	 <u>76</u>	 <u>74.39</u>	 <u>74.39</u>	 <u>74.39</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision						
Fire Chief	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
922 Fire Prevention						
Assistant Chief - Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting						
Assistant Chief - Fire Operations	1	1	1	1.00	1.00	1.00
Fire Captain	3	3	3	3.00	3.00	3.00
Fire Lieutenant	6	6	6	6.00	6.00	6.00
Fire Fighter	<u>30</u>	<u>30</u>	<u>30</u>	<u>30.00</u>	<u>30.00</u>	<u>30.00</u>
Total	40	40	40	40.00	40.00	40.00
 TOTAL FIRE DEPARTMENT	 <u>43</u>	 <u>43</u>	 <u>43</u>	 <u>43.00</u>	 <u>43.00</u>	 <u>43.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision						
Public Works Director	1	1	1	1.00	1.00	1.00
Assistant Public Works Director	1	1	1	1.00	1.00	1.00
Public Works Engineer I/Engineer-In-Training	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Secretary I	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	5	5	5	5.00	5.00	5.00
935 Engineering						
City Engineer	1	1	1	1.00	1.00	1.00
Senior Engineering Technician	1	1	1	1.00	1.00	1.00
Engineering Technician	2	2	2	2.00	2.00	2.00
Administrative Intern II	<u>1</u>	<u>1</u>	<u>1</u>	<u>0.38</u>	<u>0.38</u>	<u>0.38</u>
Total	5	5	5	4.38	4.38	4.38
011 Equipment Shop						
Equipment Shop Manager	1	1	1	1.00	1.00	1.00
Auto Equipment Mechanic	4	4	4	4.00	4.00	4.00
Auto Service Worker II	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total	8	8	8	8.00	8.00	8.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
PUBLIC WORKS DEPARTMENT (Continued)						
021 Work Pool						
Operations & Maintenance Superintendent	1	1	1	1.00	1.00	1.00
Plant Operations Supervisor	-	1	1	-	1.00	1.00
General Maintenance Manager	1	1	1	1.00	1.00	1.00
Wastewater Line Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Water Line Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Street Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Utility Maintenance Crew Chief	1	2	2	1.00	2.00	2.00
Masonry Crew Chief	1	1	1	1.00	1.00	1.00
Masonry Maintenance Mechanic	1	1	1	1.00	1.00	1.00
Utility Maintenance Specialist	5	7	7	5.00	7.00	7.00
Utility Maintenance Mechanic	4	4	4	4.00	4.00	4.00
Traffic Signs and Marking Specialist	1	1	1	1.00	1.00	1.00
Maintenance Mechanic III	3	3	3	3.00	3.00	3.00
Plant Operator	-	4	4	-	4	4.00
Equipment Operator II	5	5	5	5.00	5.00	5.00
Equipment Operator I	4	4	4	4.00	4.00	4.00
Maintenance Worker II	9	15	15	9.00	15.00	15.00
Total	42	56	56	42.00	56.00	56.00
022 Wastewater Treatment						
Wastewater Plant Superintendent	1	-	-	1.00	-	-
Water & Wastewater Treatment Manager	-	1	1	-	1.00	1.00
Assistant Wastewater Plant Superintendent	1	-	-	1.00	-	-
Plant Operations Supervisor	-	1	1	-	1.00	1.00
Laboratory Technician	1	1	1	1.00	1.00	1.00
Maintenance Supervisor	-	1	1	-	1.00	1.00
Wastewater Shift Leader	2	2	2	2.00	2.00	2.00
Environmental Compliance Inspector	1	-	-	1.00	1.00	-
Environmental Compliance Coordinator	-	1	1	-	-	1.00
Plant Operator	7	7	7	7.00	7.00	7.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	14	15	15	14.00	15.00	15.00
TOTAL PUBLIC WORKS DEPARTMENT	74	89	89	73.38	88.38	88.38

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision						
Community Development Director	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Secretary I	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
962 Planning						
Planner II	1	1	1	1.00	1.00	1.00
Planner I	1	1	1	1.00	1.00	1.00
Engineering Technician	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
966 Code Enforcement						
Code Enforcement Administrator	1	1	1	1.00	1.00	1.00
Assistant Code Enforcement Administrator	-	-	1	-	-	1.00
Senior Code Enforcement Inspector	3	3	2	3.00	3.00	2.00
Code Enforcement Inspector	2	1	1	2.00	1.00	1.00
Total	<u>6</u>	<u>5</u>	<u>5</u>	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>12</u>	<u>11</u>	<u>11</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision						
Recreation and Parks Director	1	1	1	1.00	1.00	1.00
Recreation Specialist	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
972 Indoor Aquatics						
Recreation Supervisor	1	1	1	0.75	0.75	0.75
Recreation Leader II	1	1	1	0.25	0.25	0.25
Recreation Leader I	2	2	2	0.43	0.43	0.43
Advanced Lifeguard	6	6	6	1.50	1.50	1.50
Lifeguard	4	4	4	1.00	1.00	1.00
Total	<u>14</u>	<u>14</u>	<u>14</u>	<u>3.93</u>	<u>3.93</u>	<u>3.93</u>

PERSONNEL SCHEDULE

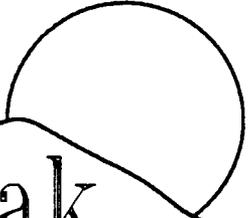
DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1999	2000	2001	1999	2000	2001
RECREATION AND PARKS DEPARTMENT (Continued)						
973 Outdoor Aquatics						
Recreation Supervisor	1	1	1	0.25	0.25	0.25
Outdoor Pool Manager	2	2	2	0.62	0.62	0.62
Recreation Leader I	2	2	2	0.62	0.62	0.62
Advanced Lifeguard	12	12	12	3.69	3.69	3.69
Lifeguard	9	9	9	1.10	1.10	1.10
Total	26	26	26	6.28	6.28	6.28
974 Centers, Camps & Programs						
Recreation Supervisor	1	1	1	1.00	1.00	1.00
Recreation Coordinator	1	1	1	1.00	1.00	1.00
Facility Monitor II	4	4	6	2.73	2.73	1.73
Facility Monitor I	2	2	4	2.00	2.00	4.00
Maintenance Worker II	1	1	1	1.00	1.00	1.00
Recreation Leader II	6	6	6	1.35	1.35	1.35
Recreation Leader I	12	12	14	2.32	2.32	2.70
Total	27	27	33	11.40	11.40	12.78
975 Athletics						
Recreation Specialist	1	1	1	1.00	1.00	1.00
Facility Monitor II	1	1	-	1.00	1.00	-
Recreation Leader I	2	2	-	0.38	0.38	-
Total	4	4	1	2.38	2.38	1.00
976 Parks						
Parks Supervisor	1	1	1	1.00	1.00	1.00
Parks Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Maintenance Worker III	2	1	1	2.00	1.00	1.00
Maintenance Worker II	2	4	4	2.00	4.00	4.00
Maintenance Worker I	2	-	-	0.76	-	-
Total	8	7	7	6.76	7.00	7.00
978 Senior Center						
Recreation Supervisor	1	1	1	1.00	1.00	1.00
Recreation Coordinator	1	1	1	1.00	1.00	1.00
Facility Monitor II	1	1	1	0.50	0.50	0.50
Total	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	85	84	87	36.25	36.49	36.49

