

**OAK RIDGE CITY COUNCIL
SPECIAL MEETING**

Municipal Building Courtroom

October 27, 2014—7:00 p.m.

AGENDA

- I. ROLL CALL
- II. RESOLUTIONS
 - a. A RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF TENNESSEE, DEPARTMENT OF TRANSPORTATION, GOVERNOR'S HIGHWAY SAFETY OFFICE, IN THE AMOUNT OF \$35,148.00 TO BE USED FOR TRAFFIC SAFETY.
 - b. A RESOLUTION AWARDDING A CONTRACT (FY2014-90) TO RICH CONSTRUCTION, INC., LENOIR CITY, TENNESSEE, FOR CONSTRUCTION RELATED TO REVITALIZATION OF THE JACKSON SQUARE PARKING LOT AREA IN THE ESTIMATED AMOUNT OF \$1,035,225.96.
- III. ADJOURNMENT

ADMINISTRATIVE MEMORANDUM
14-12

DATE: October 23, 2014

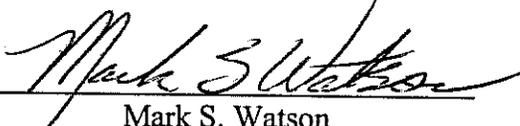
TO: Diana R. Stanley, City Clerk

FROM: Mark S. Watson, City Manager

SUBJECT: SPECIAL CITY COUNCIL MEETING

In accordance with Article II, Section 2, of the Charter of the City of Oak Ridge, you are hereby requested to call a special meeting of the Oak Ridge City Council for Monday, October 27, 2014 at 7:00 p.m. in the Municipal Building Courtroom, 200 South Tulane Avenue, for consideration of the following:

- A RESOLUTION ACCEPTING A GRANT FROM THE STATE OF TENNESSEE, DEPARTMENT OF TRANSPORTATION, GOVERNOR'S HIGHWAY SAFETY OFFICE, IN THE AMOUNT OF \$35,148.00 TO BE USED FOR TRAFFIC SAFETY.
- A RESOLUTION AWARDED A CONTRACT (FY2014-90) TO RICH CONSTRUCTION, INC., LENOIR CITY, TENNESSEE, FOR CONSTRUCTION RELATED TO REVITALIZATION OF THE JACKSON SQUARE PARKING LOT AREA IN THE ESTIMATED AMOUNT OF \$1,035,225.96.


Mark S. Watson

POLICE DEPARTMENT MEMORANDUM

14-09

DATE: October 15, 2014
TO: Mark S. Watson, City Manager
FROM: Alan R. Massengill, Acting Chief of Police
SUBJECT: GOVERNORS HIGHWAY SAFETY OFFICE FY2015 GRANT AWARD

Introduction

An item for City Council's consideration is a resolution accepting a Governors Highway Safety Office (GHSO) grant for Aggressive Driving Saturation, Alcohol Saturation, and Traffic Accident Reduction for FY2015 in the amount of \$35,148.00.

Funding

This grant is 100% federally funded and will provide the Police Department with the personnel equipment, and resources related to Accident Reduction and enhancing traffic safety within Oak Ridge.

Review

The Governor's Highway Safety Office provides grants to programs which are designed to reduce the number of fatalities, injuries and related economic losses resulting from traffic crashes on Tennessee's roadways. The Oak Ridge Police Department has been the recipient of numerous GHSO grants for several years.

The Oak Ridge Police Department will use the provided funds to purchase equipment related to Traffic Accident Reduction and Enhancing Traffic Safety, such as, hand held radars, total station for accident reconstruction, and added lights for motorcycle operations. All these items will enhance Officer Safety when working night-time operations, as well as provided a more technologic investigative method for accident reconstruction and allow more officers the use of hand held radars. Additionally, these items will be used to assist other agencies during multi-jurisdictional events with the Governor's Highway Safety Office.

Recommendation

City staff recommends approval of the attached resolution to accept the \$35,148.00 GHSO grant to assist with providing the Oak Ridge Police Department with necessary, additional tools to assist with enhancing traffic safety and traffic safety operations.

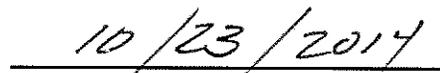
Attachment(s)/Resolution


Alan R. Massengill

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date

RESOLUTION

A RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF TENNESSEE, DEPARTMENT OF TRANSPORTATION, GOVERNOR'S HIGHWAY SAFETY OFFICE, IN THE AMOUNT OF \$35,148.00 TO BE USED FOR TRAFFIC SAFETY.

