

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

February 9, 2015 —7:00 p.m.

AGENDA

I. INVOCATION

Rev. Mark Walton, Pastor of Glenwood Baptist Church

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPEARANCE OF CITIZENS

V. PROCLAMATIONS AND PUBLIC RECOGNITIONS

- a. A proclamation designating March 6, 2015 as Arbor Day.
- b. A proclamation in recognition of the Allies for Substance Abuse Prevention group.
- c. A proclamation in recognition of Boyce Griffith.

VI. SPECIAL REPORTS

(NONE)

VII. CONSENT AGENDA

- a. Approval of the January 12, 2015 City Council meeting minutes.
- b. Adoption of a resolution authorizing the Mayor to sign the Anderson County Basic Emergency Operations Plan (BEOP).
- c. Adoption of a resolution approving an amendment to the Oak Ridge Beer Permit Board's Rules and Procedures regarding their meeting schedule.
- d. Adoption of a resolution to apply for a grant from the National Fish and Wildlife Foundation's Five Star and Urban Waters Restoration Grant Program in the estimated amount of \$25,000.00, and to accept said grant if awarded.

VIII. RESOLUTIONS

- a. A RESOLUTION ESTABLISHING THE CITY'S COMMITMENT TO REMEDIATE THE LEAD BASED EXTERIOR PAINT AT THE OAK RIDGE PRESCHOOL BUILDING IN ACCORDANCE WITH EPA GUIDELINES AND PROCEDURES.
- b. A RESOLUTION SUPPORTING THE DEVELOPMENT OF REPLACEMENT OPTIONS AND SOLUTIONS FOR THE OAK RIDGE PRESCHOOL / SCHOOL ADMINISTRATION BY CITY COUNCIL AND THE OAK RIDGE BOARD OF EDUCATION THROUGH THE ESTABLISHMENT OF A JOINT COMMITTEE; AND TO PRIORITIZE JOINT CITY/SCHOOL PROPOSED CAPITAL IMPROVEMENT PROJECTS (CIP).

- c. A RESOLUTION AWARDED A CONTRACT (FY2015-222) TO B & B SERVICES, INC., KNOXVILLE, TENNESSEE, FOR MOWING NON-RIGHTS-OF-WAY FOR THE PUBLIC WORKS DEPARTMENT IN THE ESTIMATED AMOUNT OF \$81,927.23.
- d. A RESOLUTION AWARDED A CONTRACT (FY2015-177) TO FIRST PLACE FINISH, INC., OAK RIDGE, TENNESSEE, FOR THE INSTALLATION OF LIGHTING AT THE OAK RIDGE PUBLIC LIBRARY IN THE ESTIMATED AMOUNT OF \$64,678.00.
- e. A RESOLUTION AUTHORIZING TRANSMITTAL OF COMMENTS TO THE U. S. DEPARTMENT OF ENERGY REGARDING THE CONCEPTUAL DESIGN OF THE K-25 HISTORY MUSEUM AT FIRE STATION #4, THE PROPOSED EQUIPMENT BUILDING, AND RELATED INTERPRETIVE PROJECTS AT THE EAST TENNESSEE TECHNOLOGY PARK.
- f. A RESOLUTION ACKNOWLEDGING THE CITY'S RECEIPT OF CORRESPONDENCE FROM THE STATE OF TENNESSEE COMPTROLLER OF THE TREASURY'S OFFICE OF STATE AND LOCAL FINANCE REGARDING THE SOLID WASTE FUND AND TO STATE THE CITY'S INTENT TO DISSOLVE THE SOLID WASTE FUND AND TRANSFER ALL SOLID WASTE OPERATIONAL ACTIVITY BACK INTO THE GENERAL FUND BEGINNING WITH FISCAL YEAR 2015.
- g. A RESOLUTION TO CREATE A SEVEN (7) MEMBER SPECIAL EVENTS ADVISORY TASK FORCE FOR THE PURPOSE OF PROVIDING RECOMMENDATIONS ON PLANNING, FUNDING REVIEW, AND EXECUTION OF ALL SPECIAL EVENTS MANAGED OR SUPPORTED BY THE CITY, WITH THE TASK FORCE PROVIDING CITY COUNCIL WITH A WRITTEN REPORT IN AUGUST 2015, AND TO APPOINT MEMBERS TO THE TASK FORCE.

IX. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 015.02, ANDERSON COUNTY TAX MAP 100B, GROUP B, (APPROXIMATELY 2.58 ACRES) FROM B-3, ROADSIDE BUSINESS, TO B-2, GENERAL BUSINESS, SAID PARCEL BEING LOCATED ON LABORATORY ROAD.

X. FINAL ADOPTION OF ORDINANCES

(NONE)

XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

- a. Elections/Appointments
- b. Announcements
- c. Scheduling

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

- a. A RESOLUTION INITIATING AN INVESTIGATION PURSUANT TO ARTICLE II, SECTION 9, OF THE CHARTER OF THE CITY OF OAK RIDGE, TENNESSEE.

- b. A RESOLUTION EXPRESSING CITY COUNCIL'S DISAPPROVAL OF COUNCILMEMBER TRINA BAUGHN'S RECENT ACTIONS OF PROVIDING ONE-SIDED INFORMATION TO THE PUBLIC AND MEDIA PRIOR TO CONSIDERATION OF ALL SIDES OF THE ISSUE BY CITY COUNCIL AS A WHOLE AND REMOVING COUNCILMEMBER BAUGHN FROM ALL COMMITTEE ASSIGNMENTS.

XIII. SUMMARY OF CURRENT EVENTS

a. CITY MANAGER'S REPORT

Farmer's Market Grant

Planning and Scheduling for Future City Council Retreat

b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

**PROCLAMATIONS
AND
PUBLIC RECOGNITIONS**

CITY CLERK MEMORANDUM

15-02

DATE: January 23, 2015
TO: Honorable Mayor and Members of City Council
FROM: Bruce M. Applegate, Acting City Clerk
SUBJECT: PROCLAMATIONS FOR FEBRUARY CITY COUNCIL AGENDA

The following proclamations are presented for the February 9, 2015 City Council meeting for the City Council's consideration.

Arbor Day

A proclamation designating March 6, 2015 as Arbor Day

Recognition of Allies for Substance Abuse Prevention

A recognition of the achievements of Allies for Substance Abuse and Recognition, and their recent acceptance of the Got Outcomes! Coalition of Excellence Award.

Recognition of Boyce Griffith via the "Hike for your Heart" event

A recommendation was made by the Linden School staff to recognize Boyce Griffith for his community service work. The "Hike for Your Heart" event will have occurred on February 7th, 2015 to honor Mr. Griffith's contributions to the community. This is the same proclamation presented to Council at the January 20, 2015 work session.


Bruce M. Applegate Jr.

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees and this holiday, called "Arbor Day," was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Oak Ridge has been designated a "Tree City USA" by the National Arbor Day Foundation in recognition of the city's desire to maintain an effective program of tree care and planting that will continue through the years; and

WHEREAS, as part of this program, the City's Recreation and Parks Department distributes seedlings to fourth graders in all five of the elementary schools each year, and this year's seedlings will be yellowwood trees; and

WHEREAS, the program also includes the planting of an official tree on Arbor Day of each year, in cooperation with the UT Arboretum, with the planting location being rotated among the elementary schools; and

WHEREAS, this year a Pink Dogwood is being planted at Woodland Elementary School in a public ceremony to take place on Friday, March 6, 2015, at 10:00 a.m.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that March 6, 2015, be proclaimed

ARBOR DAY

in the City of Oak Ridge, Tennessee, and that all citizens be urged to support efforts to protect our trees and woodlands and to support our city's urban forestry program.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 9th day of February in the year 2015.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, Allies for Substance Abuse Prevention of Anderson County was established In October 2008 to prevent and reduce substance abuse and underage drinking in Anderson County; and

WHEREAS, Allies for Substance Abuse Prevention of Anderson County mission is to prevent and reduce youth substance abuse in Anderson County by collaborating with community partners to implement effective intervention strategies; and

WHEREAS, Allies for Substance Abuse Prevention of Anderson County has worked with local governments, law enforcement agencies, school systems and community leaders to reduce underage drinking by 43 percent in the last two years; and

WHEREAS, Allies for Substance Abuse Prevention of Anderson County has been awarded the GOT OUTCOMES! Coalition of Excellence award by the Community Anti-Drug Coalitions of America (CADCA) in the "Milestones Award" category for their efforts to reduce underage drinking rates in the community; and

WHEREAS, the GOT OUTCOMES! Awards sponsored by CADCA's National Coalition Institute gives national recognition to coalitions that make a strong case for their contribution to population level substance outcomes by utilizing an inclusive, data-driven, and comprehensive community problem solving process; Coalition complete a competitive and rigorous two-phase application process and are judge by a panel of experts at the federal, state and local levels; and

WHEREAS, Allies for Substance Abuse Prevention of Anderson County was recognized at the Awards Luncheon at CADCA's 2015 National Leadership Forum in Washington D.C. on February 5, 2015; and;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE the city honors and congratulates

ALLIES FOR SUBSTANCE ABUSE PREVENTION OF ANDERSON COUNTY

for their dedicated, selfless, and compassionate support, which has made Anderson County a safer and healthier place for our children.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 9th day of February in the year 2015.

**WARREN L. GOOCH
MAYOR**

PROCLAMATION

WHEREAS, long time Oak Ridger Boyce Griffith began walking approximately ten (10) miles a day in 2006 as part of his efforts to gain a healthier lifestyle; and

WHEREAS, one day while walking one of the City's walking trails, Mr. Griffith became inspired by seeing another walker pick up litter and began to do the same; and

WHEREAS, it is Mr. Griffith's belief that the City's walking trails are one of the City's best amenities and he encourages other walkers to participate in his anti-litter crusade; and

WHEREAS, not only did Mr. Griffith achieve his healthier lifestyle goal, but he also serves as an inspiration to others; and

WHEREAS, in honor of Mr. Griffith, Linden Elementary School requested all Linden staff and the Linden family to take special time on Monday, January 19, 2015 to walk along the route of their choice and pick up any litter seen along the walk; and

WHEREAS, the City of Oak Ridge would like to continue the efforts of Linden Elementary School and designate the upcoming "Hike for Your Heart" sponsored by the City of Oak Ridge Wellness Committee and Coordinated School Health as a hike in honor of Mr. Griffith and to encourage all residents to participate in this hike and pick up any litter seen along the walk; and

WHEREAS, the "Hike for Your Heart" event takes place on Saturday, February 7, 2015, at Haw Ridge (Melton Lake Greenway Phase IV) beginning at 9:00 a.m.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the "Hike for Your Heart" on Saturday, February 7, 2015, at Haw Ridge (Melton Lake Greenway Phase IV), beginning at 9:00 a.m., is designated as a hike in honor of Boyce Griffith and that all citizens be urged to support Mr. Griffith's efforts to pick up litter along the City's walking trails on this day and every day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 20th day of January in the year 2015.

WARREN L. GOOCH
MAYOR

CONSENT AGENDA

**MINUTES OF THE
OAK RIDGE CITY COUNCIL MEETING**

January 12, 2015

The regular meeting of the City Council of the City of Oak Ridge convened at 7:00 p.m. on January 12, 2015, in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

INVOCATION

The Invocation was delivered by Mayor Gooch.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Councilman Hope.

ROLL CALL

Upon roll call the following councilmembers were present: Councilwoman Trina Baughn; Councilman Kelly Callison; Councilman Rick Chinn, Jr.; Mayor Warren L. Gooch; Councilman L. Charles Hensley; Councilman Charles J. Hope, Jr.; Mayor Pro Tem Ellen D. Smith.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; Alexander J. Ford, Acting City Clerk.

APPEARANCE OF CITIZENS

Mr. Tony Stevens, owner of Rivers Total Car Care, discussed the difficulties his business faces with the City.

Councilman Hensley moved, seconded by Mayor Pro Tem Smith, to move elections, appointments, announcements, and scheduling to the front of the agenda. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Elections/Appointments

Elect one (1) applicant to the Anderson County Board of Equalization

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that Mr. Leonard Abbatiello be reelected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Elect one (1) applicant to the Anderson County Community Action Commission

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that Mrs. Mare Martell-Stotler be reelected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Elect two (2) applicants to the Beer Permit Board

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that Mr. William Bailey and Mr. David Mosby be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Elect two (2) applicants to the Board of Building and Housing Code Appeals

Mr. Philip Nipper and Ms. Amy Seiber were both reelected on first ballot.

Elect one (1) applicant to the Board of Zoning Appeals

Councilman Hensley moved, seconded by Councilman Chinn that Mrs. Judith Mason be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Elect seven (7) applicants to the Convention and Visitors Bureau

Councilman Hensley moved, seconded by Councilman Chinn that Ms. Gretchen Julius, Mr. Amit Patel, and Mr. Troy Patel be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Mr. Jim Dodson, Mrs. Anne Garcia Garland, Mrs. Allison Hummel, and Mrs. Carol Smallridge were elected on first ballot.

Mrs. Anne Garcia Garland was selected by ballot to fill the balance of an unexpired term.

Elect five (5) applicants to the Environmental Quality Advisory Board

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that Mrs. Rhonda Bogard, Ms. Marisol Bonnet, Dr. William Dean, Mrs. Patricia Imperato, and Mr. Robert Kennedy be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Ms. Marisol Bonnet was selected by ballot to fill the balance of an unexpired term.

Elect four (4) applicants to the Industrial Development Board

Ms. Louise Dunlap, Mr. Harold Trapp, and Mr. David Wilson were all reelected on first ballot. Mr. Phillip Yager was also elected on first ballot.

Elect one (1) applicant to the Oak Ridge Housing Authority

Mrs. Jean Lantrip was elected on first ballot.

Elect three (3) applicants to the Oak Ridge Land Bank Corporation Board of Directors

Mr. Colin Anderson, Mr. Colin Colverson, and Mr. Hugh Ward were all reelected on first ballot.

Elect three (3) applicants to the Oak Ridge Municipal Planning Commission

Mr. Terry C. Domm was elected on first ballot. Mr. Austin Lance was also reelected on first ballot.

Ms. Zabrina Minor was elected on third ballot.

Mr. Terry C. Domm was selected by ballot to fill the balance of an unexpired term.

Councilman Hensley raised a timely objection to the results of the unexpired term ballot. After brief

discussion, Councilman Callison moved, seconded by Councilwoman Baughn, to accept the results of the election. Thereafter, another brief discussion ensued before the question was called. The motion was approved with Councilmembers Baughn, Callison, Chinn, Hope, and Mayor Pro Tem Smith voting “Aye.” Mayor Gooch and Councilman Hensley voted “Nay.”

Elect one (1) applicant to the Personnel Advisory Board

Councilman Hope moved, seconded by Councilwoman Baughn, that Ms. Martha Wallus be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Elect three (3) applicants to the Recreation and Parks Advisory Board

Mr. Daniel Robbins was reelected on first ballot. Mr. Ken Rueter was also elected on first ballot.

Mr. David Kitzmiller was elected on second ballot.

Elect five (5) applicants to the Senior Advisory Board

Councilman Hope moved, seconded by Councilman Callison, that Ms. Martha Adler-Jasney, Ms. Susan Asbury, Ms. Delores Moyer, Mr. Harold W. Schmitt, and Mr. Alfred Skyberg be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Elect one (1) applicant to the Trade Licensing Board

Councilman Hensley moved, seconded by Mayor Pro Tem Smith, that Mr. Jeff Lewis be reelected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Elect two (2) applicants to the Traffic Safety Advisory Board

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that Ms. Martha Adler-Jasney and Ms. Melissa McMahan be elected by acclamation. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Mayor’s Appointments

Mayor Pro Tem Smith moved, seconded by Councilman Callison, that the Council approve the Mayor’s appointments. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye” thereby appointing Councilman Charlie Hensley to be the Council’s representative to the Oak Ridge Municipal Planning Commission; Councilman Chuck Hope to be the Mayor’s representative on the Energy Communities Alliance Board of Directors; City Manager Mark Watson to be the Alternate on the Energy Communities Alliance; Councilwoman Trina Baughn to the Anderson County Tourism Council; and Mr. Todd Wilson to be the Mayor’s appointment to the Oak Ridge Municipal Planning Commission.

Announcements

Scheduling

PROCLAMATIONS AND PUBLIC RECOGNITIONS

(None)

SPECIAL REPORTS

Auditors' Report was accepted for the record.

CONSENT AGENDA

Councilman Chinn moved, seconded by Councilman Hensley, to approve the Consent Agenda, thereby:

- Approving the December 8, 2014 City Council Meeting minutes.
- Adopting **Resolution No. 1-1-2015** approving a FY2015 grant agreement with Prevent Child Abuse Tennessee for use in the Healthy Start of Anderson County program and authorizing the disbursement of budgeted funds in the amount of \$31,850.00 for this purpose.
- Adopting **Resolution No. 1-2-2015** authorizing the City to accept a grant from the Tennessee Department of Transportation for an operating assistance grant to reimburse the City for up to eighty percent of the net operating expenses of the City's public transportation program in the estimated amount of \$165,500.00; and approving the transfer of four surplus City owed buses to the East Tennessee Human Resource Agency for use as backup vehicles in the City's public transportation program.

The consent agenda was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Items Removed from the Consent Agenda

(None)

RESOLUTIONS

Resolution 1-3-2015

A RESOLUTION APPROVING AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., NASHVILLE, TENNESSEE, FOR THE DEVELOPMENT OF AN OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM IN THE AMOUNT OF \$232,200.00.

Councilman Hensley moved, seconded by Councilman Hope, that the resolution be adopted.

City Manager Mark S. Watson addressed questions from Council.

Upon taking the vote, Mayor Gooch's vote did not register. He requested that the record reflect that he voted "Aye." Mayor Pro Tem Smith moved, seconded by Councilman Hope, to have the record reflect that Mayor Gooch voted "Aye." The motion was approved with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 1-4-2015

A RESOLUTION ACCEPTING INFRASTRUCTURE FOR OAK RIDGE SUMMIT SUBDIVISION FOR PERPETUAL MAINTENANCE.

Mayor Gooch recused himself due to a potential conflict of interest. Thereafter, Mayor Pro Tem Smith presided over the meeting during the consideration of the resolution. Councilman Hensley moved, seconded by Councilman Callison, that the resolution be adopted.