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1999	2000	2001	1999	2000	2001
<u>LIBRARY</u>						
979 Library						
Library Director	1	1	1	1.00	1.00	1.00
Assistant Library Director	1	1	1	1.00	1.00	1.00
Librarian	4	4	4	4.00	4.00	4.00
Secretary II	1	1	1	1.00	1.00	1.00
Library Technician	1	1	1	1.00	1.00	1.00
Library Assistant	3	3	3	1.50	2.00	2.00
Library Clerk	6	6	6	5.00	5.00	5.00
Library Page	5	5	5	1.75	1.75	1.75
Collection Clerk	1	1	1	0.25	0.25	0.25
TOTAL LIBRARY	23	23	23	16.50	17.00	17.00
<u>ECONOMIC DEVELOPMENT</u>						
980 Economic Development						
Planner II	2	1	-	1.50	0.50	-
Secretary I	1	-	-	1.00	-	-
TOTAL	3	1	0	2.50	0.50	0.00
013 Economic Diversification Fund						
Economic Development Director	1	1	1	1.00	1.00	1.00
Planner II	-	1	2	-	1.00	1.50
Secretary I	-	1	1	-	1.00	1.00
	1	3	4	1.00	3.00	3.50
027 Grants Fund						
Planner II	-	-	-	0.50	0.50	0.50
TOTAL ECONOMIC DEVELOPMENT	4	4	4	4.00	4.00	4.00
<u>ELECTRIC DEPARTMENT</u>						
020 Electric						
Electrical Director	1	1	1	1.00	1.00	1.00
Assistant Electrical Director	1	1	1	1.00	1.00	1.00
Electrical Engineer I	2	2	2	2.00	2.00	2.00
Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Assistant Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Power Utilization Supervisor	1	1	1	1.00	1.00	1.00
Electric Line Crew Chief	5	5	5	5.00	5.00	5.00
Substation Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Electric Line Technician II	13	13	14	13.00	13.00	14.00
Electrical Specialist II	3	3	2	3.00	3.00	2.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1999	FY 2000	FY 2001	FY 1999	FY 2000	FY 2001
<u>ELECTRIC DEPARTMENT (continued)</u>						
Traffic Signal Technician II	1	1	1	1.00	1.00	1.00
Traffic Signal Technician I	1	1	1	1.00	1.00	1.00
Engineering Aide	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
TOTAL ELECTRIC DEPARTMENT	33	33	33	33.00	33.00	33.00
TOTAL ALL FUNDS	<u>400</u>	<u>413</u>	<u>417</u>	<u>341.16</u>	<u>356.36</u>	<u>357.36</u>
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	33	33	33	33.00	33.00	33.00
Waterworks Fund	56	71	71	56.00	71.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	-	-	-	0.50	0.50	0.50
Economic Diversification Fund	1	3	4	1.00	3.00	3.50
	<u>98</u>	<u>115</u>	<u>116</u>	<u>98.50</u>	<u>115.50</u>	<u>116.00</u>
TOTAL NET GENERAL FUND	<u>302</u>	<u>298</u>	<u>301</u>	<u>242.66</u>	<u>240.86</u>	<u>241.36</u>



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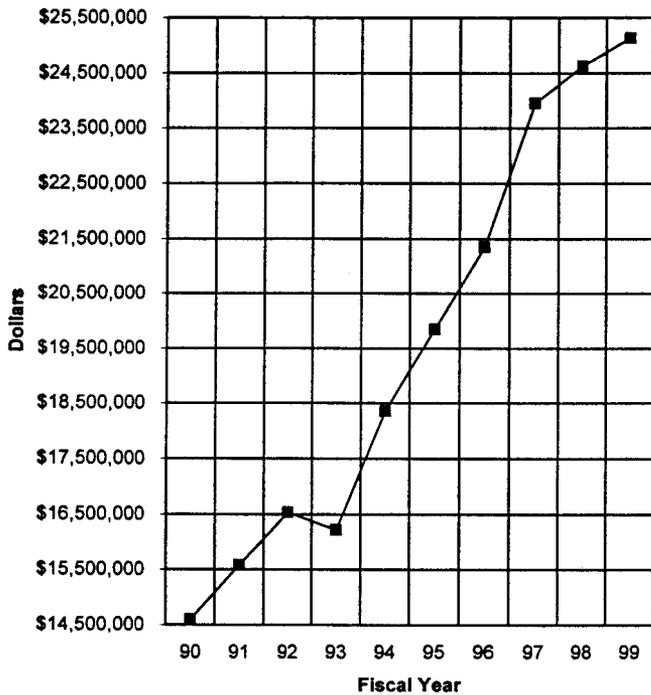


Statistical
Information

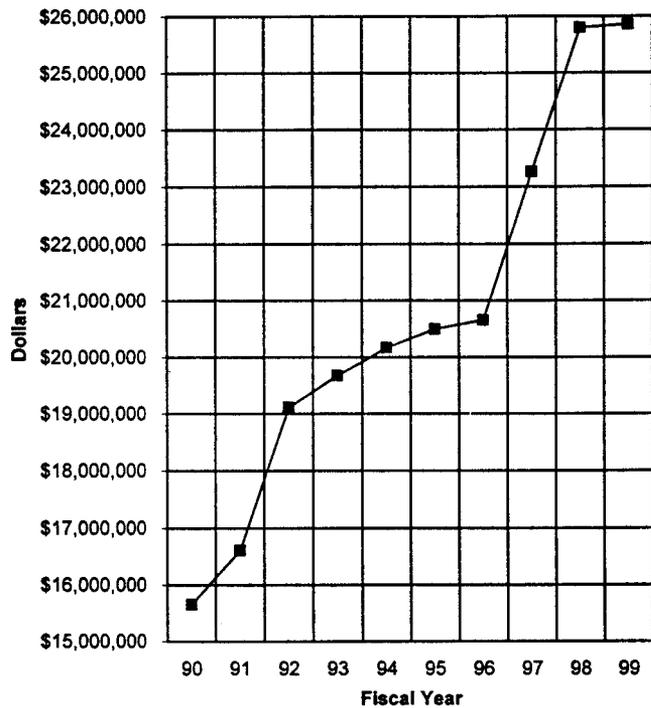
CITY OF OAK RIDGE, TENNESSEE
GENERAL FUND EXPENDITURES/TRANSFERS AND REVENUES/FINANCING SOURCES
Last Ten Years