WHEREAS, grant monies are available from the State of Tennessee, Department of Transportation, Governor's Highway Safety Office; and

WHEREAS, the City is eligible to receive a \$35,148.00 grant to be used for traffic; and

WHEREAS, said grant requires no matching funds; and

WHEREAS, the City Manager recommends acceptance of the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to accept an enforcement initiative grant from the State of Tennessee, Department of Transportation, Governor's Highway Safety Office, in the amount of \$35,148.00 to be used for authorized traffic safety improvements, such as equipment purchases related to traffic accident reduction and enhancing traffic safety.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 27th day of October 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk

PUBLIC WORKS MEMORANDUM
14 – 38

DATE: October 23, 2014
TO: Mark S. Watson, City Manager
FROM: Steven R. Byrd, P.E., City Engineer
THROUGH: Gary M. Cinder, P.E., Public Works Director 
**SUBJECT: JACKSON SQUARE REVITALIZATION PROJECT PHASE 2 – CONSTRUCTION
CONTRACT FY2014-90**

Introduction

An item for City Council's consideration is a resolution authorizing a contract between the City of Oak Ridge and Rich Construction, Inc. for construction relating to revitalization of the Jackson Square parking lot area, in the estimated amount of \$1,035,225.96.

Funding

Funding for this project will be an estimated \$741,609 from the Tennessee Department of Transportation (TDOT) Enhancement Grant awarded to the City of Oak Ridge in June 2012, along with the City's share of the project of an estimated \$293,616.96 that is budgeted in the Capital Projects Fund.

Background

The project includes revitalization of the historic Jackson Square parking lot area into a landscaped pedestrian plaza with parking, an interactive fountain, colored concrete paving, stone pavers, curbing, asphalt paving, utilities, lighting, benches, sidewalks and ADA upgrades as shown on the attached drawing.

Oak Ridge City Council Resolution No. 10-94-11 authorized the City to apply for a TDOT enhancement grant in the amount of \$1,000,000. The grant application was approved by TDOT in June 2012 in the total budget amount of \$998,358.14. The TDOT/City Local Agency Project Agreement requires that the construction costs are shared with TDOT paying 80% and the City paying 20% of the actual construction cost. The City is also responsible for 100% of the cost of engineering services for project design and for 100% of any construction costs over the 80% TDOT budget amount.

Oak Ridge City Council Resolution No. 02-09-13 authorized a professional services agreement with Vaughn & Melton Consulting Engineering, Inc., Knoxville, for project design in the amount of \$152,945. Vaughn & Melton completed the design and construction bids were opened in April 2014. Two bids were received and the lowest bid was significantly higher than the engineer's cost estimate for the project. After consulting with TDOT, the City was required to re-advertise and rebid the project since the low bid was greater than 10% of the engineer's estimate.

In an effort to determine why the April 2014 bids were high Vaughn & Melton discussed the project with the city, bidding contractors and material suppliers. The contractors responded that there were multiple work elements where construction was difficult to meet specifications and several bid items were very labor intensive. The 120 days allowed to complete the project was also a concern. Based on these comments the design plan was amended with the following changes:

- reduce the amount of colored concrete paving, replacing with pavers and turf
- change concrete benches to metal benches
- reduce the number of fountain jets
- extend the completion work time from 120 to 180 days

To reduce the project construction budget further, Vaughn and Melton and the City agreed on additional design changes which include:

- removal of some work along Broadway Avenue near Town Road
- decreasing the bid item quantities for landscaping and lighting

Public Works Department Memorandum

14 – 38

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Neither staff nor Vaughn & Melton believe that the above changes materially affect the quality or integrity of the project. Prior to the bid opening, Vaughn & Melton provided a revised construction cost estimate of \$935,652.

Bids were opened October 13, 2014 with the two bids submitted, Rich Construction, Inc., Lenoir City, TN as the low bidder in the amount of \$1,035,225.96 as shown on the attached abstract. Vaughn and Melton and city staff have reviewed the unit prices and found the bid to be acceptable.

TDOT must approve the low bid contractor and bid item amounts before construction can begin. Work is anticipated to begin in late November 2014 and be completed prior to the 2015 Lavender Festival. Contract provisions specify a two week "no work" period during the Christmas and New Year holidays.

Recommendation

Staff recommends approval of the accompanying resolution, which stipulates that this bid award is subject to TDOT review and approval.



Steven R. Byrd, P.E.