City Manager Mark S. Watson and City Engineer Steven R. Byrd addressed questions from Council.

The resolution was approved with Councilmembers Callison, Chinn, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn abstained.

Resolution No. 1-5-2014

A RESOLUTION AUTHORIZING THE EXPENDITURE OF APPROXIMATELY \$98,912.00 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF TWO (2) PATROL VEHICLES FOR THE POLICE DEPARTMENT'S CANINE UNIT UTILIZING STATE CONTRACT PRICING.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution be adopted.

City Manager Mark S. Watson, Police Chief James T. Akagi, Police Fleet Manager Matthew R. Johnston, and K-9 Officer Benjamin M. Haines addressed questions from Council.

The resolution was approved with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

Resolution No. 1-6-2015

A RESOLUTION AWARDED A BID IN THE ESTIMATED AMOUNT OF \$97,580.00 TO BIZCO TECHNOLOGIES, LINCOLN, NEBRASKA, FOR THE FURNISHING OF THIRTY-FOUR (34) PANASONIC TOUGH PADS FOR OAK RIDGE POLICE DEPARTMENT PATROL VEHICLES.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution be adopted.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 1-7-2015

A RESOLUTION TO ADOPT THE CITY OF OAK RIDGE, TENNESSEE 2015 STATE AND FEDERAL LEGISLATIVE AGENDA TO INFORM STATE AND FEDERAL OFFICIALS OF KEY PROJECTS, POLICIES, AND PRIORITIES IN THE CITY OF OAK RIDGE, AND TO HELP SECURE FUNDING FOR AGREED UPON PRIORITIES OF THE COMMUNITY.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution with substituted attachments be adopted.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 1-8-2015

A RESOLUTION AUTHORIZING THE TRANSFER OF A 1991 INTERNATIONAL 4700 FIRE TRUCK (#377) TO KNOX COUNTY, TENNESSEE, (OR IN THE ALTERNATIVE TO ANDERSONVILLE VOLUNTEER FIRE DEPARTMENT) FOR THEIR USE.

Councilman Chinn moved, seconded by Mayor Pro Tem Smith, that the substitute resolution be adopted.

City Manager Mark S. Watson addressed questions from Council.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

A RESOLUTION TO APPROVE A LEASE EXTENSION AGREEMENT BETWEEN THE CITY OF OAK RIDGE, TENNESSEE, AND ANDERSON COUNTY, TENNESSEE, TO LEASE SPACE AT THE DANIEL ARTHUR REHABILITATION CENTER FOR THE PURPOSE OF OPERATING A SENIOR CENTER.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that the resolution be adopted.

City Manager Mark S. Watson addressed questions from Council.

After a discussion about the future of the Senior Center, Councilman Hope moved, seconded by Councilman Chinn to defer the resolution to the February City Council meeting.

The motion was approved unanimously, moving the resolution to the February meeting, with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 1-9-2015

A RESOLUTION TO GENERALLY ESTABLISH MONTHLY REGULAR CITY COUNCIL MEETINGS AND MONTHLY WORK SESSION MEETINGS FOR CALENDAR YEAR 2015.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution be adopted.

Councilman Hensley moved, seconded by [insert], to amend the resolution's attachment to reflect that regular City Council meetings will start at 7 p.m. not 6 p.m. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Returning to the original motion, the resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

First Reading of Ordinances

(None)

FINAL ADOPTION OF ORDINANCES

Ordinance No. 1-2015

AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that the ordinance be adopted on second reading.

The ordinance was adopted unanimously on second reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Ordinance No. 2-2015

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 8, TITLED "WEAPONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING

SECTION 11-802, TITLED “CARRYING KNIFE WITH BLADE EXCEEDING FOUR INCHES,” IN ITS ENTIRETY WITHOUT REPLACEMENT.

Councilman Hensley moved, seconded by Councilman Hope, that the ordinance be adopted on second reading.

The ordinance was adopted unanimously on second reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Ordinance No. 3-2015

AN ORDINANCE TO AMEND TITLE 15, TITLED “MOTOR VEHICLES, TRAFFIC AND PARKING,” CHAPTER 1, TITLED “IN GENERAL,” SECTION §15-101, TITLED “DEFINITIONS,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY UPDATING THE INTRODUCTORY LANGUAGE OF THE SECTION AND BY ADDING A NEW DEFINITION FOR THE WORD “CITATION”; AND TO AMEND TITLE 3, TITLED “MUNICIPAL COURT,” CHAPTER 4, TITLED “COURT ADMINISTRATION,” BY CREATING A NEW SECTION 3-410, TITLED “ELECTRONIC TRAFFIC CITATION REGULATIONS AND FEES.”

Councilman Hensley moved, seconded by Councilman Callison, that the ordinance be adopted on second reading.

The ordinance was adopted unanimously on second reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

Ordinance No. 4-2015

AN ORDINANCE TO AMEND TITLE 6, TITLED “LAW ENFORCEMENT,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY CREATING CHAPTER 1, TITLED “COMMUNITY NOTIFICATION SYSTEM,” TO ESTABLISH A NOTIFICATION SYSTEM FOR SCHOOLS AND CHILD CARE FACILITIES THAT A SEXUAL OFFENDER OR VIOLENT SEXUAL OFFENDER IS RESIDING WITHIN THE CITY LIMITS, AND TO ESTABLISH A NOTIFICATION FEE TO DEFRAY NOTIFICATION COSTS, ALL IN ACCORDANCE WITH TENNESSEE CODE ANNOTATED §40-39-217.

Councilman Hensley moved, seconded by Councilman Hope, that the ordinance be adopted on second reading.

The ordinance was adopted unanimously on second reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

(NONE)

SUMMARY OF CURRENT EVENTS

CITY MANAGER’S REPORT

The City Manager received a request to honor Mr. Jim David Bowers turning 100 years old. Mayor Pro Tem Smith moved, seconded by Councilwoman Baughn, to authorize the Mayor to send Mr. Bowers a communication on behalf of City Council. . The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting “Aye.”

CITY ATTORNEY’S REPORT

ADJOURNMENT

The meeting adjourned at 9:54 p.m.



Bruce M. Applegate Jr., Acting City Clerk
CITY OF OAK RIDGE, TENNESSEE

APPROVED BY CITY COUNCIL
February 9, 2015

Warren L. Gooch, Mayor

FIRE DEPARTMENT MEMORANDUM
HQ-15-01

DATE: January 22, 2015
TO: Mark S. Watson, City Manager
FROM: Darryl Kerley, Fire Chief
SUBJECT: ANDERSON COUNTY BASIC EMERGENCY OPERATION PLAN

Introduction

An item for the agenda is a resolution authorizing the Mayor to sign the Anderson County Office of Emergency Management's Basic Emergency Operation Plan.

Background

On a periodic basis the Anderson County Office of Emergency Management (OEM) updates the county Basic Emergency Operation Plan (BEOP) and submits copies to all municipalities in the county. This year the Tennessee Emergency Management Agency (TEMA) has required all agencies within the county to be a signatory on the plan. TEMA has designated the position of Mayor as the office holder to sign the document.

Since the BEOP is more than 300 pages, a digital copy was made available for review and is on file in the City Clerk's Office and Fire Department Headquarters in the Emergency Operation Center (EOC). As shown on the attached signature page, all entities in Anderson County have completed the signature process with the exception of the City of Oak Ridge. Obtaining the Mayor's signature on the document is Anderson County's final step in completing TEMA's requirement for signatures.

Recommendation

Staff recommends approval of the attached resolution.



Darryl Kerley, Fire Chief

Attachment: Signature Page
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

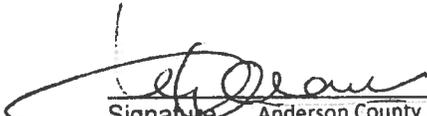


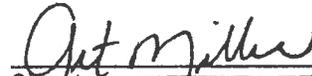
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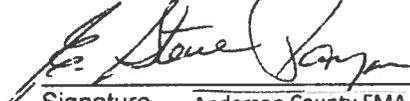
LETTER OF AGREEMENT

The Anderson County Basic Emergency Operations Plan, hereinafter "the plan," establishes the basis for all emergency management activities within the county and its political subdivisions. The plan is required by section 58-2-101, et. seq., of the Tennessee Code Annotated, and by the Tennessee Emergency Management Plan.

The following department and agency heads, by affixing their signatures hereto, signify their approval of this document and the policies, procedures, and responsibilities contained herein.

 8/25/14
Signature Anderson County Mayor Date

 9-17-14
Signature Anderson County Health Department Date

 8/25/14
Signature Anderson County EMA Date

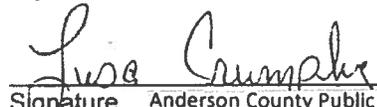
 9/18/14
Signature Anderson County Fire Commission Date

 8/25/14
Signature Anderson County Finance Director Date

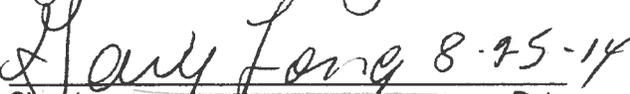
 9/19/14
Signature Anderson County Schools Date

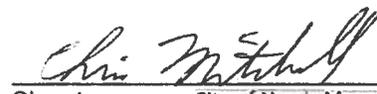
 8-25-14
Signature Agriculture Extension Date

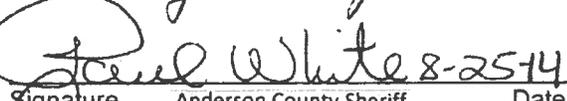
 9/26/14
Signature American Red Cross Date

 8-25-14
Signature Anderson County Public Works Date

 9/25/14
Signature City of Clinton Mayor Date

 8-25-14
Signature Anderson County Road Superintendent Date

 9/30/14
Signature City of Norris Mayor Date

 8-25-14
Signature Anderson County Sheriff Date

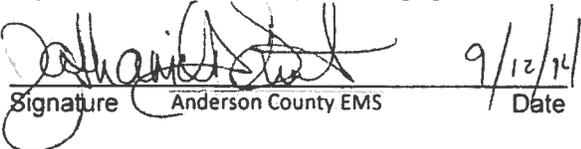
Signature City of Oak Ridge Mayor Date

 8-25-14
Signature Clinton Utilities Board Date

 9-26-2014
Signature City of Oliver Springs Mayor Date

 9-5-14
Signature Anderson County Purchasing Agent Date

 9-25-14
Signature City of Rocky Top Mayor Date

 9/12/14
Signature Anderson County EMS Date

Signature Date

RESOLUTION

A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN THE ANDERSON COUNTY BASIC EMERGENCY OPERATIONS PLAN.

WHEREAS, Anderson County has prepared a Basic Emergency Operations Plan as required by Tennessee Code Annotated §58-2-101 et seq. and the Tennessee Emergency Management Plan; and

WHEREAS, the Tennessee Emergency Management Agency (TEMA) requires certain entities to approve the Plan; and

WHEREAS, TEMA requires the mayors of all municipalities within the county to sign the Plan showing approval of the Plan by their municipality; and

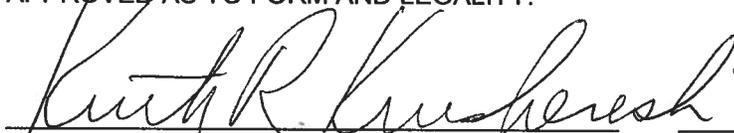
WHEREAS, the City Manager recommends authorization by City Council for the Mayor to sign the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the Mayor is hereby authorized to sign the Anderson County Basic Emergency Operations Plan acknowledging the City of Oak Ridge's approval of the Plan.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

LEGAL DEPARTMENT MEMORANDUM
15-02

DATE: January 20, 2015
TO: Mark S. Watson, City Manager
FROM: Tammy M. Dunn, Senior Staff Attorney / Staff Liaison to the Oak Ridge Beer Permit Board
SUBJECT: REQUEST FROM OAK RIDGE BEER PERMIT BOARD TO AMEND RULES AND PROCEDURES REGARDING THE MEETING DATE, TIME, AND LOCATION

Introduction

An item for the agenda is a resolution approving an amendment to the Oak Ridge Beer Permit Board's Rules and Procedures regarding the meeting date, time, and location.

Background

The Oak Ridge Beer Permit Board's Rules and Procedures were last updated by the Board on September 8, 2008, and approved by City Council through Resolution 10-91-08 on October 20, 2008. At the past few meetings, the Board has been discussing a possible change to their meeting schedule.

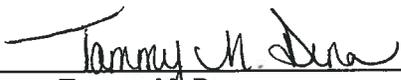
Section 2.A. of the Board's Rules and Procedures specify the Board "shall meet in regular meetings upon the second Monday of each month at 12:00 noon" in the Municipal Building. Due to members' schedules, the Board voted at their January 12, 2015 regular meeting to move the regular meetings to the second Tuesday of each month at 5:00 p.m. The newest board member, David Mosby, has been informed of the Board's requested date/time change and is agreeable to the change.

The Board also discussed having flexibility in the meeting location. The Board has been holding its meetings in the Training Room, but occasionally has had to move those meetings to a larger location in the building (courtroom) depending on the meeting agenda to accommodate the number of applicants and/or audience members. Allowing greater flexibility to the location—such as meeting in any city-owned facility—will be beneficial when the Board needs a larger room and will not limit them to use of the courtroom.

Attached is an official request from Chairman William R. "Randy" Tedford to approve an amendment to the Rules and Procedures. To make future meeting adjustments easier, city staff recommends changing the Rules and Procedures to allow the Board to meet "as needed" and to not designate a specific meeting date, time, or location. Attached is an excerpt of the Board's Rules and Procedures showing the amended language which allows for greater meeting flexibility both in date/time and location.

Recommendation

On behalf of the Oak Ridge Beer Permit Board, approval of the attached resolution is recommended.



Tammy M. Dunn

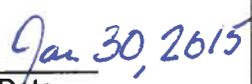
Attachments: Letter from Chairman Tedford
Rules and Procedures – Pertinent Section – Bold/Strikethrough
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

CITY OF OAK RIDGE



OAK RIDGE BEER PERMIT BOARD
Telephone: (865) 425-3530
Fax: (865) 425-3420

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

VIA HAND-DELIVERY

January 13, 2015

Mark Watson, City Manager
City of Oak Ridge
P.O. Box 1
Oak Ridge, Tennessee 37831

Re: Oak Ridge Beer Permit Board Request – Amendment to Rules and Procedures to Change the Board's Meeting Schedule – Request for Item to be Placed on Next Available City Council Agenda for Consideration

Dear Mr. Watson:

Due to members' work schedules, the Oak Ridge Beer Permit Board voted on January 12, 2015 to change the regular meeting schedule from the second Monday of each month at 12:00 noon to the second Tuesday of each month at 5:00 p.m. The Board also discussed the need for flexibility in the meeting location depending on the anticipated size of the audience. Occasionally board meetings will draw a crowd that cannot fit into the Municipal Building Training Room, but by the board's rules it must meet in the Municipal Building. Allowing flexibility in scheduling will allow the board to meet in other city facilities such as the Multipurpose Room at the Central Services Complex instead of needing the courtroom space for larger meetings.

At the January 12, 2015 meeting, six (6) of the seven (7) members were in attendance and five (5) voted in favor of the change, with one (1) member abstaining from the vote. The abstaining member expressed concerns during the discussion about not wanting to drive to meetings in the dark. Board members assured her they would make arrangements to get her to the meetings during those months of the year when it would be dark outside.

The Board respectfully requests this item be placed on the next available City Council agenda for approval.

Sincerely,

A handwritten signature in black ink that reads "William R. Tedford".

William R. Tedford
Chairman

EXCERPT

OAK RIDGE BEER PERMIT BOARD
RULES AND PROCEDURES

The following rules duly adopted by the Oak Ridge Beer Permit Board (the "Board") shall govern the procedures before the Board in all proceedings for granting or revoking permits for the sale of beer and all other actions by the Board:

...

2. Meetings

A. ~~The Oak Ridge Beer Permit Board shall meet in regular meetings upon the second Monday of each month at 12:00 noon. All meetings shall be at the Municipal Building, Oak Ridge, Tennessee.~~

A. **The Oak Ridge Beer Permit Board shall hold regular meetings as needed with such meetings taking place in a City-owned facility.**

Note: The Rules and Procedures were last updated by the Board on September 8, 2008 and approved by City Council through Resolution 10-91-08 on October 20, 2008.

RESOLUTION

A RESOLUTION TO AMEND THE OAK RIDGE BEER PERMIT BOARD'S RULES AND PROCEDURES REGARDING THEIR MEETING SCHEDULE.

WHEREAS, by Resolution 10-91-08, City Council approved an update to the Oak Ridge Beer Permit Board's (Beer Board) Rules and Procedures; and

WHEREAS, Section 2.A. of the Rules and Procedures requires the Beer Board to hold regular meetings on the second Monday of each month at 12:00 noon in the Municipal Building; and

WHEREAS, the Beer Board has officially requested to change the meeting schedule to the second Tuesday of the month at 5:00 p.m. and to allow flexibility in the meeting location to accommodate a larger audience when needed; and

WHEREAS, to allow greater flexibility to meeting dates, times, and locations, city staff recommends changing the Rules and Procedures to allow the Beer Board to meet as needed in any City-owned facility; and

WHEREAS, the City Manager recommends approval of the requested amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That Section 2.A. of the Oak Ridge Beer Permit Board's Rules and Procedures is hereby deleted in its entirety and replaced with the following language:

2.A. The Oak Ridge Beer Permit Board shall hold regular meetings as needed with such meetings taking place in a City-owned facility.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

CITY COUNCIL MEMORANDUM
15-04

DATE: January 23, 2015

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager

SUBJECT: APPLICATION AND ACCEPTANCE OF A FIVE STAR AND URBAN WATERS RESTORATION GRANT

Introduction

An item for City Council's consideration is a resolution authorizing the City to apply for and accept a National Fish and Wildlife Foundation (NFWF) Five Star and Urban Waters Restoration Grant. The grant funds are to be used for wetland, forest, and riparian habitat restoration; stormwater management, outreach, and stewardship with a particular focus on water quality, watersheds and the habitats they support.