	FY 1990	FY 1991	FY 1992	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997	FY 1998	FY 1999	% Increase Last Ten Years
MUNICIPAL EXPENDITURES											
General Government	355,765	405,342	440,030	471,944	441,312	488,139	466,124	457,861	502,345	599,055	59.1%
Administration	589,989	568,652	594,152	621,674	608,196	599,578	513,660	578,292	572,739	596,527	1.1%
Police	2,233,501	2,241,139	2,436,952	2,532,424	2,606,062	2,925,282	2,966,982	3,062,511	3,573,746	3,756,263	73.0%
Fire	1,840,763	1,939,176	2,052,734	2,139,668	2,225,129	2,458,452	2,521,393	2,623,719	2,757,054	2,837,649	57.8%
Public Works	925,204	953,771	1,062,428	1,135,132	1,224,708	1,195,325	1,195,921	1,392,038	1,324,769	1,459,625	34.7%
Community Development	293,889	340,955	353,965	383,852	376,282	417,851	407,773	438,597	364,263	407,998	43.3%
Recreation and Parks	1,201,177	1,261,072	1,448,677	1,493,401	1,476,245	1,559,124	1,545,969	1,650,805	1,749,852	1,801,154	51.5%
Library	586,531	634,029	664,866	720,283	741,504	778,709	787,706	788,970	835,928	892,927	54.1%
Economic Development	48,095	66,039	108,952	156,136	213,817	165,542	184,303	108,736	264,174	448,323	709.8%
Total Municipal Expenditures	8,074,914	8,410,175	9,162,756	9,654,514	9,913,255	10,588,002	10,589,831	11,101,529	11,944,870	12,799,521	56.2%
OPERATING TRANSFERS:											
Agencies	29,917	29,917	29,917	46,153	39,112	26,650	0	0	0	0	-102.5%
Debt Service Fund	505,133	544,991	896,703	1,022,005	1,452,932	732,248	993,694	2,217,431	3,114,066	3,243,261	538.2%
Solid Waste Fund	716,116	765,611	812,800	867,635	895,198	928,956	928,760	1,492,100	1,560,000	904,369	29.7%
State Street Aid Fund	0	0	0	0	0	0	0	60,000	249,000	310,000	100.0%
School Operations	5,444,943	5,941,964	7,280,432	7,150,699	7,493,354	7,888,895	8,145,544	8,393,820	8,433,558	8,605,065	60.6%
School Debt Service	782,718	920,055	927,770	933,399	369,138	331,432	0	0	0	0	-210.0%
Other	100,000	0	0	0	0	0	0	0	500,000	0	-100.0%
Total Operating Transfers	7,578,827	8,202,538	9,947,622	10,019,891	10,249,734	9,908,181	10,067,998	12,163,351	13,856,624	13,062,695	79.5%
Total Expenditures/Transfers	15,653,741	16,612,713	19,110,378	19,674,405	20,162,989	20,496,183	20,657,829	23,264,880	25,801,494	25,862,216	66.7%
REVENUES:											
Licenses and Permits	159,271	159,704	181,856	177,510	199,019	182,436	155,618	116,750	143,627	141,617	-12.4%
Intergovernmental	5,980,454	6,368,837	6,892,157	7,093,082	7,589,044	7,984,725	8,570,787	8,451,242	8,295,176	8,022,482	37.2%
Property Taxes	4,785,566	5,220,803	6,001,508	5,985,262	7,673,598	8,436,540	8,927,340	10,222,382	10,943,356	11,573,489	156.1%
Business Taxes	1,321,753	1,433,410	1,541,964	1,602,927	1,608,703	1,686,739	1,754,285	1,747,801	1,907,085	1,907,085	30.4%
Charges for Services	424,885	411,983	451,011	429,316	458,169	562,145	541,337	1,447,345	1,466,153	1,450,254	256.7%
Fines and Forfeitures	304,302	228,655	263,355	257,327	252,436	294,394	377,451	326,081	371,023	410,361	39.0%
Other	1,617,710	1,757,745	1,204,689	676,051	580,148	691,416	855,600	895,287	866,876	836,911	-46.4%
In-Lieu-of-Tax Payment - DOE	0	0	0	0	0	0	167,845	742,585	793,447	789,395	100.0%
Total Current Revenues	14,593,941	15,581,137	16,536,540	16,221,475	18,361,117	19,848,395	21,350,263	23,955,941	24,627,459	25,131,594	73.9%
Fund Balance Appropriation	1,059,800	1,031,576	2,573,838	3,452,930	1,801,872	647,788	0	0	1,174,035	730,622	-31.5%
Total Revenues	15,653,741	16,612,713	19,110,378	19,674,405	20,162,989	20,496,183	21,350,263	23,955,941	25,801,494	25,862,216	66.7%
EXPENDITURES FOR MUNICIPAL OPERATIONS COMPARED TO THE RATE OF INFLATION:											
- Applicable Consumer Price Index, All Urban Consumers, All Items	129.9	136.0	140.2	144.4	148.0	152.5	156.7	160.3	163	166.2	29.3%
- Percentage Inflation Increase from Previous Year	4.7%	4.7%	3.1%	3.0%	2.5%	3.0%	2.8%	2.3%	1.7%	2.0%	29.8%
- Percentage Increase in Municipal Expenditures and Solid Waste Transfer	-2.8%	4.4%	8.7%	5.5%	2.7%	6.6%	0.0%	9.3%	7.2%	1.5%	55.9%

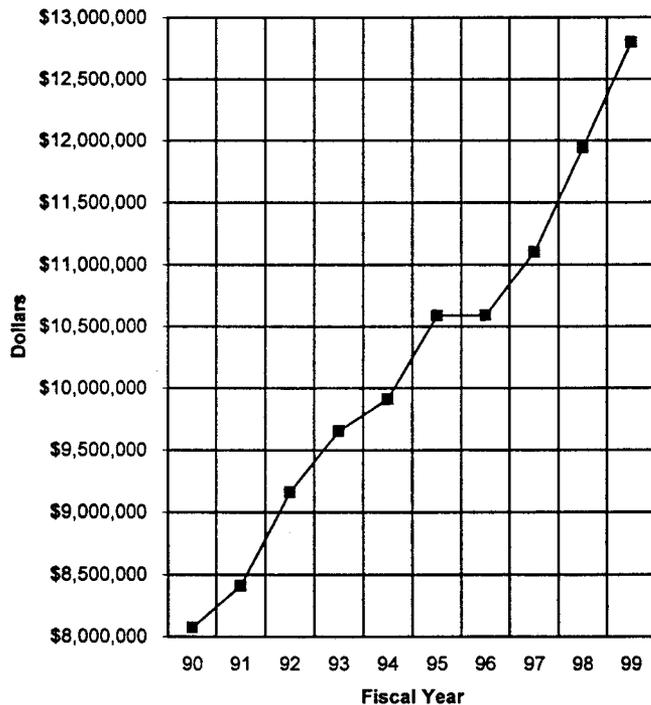
**General Fund Revenues
Last Ten Years**



**General Fund Expenditures/Transfers
Last Ten Years**



**General Fund Municipal Expenditures
Last Ten Years**



**General Fund Operating Transfers
Last Ten Years**



CITY OF OAK RIDGE, TENNESSEE
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy Collected	Delinquent Tax Collections (1)	Total Tax Collections	Total Collections as Percentage of Tax Levy	Outstanding Delinquent Taxes (3)	Outstanding Delinquent Taxes as Percentage of Tax Levy
1990	\$ 4,193,800	\$ 4,131,942	99%	\$ 33,144	\$ 4,165,086	99%	\$ 84,669	2%
1991	4,586,591	4,276,092	93%	43,509	4,319,601	94%	351,658	8%
1992	5,372,402	5,177,470	96%	270,764	5,448,234	101%	275,827	5%
1993	5,596,798	5,494,117	98%	109,656	5,603,773	100%	144,054	3%
1994	6,751,192	6,657,080	99%	75,429	6,732,509	100%	68,625	1%
1995	7,608,640	7,501,655	99%	177,362	7,679,017	101%	82,484	1%
1996	8,123,777	7,994,789	98%	79,855	8,074,644	99%	96,556	1%
1997	9,311,579	9,112,842	98%	96,972	9,209,814	99%	128,572	1%
1998	9,891,970	9,684,743	98%	163,498	9,848,241	99%	170,779	2%
1999	10,484,535	10,245,066	98%	177,715	10,422,781	99%	208,636	2%

Note:

(1) Each amount includes collections for any prior year's delinquent taxes received in the year presented.