Attachment: Drawing

City Manager's Comments:

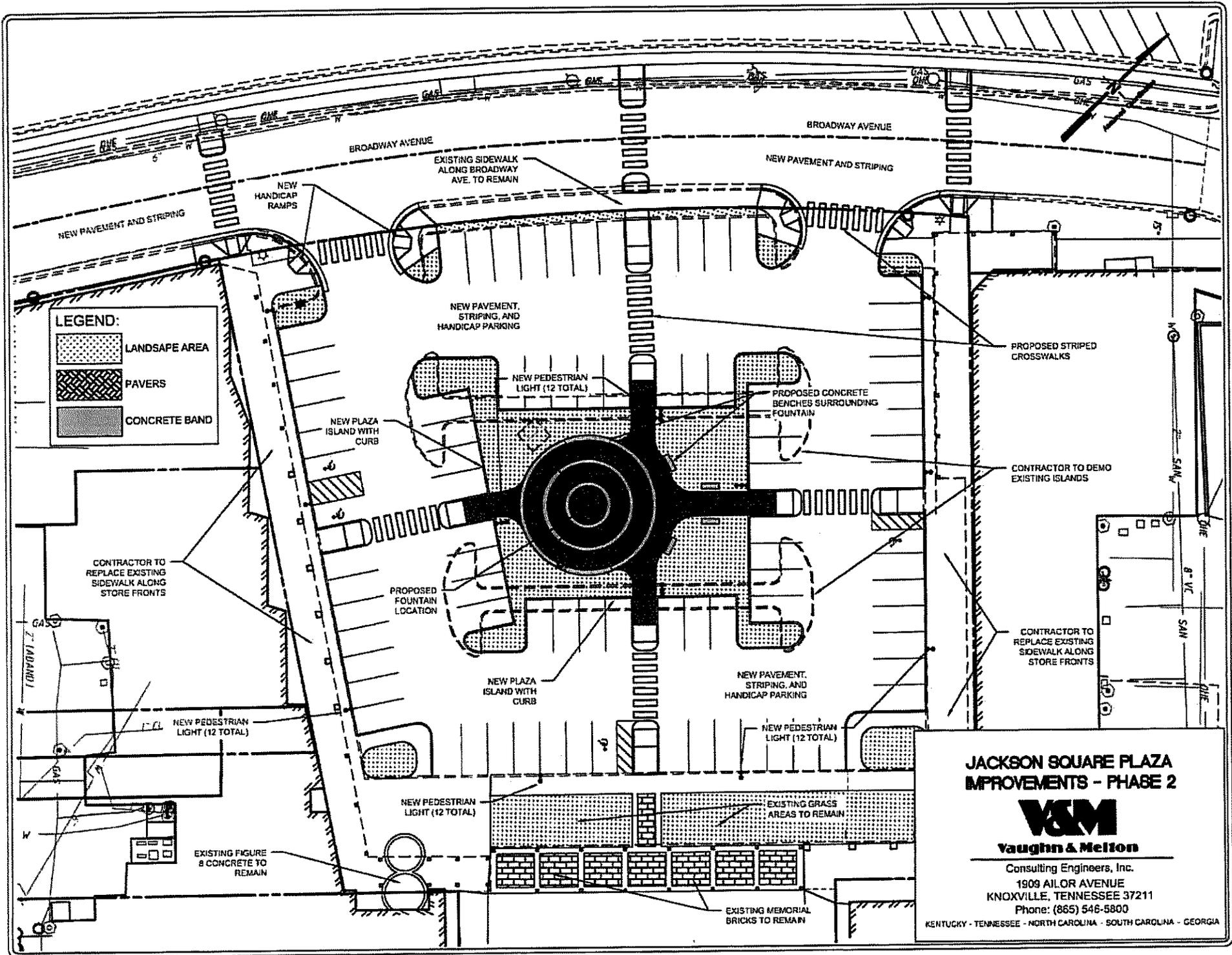
I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date



JACKSON SQUARE PLAZA IMPROVEMENTS - PHASE 2



Vaughn & Melton

Consulting Engineers, Inc.
 1909 AILOR AVENUE
 KNOXVILLE, TENNESSEE 37211
 Phone: (865) 546-5800

KENTUCKY - TENNESSEE - NORTH CAROLINA - SOUTH CAROLINA - GEORGIA

Meyers, LaVern

From: Stephanie Ward <Stephanie.Ward@tn.gov>
Sent: Thursday, October 23, 2014 2:10 PM
To: Watson, Mark
Cc: Pam Porter; Steve Borden; Amanda Snowden; Daniel Oliver; Madison Wright; Mary Howard; Lisa Dunn; Neil Hansen; Byrd, Steve; rnevans@bellsouth.net; Fallon, Susan
Subject: PIN: 116763.00, Jackson Square Townsite, Oak Ridge, Anderson County

Dear Mr. Watson,

I am pleased to announce that TDOT has approved Rich Construction, Inc. as the lowest responsive bidder. You are hereby approved to inform them that they are the lowest responsive bidder and set up the mandatory pre-construction meeting.