Funding Requirements

Habitat restoration and watershed protection efforts will be achieved through grant funds up to \$25,000 distributed from the NFWF on behalf of the following partners: The Environmental Protection Agency, US Forest Service, US Fish and Wildlife Service, Southern Company, FedEx, Alcoa Foundation, and Pacific Gas and Electric Company. Grant funds will match in-kind contributions from local partners, and the City of Oak Ridge. In-kind contributions will primarily consist of administrative assistance costs, but may include other non-monetary resources of the City of Oak Ridge such as equipment usage.

Background

The Five Star/Urban Waters Restoration Program seeks to develop community capacity to sustain local natural resources for future generations by providing modest financial assistance to diverse local partnerships for: wetland, forest, riparian and coastal habitat restoration, stormwater management, outreach and stewardship with a particular focus on water quality, watersheds and the habitats they support. Each Five Star and Urban Waters project incorporates four main elements: On-the-Ground Activities, Integrated Education, Measurable Community Benefits, and Community Partnerships. To date, more than 75,000 acres of land have been restored including more than 350 acres of wetland habitat.

The City of Oak Ridge, assisted by the Environmental Quality Advisory Board, has identified this grant opportunity as a key method to engage the community in addressing areas affected by increased stormwater runoff and natural habitat disruption. Grant funds will be used to foster a series of low cost community projects. The projects will focus on educational interactions, sustainable/environmentally friendly habitat repair, and stormwater runoff reduction. Components of projects to be completed include education, training, and public outreach activities, as well as removal of trash, and invasive species. Stabilization of eroding banks, planting of native trees, and shrubs will also be included to various degrees in the projects undertaken.

Benefits of the program will include reduced stormwater runoff, habitat repair, and the creation of habitats usable by local schools for biodiversity education. The City of Oak Ridge will work with contributing community partners to carry out the implementation of these projects, as well as guaranteeing the appropriate locations of restoration efforts. The collaboration by local partners and inclusion of their own resources for fund matching, will guarantee the City of Oak Ridge's in-kind contributions will be negligible compared to the benefits achievable for the community.

Recommendation

Approval of the attached resolution is recommended.



Mark S. Watson

Attachments: Potential Partners
Current In-Kind contribution and budget estimates
Resolution

Potential Partners and Contributions:

- Department of Recreation and Parks and Public Works Department of the City of Oak Ridge
- Oak Ridge City Schools system
- Nonprofits: Keep Anderson County Beautiful, Tennessee Citizens for Wilderness Planning, Clinch River Environmental Studies Organization, UT Arboretum Society
- University of Tennessee SMART Center
- University of Tennessee Environmental Design Lab (LA program)
- Tennessee Water Resources Research Center
- Local corporate partners: x y z.

Partner Institutions	Types of Matching Contributions anticipated
City of Oak Ridge	Staff support (labor hours) for restoration planning and implementation, education, outreach, and training activities, (heavy) equipment usage, post implementation maintenance support (labor hours)
Oak Ridge Schools	Facilities staff support (labor hours), educator participation (labor hours), equipment usage, post implementation maintenance support (labor hours), possibly indirect costs
Non-profit partners	Professional expertise, public outreach/promotion support, volunteer hours CRESO: wetland restoration/mitigation planning
UT - SMART Center	Green infrastructure design support (professional service and student-volunteer labor hours)
UT - Environmental Design Lab	Riparian restoration planning support (professional service and student-volunteer hours)
Tennessee Water Resources Research Center	Co-sponsorship of public education workshops aimed at local residents and homeowners (planning and execution support, education/outreach expertise, professional service hours)
Potential Corporate Sponsors: in-kind or cash contributions from ORNL, ORNL Credit Union, Leidos, TVA? Sunlight Gardens, Tennessee Naturescapes, Others??	Cash or volunteer labor hours

Preliminary Budget Estimate:

Primary use of Five Star-Urban Waters funding would be to purchase plants and materials for riparian restoration and green infrastructure demonstration practices. See the following tables for breakdown of grant funds requested and assumed in-kind (matching) contributions.

These tables represent planning estimates only. Budget requirements will be revised prior to proposal submission, no later than Feb. 3, 2015

Oak Ridge Riparian Restoration Project - Labor Summary	Volunteer Labor Hours		Staff Labor Hours		Total Hours
	Regular	Profess'l	City	Schools	
Planning and project management	78	90	14	14	196
Community Engagement and Education	38	44	7	17	106
Riparian restoration	1140	90	16	10	1256
Green Infrastructure	133	55	11	9	208
TOTAL HOURS	1389	279	48	50	1766
Hourly Rate (City and Schools assume 16.7% fringe)	5	25	35	35	Total Labor
Labor Cost	\$ 6,945	\$ 6,975	\$ 1,680	\$ 1,750	\$ 17,350

Oak Ridge Riparian Restoration Project - Budget Summary	Labor Cost (100% in-kind)	Materials		Equip. (100% in-kind)		Total in-kind	Grant request	Total Cost
		Total	% in-kind	hours	Cost @ \$37.5			
Planning and project management	3,620	1,200	63%			4,370	450	4,820
Community Engagement and Education	2,130	600	0%			2,130	600	2,730
Riparian restoration	8,860	16,800	10%	42	1,575	12,115	15,120	27,235
Green Infrastructure	2,740	5,240	0%	20	750	3,490	5,240	8,730
Total	\$17,350	\$23,840	10.2%	62	\$2,325	\$ 22,105	\$ 21,410	\$43,515

RESOLUTION

A RESOLUTION TO APPLY FOR A GRANT FROM THE NATIONAL FISH AND WILDLIFE FOUNDATION'S FIVE STAR AND URBAN WATERS RESTORATION GRANT PROGRAM IN THE ESTIMATED AMOUNT OF \$25,000.00, AND TO ACCEPT SAID GRANT IF AWARDED.

WHEREAS, the National Fish and Wildlife Foundation has grant monies available as part of a Five Star and Urban Waters Restoration Grant Program; and

WHEREAS, the Five Star and Urban Waters Restoration Grant Program seeks to develop nation-wide-community stewardship of local natural resources, preserving those resources for future generations and enhancing habitat for local wildlife; and

WHEREAS, the City is eligible to receive grant funds and will use said funds, if awarded, to foster a series of low cost community projects focusing on educational interactions, sustainable environmentally-friendly habitat repair, and stormwater runoff education; and

WHEREAS, said grant requires matching in-kind funds, which will consist primarily of administrative assistance costs but may include other non-monetary resources by the City; and

WHEREAS, the City Manager recommends submittal of a grant application to the National Fish and Wildlife Foundation and acceptance of the grant if awarded.

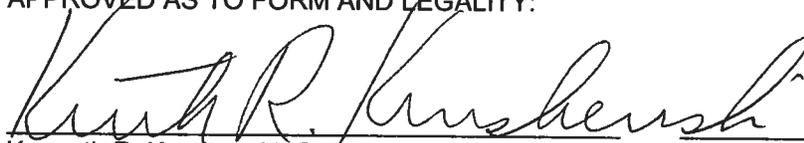
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to submit a grant application to the National Fish and Wildlife Foundation under the Five Star and Urban Waters Restoration Grant Program in the estimated amount of \$25,000.00 and to accept said grant if awarded.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

RESOLUTIONS

CITY COUNCIL MEMORANDUM
15-06

DATE: January 30, 2015

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager

SUBJECT: REMEDIATION OF LEAD-BASED PAINT ASSOCIATED WITH
THE OAK RIDGE PRESCHOOL BUILDING

Introduction

The City Council shall adopt a Resolution of Intent establishing the City's commitment to remediate the lead-based paint associated with the Oak Ridge Preschool Building in accordance with EPA guidelines and procedures and as recommended by the Oak Ridge Board of Education with a target date of completion by fall school session.

Funding

An estimate for the completion of remediation of the lead-based paint is targeted at an amount not to exceed \$150,000. Unobligated funding is available through the former red light camera funds.

Background

In 1959, at the time of incorporation, the City of Oak Ridge was the recipient of all publicly governmental related property previously owned by the U.S. Government and the Atomic Energy Commission. This property included Pine Valley School located on New York Avenue. Now known as the SAB/Preschool Building, this building has been under the oversight of the Board of Education and is used for the Head Start program and other preschool students. Some improvements and minor expansions have occurred over the years and several portable classrooms moved in as temporary have been used for many years.

Prior to July 2014, an inspection of the premises was conducted by the Health and Safety Manager of Anderson County Head Start who identified a finding of flaking paint on the exterior of the building. This paint was tested and determined to have quantities of lead paint. Since the United States government has prohibited the production and use of lead based paints since the late 1970s, these elements would date back to the original buildings. Existing lead-based paint that remains on buildings may be sealed or removed, particularly in public buildings or buildings that are recipients of federal funds, such as Head Start. NO findings occurred on the inside of the building, so the inspection found only that the exterior needed to be addressed.

Since the building is owned by the City of Oak Ridge, the City Operations/Maintenance Manager Pat Fallon along with Matt Widner, Community Development Remediation Specialist, have been directed to assess and develop a response to the Anderson County Head Start office. The City will take the lead on the project and can conduct necessary assessments and bids prior to opening after the student summer break on August 3, 2015.

This issue is important to address not only for the Oak Ridge Schools, but the Anderson County Schools as well. The City Council is asked to pass the attached resolution as a statement of commitment by the City to fully address the lead-based paint finding with a letter and resolution to be provided by the City Manager. With the City taking the responsibility for addressing this issue while consulting with the School's Maintenance Supervisor Allen Thacker, the adopted resolution will be conveyed to appropriate

Head Start officials and Anderson County officials assuring that the lead-based paint matter is addressed in a timely manner and in accordance with EPA guidelines and procedures. Processing of this improvement has begun immediately for assessment, cost estimating and bid and will be addressed during the summer break.

Recommendation

Approval of the attached resolution is recommended.


Mark S. Watson

Attachment

RESOLUTION

A RESOLUTION ESTABLISHING THE CITY'S COMMITMENT TO REMEDIATE THE LEAD BASED EXTERIOR PAINT AT THE OAK RIDGE PRESCHOOL BUILDING IN ACCORDANCE WITH EPA GUIDELINES AND PROCEDURES.

WHEREAS, upon inspection by the Health and Safety Manager of the Anderson County Head Start Program, the Oak Ridge Preschool building located at 304 New York Avenue has been determined to have lead based paint on the exterior of the building; and

WHEREAS, the Oak Ridge Board of Education has requested the City to remediate the exterior lead based paint before the beginning of the 2015-2016 school year; and

WHEREAS, the City Manager recommends the City move forward with remediation of the exterior lead based paint at the Preschool building in accordance with EPA guidelines and procedures and requests authorization to utilize funds from the Special Programs Fund for said project.

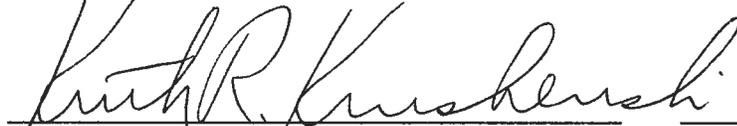
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City hereby commits to remediate the exterior lead based paint at the Oak Ridge Preschool building located at 403 New York Avenue with a goal of completing the remediation prior to the beginning of the 2015-2016 school year.

BE IT FURTHER RESOLVED that funds from the Special Programs Fund will be used to fund this project.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

CITY COUNCIL MEMORANDUM
15-07

DATE: February 2, 2014

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager

SUBJECT: RESOLUTION OF INTENT – DEVELOPMENT OF SOLUTIONS, OPTIONS, AND TIMETABLES FOR ULTIMATE REPLACEMENT OF PRESCHOOL/SCHOOL ADMINISTRATION BUILDING (SAB)

Introduction

The City Council should adopt the attached resolution of intent in support for the development of replacement options and solutions for the Preschool/School Administration Building (SAB) at 304 New York Avenue by the Oak Ridge City Council and the Oak Ridge Schools Board of Education and prioritization of joint City/Schools Capital Improvement Program (CIP) proposed projects.

Funding

The City shall solicit options and requirements for new or improved facilities through the findings of City Council and recommended by the Board of Education and to be implemented by the City of Oak Ridge. Timetables will be addressed on all Preschool options and funding plans developed to forward to the City Council for adoption.

Background

The Oak Ridge Schools Board of Education has studied four long-term options associated with addressing the conditions of the current Preschool/SAB on New York Avenue. Options included: (1) rehabilitation/remediation of existing facility; (2) building a new facility; (3) leasing or lease-purchase facilities from private sector; and (4) splitting Preschool facilities up amongst existing elementary schools. The initiative behind this effort was findings by routine Head Start annual inspection that paint on the exterior of the building was flaking and was later found to have lead based paint on it. Response to that finding has triggered the need for remedying a situation by August 3, 2015.

The City of Oak Ridge is the owner of school facilities in Oak Ridge as transmitted to the City at the time of incorporation by the Atomic Energy Commission. The City of Oak Ridge is charged with developing financing mechanisms for our Board of Education to sustain safe, modern facilities. The City has used the former Pine Valley facility for 70 years now, and it is at or near the end of its useful life. It meets standards, but is faced with predicted upgrades and maintenance costs in the foreseeable future. It has also been discussed for over ten years now with the Oak Ridge Capital Improvements Program, an annual requirement of the Planning Commission and the Council.

On Monday, January 27, 2015, Oak Ridge Schools Board of Education made a series of five recommendations to the City Council. As attached, they have recommended (1) further study of the Preschool/SAB options, (2) develop a joint City/School Committee, (3) the City consider purchasing the Chamber of Commerce Building for school administration, (4) remodel the G-Building, and (5) develop an ongoing CIP based on priorities. The City Council can review further, but should recall that all funding/long-term debt is charged with the City Council as associated with these recommendations. In looking at a new building, depending on requirements and using the last school data proposal as an

example, we must plan financially how to absorb these costs of as high as \$750,000 annually into the financial system.

The City Council priority at this time is resolution of the Preschool student facilities. With said priority and the establishment of a committee as forwarded from the Board of Education, additional representation is needed by the City. This committee should have four goals:

1. Firm establishment of space needs, building requirements, IT needs, and public education building requirements of new or modified school facilities per IBC or TN Education codes.
2. Concurrence and recommendation of an affordable finance plan to accompany the facility.
3. Timetables to be developed for the project that the City will decide to implement.
4. Public education of the proposal to citizens of Oak Ridge as required.

For discussion purposes, the City Council should consider inclusion of Pat Fallon, City Operations/Maintenance Supervisor (facility/utility construction); Jon Hetrick, Recreation and Parks Director (playground certification); a City Councilmember and Janice McGinnis, Finance Director; and any other citizen(s) as required.

It is anticipated that any construction would be under the direct oversight of the City of Oak Ridge. It is expected that Preschool requirements would be firmly established in square footage and other requirements, and the City would lead the procurement process. Upon completion, the project would be conveyed to the Board of Education to become manager/trustee of the facility for the projected life of the facility.

The City of Oak Ridge finally recognizes that there are many demands for limited resources of our community. Fire stations, streets and drainage are also important and the need for an appropriate balance of City and School priorities is in order. As per earlier resolution, the Superintendent and the City Manager should initiate an initial Joint CIP for consideration during annual budgetary processes.

Recommendation

Approval of the attached resolution is recommended.



Mark S. Watson

Attachment

RESOLUTION

A RESOLUTION SUPPORTING THE DEVELOPMENT OF REPLACEMENT OPTIONS AND SOLUTIONS FOR THE OAK RIDGE PRESCHOOL / SCHOOL ADMINISTRATION BY CITY COUNCIL AND THE OAK RIDGE BOARD OF EDUCATION THROUGH THE ESTABLISHMENT OF A JOINT COMMITTEE; AND TO PRIORITIZE JOINT CITY/SCHOOL PROPOSED CAPITAL IMPROVEMENT PROJECTS (CIP).

WHEREAS, upon inspection by the Health and Safety Manager of the Anderson County Head Start Program, the Oak Ridge Preschool building located at 304 New York Avenue has been determined to have lead based paint on the exterior of the building; and

WHEREAS, the current building has been in use over seventy (70) years and is in need of exceptional upgrades and maintenance costs for the foreseeable future; and

WHEREAS, at their January 27, 2015 meeting, the Oak Ridge Board of Education made the following recommendations to City Council: (1) further study of Preschool/School Administration Building options, (2) development of a joint City/School committee, (3) consideration of the City's purchase of the Chamber of Commerce building for school administration, (4) consideration of a proposal to remodel G-building at the Oak Ridge High School, and (5) development of an ongoing Capital Improvements Project (CIP) plan based upon priorities; and

WHEREAS, the City Manager recommends City Council participate in a joint City/School committee to develop a replacement plan for the Preschool/School Administration Building and recommends the City Manager and School Superintendent initiate an initial joint CIP meeting at their earliest convenience.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendations of the City Manager are approved and the City hereby commits to participate in a yet-to-be-formed committee whose goals will be as follows:

- Firm establishment of space needs, building requirements, technology needs, and public education building requirements of new or modified school facilities per the International Building Code and/or Tennessee's education codes;
- Concurrence and recommendation of an affordable finance plan to accompany the facility;
- Timetables to be developed for the project that the City will decide to implement; and
- Public education of the proposal to Oak Ridge citizens as required.

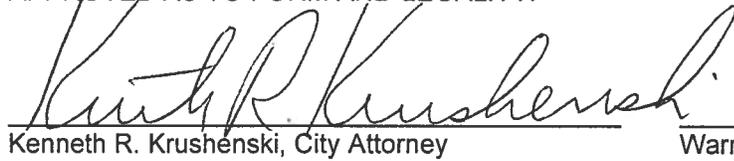
BE IT FURTHER RESOLVED that the City's participation in said committee will consist of (at a minimum) a City Councilmember, the City's Operations/Maintenance Supervisor, the City's Recreation and Parks Department Director, the City's Finance Director, and other citizen representative as required.

BE IT FURTHER RESOLVED that any construction and procurement would be under the direct oversight of the City.