(2) Delinquent real property taxes through fiscal year 1995 have been filed with the applicable county Clerk and Master as a delinquent tax lien.

CITY OF OAK RIDGE, TENNESSEE
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year	Real Property		Personal Property		Public Utility Property		Total		Ratio of Total Assessed to Total Estimated Actual Value
	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	
1990	\$ 198,840,869	\$ 673,294,584	\$ 18,906,917	\$ 63,023,216	\$ 12,671,311	\$ 23,038,747	\$ 230,419,097	\$ 759,356,547	30%
1991	212,408,040	715,477,300	22,442,070	74,806,746	13,073,084	23,769,242	247,923,194	814,053,288	30%
1992	227,381,709	762,954,761	19,307,507	64,358,357	11,599,345	21,089,719	258,288,561	848,402,837	30%
1993	328,430,851 (2)	1,094,783,757 (2)	26,530,244 (2)	88,434,004 (2)	15,687,809 (2)	28,523,293 (2)	370,648,904 (2)	1,211,741,054 (2)	31%
1994	341,522,144	1,136,311,163	32,617,179	108,723,814	16,102,906	29,278,011	390,242,229	1,274,312,988	31%
1995	351,725,682	1,167,707,212	33,274,114	110,913,528	15,453,574	28,097,407	400,453,370	1,306,718,147	31%
1996	361,427,703	1,201,690,700	32,524,330	108,414,433	16,339,725	29,708,590	410,291,758	1,339,813,723	31%
1997	369,397,050	1,225,056,500	36,707,763	122,359,210	19,080,767	34,692,304	425,185,580	1,382,108,014	31%
1998	371,299,256	1,234,949,502	39,346,941	131,172,126	12,087,566 (3)	21,977,393 (3)	422,733,763	1,388,099,021	30%
1999	439,574,710 (2)	1,488,553,300 (2)	46,459,688 (2)	154,865,627 (2)	15,617,983 (2)	28,396,333 (2)	501,652,381 (2)	1,671,815,260 (2)	30%

Notes:

- (1) Overall assessment ratios and effective rates for 1973 and thereafter are weighted averages due to varying constitutional assessment ratios which became effective statewide January 1, 1973. Assessment ratios are Residential Property, Real at 25 percent with all bank accounts and \$7,500 of all other items in the hands of a taxpayer exempt; Commercial and Industrial - Real at 40 percent and Personal at 30 percent except that the Personal Property of eligible Banks is 40 percent; Public Utilities (excluding Railroads and Telecommunications) - All Property both Real and Personal at 55 percent; Railroads and Telecommunications - Real and Personal at 40 percent.
- (2) All properties were reappraised in tax year 1992 (fiscal year 1993) and 1998 (fiscal year 1999).
- (3) The assessed value for Public Utility properties declined in fiscal 1998 due to a statewide court awarded reduction in the assessment ratio from 55 percent to 40 percent for specific public utilities. Additionally, after several years of appeals, the final determination of value for Bellsouth properties resulted in a reduced assessment for those properties, both in the City and statewide.

CITY OF OAK RIDGE, TENNESSEE

RATIO OF NET GENERAL OBLIGATION DEBT (1)
TO ASSESSED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA

LAST TEN FISCAL YEARS

Fiscal Year	Population*	Assessed Value	General Obligation (1) Debt	Debt Service Monies Available	Net General Obligation Debt	Ratio of Net General Obligation Debt to Assessed Value	Net General Obligation Debt Per Capita
1990	27,310	\$ 230,419,097	\$ 16,295,211	\$ 1,167,831	\$ 15,127,380	6.57%	\$ 554
1991	27,310	247,923,194	20,436,690	826,497	19,610,193	7.91%	718
1992	27,310	258,288,561	19,453,169	555,290	18,897,879	7.32%	692
1993	27,310	370,648,904 (2)	19,274,648	284,790	18,989,858	5.12%	695
1994	27,310	390,242,229	18,816,127	138,255	18,677,872	4.79%	684
1995	27,310	400,453,370	30,362,606	2,194	30,360,412	7.58%	1112
1996	27,310	410,291,758	29,996,636	18,139	29,978,497	7.31%	1,098
1997	27,310	425,185,580	44,936,930	21,492	44,915,438	10.56%	1,645
1998	27,310	422,733,763	45,987,130	30,008	45,957,122	10.87%	1,683
1999	27,310	501,652,381 (2)	47,167,927	9,761	47,158,166	9.40%	1,727

*Source: U.S. Census

(1) This excludes general obligation debt in which debt service is to be funded through an Enterprise Fund.

(2) The assessed value reflects a reappraisal of real property.