At this mandatory pre-construction meeting, TDOT representatives from Materials & Tests and Construction must be present. Please contact Ms. Pam Porter, (Region 1 Materials and Tests) at 865-594-4553 or via e-mail at pam.porter@tn.gov. Pam will need a copy of the detailed cost estimate showing TDOT line item numbers, plans and bid specifications prior to the pre-construction meeting. Also contact Ms. Madison Wright (Region 1 Construction) at 865-594-4508 or via e-mail: madison.wright@tn.gov. Madison will also need a copy of the final design plans, bid specifications and detailed engineer's cost estimate showing TDOT line item numbers prior to the pre-construction meeting. Both of these individuals need a minimum of 14 days' notice of the pre-construction meeting.

In addition, I must also have a copy of the letter that is sent to Rich Construction, Inc. advising them they are the successful bidder. I will need a copy of the notice to proceed to construction/work order to Rich Construction, Inc. from the local agency, a copy of the contract between Rich Construction, Inc. and the local agency, and a copy of all subcontractor contracts (subcontracts need to be sent electronically).

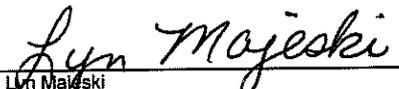
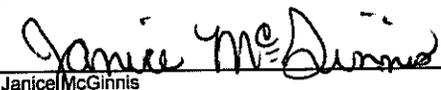
Please let me know if you have any questions.

Thanks,

Stephanie Ward
Transportation Planner
TDOT Enhancement Office
Suite 600, James K. Polk Bldg.
505 Deaderick Street
Nashville, TN 37243
stephanie.ward@tn.gov

**CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids**

OPENING DATE: October 13, 2014 10:00 A.M.

FOR — Construction Bid Project: Jackson Square Phase 2			BIDDER: Rich Construction, Inc. 5844 Town Creek Road, E. Lenoir City, TN 37772		BIDDER: Ronald Franks Construction CO., LLC 80 Industrial Road Savannah, TN 38372		BIDDER:		BIDDER:		
DESCRIPTION	ITEM	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ALL LABOR, TOOLS, EQUIPMENT AND SUPPLIES NECESSARY TO PERFORM ALL WORK AND SERVICES NECESSARY FOR THE CONSTRUCTION BID PROJECT: JACKSON SQUARE PHASE 2 CONTRACT PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE, PUBLIC WORKS DEPARTMENT				\$ 1,035,225.96		\$ 1,248,000.00					
TOTAL PRICE				\$ 1,035,225.96		\$ 1,248,000.00					
TERMS				Net 30		Net 30					
DELIVERY				Per Contract		Per Contract					
F.O.B.				Oak Ridge		Oak Ridge					
VIA				Vendor		Vendor					
OTHER BIDDERS CONTACTED: First Place Finish, Inc. - Oak Ridge, TN Environmental Safety & Health, Inc. - Knoxville, TN APAC Atlantic, Inc. - Knoxville, TN							BIDS OPENED AND RECORDED BY—  Lyn Majeski Accounting Division Manager				
REASON FOR AWARD: ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			RECOMMEND AWARD BE MADE TO: Rich Construction, Inc. 5844 Town Creek Road, E. Lenoir City, TN 37772				BIDS REVIEWED BY—  Janice McGinnis Finance Director				

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2014-90) TO RICH CONSTRUCTION, INC., LENOIR CITY, TENNESSEE, FOR CONSTRUCTION RELATED TO REVITALIZATION OF THE JACKSON SQUARE PARKING LOT AREA IN THE ESTIMATED AMOUNT OF \$1,035,225.96.

WHEREAS, the City of Oak Ridge has issued an invitation to bid for the furnishing of all labor, tools, materials, equipment and supplies necessary for construction related to revitalization of the Jackson Square parking lot area; and

WHEREAS, funding for this project will come in part from a Tennessee Department of Transportation enhancement grant authorized by City Council by Resolution 10-94-11; and

WHEREAS, bids were received and publicly opened on October 13, 2014, with Rich Construction, Inc., submitting the lowest and best bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby to Rich Construction, Inc., 5844 Town Creek Road E, Lenoir City, Tennessee 37772, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for construction related to revitalization of the Jackson Square parking lot area; said award in strict accordance with contract number FY2014-90, the required specifications, and the bid as publicly opened on October 13, 2014, and in the estimated amount of \$1,035,225.96.

BE IT FURTHER RESOLVED that approval of this contract is contingent upon review and approval by the Tennessee Department of Transportation.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 27th day of October 2014.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Thomas L. Beehan, Mayor

Diana R. Stanley, City Clerk