BE IT FURTHER RESOLVED that the City Manager and the School Superintendent shall initiate an initial joint Capital Improvements Project (CIP) plan meeting at their earliest convenience.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
15-01**

DATE: January 21, 2015
TO: Mark S. Watson, City Manager
FROM: Gary M. Cinder, P.E., Public Works Director
SUBJECT: MOWING – PARCELS AND PROPERTY (NON RIGHTS-OF-WAY)

Introduction

An item for City Council's consideration is award of a contract for the mowing of City owned parcels and property (non rights-of-way), Contract FY2015-222, to B & B Services, Inc. in the estimated amount of \$81,927.23

Funding

Funding for this contract is available in various budgets as listed below.

Analysis

The mowing services provided by this contract are for the period of March 15, 2015 through November 1, 2015. The contract allows for nine (9) annual renewal options. The parcels and property to be mowed under this contract are listed below, along with the associated budget activity.

Description	Locations	Budget Activity	Annual Cost
Animal Shelter	1	916 Animal Shelter	\$ 2,000.08
Central Services Complex	1	946 Central Services	\$ 6,900.00
Municipal Building	1	948 Municipal Building	\$ 4,000.00
Parcels	6*	943 General Maintenance	\$ 6,072.12
Cemeteries	9		\$ 7,480.00
ETTP Water Facilities	2	21610 Water Fund	\$ 6,000.00
Sewer Pump Stations	18	22650 Wastewater Fund	\$10,480.00
Water Boosters & Tanks	8	21650 Water Fund	\$13,700.00
Electric Substations	6	20562 Electric Fund	\$ 4,705.00
Water Plant and Raw Water Sites	5	21610 Water Fund	\$ 9,950.00
Wastewater Plant	1	22610 Wastewater Fund	\$10,640.03
	58		\$81,927.23

* Includes City-owned properties such as the Ambulance Building, Mona Lane Remediation properties and the corner of Illinois Avenue and Oak Ridge Turnpike adjacent to the electric substation.

The mowing frequency for each location is determined by the visibility and use of the property. City staff has checked the references provided by B&B Services, Inc., which include City of Knoxville, Knoxville Community Development Corporation (KCDC) and the Department of Energy – Oak Ridge Reservation. All three references were very complimentary of the work provided by B&B Services, Inc.

Recommendation

The sealed bid process was followed with only one bid received. Staff recommends approval of the resolution as submitted.



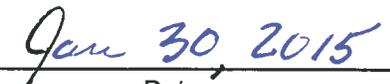
 Gary M. Cinder, P.E.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



 Mark S. Watson



 Date

CITY OF OAK RIDGE, TENNESSEE

FY2015-222

OPENING DATE: January 15, 2015 2:00 P.M.

FOR --- Mowing - Parcels and Property (Non Rights-of-Way)			BIDDER: B & B Services, Inc. 1725 Linden Avenue Knoxville, TN 37917		BIDDER:		BIDDER:		BIDDER:		
DESCRIPTION	ITEM		UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
FURNISH ALL LABOR, MATERIALS, TOOLS, AND EQUIPMENT NECESSARY TO PERFORM ALL WORK AND SERVICES REQUIRED FOR MOWING - PARCELS AND PROPERTY (NON RIGHTS-OF-WAY) PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE PUBLIC WORKS DEPARTMENT	1			\$ 81,927.23							
TOTAL PRICE				\$ 81,927.23		\$ -		\$ -		\$ -	
TERMS				Net 30							
DELIVERY				per Contract							
F.O.B.				Oak Ridge							
VIA				Best Way							
OTHER BIDDERS CONTACTED: Diversified Service Associates, Inc. - Oak Ridge, TN Diversified Landscape Services, Inc. - Oak Ridge, TN Lawntek - Oak Ridge, TN Harris Lawncare Service - Oak Ridge, TN J & M Lawncare - Sunbright, TN Avalawn - Knoxville, TN						BIDS OPENED AND RECORDED BY-- <i>Lyn Majeski</i> Lyn Majeski Accounting Division Manager					
REASON FOR AWARD			RECOMMEND AWARD BE MADE TO:			BIDS REVIEWED BY--					
ONLY BID RECEIVED <input checked="" type="checkbox"/> X LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/>			B & B Services, Inc. 1725 Linden Avenue Knoxville, TN 37917			<i>Janice McGinnis</i> Janice McGinnis Finance Director					

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2015-222) TO B & B SERVICES, INC., KNOXVILLE, TENNESSEE, FOR MOWING NON-RIGHTS-OF-WAY FOR THE PUBLIC WORKS DEPARTMENT IN THE ESTIMATED AMOUNT OF \$81,927.23.

WHEREAS, the City of Oak Ridge issued an invitation to bid for the furnishing of all labor, tools, materials, equipment and supplies necessary for mowing city-owned parcels and property (non-rights-of-way); and

WHEREAS, bids were received and publicly opened on January 15, 2015, with B & B Services, Inc., Knoxville, Tennessee, submitting the sole bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to B & B Services, Inc., 1725 Linden Avenue, Knoxville, Tennessee 37917, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for mowing non-rights-of-way, including city-owned parcels and property; said award in strict accordance with FY2015-222, the required specifications, and the bid as publicly opened on January 15, 2015, and in the estimated amount of \$81,927.23.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
15-02**

DATE: January 23, 2015
TO: Mark S. Watson, City Manager
FROM: Gary M. Cinder, P.E., Public Works Director
**SUBJECT: INSTALLATION OF LIGHTING AT OAK RIDGE PUBLIC LIBRARY
CLEAN TENNESSEE ENERGY GRANT PROGRAM**

Introduction

An item for City Council to consider is the award of a contract for the installation of new lighting at the Oak Ridge Public Library, Contract FY2015-177, with First Place Finish, Inc. in the estimated amount of \$64,678.

Funding

In June 2013 the City of Oak Ridge was awarded a Clean Tennessee Energy Grant (32701-01710) in the amount of \$625,000 with \$200,000 (32%) provided by the state and \$425,000 (68%) required as local matching funds. The grant budget includes \$200,000 for contractual services, which is 100% City match funds. Funding for this project is available in the Capital Projects Fund.

Analysis

The City has contracted with Red Chair Architects to develop the specifications and plan for the replacement of the original lighting fixtures at the Public Library which are now obsolete. The use of LED lighting will save in both energy consumption and maintenance as the LED lighting should have a much longer life, estimated between 11 and 20+ years, versus the fluorescent tubes which are changed annually.

The purchase of various LED lighting fixtures for the Public Library was approved on December 8, 2014 with Oak Ridge City Council Resolution 12-123-2014. The recommended contract is for the installation of replacement lighting and ceiling grid in the main library area. A contractor is required due to the complexity of working around the bookshelves, the need for specialized equipment to work at the higher areas and to minimize the disruption of the Library availability to the patrons. The existing ceiling grid is either obsolete or was connected to the existing lighting fixtures rather than being independently hung. The contractor will have the flexibility of working nights and weekends and unlike city staff would not have to leave to respond to maintenance issues at the other buildings.

New fixtures in the Children's Library, Auditorium, work room, restrooms, hallway and offices will be installed by Public Works and Electric Department personnel in the same manner as the lighting and ceiling tile was replaced in the Recreation Center.

Using information provided to Red Chair Architects by their lighting consultant, SESCO Lighting, (copy attached) the total cost of this lighting project is \$ 303,500 (of which \$35,113 is for ceiling and other cosmetic work which is not reimbursable by the grant) and the estimated annual savings in the cost of electricity and routine maintenance is \$40,311.30. This calculation would estimate the return on investment (ROI) to be approximately 7.53 years.

With the grant reimbursement of \$85,884 included, the final cost of the project to the city is \$217,616, reducing the estimated ROI to 5.4 years. It is projected that over the twenty (20) year estimated life span of the new lights and using current energy costs, the city should realize an estimated savings of \$568,223.

Grant Summary

The City has completed and/or funding is committed utilizing the Clean Tennessee Energy Grant for the following lighting replacement projects:

- Recreation Center
 - meeting rooms
 - hallways
 - lobby
 - main offices
 - indoor pool
 - gymnasium
- Public Library
- Municipal Building Hallways

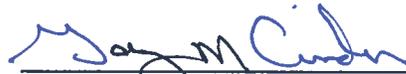
The City has received very favorable pricing for the projects completed and/or committed, all being less expensive than originally budgeted in the grant application. Staff is currently working with the state to amend the grant period until June 30, 2016 to allow for the completion of the following projects:

- Recreation Center Locker Rooms
- Municipal Building
 - Offices
 - meeting rooms
 - restrooms
- Central Services Complex
 - 400 watt metal halide fixtures that are on 24/7

With the approval of this recommended contract, the to-date committed funds for the grant will be \$427,300, with \$136,736 to be reimbursed by the state and \$290,564 committed in matching funds.

Recommendation

The sealed bid process was followed, with eight (8) contractors attending the mandatory pre-bid conference; two (2) bids received and First Place Finish, Inc. submitting the lowest bid. Staff recommends approval of the resolution as submitted.



Gary M. Cinder

Attachment:
Sesco Lighting Energy Solution

City Manager's Comments:

I have reviewed the above issue and recommend council action as outlined in this document.



Mark S. Watson

Date

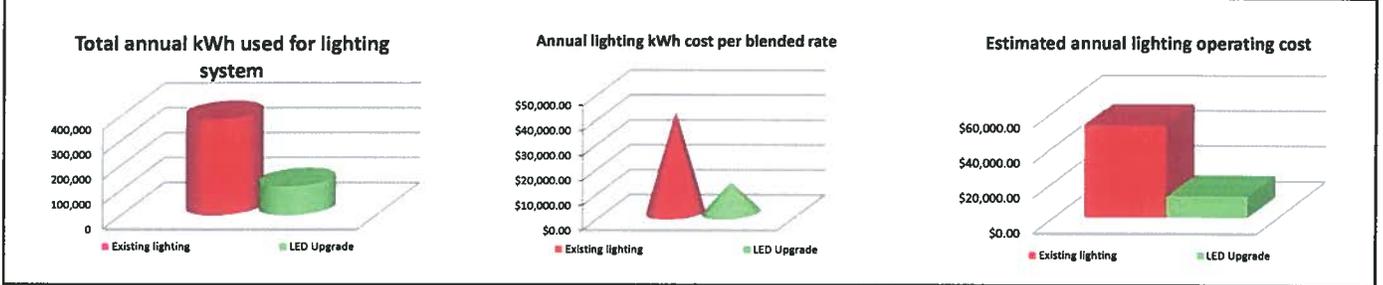
sesco lighting Energy Solution

WE TAKE THE "I" OUT OF "ILLUMINATION"

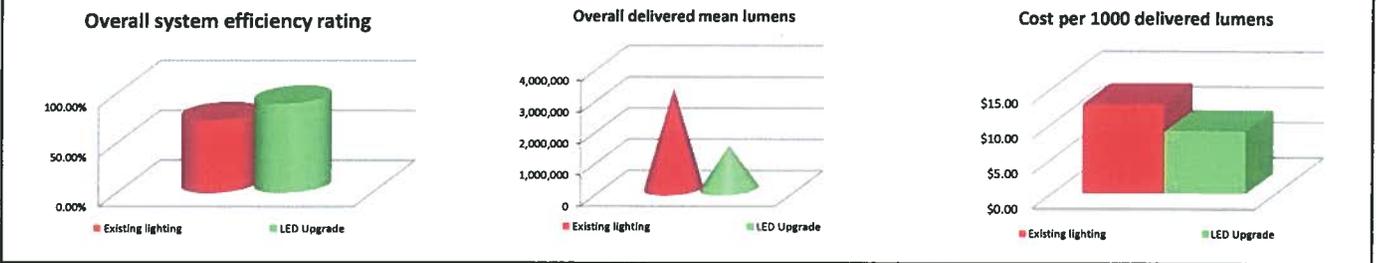
Project Name: Date:
 Project Address:
 City: State: Zip Code:
 Contact Name: Phone: Fax:

Blended kWh rate: Cooling season in weeks Square Footage:

System summary	Annual kWh used for lighting	Annual kWh saved by using controls	Annual HVAC kWh used to cool lighting	Total annual kWh used for lighting system	Annual lighting kWh cost per blended rate	Lighting system average lamp life in years	Estimated annual amortized lighting maintenance cost	Estimated annual lighting operating cost	Estimated percentage of annual lighting kWh reduced
Existing lighting	324,663	0	60,354	385,017	\$40,426.80	2.2	\$11,985.34	\$52,412.14	N/A
LED Upgrade	97,362	0	17,884	115,246	\$12,100.85	12.4	\$0.00	\$12,100.85	-70.0%



System efficiency	Overall system mean lumens	Overall system efficiency rating	Overall delivered mean lumens	Cost per 1000 delivered lumens
Existing lighting	4,268,367	72.50%	3,187,617	\$12.68
LED Upgrade	1,515,452	89.33%	1,361,095	\$8.89



Executive summary	Material cost	Budget labor cost	EPACT Tax deduction	State and or local rebate	Additional investment cost*	Estimated annual savings compared to Existing lighting	Realized payback in years	Realized (ROI) return on investment	Total increase in net income after 20 years**
Existing lighting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	N/A	N/A	N/A
LED Upgrade	\$238,000.00	\$0.00	\$0.00	\$0.00	\$238,000.00	\$40,311.30	5.9	17%	\$568,225.92

The cost of waiting	For each month that goes by with NOTHING done....the below loss in net income is the reality					
	Months of waiting					
	1	2	3	4	5	6
LED Upgrade	\$3,359.27	\$6,718.55	\$10,077.82	\$13,437.10	\$16,796.37	\$20,155.65
Percentage of project investment	1%	3%	4%	6%	7%	8%



This analysis was prepared by:
SESCO Lighting
 Mike Siner
 Energy Division Manager
 (386) 366-1002
msiner@sescolighting.com



*The (Additional investment cost) is calculated by subtracting the first line under the (Executive summary) from each corresponding line below it
 **Total increase in net income is calculated by taking the Annual savings (X) Years (-) Investment cost (=) increase of net income
 The energy reduction and cost savings in this analysis is estimated and is based on the information presented in this document, actual results may vary.



sesco lighting Energy Solution

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Project Name: **Oak Ridge Library**

Project Address: **Oak Ridge** State: **TN** Zip Code: **0**

Contact Name: **0** Phone: **0** Fax: **0**

Date: **12/05/14**

Existing lighting

Area of audit	Is area A/C	EPACT	Qty of fixtures	Fixture type	Lamp per fixture	Lamp type	Wattage per lamp	Complete system input watts per fixture	Annual hours of operation	Total kW used for lighting	Total kWh used for lighting	Mean Lumens per lamp	Fixture Efficiency rating	Total Delivered lumens	Lamp Cost	Maint. Cost	Rated lamp Life	Lamp life in years	maint. cost over lamp life
Lobby	Yes	No	78	8" downlight	1	PAR30	60	60	4380	4.68	20498	640	68.00%	33946	\$2.00	\$210.00	2,000	0.5	\$6,614.40
Circulation Desk	Yes	No	10	8" downlight	1	PAR30	60	60	4380	0.6	2628	640	68.00%	4352	\$2.00	\$210.00	2,000	0.5	\$848.00
Circulation Desk	Yes	No	3	4' recessed round	8	F48T12	60	496	4380	1.488	6517	3825	72.00%	66096	\$3.00	\$210.00	12,000	2.7	\$280.80
Periodicals	Yes	No	9	4' recessed round	8	F48T12	60	496	4380	4.464	19552	3825	72.00%	198288	\$3.00	\$210.00	12,000	2.7	\$842.40
Study 01	Yes	No	15	4' recessed round	8	F48T12	60	496	4380	7.44	32587	3825	72.00%	330480	\$3.00	\$210.00	12,000	2.7	\$1,404.00
Study 01	Yes	No	11	8" downlight	1	PAR30	60	60	4380	0.66	2891	640	68.00%	4787	\$2.00	\$210.00	2,000	0.5	\$932.80
Study 02	Yes	No	6	4' recessed round	8	F48T12	60	496	4380	2.976	13035	3825	72.00%	132192	\$3.00	\$210.00	12,000	2.7	\$561.60
Study 03	Yes	No	6	4' recessed round	8	F48T12	60	496	4380	2.976	13035	3825	72.00%	132192	\$3.00	\$210.00	12,000	2.7	\$561.60
Stacks	Yes	No	42	16' surface mount	2	F96T12	110	240	4380	10.08	44150	8145	88.00%	602078	\$8.00	\$210.00	12,000	2.7	\$3,796.80
Main reading room	Yes	No	16	6' recessed round	8	F72T12	85	680	4380	10.88	47654	5184	72.00%	477757	\$6.00	\$210.00	12,000	2.7	\$1,651.20
Work room	Yes	No	21	Recessed 2x4	3	F48T12	60	200	4380	4.2	18396	3825	73.00%	175912	\$3.00	\$210.00	12,000	2.7	\$1,839.60
Office	Yes	No	17	2x4 lay-in	3	F48T12	60	200	4380	3.4	14892	3825	73.00%	142405	\$3.00	\$210.00	12,000	2.7	\$1,489.20
Meeting room	Yes	No	27	2x4 lay-in	3	F48T12	60	200	4380	5.4	23652	3825	73.00%	226172	\$3.00	\$210.00	12,000	2.7	\$2,365.20
Children room	Yes	No	30	4' recessed round	8	F48T12	60	496	4380	14.88	65174	3825	72.00%	660960	\$3.00	\$210.00	12,000	2.7	\$2,808.00
										0	0			0					\$0.00
										0	0			0					\$0.00
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										0	0			0					\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00

Interior Lighting Power Density Allowances: ASHRAE 90.1 2001	
Building Type	(W/FT)
0	#N/A

Interior Light Power Density of areas selected for EPACT Tax Deduction	
	(W/FT)
	#DIV/0!

% Above or -% Below ASHRAE 90.1 2001 Allowance	
	#DIV/0!