**CITY OF OAK RIDGE, TENNESSEE
LONG-TERM INDEBTEDNESS AND DEBT RATIOS
FOR THE LAST FIVE FISCAL YEARS**

	1995	1996	1997	1998	1999
<u>INDEBTEDNESS</u>					
GENERAL OBLIGATION DEBT:					
General Obligation Bonds	\$ 27,880,000	\$ 27,235,000	\$ 42,490,000	\$ 41,535,000	\$ 40,520,000
Capital Outlay Notes	1,267,606	1,513,837	1,198,936	880,966	559,774
Tennessee Municipal Bond Fund Loan	1,215,000	1,247,799	1,247,994	1,229,814	1,210,369
TN-LOANS	-	-	-	1,937,848	2,495,438
Tennessee Municipal Bond Fund Equipment Loan	-	-	-	-	2,026,681
Capital Leases	-	-	-	403,502	355,665
TOTAL GENERAL OBLIGATION DEBT	\$ 30,362,606	\$ 29,996,636	\$ 44,936,930	\$ 45,987,130	\$ 47,167,927
REVENUE SUPPORTED DEBT:					
Waterworks Fund TLDA Bonds and Notes	\$ 2,636,483	\$ 2,186,392	\$ 1,693,707	\$ 1,154,710	\$ 564,283
Waterworks Fund Tennessee Municipal Bond Fund Loan	2,022,580	4,039,065	6,152,006	6,062,386	5,966,531
Waterworks Fund TN-LOANS	-	-	-	2,089,651	2,432,000
Waterworks Fund State Revolving Program Loan	-	-	-	-	932,727
Golf Course Fund Notes	6,200,000	6,200,000	6,200,000	6,100,000	7,205,000
Electric Fund Bonds	11,990,048	21,760,032	12,520,016	12,045,000	11,565,000
Electric TN-LOANS	-	-	-	2,627,514	3,000,000
TOTAL REVENUE SUPPORTED DEBT	\$ 22,849,111	\$ 34,185,489	\$ 26,565,729	\$ 30,079,261	\$ 31,665,541
TOTAL LONG-TERM DEBT					
	\$ 53,211,717	\$ 64,182,125	\$ 71,502,659	\$ 76,066,391	\$ 78,833,468
Less: Debt Service Fund	(2,194)	(18,139)	(21,492)	(30,008)	(9,761)
Less: Revenue Supported	(22,849,111)	(34,185,489)	(26,565,729)	(30,079,261)	(31,665,541)
NET GENERAL OBLIGATION DEBT	\$ 30,360,412	\$ 29,978,497	\$ 44,915,438	\$ 45,957,122	\$ 47,158,166
OVERLAPPING DEBT - (1)	11,077,789	10,783,614	10,274,457	10,583,669	9,814,754
NET GENERAL OBLIGATION & OVERLAPPING DEBT	\$ 41,438,201	\$ 40,762,111	\$ 55,189,895	\$ 56,540,791	\$ 56,972,920
<u>TOTAL PROPERTY TAXES</u>					
Actual Value	\$ 1,456,764,935	\$ 1,472,322,773	\$ 1,607,102,342	\$ 1,614,068,629	\$ 1,671,815,260
Appraised Value	1,306,718,147	1,339,813,723	1,382,108,014	1,388,099,021	1,671,815,260
Assessed Value	400,453,370	410,291,758	425,185,580	422,733,763	501,652,381

**CITY OF OAK RIDGE, TENNESSEE
LONG-TERM INDEBTEDNESS AND DEBT RATIOS
FOR THE LAST FIVE FISCAL YEARS**

	1995	1996	1997	1998	1999
DEBT RATIOS					
TOTAL LONG TERM DEBT to Actual Value	3.65%	4.36%	4.45%	4.71%	4.72%
TOTAL LONG TERM DEBT to Appraised Value	4.07%	4.79%	5.17%	5.48%	4.72%
TOTAL LONG TERM DEBT to Assessed Value	13.29%	15.64%	16.82%	17.99%	15.71%
NET GENERAL OBLIGATION DEBT to Actual Value	2.08%	2.04%	2.79%	2.85%	2.82%
NET GENERAL OBLIGATION DEBT to Appraised Value	2.32%	2.24%	3.25%	3.31%	2.82%
NET GENERAL OBLIGATION DEBT to Assessed Value	7.58%	7.31%	10.56%	10.87%	9.40%
OVERLAPPING DEBT to Actual Value	0.76%	0.73%	0.64%	0.66%	0.59%
OVERLAPPING DEBT to Appraised Value	0.85%	0.80%	0.74%	0.76%	0.59%
OVERLAPPING DEBT to Assessed Value	2.77%	2.63%	2.42%	2.50%	1.96%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Actual Value	2.84%	2.77%	3.43%	3.50%	3.41%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Appraised Value	3.17%	3.04%	3.99%	4.07%	3.41%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Assessed Value	10.35%	9.93%	12.98%	13.38%	11.36%
PER CAPITA RATIOS					
POPULATION (2)	27,310	27,310	27,310	27,310	27,310
PER CAPITA PERSONAL INCOME (3)	\$ 19,836	\$ 21,621	\$ 22,292	\$ 22,130	\$ 22,130
Actual Value to POPULATION	\$ 53,342	\$ 53,911	\$ 58,847	\$ 59,102	\$ 61,216
Assessed Value to POPULATION	\$ 14,663	\$ 15,023	\$ 15,569	\$ 15,479	\$ 18,369
TOTAL LONG TERM DEBT to POPULATION	\$ 1,948	\$ 2,350	\$ 2,618	\$ 2,785	\$ 2,887
NET GENERAL OBLIGATION DEBT to POPULATION	\$ 1,112	\$ 1,098	\$ 1,645	\$ 1,683	\$ 1,727
OVERLAPPING DEBT to POPULATION	\$ 406	\$ 395	\$ 376	\$ 388	\$ 359
NET GENERAL OBLIGATION & OVERLAPPING DEBT to POPULATION	\$ 1,517	\$ 1,493	\$ 2,021	\$ 2,070	\$ 2,086
Total Long-Term Debt Per Capita as a percent of PER CAPITA PERSONAL INCOME	9.82%	10.87%	11.74%	12.59%	13.04%
NET GENERAL OBLIGATION DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	5.60%	5.08%	7.38%	7.60%	7.80%
OVERLAPPING DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	2.04%	1.83%	1.69%	1.75%	1.62%
NET GENERAL OBLIGATION & OVERLAPPING DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	7.65%	6.90%	9.07%	9.36%	9.43%

(1) OVERLAPPING DEBT includes that portion of debt for those portions of Anderson and Roane Counties located within the City boundaries.

(2) Per Capita computations are based upon population data according to the 1990 U.S. Census.

(3) PER CAPITA PERSONAL INCOME is based upon most current data available from the U.S. Department of Commerce.

CITY OF OAK RIDGE, TENNESSEE
COMPUTATION OF LEGAL DEBT MARGIN

June 30, 1999

Appraised Value	<u>\$ 1,671,815,260</u>
Debt Limit 10 Percent of Appraised Value	<u>\$ 167,181,526</u>
Less Debt Applicable to Debt Limit:	
TML Loan, 1988	253,521
GO Refunding Bonds, Series 1992	9,495,000
GO Refunding Bonds, Series 1993	3,600,000
GO Refunding Bonds, Series 1994	605,000
TMBF Loan, 1994	7,176,900
GO School Bonds, Series 1995	10,820,000
School Energy Loan	306,253
GO Public Improvement Bonds, Series 1996	16,000,000
Capital Lease for School Buses, 1998	355,665
Golf Course Fund Series 1998	7,205,000
TN-LOANS, 1998	7,927,438
State Revolving Program Loan	932,727
TMBF Equipment Loan, 1998	<u>2,026,681</u>
Total General Obligation Debt (1)	<u>66,704,185</u>
Legal Debt Margin	<u>\$ 100,477,341</u>

Note: Limitation on Borrowing Power: Home Rule Charter - Article IV, Section 12.

"The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the city limits."

- (1) Not listed above is authorized and available lines of credit of \$717,562 from the TN-LOANS program for miscellaneous capital improvements, \$14,067,273 through the State Revolving Loan Program for future wastewater projects and \$203,774 from the TMBF for computer equipment purchases.
- (2) The above includes debt that is scheduled to be funded through the revenues of a Proprietary Fund, but is legally secured by the full faith and credit of the City.

CITY OF OAK RIDGE, TENNESSEE

**REVENUE BOND COVERAGE
ELECTRIC SYSTEM BONDS**

LAST TEN FISCAL YEARS

Fiscal Year	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage Ratio
				Principal	Interest	Total	
1990	\$ 21,176,314	\$ 20,265,110	\$ 911,204	\$ 30,000	\$ 75,660	\$ 105,660	8.62
1991	22,349,161	21,543,365	805,796	90,000	226,978	316,978	2.54
1992	23,239,408	22,515,711	723,697	95,000	230,672	325,672	2.22
1993	24,628,922	23,351,800	1,277,122	100,000	224,782	324,782	3.93
1994	26,336,296	24,315,416	2,020,880	200,000	266,640	466,640	4.33
1995	25,883,506	23,831,585	2,051,921	205,000	311,168	516,168	3.98
1996	28,554,493	25,758,587	2,795,906	215,000	774,274	989,274	2.83
1997	27,576,939	25,622,088	1,954,851	225,000	732,621	957,621	2.04
1998	30,171,408	27,718,138	2,453,270	460,000	701,162	1,161,162	2.11
1999	30,317,007	27,773,119	2,543,888	480,000	740,858	1,220,858	2.08

NOTE:

- (1) Includes operating and nonoperating revenues.
- (2) Total operating expenses exclusive of depreciation.

CITY OF OAK RIDGE, TENNESSEE

PRINCIPAL TAXPAYERS

**TAX YEAR 1998
(FOR FISCAL YEAR 1999)**

<u>Taxpayer</u>	<u>Type of Business</u>	<u>1998 Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Boeing Tennessee Inc.	Manufacturing & Engineering	\$ 16,196,107	3.23%
BellSouth	Communications	14,705,248	2.93%
Crown America	Enclosed Shopping Mall and Other Miscellaneous Developments	13,049,882	2.60%
Oak Ridge Tech Ctr/ Oak Ridge Corporate Partners	Office Complex	10,077,560	2.01%
Methodist Medical Center	Health Services	8,118,365	1.62%
International Environmental Res. (AKA Manufacturing Sciences)	Environmental Services	7,069,935	1.41%
SEG/Scientific Ecology Group (AKA GTS Duratek)	Environmental Services	5,910,363	1.18%
Molten Metal (AKA M-4)	Environmental Services	5,757,170	1.15%
Richard Chinn	Entrepreneur	4,073,085	0.81%
Seward Norris Construction	Real Estate Developer	<u>3,885,335</u>	<u>0.77%</u>
Total		<u>\$ 88,843,050</u>	<u>17.71%</u>

*Does not include in lieu payments.

CITY OF OAK RIDGE, TENNESSEE
TEN LARGEST ELECTRIC CUSTOMERS
FOR THE FISCAL YEAR ENDING JUNE 30, 1999

Customer	Annual Demand	Annual Kwh Usage	Annual Sales Dollars	Percentage of Total Sales
SEG	(1)	32,022,213	\$ 1,154,212	3.89%
Methodist Medical Center	42,152	20,597,639	1,120,249	3.77%
Boeing	(1)	25,577,007	1,057,398	3.56%
City of Oak Ridge	34,799	14,402,007	1,029,848	3.47%
Oak Ridge Board of Education	38,332	12,648,644	815,365	2.75%
Manufacturing Sciences	33,016	14,191,053	809,903	2.73%
BNFL	21,935	9,977,473	591,612	1.99%
USDOE	22,617	8,079,132	557,900	1.88%
Crown America	21,496	10,602,187	433,645	1.46%
Lockheed Martin	17,205	6,620,580	390,310	1.31%
			<u>\$ 7,960,442</u>	<u>26.81%</u>

(1) This customer is on the ESP program offered through the Tennessee Valley Authority.

CITY OF OAK RIDGE, TENNESSEE
ELECTRICAL SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1999

RESIDENTIAL RATE

Energy Charge Per Month: 5.915 cents per kilowatt-hour	Customer Charge: \$5.50 per delivery point per month
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COMMERCIAL RATE

Customers with a demand of less than 50 kilowatts and with energy takings less than 15,000 kilowatt-hours:

Energy Charge per Month: 6.493 per kWh per month	Customer Charge: \$12.50 per delivery point per month
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Customers with a demand of (a) greater than 50 kilowatts but less than 1,000 kilowatts or (b) a demand of less than 50 kilowatts but with energy takings exceeding 15,000 kilowatt-hours:

Demand Charge Per Month: First 50 kilowatt-hours at no demand charge Excess over 50 kilowatts at \$9.42 per kW	Customer Charge: \$25.00 per delivery point per month
--	--

Energy Charge per Month:
First 15,000 kilowatt-hours at 6.648 cents per kWh
Additional kilowatt-hours at 3.407 cents per kWh

Customers with demand exceeding 1,000 kilowatts:

Demand Charge Per Month: First 1,000 kilowatts at \$8.92 per kW Next 1,500 kilowatts at \$10.01 per kW Excess over 2,500 kilowatts at \$10.41 per kW	Customer Charge: \$75.00 per delivery point per month
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Energy Charge Per Month:
3.474 cents per kilowatt-hour

Note: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rates beir 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE
ELECTRICAL SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1999

CLASS OF SERVICE:	Consumers - June		Electric Sales This Year	
	This Year	Last Year	Kilowatt Hours	Amount
Residential	12,575	12,744	164,281,709	\$ 10,525,875
Small lighting and power	1,497	1,477	34,384,889	2,455,437
Large lighting and power	333	336	283,719,299	15,875,569
Street and outdoor lighting	60	60	6,367,902	831,242
Totals	14,465	14,617	488,753,799	\$ 29,688,123

	Purchased Power This Year	
	Kilowatt Hours	Amount
Power billings for the year	513,530,713	\$ 23,452,599

LINE LOSSES AND COST PER KILOWATT-HOUR PURCHASED

Kilowatt-hours purchased (per above)	513,530,713
Kilowatt-hours sold (per above)	<u>488,753,799</u>
Line losses and kilowatt-hours unaccounted for	<u>24,776,914</u>
Percentage of losses and unaccounted for kilowatt-hours to purchases	4.82%
Cost per kilowatt-hour purchases	<u>\$0.0457</u>

OTHER STATISTICS

Miles of electric lines	<u>270.36</u>
Number of regular street lights	<u>5,059</u>
Number of private outdoor lights	<u>1,509</u>

CITY OF OAK RIDGE, TENNESSEE

**WASTEWATER TREATMENT SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1999**

<u>CLASS OF SERVICE:</u>	<u>Consumers - June</u>		<u>Wastewater Fees</u>
	<u>This Year</u>	<u>Last Year</u>	<u>Fiscal Year 1999</u>
Residential	10,400	10,414	\$ 1,960,782
Commercial	1,184	1,175	2,228,826
Totals	11,584	11,589	\$ 4,189,608

WASTEWATER TREATMENT:

Clinch River Industrial Park Plant:	
Capacity daily (gallons)	<u>10,000</u>
Treatment during Fiscal Year 1999 (gallons)	<u>1,716,200</u>
West End Plant:	
Capacity daily (gallons)	<u>5,670,000</u>
Treatment during Fiscal Year 1999 (gallons)	<u>1,766,710,000</u>

COLLECTION SYSTEM:

Miles of sewer mains	<u>236.63</u>
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WASTEWATER TREATMENT RATE:

Recover of Total Cost:	
First 2,000 gallons per month or any part thereof	\$9.85 flat rate
Next 8,000 gallons per month	2.15 per thousand gallons
Next 40,000 gallons per month	3.78 per thousand gallons
Next 50,000 gallons per month	3.55 per thousand gallons
All over 100,000 gallons per month	3.28 per thousand gallons

Minimum Charge per Month

The total wastewater charge shall be no less than \$9.85 per month.