Existing lighting Investment cost total	
	\$0.00



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WE TAKE THE **!!!** OUT OF **!!!** ILLUMINATION®

Project Name: **Oak Ridge Library**

Project Address: **Oak Ridge** State: **TN** Zip Code: **0**

Contact Name: **0** Phone: **0** Fax: **0**

Date: **12/05/14**

LED Upgrade

Area of audit	Is area A/C	EPACT	Qty of fixtures	Fixture type	Lamp per fixture	Lamp type	Wattage per lamp	Complete system input watts per fixture	Annual hours of operation	Total kW used for lighting	Total kWh used for lighting	Mean Lumens per lamp	Fixture Efficiency rating	Total Delivered lumens	Lamp Cost	Maint. Cost	Rated lamp Life	Lamp life in years	maint. cost over lamp life
Lobby New	Yes	No	56	8" downlight new	1	LED	37.5	37.5	4380	2.1	9198	3375	90.00%	170100			50,000	11.4	\$0.00
Lobby Retrofit	Yes	No	37	8" downlight retro	1	LED	12	12	4380	0.444	1945	1100	90.00%	36630			50,000	11.4	\$0.00
Circulation Desk	Yes	No	10	8" downlight	1	LED	19	18.78	4380	0.1878	823	1530	90.00%	13770			50,000	11.4	\$0.00
Circulation Desk	Yes	No	3	4' recessed round	1	LED	112	112	4380	0.336	1472	10080	88.00%	26611			36,000	8.2	\$0.00
Periodicals	Yes	No	3	20' recessed Linear	1	LED	168	168	4380	0.504	2208	15288	88.00%	40360			36,000	8.2	\$0.00
Study 01	Yes	No	6	8" downlight	1	LED	37.5	37.5	4380	0.225	986	3375	88.00%	17820			50,000	11.4	\$0.00
Study 01	Yes	No	3	20' recessed Linear	1	LED	168	168	4380	0.504	1049	15288	90.00%	41278			36,000	8.2	\$0.00
Study 02	Yes	No	6	2x4 lay-in	1	LED	74	74	4380	0.444	1945	3687	88.00%	19467			50,000	11.4	\$0.00
Study 03	Yes	No	6	2x4 lay-in	1	LED	74	74	4380	0.444	1945	3687	88.00%	19467			50,000	11.4	\$0.00
Stacks	Yes	No	42	16' surface mount	1	LED	192	192	4380	8.064	35320	14000	90.00%	529200			100,000	22.8	\$0.00
Main reading room	Yes	No	12	6' recessed round	1	LED	415	415	4380	4.98	21812	26145	90.00%	282366			100,000	22.8	\$0.00
Work room	Yes	No	10	2x4 lay-in	1	LED	74	74	4380	0.74	3241	3375	90.00%	30375			50,000	11.4	\$0.00
Office	Yes	No	12	2x4 lay-in	1	LED	74	74	4380	0.888	3889	3375	90.00%	36450			50,000	11.4	\$0.00
Meeting room	Yes	No	8	2x4 lay-in	1	LED	74	74	4380	0.592	2593	3375	90.00%	24300			50,000	11.4	\$0.00
Children room	Yes	No	24	2x4 lay-in	1	LED	74	74	4380	1.776	7779	3375	90.00%	72900			50,000	11.4	\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00
										0	0			0					\$0.00

Interior Lighting Power Density Allowances: ASHRAE 90.1 2001	
Building Type	(W/FT)
0	#N/A

Interior Light Power Density of areas selected for EPACT Tax Deduction	
(W/FT)	
#DIV/0!	

% Above or -% Below ASHRAE 90.1 2001 Allowance	
#DIV/0!	

LED Upgrade Investment cost total	
\$238,000.00	

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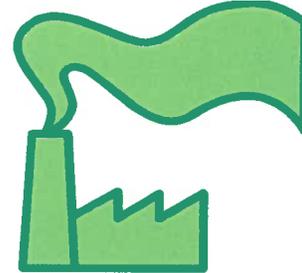
Project Name:	Oak Ridge Library	Date:	12/05/14
Project Address:	0		
City:	Oak Ridge	State:	TN
Contact Name:	0	Zip Code:	0
		Phone:	0
		Fax:	0

Environmental impact



Annual lbs of carbon emissions produced

Existing lighting	435,049
LED Upgrade	128,913



Carbon emissions in lbs saved from our environment by using more efficient lighting

LED Upgrade	306,136
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The energy savings from this proposal will reduce the barrels of oil listed below annually from being wasted to produce energy for this facility

LED Upgrade	324
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The reduction of carbon emissions is equal to removing the quantity of cars listed below from our highways annually

LED Upgrade	25
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Environmental Mission Statement

As the leading manufacturers' representative in the lighting industry, we will work diligently to arouse, motivate and educate as many people as possible - within our company and outside - inviting all to join us in a meaningful and significant effort to renew our environment and sustain our planet.®



GREEN IS NOT A SALES CONCEPT FOR SESCO, BUT A SOCIAL RESPONSIBILITY WE EMBRACE.®

SESCO

Lighting For A
Greener Tomorrow®

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2015-177

OPENING DATE: January 22, 2015 2:00 P.M.

FOR --- Installation of Lighting at Oak Ridge Public Library			BIDDER: First Place Finish, Inc. 127 Rockbridge Greens Blvd. Oak Ridge, TN 37830		BIDDER: Christopoulos & Kennedy 2301 Hatcher Drive Knoxville, TN 37921		BIDDER:		BIDDER:		
DESCRIPTION	ITEM		UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
THE FURNISHING OF ALL LABOR, TOOLS, EQUIPMENT AND SUPPLIES NECESSARY TO PERFORM ALL WORK AND SERVICES NECESSARY FOR THE INSTALLATION OF LIGHTING AT OAK RIDGE PUBLIC LIBRARY PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE, PUBLIC WORKS DEPARTMENT	1			\$ 64,678.00		\$ 123,702.00					
TOTAL PRICE			\$	64,678.00	\$	123,702.00					
TERMS			Net 30		Net 30						
DELIVERY			Per Contract		Per Contract						
F.O.B.			Oak Ridge		Oak Ridge						
VIA			Vendor		Vendor						
OTHER BIDDERS CONTACTED: Diversified Electric - Oak Ridge, TN Lewis Electric - Oak Ridge, TN Pro Electric - Knoxville, TN Rutledge Pike Electric - Knoxville, TN Helix Systems - Inc. - Knoxville, TN Pat Murphy Electric - Knoxville, TN							D & N Electric Company - Oak Ridge, TN McGaha Electric Company, Inc. - Knoxville, TN Massey Electric Company - Alcoa, TN Trinity Contracting Services Co., LLC - Knoxville, TN				
REASON FOR AWARD:			RECOMMEND AWARD BE MADE TO:								
ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			First Place Finish, Inc. 127 Rockbridge Greens Blvd. Oak Ridge, TN 37830								
							BIDS OPENED AND RECORDED BY---				
							<i>Lyn Majeski</i>				
							Lyn Majeski Accounting Division Manager				
							BIDS REVIEWED BY---				
							<i>Janice McGinnis</i>				
							Janice McGinnis Finance Director				

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2015-177) TO FIRST PLACE FINISH, INC., OAK RIDGE, TENNESSEE, FOR THE INSTALLATION OF LIGHTING AT THE OAK RIDGE PUBLIC LIBRARY IN THE ESTIMATED AMOUNT OF \$64,678.00.

WHEREAS, the City of Oak Ridge issued an invitation to bid for the furnishing of all labor, tools, materials, equipment and supplies necessary for the installation of lighting at the Oak Ridge Public Library; and

WHEREAS, bids were received and publicly opened on January 22, 2015, with First Place Finish, Inc., Oak Ridge, Tennessee, submitting the lowest and best bid, which bid the City Manager recommends be accepted.

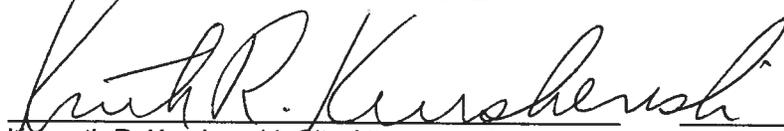
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to First Place Finish, Inc., 127 Rockbridge Greens Blvd, Oak Ridge, Tennessee 37830, for the furnishing of all labor, tools, materials, equipment and supplies necessary to perform all work and services for the installation of lighting at the Oak Ridge Public Library; said award in strict accordance with FY2015-177, the required specifications, and the bid as publicly opened on January 22, 2015, and in the estimated amount of \$64,678.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

CITY COUNCIL MEMORANDUM
15-08
(Revised)

DATE: February 2, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: K-25 HISTORY MUSEUM

Introduction

An item for City Council's consideration is a resolution authorizing the transmittal of comments to the U. S. Department of Energy regarding the conceptual design of the K-25 History Museum at Fire Station No. 4, the proposed equipment building, and related interpretive projects at the East Tennessee Technology Park.

Funding

Costs for this project will be paid for by DOE as part of a Memorandum of Agreement for the preservation of the history of the K-25 building project in southwest Oak Ridge.

Background

The City of Oak Ridge was party to an agreement with numerous others to ensure that the Department of Energy, Environmental Management Division, would characterize the historical nature of the K-25 project, which was the largest building in the world when constructed. The gaseous diffusion project also was instrumental as a contributor to the fabric of the Oak Ridge community. The earlier Memorandum of Agreement executed in 2012 agreed on an approach that would identify significant aspects of the history, with some of the project being a renovation of the second floor of Fire Station No. 4.

The City of Oak Ridge received a briefing of the architectural concept designs of the project on January 22, 2015. Plans, designs and drawings were provided to the City for review and comment. Mayor Gooch, the City Manager, Amy Fitzgerald, and Darryl Kerley were present for the briefing. The 30-day comment period will lapse prior to the March meeting of the Council, consequently staff needs to review briefly with the Council and identify some draft comments that would be sent in for consideration as this project continues to move forward. Initially, the design is observed as quite a monument, but with the recent announcement of the Manhattan Project National Historical Park, comments as to the impact such a design may have on the "hub and spoke" system anticipated with the Park may be worth coordinating with the design.

Recommendation

Approval of the attached resolution is recommended.



Mark S. Watson

Attachments



SMEE + BUSBY ARCHITECTS



29 Market Square #201

Knoxville, TN 37902

865.521.7550 voice

865.521.7551 fax

www.smeebusby.com

Conceptual Design – Museum Plan

Overview

This document represents a comprehensive response to the requirements of the Request for Proposal for a Museum Plan and is comprised of narratives, schedules, images, sketches, tables, and drawings as represented herein. The result is responsive to the 2012 Memorandum of Agreement Stipulations as well as the descriptions and directives found in the Scope of Work, Exhibit D, as part of the Prime Subcontract.

In the Museum Plan we address the Interpretive Exhibits and Displays portion of the Scope of Work. Regarding the Wayside Exhibits and the Tour Brochure, the Museum Professional has made the appropriate contributions to the Conceptual Site Exhibition Plan.

As we have come to know the significance of the story to be related to visitors it is understood that K-25 describes both a building and a site. The overall goal of the interpretive visitor experience is to focus on the role, function, and purpose both the building and site had in the Manhattan Project. Also, attention will be given to the Cold War and the resultant technology that came from advances at K-25.

This document represents the culmination of the Conceptual Phase efforts of many participants. It incorporates the results of multiple meetings, submittals and well-considered critiques over the past several months. Each round of review and comments refined and helped develop the direction of the evolving concept. Within budgetary parameters the resulting museum plan reflects the best use and configuration of the History Center, the Equipment Building, the Viewing Tower and the site to connect visitors with the history of K-25.

This Final Conceptual Museum Plan is comprised of a single volume of 8.5" x 11" and 11" x 17" pages. Specifically it includes:

Narrative of Museum Experience for Visitors

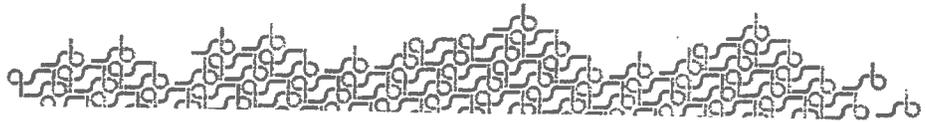
This is a narrative walkthrough describing how a visitor would experience a visit to this new interpretive venue. It begins with their physical approach to the site via automobile, their orientation to the site, the facilities, the interpretive content and ends with final decisions of how much of the K-25 site footprint they want to explore.

Space Use Diagrams

Space Use Diagrams also known as "bubble diagrams" are an early communication of the content areas, topics, size and proximity of interpretive areas directly related to the buildings and their evolving floor plans. These colorful plans served a purpose early on as they began to address visitor flow, adjacencies, amenities and necessary support areas including how these will integrate with the architecture.

Conceptual Renderings

Once the breadth of ideas has been discussed and content starts to settle down ideas of what some of the key exhibit elements may be can be identified. For these key elements a conceptual rendering serves as a connection point to reviewers to clarify the design intent. Several conceptual renderings are included in this report, they include selective views within: Immersive Orientation Theater, History Center exhibits, Viewing Tower Enclosed Observation Deck exhibits/experience, Viewing Tower Operating Level exhibits, and the Equipment Building Cell Floor Withdrawal Alley experience.



Annotated Exhibit Floor Plans

Annotated floor plans of the History Center (HC), Equipment Building (EB), and Viewing Tower (VT) are included. Color coding indicates content and topics areas. These plans show:

- artifacts and equipment selection and area assignment
- overall exhibit and display layout
- intended traffic pattern
- control elements
- space utilization

Storyline Matrix

To organize the evolving exhibition and to manage content the Museum Professional has created a 3-column outline (matrix) that provides a listing of proposed exhibits and displays, the exhibit message and story, preliminary delivery methods, suggested media and artifacts. This will be further developed and refined in subsequent design phases.

Graphic Inspiration

To give a further sense of the look and feel of the evolving design, graphic inspiration sheets have been developed. These sheets start to indicate a design direction for color palettes, printed text (fonts), materials, and textures. Also an interpretive graphic approach has been mapped out showing how text and images will be married into range of panel sizes and types of information conveyed — a graphic hierarchy. In descending order and typical size, we have Theme Panels, Topic Panels, Sub Topic Panels, Image Panels, and Artifact Identification Panels. Specialty graphics will include Life-Size Profile Workers, Wall Murals, Personality Panels, Milestone Markers, and Recreated Signage.

During this 9-month Conceptual Design phase, the Museum Professional developed interpretive content, organized the stories and subsequent visitor experiences to fit within the now defined structures and site parameters. Detail regarding the creation, use and decommissioning of the K-25 building is included in the interpretive narrative fleshing out a more comprehensive story for visitors.

Content Approach

A combination of research and history materials, discussions with K-25 professionals (retired and active), site visits, building tours, artifact reviews, and design charrettes with the Smee Busby design team have resulted in the establishment and understanding of the spatial requirements of the exhibition as well as development of historic and scientific content and objects available for display.

Over the course of the project the content development will move from general, as depicted in this phase-end report, to specific. What is now the 3-column outline will become label copy and exhibition details over the next two design phases. Images will be identified and collected to visually support the story content.

Artifacts and objects now associated with content topic areas in outline form will in following phases be vetted, conserved, and settled into displays with custom mounts, descriptions and identification labels.



Exhibition Approach

The Conceptual Design has been well considered to meet the expectations and needs of visitors traveling to the ETPP site. It encompasses the approach to the site, the History Center, Equipment Building with Viewing Tower, and the K-25 Site. Interpretive approaches for each area are unique primarily due to the physical differences and configurations of the spaces.

History Center

The History Center utilizes the most traditional interpretive approach within a fully conditioned space. Here the building is staffed, providing an additional layer of security and the ability to initiate visitor access through ticket sales. While physically simple the exhibits will be rich with information supported by object and artifacts. Visitors have the opportunity to get an overall orientation to the physical site as well as the content and story before setting out to discover details about K-25. A special orientation film, interpretive graphics, simple mechanical interactive exhibit components, a group participation control room interactive and an individual pass card system help connect visitors to history. Additional features include the digital Memory Zone where visitors can record personal memories about their association with K-25, a digital archive of audiovisual interviews with individuals who were personally part of the K-25 story, and a small memorial to Bill Wilcox.

Equipment Building/Viewing Tower

Exhibits in the Equipment Building are divided into two major groupings based on physical location. They will either be in the Viewing Tower, 2-levels, or on the ground level, Cell Floor Level, of the structure. The top level, the Enclosed Observation Deck of the Viewing Tower, is a conditioned space enclosed with glass curtain walls around the perimeter of the structure. Here exhibits will be directly oriented to the four cardinal directions each of the sides face and keyed directly to the site surrounding you. The visitor will enter the Enclosed Observation Deck via the elevator facing north – looking straight out at the K-25 site. All interpretation along that façade will be focused on points of interest aligned with the direction you're facing. A large 3-D map of the site will help key content to a location in the landscape. Similarly each of the other remaining three sides will have content related to what you are seeing on the site outside the window wall. Each of these sides will have a smaller orientation map showing points of interest. Viewing scopes in the corners allow visitors to understand what items are in their line of sight and what they are. The Enclosed Observation Deck of the Viewing Tower, being conditioned, will allow for some AV playback devices or touch screen "smart labels".

Descending the Viewing Tower monumental stairway brings the visitors to an intermediate level, the Operating Floor – this floor is not enclosed nor conditioned for humidity, heat and cold. This means exhibits must be essentially weatherproof. Similar to other exterior panels these graphics will be composited images and text produced in an exterior grade plastic laminate or phenolic material about 0.5" thick (think Formica®). Now the content connection is no longer to specifics on the site, but to the physical configurations and processes associated with the K-25 building that produced the desired enriched uranium. The North side describes the cascade and supporting systems and the South view is visually oriented to the vertical slice through the recreated physical structure of the Equipment Building. In lieu of utilizing valuable restored objects such as operating panels, props will simulate the size and configuration of some of the typical Operating Floor equipment and will be placed across the adjacent (inaccessible) floor plane that is above the Cell Floor converters. The perimeter of this exhibit area will be encircled with a phenolic reader rail composed of interpretive graphics interspersed with simple mechanical interactive exhibits and 3-D models – all will be hardened to survive the seasonal climate extremes.



Visitors who leave the Operating Floor descend via elevator or monumental stairway. Ultimately visitors exit on the ground level platform and are treated to a recreation of the Cell Floor. A combination of faux painted murals with 3-D enhancements and 3-D stylized recreations of (2) full-sized motor/compressor/converter assemblies inside a mirrored infinity box give a sense of how K-25 looked when it was operational. Exit this area directly to the exterior garden.

For the Exhibition Approach for other interpretive elements such as the Wayside Exhibits and a description of the Tour Brochures please refer to the Site Exhibition Plan.

Authentic Artifacts and Equipment – Summary

Per Stipulation 10 of the 2012 Memorandum of Agreement, the Museum Professional, working in concert with other project participants, performed an inventory and review of all the objects and equipment identified for preservation in prior MOAs for the ETPP site. This includes the equipment and materials collected as of the date of the MOA. Fulfillment of the services for this portion of work, Conceptual Design Phase, included an Initial Review report issued May 30, 2014 and a Final Review report issued July 23, 2014. It's understood that this inventory listing is a living document that the Museum Professional will keep updated while working on this project. Items will be added to the inventory list that are obtained/found and determined to have interpretive significance and the list will be reduced with the removal of classified items and contaminated process gas equipment. The inventory list is organized in a way to track and give an accounting of the status of each listed item as the project progresses.

Initially, the Final Review of the Authentic Artifacts and Equipment summarized that there was 850 total items listed and 396 of the items would be retained for exhibit. As the Conceptual Design work of establishing the storyline and visitor experience flow diagrams evolved throughout the phase the numbers ended up totaling 852 total items listed and 386 items marked to be retained for the exhibit, leaving a balance of 466 items. Of these 466 items, 370 will be retained for Historic Preservation, 20 are to be offered to third parties, 11 considered for discard, and 65 deleted because they are components of process gas equipments and are contaminated.

Out of 386 items designated to be retained for exhibits, 292 have been assigned a place in the History Center exhibition as listed in the Content Matrix/3-column outline included in this Final Conceptual Design Report. This leaves 94 of the retained objects not yet placed. The 292 objects total may rise or fall as the exhibit space design and interpretive story is further fleshed-out. Placement in the History Center is intended to provide each of the selected artifacts protection from theft and vandalism as well as a clean and conditioned environment. It is the Museum Professional's recommendation that no objects from the list be placed in the Equipment Building due to absence of staff for security and lack of protection from heat, cold, and humidity.

The equipment and items identified were collected after years of disuse and from difficult and deteriorating environments. However, they do represent the only material evidence of the important work and construction of the K-25 complex. The Museum Professional's Final Report recommends that items "retained for exhibit" (396) and items designated "retain for historic preservation" (370) would presently benefit from the attention of a conservation specialist.

A qualified artifact conservation firm should be contracted to assist the Client in setting up proper interim storage requirements. They would also assess the collection, create a preliminary treatment plan and recommend immediate stabilization steps only for items that might deteriorate further in storage. They could then contract to perform just those treatment steps to stabilize the various items.



Accession guidelines for collected items should be established and those items collected to date scrutinized and confirmed appropriate according to those guidelines. It would be necessary for a trained curator, preferably the individual whom will be employed by the museum, to review, document and research each artifact being confirmed as part of the collection. This would include gathering information on the artifacts origin, use, era and historical significance especially as related to the Manhattan Project Era. Additional collecting by the museum should continue locally, regionally and with other national sources such as the Smithsonian, NPS and other atomic energy sites. As the storyline is developed in future design phases it will clarify the need for collecting certain additional items also.

Because of budgetary realities very limited space is available for storage and display of very large and unassigned artifacts. In the short term, better off-site storage needs to be provided as well as space for artifact conservation activities.

Conclusion

Content development and design conclusions represented in this Final Conceptual Design deliverable are presented for review and approval. The story outline has been established with ideas/techniques for how best to connect with a variety of visitors. Objects have been selected that support the story outline and are listed in the 3-column matrix. Floor plans for each gallery and area of the exhibition have been carefully laid out to form a logical and flowing visitor experience. The plans indicated themes and topics along with the designation of the larger objects. A graphic inspiration section describes the hierarchy for the levels of content each graphic type will carry as well as the visual vocabulary the panels will adopt. The concept has been well developed and we feel strongly it is ready to move forward into the next design phase where more refinement will be added and general ideas will be developed into specific details.



Narrative of Museum Experience for Visitors

The History Center

The visitor experience begins with a drive through the K-25 campus. A glimpse of an enticing, massive sculptural building with a tower in the distance can be seen through perimeter plantings.

Visitors are directed through a circular drop-off near the History Center and into a parking lot. Themed signage leads the visitor back to the front door. The replica signs indicate that the area is a secure government facility, and that guests must enter through the History Center. Interest piqued by this secret place, the visitor follows the sidewalk to the History Center lobby where more security signs and actual K-25 building signs appear overhead.

After receiving a temporary visitor pass, the visitor is oriented to the interior and exterior layouts of the museum and may explore the lobby exhibits, including a tribute to the historian Bill Wilcox, The Partnership for K-25 Preservation, The Atomic Heritage Foundation, and others who have helped preserve the knowledge and artifacts of Oak Ridge. After the introduction, the visitor enters the theatre holding area, where additional security signage and historic displays reinforce the necessity for secrecy. Next is the Briefing Room Immersive Theater. As the lights dim visitors find themselves in a 1940s era military room. A military security officer appears to enter the room and welcomes the visitor to Clinton Engineer Works (CEW). He explains the requirements for traveling through the high-security facility. He uses the drop down center screen to illustrate the critical situation the World War has precipitated. The screen dissolves into images of the bombing of Pearl Harbor and World War II battles. The narrator describes the race between England, Germany, the Soviet Union, and the United States to discover the means for atomic fission, and introduces the audience to the Manhattan Project and the resulting construction of The Clinton Engineer Works in Oak Ridge, Tennessee, the Hanford Engineer Works in Richland, WA, and the weapons laboratory at Los Alamos, NM.

The film continues, guiding the visitor through vivid imagery of the construction of the CEW site and explains the necessity for additional construction camp housing at Happy Valley for the K-25 workforce. It highlights the massive undertaking required to house 15,000 individuals, and explains the necessity of secluding the K-25 workers. Next is a brief overview of the gaseous diffusion methodology of enriching uranium, which describes the painstaking process workers went through to complete the atomic bomb program before the rest of the world. Following the American success story, the film will inform the visitor that the high-security briefing and qualification is complete; he or she may now use their visitor pass to explore the compelling history of the site. The screen dramatically raises, the exit doors ahead open and the visitor leaves the theater to delve further into the story, beginning with the interpretive exhibits.

The first gallery visitors encounter features a large vertical glass map of the United States showing all of the Manhattan Project sites. Just visible beyond the map is a bomb replica and a wall mural of the mushroom cloud over Hiroshima.

This first exhibit space addresses World War II in broad terms that include the military story of a war fought on two fronts, Europe and the Pacific, and the civilian story of supporting the war on the home front. There is also an exhibit detailing the origins of Oak Ridge and the Wheat community that it displaced. Continuing on, visitors will learn about how the Manhattan Project was both a scientific and military endeavor. The visitor will be introduced to the secret communities of Oak Ridge, TN, Richland, WA, and Los Alamos, NM, and will learn how these locations were instrumental in the development of successful techniques to enrich the uranium and produce plutonium that would aid in ending World War



II. At selected points visitors can use their pass to unlock additional “secrets” (more in-depth knowledge). The pass might unlock a drawer with artifacts or a simple touch screen with statistics and photos.

Moving through the galleries, the visitor encounters interpretive exhibits of the CEW and the K-25 facility. These exhibits detail the military selection process for the Manhattan Project sites, the acquisition of the land for CEW and relocation of inhabitants, and the development and construction of the facilities and infrastructure. The exhibits also reveal the innumerable measures and the jobs required to operate a secret community and its production facilities, the Happy Valley community established to house workers, and how entertainment and support services were provided in order to isolate workers and their families. Didactic exhibits are enlivened with period artifacts, oral histories, and a partial replica of a CEW hutment room.

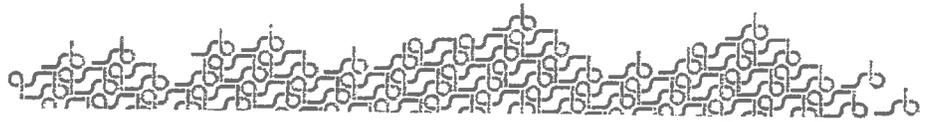
Further exhibits detail the process for enrichment, the workers, and support functions at K-25. This gallery features two large platforms with railings, which display authentic equipment populated by life-size illustrated cutouts of various workers and a description of their responsibilities. Also in this area is a scaled-down master control room. Using the pass, visitors can access a program displayed on a touch screen concealed within the top of the control room desk console. Several control scenarios ask the visitor to make decisions to keep the gas flowing. The process for creating the atomic bomb—from lab to manufacture—is described in simplified terms, and what part K-25 operations played in that cycle.

The next gallery explains the involvement of the Oak Ridge facility during the Cold War. This gallery provides a significant perspective, showing the important research and scientific innovations conducted at the facility for more than 40 years after the end of World War II. Panels address President Eisenhower’s Atoms for Peace initiative to develop and promote peaceful uses for nuclear technology, and contrast with panels showing the proliferation of nuclear weapons in the world, detailing the inherent conflict found in this new technology. The service arc of K-25 is detailed from its commission to the ceasing of production in 1985. The legacy of the K-25 site and nuclear development are also addressed. The demolition of the K-25 building and the associated remediation and environmental concerns complete the description of the lifespan of the campus.

Upon finishing the self-guided tour of the History Center, the visitor returns to the lobby where access is provided to restrooms and the exit to the Equipment Building. There is one more stop, however. The History Center houses a small temporary exhibit space that allows for deeper examination of particular aspects of K-25, or to host travelling exhibits and staff-curated topics. In addition to the exhibit space, the History Research Center contains a digital memory zone to collect the personal Manhattan Project histories of visitors. Sitting in a comfortable glass booth, he or she is guided through a series of prompts while being recorded with audiovisual equipment for posterity. When not recording, visitors can use the playback feature to listen to previously recorded recollections, access the Digital Archives, and access the recently commissioned K-25 Virtual Museum.

Enclosed Observation Deck at the Viewing Tower

After leaving the historical and contextual galleries, the visitor crosses to the Equipment Building. The building seems to assemble itself from west to east, as if recreating its historic form. The intro area of the Equipment Building describes the layout and content of the building, and how the displays relate to the History Center exhibits. The visitor then boards an elevator to the top of the Viewing Tower. Stepping from the elevator, the massive footprint of K-25 is revealed through wrap-around glass windows. The first experience in the tower is the quintessential moment of K-25—the moment when the full scale of the site impacts the visitor. Panoramic views of the Cumberland Mountains make it plain why such a remote area,



hidden in rural mountains, was the perfect place to create a highly secret military installation. To the north, the expanse of the K-25 floor plan exists in segments and landscape forms as a ghost of its former self. Looking west reveals the water tower location, and the sites of the K-27, K-29, K-31 and K-33 buildings. To the southeast are the archeological remains of Happy Valley, while the massive power plant that supplied electricity to the operation looms in the southwest. To the east is the location of the former Conditioning Building and Decon and Uranium Recovery Facility with the Barrier Production Facility in the background. This enclosed area with special exhibition lighting and temperature controlled air features interpretive rail exhibits, a 3D site model, and simple touch screens. Photographic images of the K-25 buildings such as the water tower and Happy Valley help orient the visitor to the perspectives of the site. Viewing scopes at each of the (4) corners allow for close up views of the outlying points. From the tower, the experiential sequence proceeds from the top to the bottom of the building, from large to small, from broad picture to human and scientific detail.

Operating Floor Level

After the Viewing Tower experience, the visitor descends an open set of stairs from the top level (or uses the elevator). The next level they reach is the Operating Floor Level—the nerve center for the gaseous diffusion process. Here they get a full view of the K-25 building cross-section, out to the Operating Floor, down to the Pipe Gallery, and further down to the Withdrawal Alley and the open cells themselves. The visitor is guided through the various systems required to process uranium hexafluoride gas — arriving in solid/liquid form, through its transformation into the 80-90 percent pure product necessary for a nuclear weapon. This level includes exhibits showing the monitors and gauges that indicate flow and critical data regarding the uranium enrichment process. Visitors look across to an open platform representing the Operating Floor slab. On the slab are stylized and simplified control and electrical panels with adjacent cutout figures checking, making adjustments or bicycling to the next station. Phones connect visitors to recordings of worker experiences. These are first-hand accounts (based on oral histories) of the workers and functions on the operating floor. Additional interpretive graphic elements show other typical tasks of K-25 employees.

Several large interpretive graphic panels describe the pipe gallery, an enormous number of pipes of varying sizes showing how the gaseous diffusion process worked, with uranium hexafluoride gas circulated repeatedly in order to concentrate U-235. An overlook shows a section of pipes over the open cell.

Cell Floor Level

The cell floor level places the visitor among the converters, compressors, and motors that moved uranium hexafluoride gas through the cascade. The combination of a wide withdrawal alley flanked by elevated open and closed processing cells, reflected by mirrors, produce an infinity effect to drive home the monumental structural elements that made up K-25. Visitors can descend to tour the withdrawal alley then ascend to the open cell display. Here they can walk between (2) huge converters that, because they are in a fully mirrored room, appear to multiply and stretch into the distance. Circulating beyond the open cell visitors pass among many large photomurals of K-25 building interiors and worker scenes. Interpretive exhibits inform the visitor of the everyday mechanics of gaseous diffusion, the cascade process, and the dedicated men and women who kept this “massive undertaking” operating.

Visitors can then wander through the exterior garden, take the short loop to the K-25 footprint or return to the History Center.



HISTORY CENTER

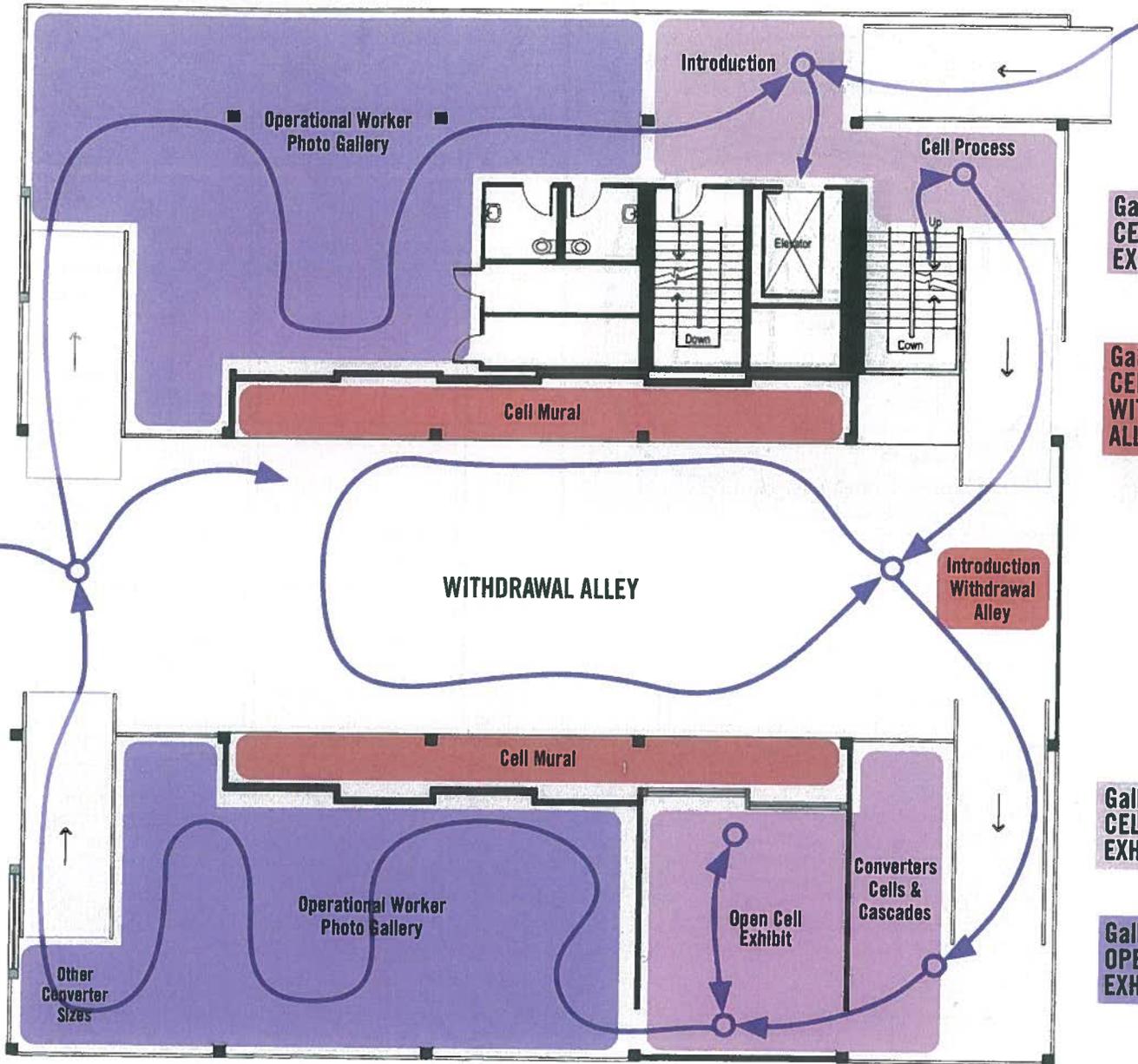
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NOTE: If this bar is not 3" in length, drawing is not printed to scale.