Maximum Charge per Month

The following terms are defined:

 Winter Period - November 2 through May 1.

 Summer Period - May 2 through November 1.

Residential meter readings taken during the Summer Period shall be subject to a maximum monthly charge. The maximum charge shall be computed using the rates in effect applied to the highest monthly meter reading taken during the preceding Winter Period.

The maximum charge set forth herein is not applicable unless a residential customer has maintained water service at the metered location continuously during the preceding Winter Period.

Note: Bills on all above rates are subject to certain adjustments. The above rates are net the gross rated being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE
WATER SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1999

1. Commodity charge:

First 2,000 gallons or any part thereof	\$ 8.01 per month
Next 8,000 gallons	3.10 per thousand
Next 40,000 gallons	2.77 per thousand
Next 150,000 gallons	2.29 per thousand
Next 800,000 gallons	1.90 per thousand
Next 1,000,000 gallons	1.56 per thousand

2. Minimum monthly billings:

For customers using 5/8" or 3/4" meter	\$ 8.01 per month
For customers using 1" or 1-1/4" meter	20.80 per month
For customers using 1-1/2" meter	37.68 per month
For customers using 2" meter	69.67 per month
For customers using 3" meter	117.22 per month
For customers using 4" meter or larger meter	166.68 per month

Note: Bills on all above rates are subject to certain adjustments. The above rates are net; the gross rates being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE
WATER SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1999

CLASS OF SERVICE:	<u>Consumers - June</u>		Water Sales
	<u>This Year</u>	<u>Last Year</u>	Fiscal
			<u>Year 1999</u>
Residential	10,667	10,676	\$ 2,443,145
Commercial	1,393	1,377	1,336,440
Public fire protection (fire hydrants)	<u>1</u>	<u>1</u>	<u>38,440</u>
Totals	<u>12,061</u>	<u>12,054</u>	<u>\$ 3,818,025</u>

WATER PURCHASED FOR RESALE

	<u>Water Purchased This Year</u>	
	<u>Gallons (Thousands)</u>	<u>Amount</u>
Water purchased from the Department of Energy	<u>1,530,487</u>	<u>\$ 1,142,613</u>

LINE LOSSES AND COST PER GALLON

Gallons purchased (per above)	1,530,487
Gallons sold	<u>1,257,053</u>
Line losses and gallons unaccounted for	<u>273,434</u>
Percentage of losses and unaccounted for gallons to purchases	17.87%
Cost per thousand gallons purchased	<u>\$0.7466</u>

OTHER STATISTICS

Average daily water consumption (gallons)	<u>4,193,115</u>
Miles of water mains	<u>218.94</u>
Number of fire hydrants	<u>2,427</u>

CITY OF OAK RIDGE, TENNESSEE

DEMOGRAPHIC STATISTICS

1980 CENSUS YEAR INFORMATION AND LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>(1) Population</u>	<u>(2) Per Capita Income</u>	<u>(2) Median Age</u>	<u>(2) Unemployment Rate</u>	<u>School Enrollment</u>
1980	27,662	\$ 9,244 (1)	35.0 (1)	5.4% (1)	5,274
1990	27,310	17,661 (1)	39.6 (1)	4.9% (1)	4,432
1991	27,310	16,998	(3)	4.9%	4,594
1992	27,310	18,587	(3)	5.7%	4,627
1993	27,310	19,076	(3)	4.9%	4,667
1994	27,310	19,836	(3)	3.9%	4,769
1995	27,310	21,621	(3)	4.0%	4,810
1996	27,310	22,292	(3)	4.8%	4,965
1997	27,310	22,130	(3)	5.6%	4,845
1998	27,310	(3)	(3)	3.6%	4,801
1999	27,310	(3)	(3)	(3)	4,639

NOTE:

- (1) Source: U. S. Census Bureau. Statistic is for the City of Oak Ridge
- (2) Source: East Tennessee Development District. Statistic is for Anderson County. Information is maintained on a county basis and is unavailable for the City of Oak Ridge as a separate entity. The City comprises approximately 36% of Anderson County.
- (3) Data Not Available.

CITY OF OAK RIDGE, TENNESSEE

**OTHER STATISTICAL DATA
JUNE 30, 1999**

Population (1990 Census)	27,310
Date of incorporation	June 16, 1959
Date of adoption of City Charter	May 5, 1959
Date City took over operations from U. S. Atomic Energy Commission	June 1, 1960
Form of government	Modified City Manager-Council
Number of Council Members (elected at large for a four-year term, staggered so that approximately half of the Council is elected every two years.)	7
Mayor (Council elects one of their members for a two-year term)	
City employees (not including schools):	
Regular Full-Time	312
Seasonal Full-Time	38
Temporary Full-Time	4
Regular Part-Time	6
Seasonal Part-Time	6
Temporary Part-Time	<u>25</u>
Total	390
Area of City	92 square miles
Miles of roads and streets:	
Asphalt	184.1
Bituminous	24.52
Miles of sidewalks:	
Asphalt	55.12
Concrete	43.61
ELECTIONS - (June 1, 1999 general election):	
Registered voters	17,481
Number of registered voters voting	4,032
Percentage of registered voters voting	23.06
FIRE PROTECTION:	
Classification	Class 3
Number of stations	3
Number of full-time employees	43
Number of on-call Fire Specialists	6
Number of fire trucks (pumpers and ladder) radio equipped	6
Number of rescue vehicles - radio equipped	2
Number of sedans - radio equipped	3
Number of Fire Specialists' pickup trucks	5
Number of fire hydrants	2,437
Per-capita fire loss	\$18.51

CITY OF OAK RIDGE, TENNESSEE

(Cont.)