Conceptual Design Interpretive Plans
Hilferty October 22, 2014





Gallery 11:
CELL LEVEL INTRO
EXHIBITS

Gallery 12:
CELL LEVEL
WITHDRAWAL
ALLEY

Gallery 13:
CELL LEVEL
EXHIBITS

Gallery 14:
OPEN CELL
EXHIBITS

CELL FLOOR (MAIN) LEVEL

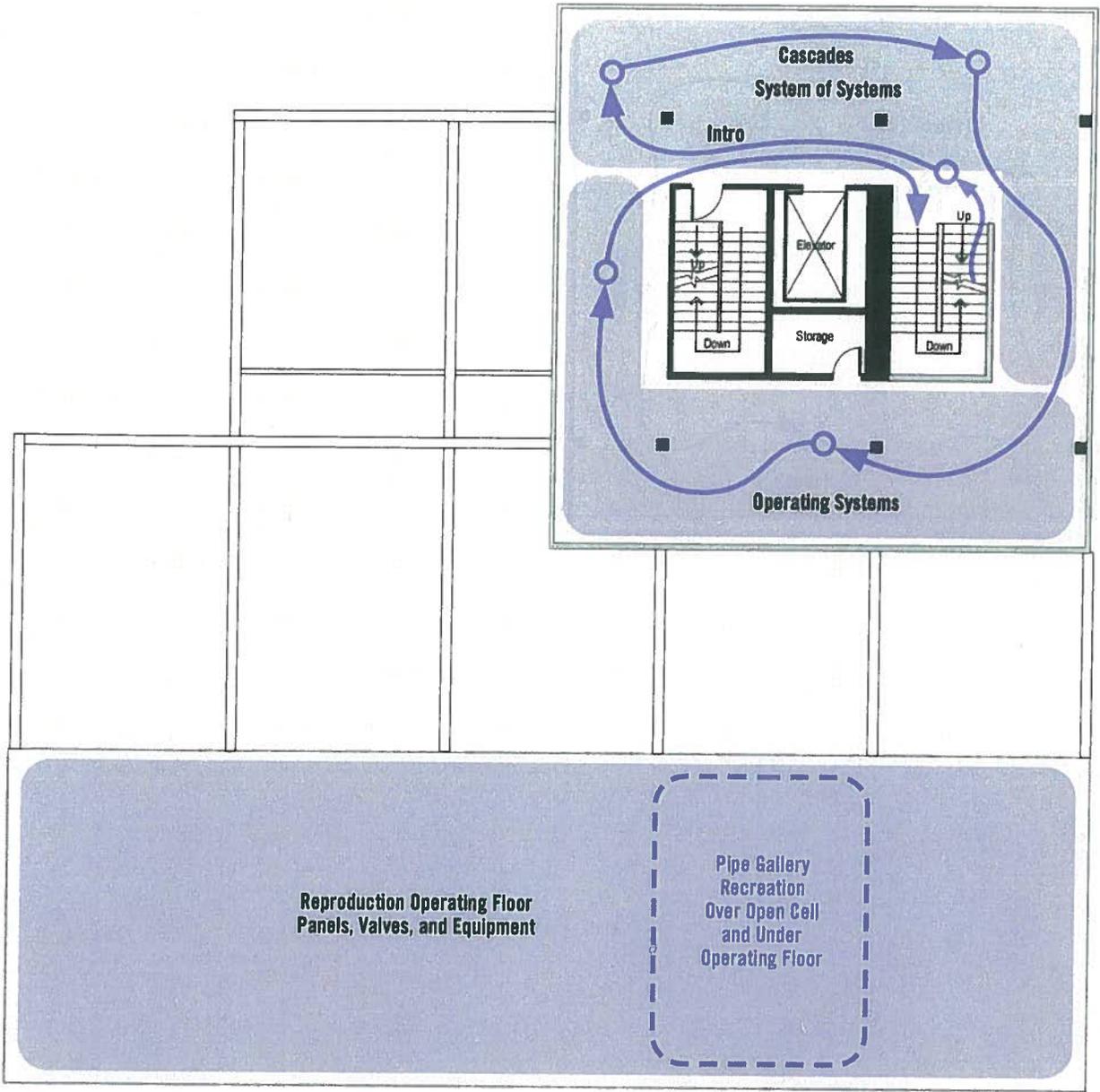
SCALE: 1/4" = 1'-0"

NOTE: If this bar is not 3" in length,
drawing is not printed to scale.

Conceptual Design Interpretive Plans
Hilferty October 22, 2014



**Gallery 9:
OPERATING FLOOR
& PIPE GALLERY
EXHIBITS**



**Gallery 10:
PIPE GALLERY
RECREATION**

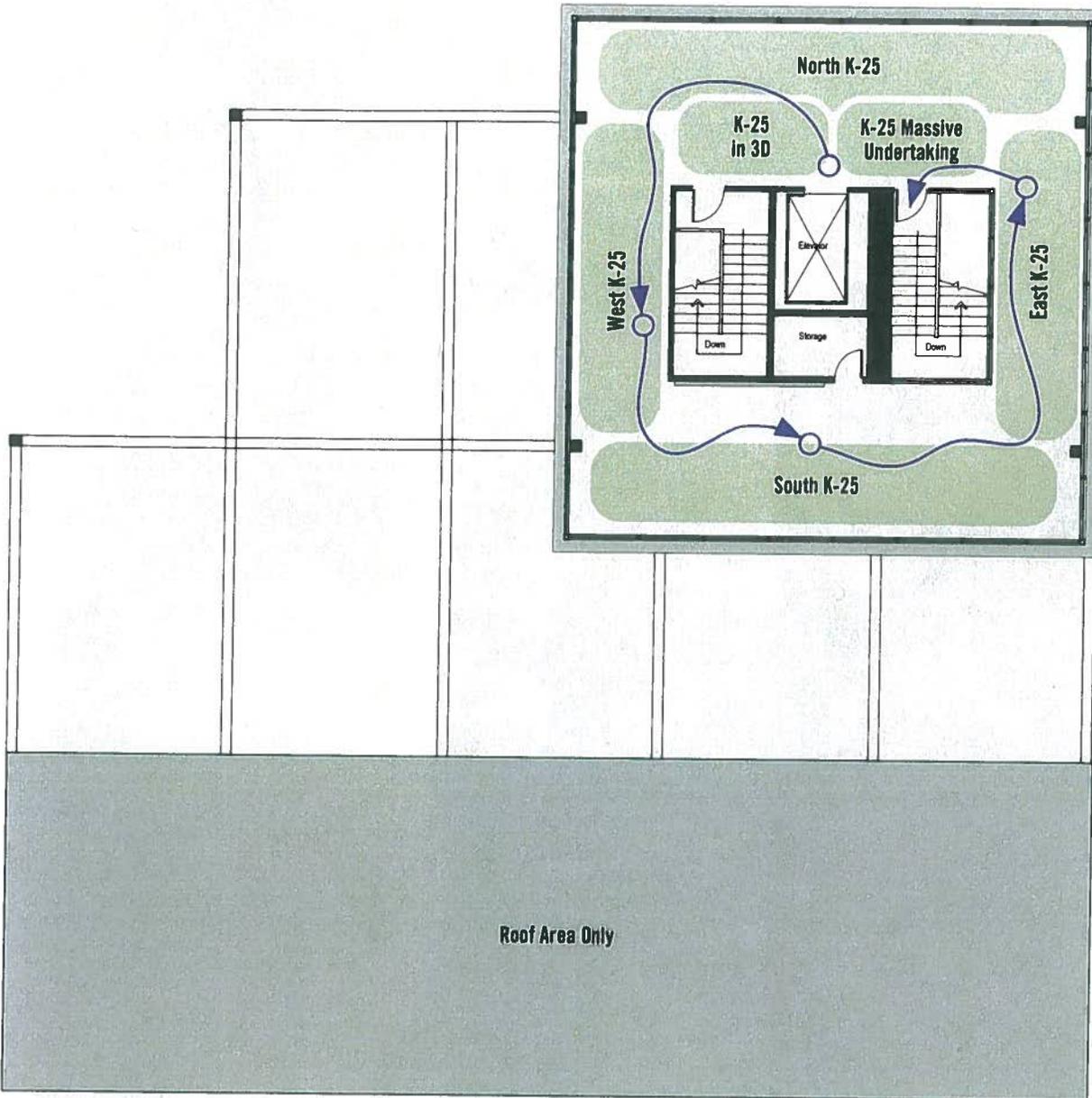
OPERATING LEVEL



SCALE: 1/4" = 1'-0"

NOTE: If this bar is not 3" in length,
drawing is not printed to scale.

**Conceptual Design Interpretive Plans
Hilferty October 22, 2014**



**Gallery 8:
VIEWING TOWER
EXHIBITS**

VIEWING TOWER LEVEL

SCALE: 1/4" = 1'-0"

NOTE: If this bar is not 3" in length,
drawing is not printed to scale.



Conceptual Design Interpretive Plans
Hilferty October 22, 2014

3

Suggested Comments by the City of Oak Ridge on the Conceptual Design for Interpretation of East Tennessee Technology Park

[For review with City Council]

1. The Final Memorandum of Agreement (MOA) for the interpretation of historic properties at the East Tennessee Technology Park (ETTP) contains a number of stipulations that refer to consultation with the City of Oak Ridge and the City of Oak Ridge Historian. The Department of Energy should continue to communicate to the City through the Oak Ridge City Manager's office as the primary point of contact. This is of particular importance to help ensure effective communication, not only with the city's elected officials, but also with staff during implementation of the stipulations that involve overall design, planning, construction, utility services, public safety, emergency response, and signage.
2. The Manhattan Project National Historical Park was enacted in December 2014. While the City agrees that ETTP interpretation should proceed concurrently with the development of the National Park, the City urges DOE to continue coordination with the City, and with DOE and National Park Service (NPS) officials who will be working on implementation of provisions pursuant to the new law.
3. The City continues to support the "Hub and Spoke" concept for historical interpretation throughout the City, as established in the Heritage Tourism Master Plan. As such, the proposed exhibit plan for the K-25 History Center appears to convey more of the overall Manhattan Project History, which should be told in the City Center "hub" site. The K-25 History center should focus primarily on the role of the former K-25 site. DOE and its contractors should work with the American Museum of Science and History (AMSE) to avoid duplication as AMSE continues to invest in upgrading its exhibits which tell Oak Ridge's involvement in the Manhattan Project.
4. The K-25 History Center exhibit plan should incorporate interpretation of activities that were performed in the existing facility (Oak Ridge Fire Station 4) which are relevant to interpreting the K-25/ETTP story.
5. The interpretive projects should be broken into three phases, with the completion of the K-25 History Center history center in Phase One to demonstrative near-term success in compliance with the MOA. This is of particular importance since the feasibility study/survey of the K-25 slab is still underway.
6. The conceptual design for site interpretation should incorporate an option to utilize the existing hose tower in the Fire Station to serve the K-25 viewing tower.

Unapproved Working Draft—2/2/15

7. A decision regarding demarcating the K-25 footprint with switch grass should be made in consultation with fire professionals and maintenance staff. Consultation should occur because (a) grass has been burned off at regular intervals at ETTP; and (b) it has been observed that some strains of switch grass burn easily and can harbor rodents and snakes.
8. At the recent consultation meeting, it was reported that 700 ETTP artifacts are in storage and available for historic preservation; 201 of these were removed from process buildings, and 181 of the 201 (93%) have been decontaminated. It is the City's understanding that none of the authentic process equipment will be displayed per MOU Stipulation Number 7, and that models of the equipment will be exhibited instead. It is unclear how the absence of original process equipment will impact project costs and visitation. In addition, the City would like to work with DOE to identify artifacts that could be utilized by the City for display in city facilities per Stipulation 10 of the MOA.
9. The proposed K-25 Virtual Museum is an interactive website where users can learn about K-25 from any location in the world. The subcontractor that was awarded the contract for website development and maintenance of the K-25 Virtual Museum should meet with City and community representatives, e.g. the Oak Ridge Public Library's Center for Oak Ridge Oral History, the American Museum of Science and Energy, the Oak Ridge Convention and Visitors Bureau, etc. Such consultation will help ensure that website features and content integrate with material developed by community organizations and entities that promote Oak Ridge and heritage tourism.

RESOLUTION

A RESOLUTION AUTHORIZING TRANSMITTAL OF COMMENTS TO THE U. S. DEPARTMENT OF ENERGY REGARDING THE CONCEPTUAL DESIGN OF THE K-25 HISTORY MUSEUM AT FIRE STATION #4, THE PROPOSED EQUIPMENT BUILDING, AND RELATED INTERPRETIVE PROJECTS AT THE EAST TENNESSEE TECHNOLOGY PARK.

WHEREAS, by Resolution 5-36-2012, City Council authorized a Memorandum of Agreement (MOA) among the U.S. Department of Energy Oak Ridge Office of Environmental Management, the Department of Energy Federal Preservation Officer, the Tennessee State Historic Preservation Office, the Advisory Council on Historic Preservation, the City of Oak Ridge, and the East Tennessee Preservation Alliance regarding the East Tennessee Technology Park (ETTP) (formerly known as the K-25 site) which included plans to establish a history museum in the future on the second floor of what is now known as Fire Station #4; and

WHEREAS, the City received a briefing on the architectural concept designs of the project on January 22, 2015; and

WHEREAS, plans, designs, and drawings have been provided to the City for review and comment, with comments due within thirty-days; and

WHEREAS, the City desires to submit comments on the plans, designs, and drawings; and

WHEREAS, the City Manager recommends transmission of comments to the U.S. Department of Energy on the proposed plans, designs, and drawings.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City Manager is hereby authorized to transmit comments to the U.S. Department of Energy on the proposed architectural concept plans, designs, and drawings regarding the K-25 history museum at Fire Station #4, the proposed equipment building, and related interpretive projects at the East Tennessee Technology Park as the official comments of the City of Oak Ridge, Tennessee.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

FINANCE MEMORANDUM

15-02

DATE: January 25, 2015
TO: Mark S. Watson, City Manager
FROM: Janice E. McGinnis, Finance Director
SUBJECT: SOLID WASTE FUND REVIEW

Introduction

An item for City Council's consideration is a resolution indicating that City Council has reviewed correspondence from the State Comptroller's Office of State and Local Finance regarding the Solid Waste Fund and that City Council's action will be to amend the fiscal 2015 budget ordinance to dissolve the Solid Waste Fund and account for solid waste activities in the General Fund.

Funding

Fiscal 2015 funding for the Solid Waste Fund is budgeted to be provided by \$1,004,000 generated from the \$7 monthly charge on residential customer's utility bills for solid waste collection activities and a \$1,700,000 operating transfer from the General Fund. There will be no additional financial impact to the General Fund from taking the action to amending the 2015 budget ordinance to eliminate the Solid Waste Fund and transferring the accounting for solid waste operations to the General Fund.

Background

Through fiscal 1992, the City accounted for solid waste collection activities in the General Fund. At that time, state law changes required the City to account for solid waste collection activities in a special revenue fund. In fiscal 1993, the City established the Solid Waste Fund, a special revenue fund, in compliance with state law.

Governmental Standards Account Board (GASB) Statement Number 54 *Fund Balance Reporting and Governmental Fund Type Definitions* better defined when the utilization of a special revenue fund would be permitted for reporting purposes. Statement 54 required that the restricted or committed revenue accounted for in a special revenue fund must represent a substantial portion of the fund's total inflows. In practice, this has been interpreted that at least 51% of the revenue in a special revenue fund must come from restricted or committed revenue. The revenue from the \$7 monthly refuse charge accounts for 37% of the revenue in the Solid Waste Fund.

GASB 54 became effective with the City's fiscal year 2011. Based on guidance provided from the Comptroller's Office, the City continued to budget the City's solid waste activities in the Solid Waste Fund in order to comply with state law. For reporting purposes, the operations of the Solid Waste Fund are incorporated into the General Fund in the City's Comprehensive Annual Financial Report as required by GASB standards.

State law has subsequently changed to allow the accounting for solid waste activities in the General Fund when it is prohibited in a special revenue fund under accounting principles, as would be the case under the City's current funding structure for solid waste activities.

Recommendation

Staff's recommendation is to close the Solid Waste Fund and transfer all solid waste operational activity to the General Fund for fiscal 2015. This action would require an amendment to the fiscal 2015 budget appropriation ordinance to remove the appropriation for the Solid Waste Fund (\$2,704,000) and increase the budgeted appropriation of the General Fund by \$2,704,000. This amendment would align budgeting and reporting activity for solid waste activities in the General Fund and alleviate the concerns expressed by the Comptroller's Office regarding cash flow in the Solid Waste Fund. This action has been discussed with staff from both the Comptroller's Local Government Audit and Office of Local State and Local Finance divisions.

Attachments

December 31, 2014 Correspondence from the Office of State and Local Finance


Janice E. McGinnis

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986

RECEIVED

2015 JAN -7 AM 11:15
CITY MANAGER'S OFFICE

December 30, 2014

The Honorable Mayor and City Manager
Mr. Mark S. Watson, City Manager
City of Oak Ridge
P. O. Box 1
Oak Ridge, TN 37831-0001

Dear Mayor Gooch, Mr. Watson and Councilmembers:

This letter should be included in the minutes of the next meeting of the City Council with a copy provided to each Councilmember.

This letter acknowledges receipt of a certified copy of the fiscal year 2015 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

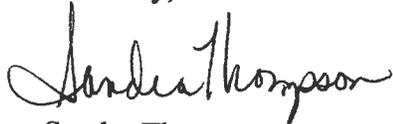
This letter constitutes approval, by this office, for the City's fiscal year 2015 budget as adopted by the Governing Body.

Zero Fund Balance for Solid Waste Fund

The Solid Waste Fund budget had a zero dollar ending and beginning fund balance for the fiscal year 2015 budget. The Solid Waste Fund operates from fees collected for collection service. If the fund has a zero dollar ending and beginning fund balance, the fund may not have the necessary operating cash to sustain operations. The City Council should review the working capital requirements for this fund to determine and make a recommendation for the necessary level of cash to sustain operations. We recommend using the cash flow analysis statement required by us for the City's enterprise funds to analyze the cash requirements for this fund during fiscal year 2014, project those requirements for the complete fiscal year 2015, and determine the amount of

cash needed at the beginning of fiscal year 2016 to sustain fund operations. Send a copy of the results of the analysis and the City Council's working capital recommendation to our Office by February 28, 2014.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Thompson".

Sandra Thompson
Director of the Office of State and Local Finance

CC: Mr. Jim Arnette, Director of Local Government Audit

RESOLUTION

A RESOLUTION ACKNOWLEDGING THE CITY'S RECEIPT OF CORRESPONDENCE FROM THE STATE OF TENNESSEE COMPTROLLER OF THE TREASURY'S OFFICE OF STATE AND LOCAL FINANCE REGARDING THE SOLID WASTE FUND AND TO STATE THE CITY'S INTENT TO DISSOLVE THE SOLID WASTE FUND AND TRANSFER ALL SOLID WASTE OPERATIONAL ACTIVITY BACK INTO THE GENERAL FUND BEGINNING WITH FISCAL YEAR 2015.