OTHER STATISTICAL DATA
JUNE 30, 1999

POLICE PROTECTION:

Number of stations	1
Number of employees:	
Police Officers	58
Records personnel	3
Emergency dispatchers	8
Animal Control Officers	3
School crossing guards (part-time)	2
Secretary	1
Criminal offenses:	
Serious	1,782
Minor	11,458
Total calls for service	33,408
Number of vehicles:	
Marked	18
Unmarked	6
Animal control	2
Other	8

EDUCATION - PUBLIC SCHOOL SYSTEM:

	<u>Number</u>	<u>ADM</u>	<u>ADA</u>	<u>Teacher - Pupil Ratio</u>
Senior High (Grades 9, through 12)	1	1,470	1,386	1 to 13.69
Middle High (Grades 5 through 8)	2	1,478	1,410	1 to 13.27
Elementary Schools (Grade K through 4)	4	1,727	1,655	1 to 12.57
Other (special education)		<u>77</u>	<u>70</u>	1 to 7.7
Total Students		<u>4,752</u>	<u>4,521</u>	
Certified Staff	396.22			
Non-certified Personnel	<u>304.18</u>			
Total Personnel	<u>700.40</u>			

RECREATION:

Parks (total acres)	2,237
Number developed	12
Number undeveloped	2
Number of playground (summer)	1
Number of swimming pools	2
Number of tennis courts	22
Number of baseball parks	4
Number of softball parks	6
Number of gymnasiums	1
Number of golf courses	2
Number of soccer fields	9
Number of marina slips	30

UTILITIES:

Electric -	City-owned (statements and statistics are included in this report).
Water -	City-owned (statements and statistics are included in this report).
Sewer -	City-owned (statements and statistics are included in this report).
Gas -	Natural gas system owned and operated by the Oak Ridge Utility District.
Telephone -	Oak Ridge is served by South Central Bell Telephone Company.
Railroads -	Oak Ridge is served by two railroads - Seaboard System and Southern (freight only).
Airports -	Limousine service to McGhee-Tyson Airport at Knoxville (45 minute drive).

CITY OF OAK RIDGE, TENNESSEE

MAJOR EMPLOYERS

<u>NAME</u>	<u>BUSINESS DESCRIPTION</u>	<u>EMPLOYMENT</u>
Lockheed Martin Energy Systems, Inc.	Nuclear Research and Development, Manufacture of Nuclear Devices and Nuclear Fuel Enrichment	14,772
Methodist Medical Center	Health Care	1,300
Scientific Ecology Group, Inc.	Nuclear and Waste Management	1,300
MK Ferguson Company	Engineering & Construction	970
Oak Ridge Associated Universities	Education and Research	932
Boeing Defense & Space	Aircraft Parts	780
Department of Energy	Energy, Research, Development Production & Training	680
Bechtel National Inc.	Engineering Services, Information And Environmental Management	650
Science Applications International Corp.	Engineering Services, Information	400
PAI	Environmental Services	380
DICO Tire, Inc.	Industrial Tires	350
Pathway Bellows, Inc.	Expansion Joints	340
EG&G Instruments	Nuclear Research Instruments	300
Eagle Bend Manufacturing	Automotive OEM Metal Stamping	300
Analysis Corporation	Information Management Services	285

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GLOSSARY

Accrual Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as a revenue of June rather than July.

Activity: A specific and distinguishable unit of work or service performed, such as Fire Fighting (#923).

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Appropriations Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated service expenditures and operating transfer obligations.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Improvements Budget: Appropriation of operating funds and bond funds for a capital improvement project. A capital improvement project is a permanent addition to the City's assets and includes design, construction and purchase of land, buildings and facilities.

Capital Outlay: Represents expenditures which result in the acquisition or addition to fixed assets including land, buildings, improvements, machinery or equipment. Most equipment or machinery expenditures are included in the General Fund budget and the Equipment Replacement Rental Fund. Capital improvements such as acquisition of land and related construction and engineering fees are included in the Capital Improvements budget.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a six-year period.

Commodities: Expendable items used by operating activities. Examples include office supplies, repair and replacement parts for equipment, books and gasoline.

Contractual Services: Services rendered to City activities by private firms, individuals or other City departments. Examples include utilities, vehicle charges and building maintenance.

Debt Service: Debt Service expenditures are the result of bonded indebtedness of the City. Debt Service expenditures include principal, interest, and bond reserve requirements on the City's outstanding debt.

Encumbrance: An administrative control under which commitments for the expenditures of money are recorded; thus the money is not available for new expenditure commitments. The use of encumbrances prevents overspending and permits officials to be certain of how much money is available for new commitments.

Enterprise Funds: A proprietary accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Oak Ridge are established for services such as electricity, water, and sewer.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. Unless fixed by ordinance, the Charter specifies July 1 to June 30 of the succeeding year as the fiscal year for the entire City government.

Foundations of Excellence: A City of Oak Ridge budgeting guideline whereby annual municipal budget allocations per household in the proposed budget will not exceed current per-household allocations by more than 110 percent of the rate of inflation.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions. Eight commonly used fund groups in governmental accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Refers to the excess of assets over liabilities and is therefore also known as surplus funds. It represents the accumulated residual of revenues over expenditures since the inception of the organization.

General Fund: The principal fund of the City, the General Fund is used to account for all activities not included in other specified funds. General Fund revenue sources include property and business taxes, licenses and permits, intergovernmental revenues, service charges, fines and forfeitures, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, library, refuse contract, parks and recreation, public works and general government administration.

Internal Service Fund: Proprietary funds used to account for the furnishing of goods or services by one department or agency to other departments or agencies on a cost-reimbursement basis; for example, the Equipment Replacement Rental Fund.

Object Code: A detailed line item expenditure category, such as Regular Salaries (5110), Office Supplies (5310), or Professional Services (5210).

Operating Budget: The expenditure plan for continuing every-day service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, commodities, minor capital outlay and debt service requirements.

Operating Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated for expenditures in the fund receiving the transfer.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

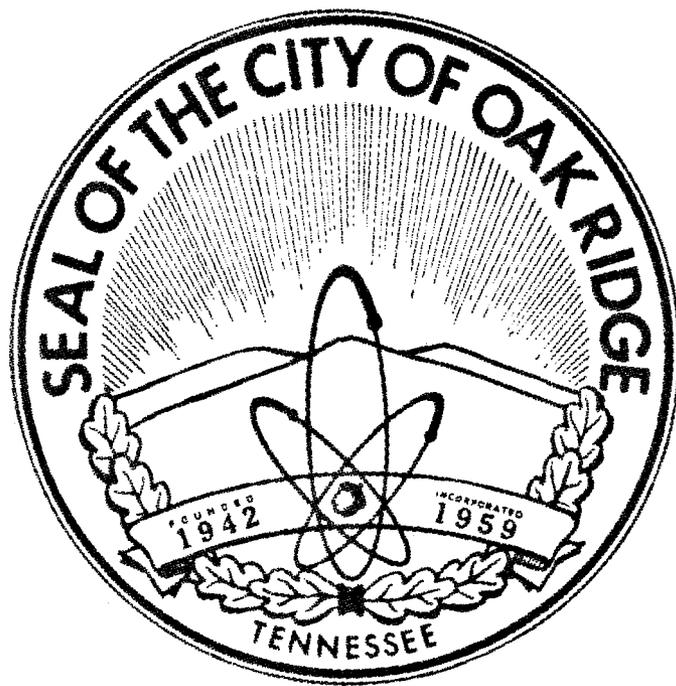
Personal Services: All costs related to compensating employees of the City of Oak Ridge, including salaries, and employee benefit costs such as City contributions for retirement, social security and health insurance.

Retained Earnings: The cumulative earnings since the establishment of the system that generally have been invested in property, plant and equipment or current assets (cash, accounts receivable, and inventory). The balance in Retained Earnings declines as the property depreciates.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Reserved Fund Balance: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation.





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