WHEREAS, the City of Oak Ridge has received correspondence from the State of Tennessee Comptroller of the Treasury's Office of State and Local Finance regarding the City's Solid Waste Fund; and

WHEREAS, through Fiscal Year 1992, the City accounted for solid waste collection activities in the General Fund; however, a change in State law required the City to account for such activities in a special revenue fund which was established by the City in Fiscal Year 1993; and

WHEREAS, State law has subsequently changed to allow the accounting of solid waste activities in the General Fund and the City desires to close the Solid Waste Fund and transfer all solid waste operational activity back into the General Fund beginning with Fiscal Year 2015, which plan of action has been discussed with the Comptroller's Office; and

WHEREAS, the City Manager recommends dissolution of the Solid Waste Fund and transferring all solid waste operational activity back into the General Fund beginning with Fiscal Year 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City hereby acknowledges receipt of correspondence from the State of Tennessee Comptroller of the Treasury's Office of State and Local Finance regarding the City's Solid Waste Fund, and it is the City's intent to dissolve the Solid Waste Fund and transfer all solid waste operational activity back into the General Fund beginning with Fiscal Year 2015.

BE IT FURTHER RESOLVED that an amendment to the appropriations ordinance will be required to formally dissolve the Solid Waste Fund and transfer its activities into the General Fund, which ordinance shall be presented to City Council for approval at a future meeting.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

**CITY COUNCIL MEMORANDUM
15-03**

DATE: January 26, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: SPECIAL EVENTS ADVISORY TASK FORCE

Introduction

An item for City Council's consideration is a resolution creating a Special Events Advisory Task Force to provide City Council with recommendations on planning, funding review, and execution of all special events managed, supported, or sponsored by the City of Oak Ridge.

Funding

No funding is anticipated to be necessary for this task force.

Consideration

City Council has requested recommendations to improve the planning, funding, and execution of special events managed by the City. As demand increases for more local entertainment and health activities in the City, increasing demands are being made upon finite Recreation & Parks and Public Works departmental resources. The City Manager proposes the formation of an advisory task force to perform an evaluation of current practices and to make recommendations and changes for future events.

The task force will consist of one member appointed by each City Council member along with ex officio representation from the American Museum of Science and Energy, the Oak Ridge Convention and Visitors Bureau, and the Recreation and Parks Advisory Board. Staff support will be provided through the Recreation and Parks Department Director Jon Hetrick. The task force will meet at least once a month for a period of six months beginning in February 2015 and will provide a written report to City Council in August 2015, with the ability to finalize the report if needed in September 2015.

The task force will terminate upon City Council's receipt of the task force's final report. In order to meet this tight deadline, it is recommended that City Council appoint members to the Special Events Advisory Task Force at the February 9, 2015 Council meeting.

Recommendation

Approval of the attached resolution is recommended.


Mark S. Watson

Attachment: Resolution

RESOLUTION

A RESOLUTION TO CREATE A SEVEN (7) MEMBER SPECIAL EVENTS ADVISORY TASK FORCE FOR THE PURPOSE OF PROVIDING RECOMMENDATIONS ON PLANNING, FUNDING REVIEW, AND EXECUTION OF ALL SPECIAL EVENTS MANAGED OR SUPPORTED BY THE CITY, WITH THE TASK FORCE PROVIDING CITY COUNCIL WITH A WRITTEN REPORT IN AUGUST 2015, AND TO APPOINT MEMBERS TO THE TASK FORCE.

WHEREAS, Article III, Section 5, of the Charter of the City of Oak Ridge, Tennessee, provides that City Council shall create by ordinance a personnel advisory board and may create by ordinance, resolution, or motion other long- or short-term advisory boards to the Council or to the City Manager with respect to specific municipal functions as may be deemed necessary; and

WHEREAS, Article III, Section 5, of the Charter of the City of Oak Ridge, Tennessee, further provides that each board shall be prescribed a number of members, the manner of appointment, length of term, and advisory duties; and

WHEREAS, the City Manager recommends creation of Special Events Advisory Task Force for the purpose of providing recommendations on planning, funding review, and execution of all special events managed or supported by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is hereby approved and a Special Events Advisory Task Force is hereby created as follows:

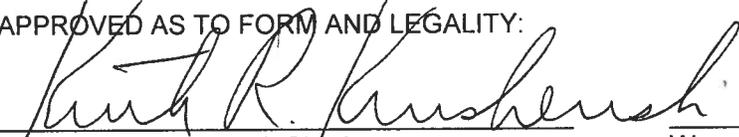
- The Task Force shall be comprised of seven (7) members (each one appointed by a member of City Council) plus three (3) ex officio members (one each from the American Museum of Science and Energy, the Oak Ridge Convention and Visitors Bureau, and the Oak Ridge Recreation and Parks Advisory Board).
- Staff support will be provided by the Recreation and Parks Department Director.
- The purpose of the Task Force is to provide recommendations to City Council on planning, funding review, and execution of all special events managed or supported by the City.
- The Task Force shall meet at least once monthly beginning in February 2015 for a period of six (6) months, and shall provide a written report to City Council of its recommendations in August 2015, with the ability to finalize the report in September 2015 if needed.

BE IT FURTHER RESOLVED that the Task Force shall terminate upon City Council's receipt of the Task Force's final report.

BE IT FURTHER RESOLVED that, upon approval of this resolution, City Council shall immediately appoint the members to the task force.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



 Kenneth R. Krushenski, City Attorney

 Warren L. Goch, Mayor

 Bruce M. Applegate, Jr., Acting City Clerk

**PUBLIC HEARINGS
AND
FIRST READING OF
ORDINANCES**

**COMMUNITY DEVELOPMENT MEMORANDUM
PLANNING DIVISION
15-02**

DATE: January 6, 2015
TO: Mark Watson, City Manager
FROM: Monica Austin Carroll, Community Development Division Manager *mac*
THROUGH: Kathryn Baldwin, Community Development Director *KCB*
SUBJECT: REZONING OF PARCEL 015.02, MAP 100B, GROUP B, LOCATED ON LABORATORY ROAD

Introduction

An item for City Council's consideration is a request to approve the rezoning of Parcel 015.02, Map 100B, Group B, from B-3, Roadside Business District to B-2, General Business District. The parcel totals approximately 2.58 acres and is located at 115 Laboratory Road.

Funding

No funding is necessary for this item.

Analysis

The proposed rezoning does not require a Land Use Plan Map Amendment. The proposed zoning district is consistent with the commercial land use designation and is consistent with Comprehensive Plan policies to allow for community-scale retail development.

The property is currently zoned B-3 Roadside Business District, which is intended to serve arterial streets where business establishments are properly located to serve large sections of the city and surrounding areas through vehicular traffic. Such businesses generally require considerable growth area, do not cater to pedestrians or adjacent neighborhoods, and exhibit a highly visible and accessible location convenient for motorists. The list of permitted uses within this district is somewhat limited, and very few properties are zoned B-3.

The proposed B-2, General Business District is more conducive to developing this site for a broad range of commercial establishments, which will maximize economic opportunities and are more compatible with surrounding properties.

The subject property was originally part of the Sexton Automotive business; however, this lot was subdivided some time ago. The surrounding area consists of a mixture of commercial properties (Home Depot, Ace Hardware and Sexton Automotive) and office uses (medical office, Universalist Unitarian Church and the Federal DOE Administration building). The proposed B-2 zoning is consistent with the character of the surrounding area.

Recommendation

The rezoning request was reviewed and discussed by the Oak Ridge Planning Commission and recommended for approval to City Council by a vote of 9 – 0 during the regularly scheduled meeting on December 18, 2014.

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S Watson
Mark S. Watson

Jan 30, 2015
Date

February 2015 City Council Meeting
Rezoning Request
B3 to B2

 115 Laboratory Rd



0 112.5 225 450 Feet



TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 015.02, ANDERSON COUNTY TAX MAP 100B, GROUP B, (APPROXIMATELY 2.58 ACRES) FROM B-3, ROADSIDE BUSINESS, TO B-2, GENERAL BUSINESS, SAID PARCEL BEING LOCATED ON LABORATORY ROAD.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

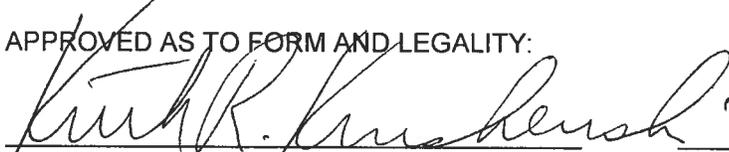
Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following particulars:

<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 015.02 Map 100B, Group B (± 2.58 Acres)	115 Laboratory Road	B-3, Roadside Business	B-2, General Business

Section 2. The change shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

Public Hearing: _____
Publication Date: _____
First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

**COUNCIL REQUESTS
FOR
NEW BUSINESS ITEMS
OR
FUTURE BRIEFINGS**

CITY COUNCIL MEMORANDUM
15-09

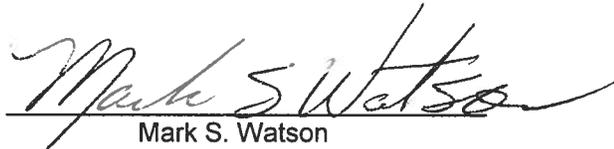
DATE: February 2, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: RESOLUTION OF INVESTIGATION (COUNCILMEMBER BAUGHN)

Introduction

The City Council shall consider the attached resolution calling for the use of City Council investigation powers for review of the Police Chief's actions and the City Manager. (Requested by Councilmember Baughn)

Background

In accordance with Article II, Section 9, of the City Charter, the City Council may investigate certain activities of the City Departments. In order to do so, the City Council must pass a resolution before said actions may occur. Approval would be the first step in this process.


Mark S. Watson

Attachment

RESOLUTION

A RESOLUTION INITIATING AN INVESTIGATION PURSUANT TO ARTICLE II, SECTION 9, OF THE CHARTER OF THE CITY OF OAK RIDGE, TENNESSEE.

WHEREAS, Article II, Section 9, of the Charter of the City of Oak Ridge, Tennessee, authorizes City Council by resolution to make investigations into the affairs of the City and the conduct of City departments, offices, boards, commissions, committees, and agencies, and for said purpose may subpoena witnesses, administer oaths, take testimony, and require the production of evidence; and

WHEREAS, City Council, at the initiation of Councilmember Baughn, desires to initiate an investigation into allegations surrounding certain activities of Chief of Police James T. Akagi and his prior relationship with City Manager Mark S. Watson prior to employment with the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Pursuant to Article II, Section 9, of the Charter of the City of Oak Ridge, Tennessee, City Council hereby initiates an investigation into the allegations made against Chief of Police James T. Akagi for various policy violations as recently set forth in the following communications: memorandum dated January 14, 2015 by (now former) Officer Christopher Bayless, letters sent to local media in January 2015 by former Police Chief David H. Beams and former Police Lieutenant Jack Mansfield regarding Chief Akagi, and emails sent to City Council in January 2015 by Bobby Hill regarding Chief Akagi.

BE IT FURTHER RESOLVED that, pursuant to said authority, City Council hereby initiates an investigation into the relationship between City Manager Mark S. Watson and Chief of Police James T. Akagi prior to their employment with the City of Oak Ridge, Tennessee, to determine if taxpayer funds were unnecessarily paid to The Mercer Group to search for a new police chief, and to include as part of the investigation whether Chief Akagi was previously employed by Mr. Watson's father (Buford M. Watson) in Lawrence, Kansas in a law enforcement capacity.

BE IT FURTHER RESOLVED that, pursuant to said authority, City Council hereby initiates an investigation into the actions of Chief of Police James T. Akagi to determine whether he violated the directives of an Order of Protection issued in Blount County Circuit Court by Judge Tammy M. Harrington which was in effect from April 11, 2012 to June 19, 2013, including but not limited to violating the directive to not possess a firearm.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

Krushenski, Ken

From: Charlie Hensley <chuck188@comcast.net>
Sent: Monday, February 02, 2015 3:15 PM
To: Krushenski, Ken; Watson, Mark; Dunn, Tammy
Subject: Additional Resolution for Feb 9 Agenda
Attachments: A-Resolution to Address Premature Information.docx

Mr. Watson and Mr. Krushenski

Please include the attached resolution in the agenda for the February 9, 2015 Council Business Meeting. This action is requested because negatively biased information and unverified accusations have been released to the media without consideration, discussion, and deliberation of Council.

Therefore, I feel that City Council should act as a body to address the ongoing issue of Councilwoman Baughn's use of her Council position as a bully pulpit to publically harass, demean, and discredit members of Oak Ridge City Staff, our schools, and the Board of Education, and for the resulting overall negative impacts on the image, functionality, and desirability of our City.

I also feel that Baughn's actions have damaged the City's ability to recruit new residents and businesses, both commercial and industrial, by the negative portrayal of the City through negatively spun and premature releases.

Therefore, I feel a strong statement of disapproval and official rebuke from City Council is needed and appropriate. See attached resolution.

Thank you for your attention,
Charlie Hensley

RESOLUTION

A RESOLUTION EXPRESSING CITY COUNCIL'S DISAPPROVAL OF COUNCILMEMBER TRINA BAUGHN'S RECENT ACTIONS OF PROVIDING ONE-SIDED INFORMATION TO THE PUBLIC AND MEDIA PRIOR TO CONSIDERATION OF ALL SIDES OF THE ISSUE BY CITY COUNCIL AS A WHOLE AND REMOVING COUNCILMEMBER BAUGHN FROM ALL COMMITTEE ASSIGNMENTS.

WHEREAS, the Charter of the City of Oak Ridge, Tennessee, and the Rules and Procedures of the Oak Ridge City Council were written to allow and guide orderly representative government within and for the City of Oak Ridge; and

WHEREAS, the Rules and Procedures are intended to require and allow each Councilmember to have an equal role in determining the direction of the City Government; and

WHEREAS, Councilmember Trina Baughn has frequently used her elected position to intimidate, demean, and discredit members of Oak Ridge City Staff, the Oak Ridge Board of Education, and School Staff through personal attacks and premature release of information of a biased nature and of her personal choice to the public media; and

WHEREAS, Councilmember Baughn's actions pre-bias citizens prior to any official City Council action, which violates the spirit of representative government and the rights of victims, biases informed citizen participation, precludes City Council collective action, and subverts City Council's duty to act as a body in the best interest of the City and the citizens; and

WHEREAS, members of City Staff and citizens of the City are seeing their jobs, reputations, families, and lives negatively impacted by Councilmember Baughn through her premature, negatively unbalanced, and one-sided information sent to members of the public media, which is done without the targeted victims having a chance present in a timely way whatever information may bear on their side of the story and present such to the City Council as a whole as the officially elected representative body of the City; and

WHEREAS, the City of Oak Ridge is currently experiencing significant improvement in economic development and future growth potential; however, Councilmember Baughn's actions may have a negative impact on marketing the City and the City's ability to attract business investment, new residents, and commercial development.

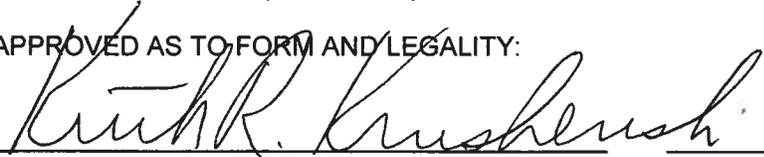
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That City Council strongly disapproves of and rebukes Councilmember Trina Baughn's actions as outlined above and respectfully requests Councilmember Baughn cease premature release of biased and negatively spun information prior to verification and discussion by City Council as a whole.

BE IT FURTHER RESOLVED that Councilmember Baughn is hereby removed from all committee assignments.

This the 9th day of February 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Bruce M. Applegate, Jr., Acting City Clerk

CITY MANAGER'S REPORT

CITY COUNCIL MEMORANDUM
15-05

DATE: January 30, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: CITY MANAGER'S REPORT – FEBRUARY 9, 2015

I. Grant to Promote the Oak Ridge Farmers Market

Council Action Recommended: None, for information only.

The East Tennessee Farmers Association for Retail Marketing (East Tennessee FARM) recently received notification that its grant application to the Tennessee Department of Agriculture was approved in the amount of \$1,000 to promote the Oak Ridge Farmers Market adjacent to Jackson Square. The East Tennessee FARM is a non-profit organization that works with area farmers markets to promote their local markets. The grant will help pay for advertisements for the Oak Ridge Farmers Market, which opens on Saturday, April 18, 2015, 8:00 a.m. – 12 p.m. The award is the maximum awarded under this year's program.

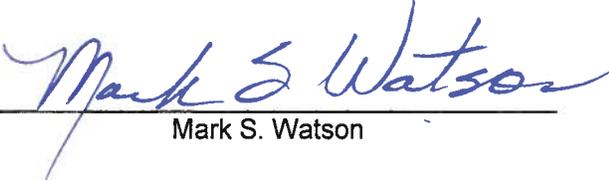
A requirement of the program is that the local government in the jurisdiction of the farmers market serve as the official Grantee. City staff has worked with the East Tennessee FARM since 2006 to help secure funding, and is pleased to work with the organization again this year to increase the public's awareness of the Oak Ridge Farmers Market. Strict reporting requirements are implemented to ensure that funds are applied to approved activities. Additional information about the Oak Ridge Farmers Market is available at www.easttnfarmmarkets.org.

II. Planning and Scheduling for a Future City Council Retreat

Council Action Recommended: None, for discussion.

Now, that the new calendar year has started, it is my suggestion that the City Council have a Saturday morning retreat. With official meetings and few opportunities to discuss city goals, objectives and priorities as a group, I would suggest that a retreat is in order to allow the change in Council to discuss ways of doing business, rules of the City Council, procedures with the media, and economic development. Newer Council members have also expressed interest in learning the best way to work with other members. The Oak Ridge City Council has done this from time-to-time and it is best to do this early in the new terms. It may also assist the Budget Committee as they review long-term capital needs of the City and the Schools.

The City Council has many personal and work obligations, making it a challenge to schedule. Outside of Spring Break ahead, most of the City Council is expected to be in town. Please discuss this matter and allow arrangements to be made. This may be facilitated if so desired. MTAS has assisted on this, as well as private facilitators. I look forward to discussing this with you.



Mark S. Watson